

MEETINGHOUSE SCHOOL

8 South Street, Westminster, MA

Phone: 978-874-0163 Fax: 978-874-7305

WELCOME TO MEETINGHOUSE SCHOOL

We are pleased to invite you to participate in the Westminster Kindergarten Orientation Program, designed for incoming kindergarten children and their parents/guardians with the following objectives in mind:

- ❖ To provide an opportunity for incoming kindergarten children to become familiar with Meetinghouse School and the Kindergarten Teachers.
- ❖ To establish a positive, cooperative relationship between parents and school.
- ❖ To provide information for parents on a variety of topics as follows:

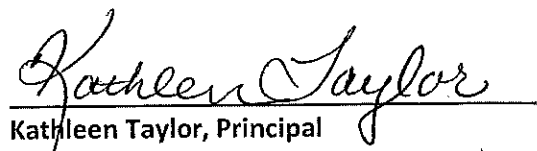
DAY/DATE	TIME	SUBJECT
<p><u>FRIDAY, April 5, 2019</u></p> <p>❖ Parents/Guardians Only</p>	<p>9:30 - 10:30 AM</p>	<p>Introduction to MHS Staff "Kindergarten Curriculum" A power point demonstration by Kindergarten Teachers Mrs. Foster- Mrs. Burke- Mrs. Collins Mrs. Fowke- Miss Spuria</p>
<p><u>TUESDAY, April 30, 2019</u></p> <p>❖ Children's Classroom Visit</p>	<p>9:30 - 10:30 AM</p>	<p>The Screening Process</p> <ul style="list-style-type: none"> ❖ Health ❖ Speech & Language ❖ Developmental
<p><u>THURSDAY, May 30, 2019</u></p> <p>❖ Children's Classroom Visit</p> <p>❖ Bus Ride</p>	<p>9:30 - 10:30 AM</p>	<p>Parent Information Panel</p> <ul style="list-style-type: none"> ❖ Enrichment Teachers ❖ Extended Day Program ❖ School Improvement Council ❖ Chartwells Food Services ❖ Westminster PTO ❖ Daily Pickups, Bus Information ❖ Amy Kuilema, Forbush Library

APRIL 5: The first orientation session is designed for Parents/Guardians only. Please enter café/gym and sign in. Completed registration packets are due at this time.

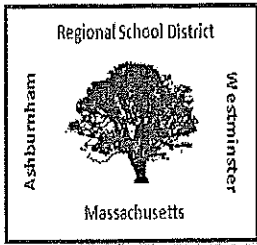
APRIL 30 AND MAY 30: At these sessions, you will enter the café/gym and sign in your child. They will receive a color-coded name tag. Children will then visit kindergarten classrooms while parents have an opportunity to listen to speakers in the cafeteria on a variety of topics. It would be best to arrive a few minutes early to sign in and get settled. Overflow parking is available at St. Edward's parking lot.

Babysitting will be available on site for the April 30th and May 30th sessions for those who are interested. A sign-up sheet will be available in the gym at the end of the orientation sessions. If you choose not to use this service, please make other arrangements for younger siblings.

If you do not plan to enroll your child in the Meetinghouse School Kindergarten Program this fall, please call or visit Meetinghouse School Office so that we may remove your child's name from our roster.


 Kathleen Taylor, Principal

Registration forms may also be downloaded @ www.awrsd.org/mhs



Ashburnham-Westminster Regional School District

Office of the Superintendent

11 Oakmont Drive
 Ashburnham MA, 01430
 (978) 827-1434 (978) 827-5969 fax

www.awrsd.org
 facebook.com/ashburnhamwestminster

Gary F. Mazzola, Ed.D.
 Superintendent of Schools

Julie Surprenant
 Director of Finance & Business Operations

Home Language Survey

Massachusetts Department of Elementary and Secondary Education regulations require that *all* schools determine the language(s) spoken in each student's home in order to identify their specific language needs. This information is essential in order for schools to provide meaningful instruction for all students. If a language other than English is spoken in the home, the District is required to do further assessment of your child. Please help us meet this important requirement by answering the following questions. Thank you for your assistance.

Student Information	
First Name _____	Middle Name _____
Country of Birth _____	Date of Birth (mm/dd/yyyy) _____
Last Name _____	
Date first enrolled in ANY U.S. school (mm/dd/yyyy) _____	
Gender F <input type="checkbox"/> M <input type="checkbox"/>	
School Information	
Start Date in New School (mm/dd/yyyy) _____	Name of Former School and Town _____
Current Grade _____	
Questions for Parents/Guardians	
What is the native language(s) of each parent/guardian? (circle one)	Which language(s) are spoken with your child? (include relatives -grandparents, uncles, aunts, etc. - and caregivers)
_____ (mother / father / guardian)	_____ seldom / sometimes / often / always
_____ (mother / father / guardian)	_____ seldom / sometimes / often / always
What language did your child first understand and speak?	Which language do you use most with your child?
Which other languages does your child know? (circle all that apply)	Which languages does your child use? (circle one)
_____ speak / read / write	_____ seldom / sometimes / often / always
_____ speak / read / write	_____ seldom / sometimes / often / always
Will you require written information from school in your native language? Y <input type="checkbox"/> N <input type="checkbox"/>	Will you require an interpreter/translator at Parent-Teacher meetings? Y <input type="checkbox"/> N <input type="checkbox"/>
Parent/Guardian Signature: _____	Today's Date: _____ / _____ / 20____ (mm/dd/yyyy)
X	

Ashburnham - Westminster Regional School District
Students New/Returning to the School District Registration Form

<input type="checkbox"/> New
<input type="checkbox"/> Returning

Must be completed with all required documentation attached by **ALL REGISTRANTS** prior to enrollment.

School:

Oakmont Regional High School
 Overlook Middle School
 Westminster Elementary School
 John R. Briggs Elementary School
 Meetinghouse Elementary School

Student: _____
 Last Name First Name Middle Name

Address: _____
 Street / Apt./PO Box Town Zip Code Home Phone #

Gender: Male Female
 Grade/YOG: 4 / 2032
 Soc. Sec. #: _____

Date of Birth: _____
 Month Day Year Birth City Birth State Birth Country

Is your child a U.S. citizen? Yes No
 If not, alien registration #: _____ Permanent Visa Temporary Visa

Ethnicity: (Check all that apply) Hispanic or Latino Not Hispanic, Not Latino
Race: American Indian or Alaska Native Black or African American
 Native Hawaiian or Other Pacific Islander White Asian
Primary Language: English, Other: _____ (First language learned by student)

For School Use Only
MA Dept. of Education race and ethnicity code (two-digit) __ __

Special Education:

Does your child currently have an IEP? Yes No (If yes, a copy must be received by the school prior to enrollment)
 Has your child previously received special education services? Yes No Grade terminated _____
 What special education services did your child receive in their previous school district?
 Speech/Language Occupational Therapy Physical Therapy Academic Other _____

Medical Concerns/Allergies: _____

Previous School Attended: _____

School Address: _____ **School Telephone #:** _____

Student lives with: Mother Father Stepmother Stepfather Other _____

Parent/Guardian Name: _____ Parent/Guardian Name: _____

Relationship to Child: _____ Relationship to Child: _____

Home address: _____ Home address: _____

Home Telephone # _____ Home Telephone # _____

Cell Phone # _____ Cell Phone # _____

Bus. Telephone # _____ Bus. Telephone # _____

E-mail address: _____ E-mail address: _____

Required documentation **MUST** accompany this form. Enrollment cannot take place until the following is verified.:

1. Birth Certificate AND Immunization documentation AND
2. Documentation as defined on Establishing Residency Guide for Parents/Guardians form OR
3. Completed Guidelines for Non-Residents Planning to Move into the District Form

My signature signifies that the information on this form is accurate under the penalty of perjury. I understand that the Ashburnham-Westminster School District reserves the right to make any additional inquiries requiring the student's record and residency status.

Parent/guardian: _____ Date: _____

For School Use Only

Guidance Counselor: _____	
HR: _____	Student ID: _____
Bus Route: _____	Bus Stop #: _____

SASID #: _____	
Address Verification: <input type="checkbox"/>	(guidance counselor) _____ Initials
Birth Certificate: <input type="checkbox"/>	(guidance counselor) _____ Initials
Academic Record: <input type="checkbox"/>	(guidance counselor) _____ Initials
Health Approval: <input type="checkbox"/>	(school nurse) _____ Initials
Discipline Approval: <input type="checkbox"/>	(main office) _____ Initials

Low Income Status: (Check if applicable)

The student is eligible for free or reduced lunch, or receives Transitional Aid to Families benefits or is eligible for food stamps.

Perkins Low Income Status: (Check if applicable)

The family has an annual income below the federal poverty guidelines, or the family receives Transitional Aid to Families; or the student is a state ward or is in an institution for the neglected or delinquent, or the student is eligible for free/reduced price lunch.

Migrant Status: (Check if applicable)

An indication of whether an individual or a parent/guardian accompanying an individual maintains primary employment in one or more agricultural or fishing activities on a seasonal or other temporary basis and establishes a temporary residence for the purpose of such employment.

Immigrant Status: (Check if applicable)

An indication of whether a student is eligible for the Emergency Immigration Education Program, the student must have not been born in any State*, and not having completed 3 full academic years of school in any state.

Homeless Status: (Check if applicable)

*State means any of the 50 states, the Commonwealth of Puerto Rico, the District of Columbia, Guam, American Samoa, the Virgin Islands, the Northern Mariana Island, or the territory of the Pacific Islands.

The following table outlines the possible combinations of race and ethnicity information and the associated two-digit code for purposes of reporting to the MA Department of Education. These codes will be implemented in the 2005-06 school year.

	Not Hispanic or Latino	Hispanic or Latino
White	1	33
Black or African American	2	34
Asian	3	35
American Indian or Alaska Native	4	36
Native Hawaiian or Other Pacific Islander	5	37
White & Black or African American	6	38
White & Asian	7	39
White & American Indian or Alaska Native	8	40
White & Native Hawaiian or Other Pacific Islander	9	41
Black or African American & Asian	10	42
Black or African American & American Indian or Alaska Native	11	43
Black or African American & Native Hawaiian or Other Pacific Islander	12	44
Asian & American Indian or Alaska Native	13	45
Asian & Native Hawaiian or Other Pacific Islander	14	46
American Indian or Alaska Native & Native Hawaiian or Other Pacific Islander	15	47
White & Black or African American & Asian	16	48
White & Black or African American & American Indian or Alaska Native	17	49
White & Black or African American & Native Hawaiian or Other Pacific Islander	18	50
White & Asian & American Indian or Alaska Native	19	51
White & Asian & Native Hawaiian or Other Pacific Islander	20	52
White & American Indian or Alaska Native & Native Hawaiian or Other Pacific Islander	21	53
Black or African American & Asian & Native Hawaiian or Other Pacific Islander	22	54
Black or African American & Asian & American Indian or Alaska Native	23	55
Black or African American & Native Hawaiian or Other Pacific Islander & American Indian or Alaska Native	24	56
Asian & Native Hawaiian or Other Pacific Islander & American Indian or Alaska Native	25	57
White & Black or African American & Asian & American Indian or Alaska Native	26	58
White & Black or African American & American Indian or Alaska Native & Native Hawaiian or Other Pacific Islander	27	59
White & Asian & American Indian or Alaska Native & Native Hawaiian or Other Pacific Islander	28	60
White & Black or African American & Asian & Native Hawaiian or Other Pacific Islander	29	61
Black or African American & Asian & American Indian or Alaska Native & Native Hawaiian or Other Pacific Islander	30	62
White & Black or African American & Asian & American Indian or Alaska Native & Native Hawaiian or Other Pacific Islander	31	63

Welcome to Meetinghouse School

Please find below the specific requirements that are mandated by Massachusetts State Law for Grade One and Kindergarten entry.

Documentation by your physician is needed for the following:

1. Completed current (done within the past 12 months) Physical Exam form including vision screening with stereopsis.

2. Immunizations:

Hepatitis B	3 doses
DtaP/DPT	5 doses (unless 4 th dose was given after 4 th birthday, then only 4 doses are required)
IPV/OPV (Polio)	4 doses 4 th dose MUST be given on or after the 4 th birthday (3 doses are acceptable if the 3 rd dose was given after the 4 th birthday)
MMR	2 doses
Varicella	2 doses or documentation of the disease (Chickenpox)

3. Lead Test certificate (or the date and result filled in on the physical exam form)

Also required is a copy of your child's **Birth Certificate** and **Social Security number**.

Please present/fax the above items to the Meetinghouse School nurse's office as soon as possible. Your child will not be able to start school without this information on file.

If you have any questions, please feel free to call us

Main # 978-874-0163. Ex 4

Nurse Fax # 978-874-0726

Thank you for your cooperation.

Marcia Sharkey RN, School Nurse

ASHBURNHAM-WESTMINSTER REGIONAL SCHOOL DISTRICT
Office of the Superintendent

11 Oakmont Drive 978-827-1434
 Ashburnham, MA 01430 fax 978-827-5969

Establishing Residency Guide for Parents/Guardians

Please return with registration paperwork.

Please take note: If a student is moving into the district they will have to complete the Guidelines for Non-Residents Planning to Move into the District Form.

A determination that a student is ineligible to attend the Ashburnham-Westminster Regional School District due to a failure to reside in the Towns of Ashburnham or Westminster will result in dismissal from the School District.

In order to register a child for school, all applicants must submit documents from each of the following columns.			
Column A (1 doc)	Column B (1 doc)	Column C (2 docs)	
<input type="checkbox"/> Copy of Deed OR record of most recent mortgage payment.	A utility bill or work order dated within the past 60 days, including:	<input type="checkbox"/> Valid MA driver's license	
<input type="checkbox"/> Copy of Lease AND copy of most recent rent payment.		<input type="checkbox"/> Gas Bill	<input type="checkbox"/> Current vehicle registration
<input type="checkbox"/> Legal affidavit from landlord affirming tenancy AND record of recent rent payment.		<input type="checkbox"/> Oil Bill	<input type="checkbox"/> Valid MA Photo ID
<input type="checkbox"/> Section 8 agreement		<input type="checkbox"/> Electric Bill	<input type="checkbox"/> Valid Passport
		<input type="checkbox"/> Home Telephone Bill	OR one of the following dated within the past year:
		<input type="checkbox"/> Cable Bill	<input type="checkbox"/> W-2 form
		<input type="checkbox"/> Excise tax bill	

Divorced Parent/Guardian Custodial Information:

Divorced parents and legal guardians must present a copy of an Order of the Probate Court designating current physical custody of the student.

AFFIDAVIT FOR ASHBURNHAM/WESTMINSTER RESIDENCY

Date _____

Student Name _____ Male _____ Female _____

Ashburnham/Westminster address _____ Since _____

Parent's/Legal Guardian's name _____

Parent's/Legal Guardian's address _____

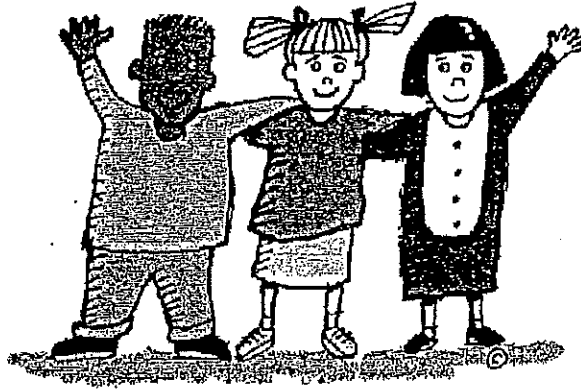
The Ashburnham-Westminster Regional School District reserves the right to make any additional inquiries regarding the incoming student's residency status.

Parent/Guardian Signature _____ Date _____

**My signature signifies that the information on this form is accurate and true under penalty of perjury.*
Enrollment cannot take place until residency is verified.

MEETINGHOUSE SCHOOL

Student Handbook 2018- 2019



SCHOOL POLICIES/PROCEDURES

Entrance & Enrollment Requirements

New students in Kindergarten – Grade 5 need to register when they move into the Ashburnham-Westminster school district. Registration requires proof that the student lives in Westminster by showing a signed purchase and sales agreement, rental agreement, tax bill, or utility statement. In addition, the following information is required when you enroll your student:

1. Birth certificate (district policy)
2. Immunization record
3. Completed enrollment form
4. Proof of residency (as per district policy)

If the student lives with someone other than the parent, the following conditions must be met:

- A notarized statement indicating the student is living at a valid address within the school district with the name of the owner or renter of the property.
- A statement naming the adult who should be contacted for school business such as absences and emergencies.
- Both the parent and the caretaker named in these statements must be present at the registration.
- The notarized statement must be completed and presented prior to registration.

State law mandates that public schools must enroll students who live in their district, but the law clearly indicates that students not claim residency for the sole purpose of attending its schools. In cases where legal guardianship is involved, **a copy of the court record of guardianship** should be provided.

An updated Emergency Information Card is kept on file in the nurse's office. This information provides the school with emergency contact and medical history information.

For admission to kindergarten, a child must be five (5) on or before August 31st. The staff, prior to placement, will evaluate any child who completed kindergarten outside of the Ashburnham Westminster Regional School District who is not five by August 31st. A family moving to Westminster with a child who does not meet the cutoff date, but who has attended kindergarten elsewhere for six week or more, may enroll the child in kindergarten. The child will be evaluated on an equal standing with his/her peers. A yearly orientation program is held in the spring prior to September for all students and their parents entering kindergarten.