

Ashburnham-Westminster Regional School Committee

January 7, 2014 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:03 p.m. in the Cafeteria at Meeting House School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	B. Ewing	J. Schonborg
L. Beaton	K. Glenny	E. Holmes	

Members absent: G. Farley, M. Gianino, L. Weiderman

Also present: R. Hicks, S. Kersey

Tour of school 6:35-6:55 p.m.

II. PARTICIPATION BY THE PUBLIC

- A. Teachers and parents from Westminster
 - 1. Beth Foster expressed that Kathy Taylor was needed at Meetinghouse full time. She is vital to the success of the school community
 - 2. Cindy Voulke agrees with Beth that Kathy is needed at Meetinghouse full time
 - 3. Ben Robinson a parent from Westminster; would like to see Kathy Taylor full time at Meetinghouse also would like to thank the school committee for keeping class sizes low
 - 4. Amy Leger a parent from Westminster would like Kathy Taylor to stay at Meetinghouse full time. It is important to the children to have her in the building full time

III. STUDENT ADVISORY COMMITTEE

- A. Liz and Rachel
 - 1. SAC sold ribbons for soldiers for \$1 to support National Guard; NHS held a bake sale for Save Our Children; Clause for a Cause and Toys for Tots was run by Peer Leaders; finals will be at the end of the month; Thoroughly Modern Millie will be performed this year; Oakmont's Environmental Club will be filling water bottles; this Thursday is 8th grade parent's night

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
 - 1. This is budget season and the Superintendent's evaluation should be turned in soon
- B. School Committee Comment—None
- C. Correspondence
 - 1. Letter from Wendy Cleaves a Westminster parent, re: small class sizes; keeping Kathy Taylor full time in Westminster and hiring a curriculum coordinator

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Policy Subcommittee
 - 1. Will meet Thursday although K. Glenny has a conflict. Could meet on 1/15/14
- B. Budget Subcommittee
 - 1. Partial budget sub met with Westminster Capital Planning Committee
- C. Legal Subcommittee
 - 1. Did not meet with district counsel but plan on scheduling a meeting

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by K. Glenny that the School Committee approve the School Committee minutes of 6/11/13, seconded by J. Boudreau Passed by majority vote
 - 2. **Motion** by K. Glenny that the School Committee approve the School Committee minutes of 6/26/14, seconded by J. Boudreau Passed by majority vote

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3. **Motion** by K. Glenny that the School Committee approve the School Committee minutes of 7/9/13, seconded by J. Boudreau Unanimous
 4. **Motion** by K. Glenny that the School Committee approve the School Committee minutes of 7/22/13, seconded by J. Boudreau Unanimous
 5. **Motion** by K. Glenny that the School Committee approve the School Committee minutes of 8/13/13, seconded by J. Boudreau Unanimous
 6. **Motion** by K. Glenny that the School Committee approve the School Committee minutes of 9/24/13, seconded by J. Boudreau Unanimous
 7. **Motion** by K. Glenny that the School Committee approve the School Committee minutes of 10/8/13, seconded by J. Boudreau Unanimous
- B. Personnel Report
1. **Motion** by E. Holmes that the School Committee approve the personnel report as presented, seconded by J. Schonborg Unanimous

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
1. Today there was an incident at Oakmont and the fire department came, a parent burned some popcorn
 2. On New Year's day a coil burst at OMS on the second floor and flooded two class rooms need to replace floor tiles or rugs and ceiling; Thanks to all who came in on a holiday
 3. Annual town meetings are: Westminster – May 3rd at 1 p.m.; Ashburnham – May 6th at 7 p.m.
 4. School Choice: There is an increase of 30 more placements this year over last year
 5. Dr. Hicks served as a bell ringer for the Salvation Army this year at the post office. The Salvation Army collected over \$40000 that stays in Ashburnham
 6. The heating situation at John R. Briggs has improved; The pellet stove is working better; Joe Powers helped us with getting the ash analyzed to improve pellet burner
 7. New Year's cancelled school for Thursday showed we had a problem with our One Call system but it was resolved
 8. A lot of parents and teachers are frustrated with the lack of voicemail at Oakmont, estimated fix date is January 23rd
 9. OMS is a 20 year old building but many parts of the building are failing: HVAC, windows, outside doors and the roof and the Superintendent would like to make a ARP request
 10. **Motion** by J. Boudreau that the School Committee authorize the Superintendent to submit a Statement of Interest to the MSBA for an Accelerated Repair Program, seconded by J. Schonborg Unanimous

G. Farley in at 7:50 p.m.

- B. Approval of FY2015 Budget Goals
1. **Motion** by J. Boudreau that the School Committee approve the FY2015 budget goals as presented, seconded by G. Farley Unanimous
- C. Briggs Building Committee—Quorum Changes
1. **Motion** by G. Farley that the School Committee change the Briggs Building Committee quorum to 5 voting members, seconded by E. Holmes Unanimous
- D. Acceptance of Gifts
1. **Motion** by J. Boudreau that the School Committee accept the \$500 donation towards science supplies and \$500 grant to be used within Oakmont math department, seconded by J. Schonborg Unanimous
- E. Principal's Update by P. Marquis and D. Uminski
1. P. Marquis gave an update on WES and MHS: Tiger group from Plymouth State University concerning anti bullies
 2. D. Uminski gave an update on ORHS: All students will be required to wear school IDs; cell phones will be allowed to be used during lunch times
- F. Policy for Support Services Program
1. **Motion** by E. Holmes that the School Committee refer the Policy for Support Services Program to Policy Subcommittee, seconded by G. Farley Unanimous

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VIII. UNFINISHED BUSINESS

- A. Open meeting law
 - 1. Open Meeting Law states that the Unfinished business should be removed from the agenda
 - 2. Executive Session should be more specific
- B. PARC
 - 1. Sharon DeCicco presented more information on PARC

IX. AGENDA SETTING

- A. Upcoming meetings:
 - 1. 1/21 at OAK with a tour at 6:30 with the meeting at 7 p.m.
 - 2. 2/11 at OMS with a tour at 6:30 and a meeting at 7 pm
 - 3. 2/25 at OMS with a public hearing

X. EXECUTIVE SESSION—None

XI. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by J. Schonborg at 8:34 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

February 11, 2014 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:10 p.m. in the on Library at Meetinghouse School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	L. Weiderman	M. Gianino
L. Beaton	J. Schonborg	E. Holmes	B. Ewing

Members absent: G. Farley, K. Glenny, S. Kersey

Also present: R. Hicks,

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE

- A. Julia and Alyssa
 - 1. 9th grade took biology MCAS and felt prepared; Café Arte last Friday, it was the last one for the year; parents night this Thursday; Coaches vs Cancer charity game proceeds will be sent to ACS; Cafeteria is holding a can drive, all those who donate receive a free cookie; this Friday is a flower campaign

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment—None
- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Briggs building committee
 - 1. Meeting this Thursday; nearly ready to close out;
- B. Policy Sub
 - 1. B. Ewing chairman of policy
- C. Budget Sub
 - 1. To meet Monday 2/24 at the superintendent’s office
- D. Legal Sub
 - 1. To schedule next meeting

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes--None
- B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Dr. Hick’s met with Steve Coswell for the 250th Celebration, offering help
 - 2. Accelerated Repair Project at the OMS; new roof, boiler, windows, doors. The builder went out of business prior to finishing Overlook
- D. Presentation of Education Plan

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1. Need full time Curriculum Coordinator
2. Need Assistant Principal at the elementary level
3. Increase ½ time custodian at JRB to full time
4. Increase Adjustment Counselor to 6.0 FTE
5. Add .33 physical education teacher at Oakmont
6. Schedule for budget: 2/25 Budget/Public Hearing; 3/11 for certification
7. Capital planning meeting in Ashburnham 2/12
8. Extra meeting between 2/25 and 3/11 possible if needed

C. First Reading

1. E & D Budget Policy—Passed Over, will revisit 2/27
2. **Motion** by B. Ewing that the School Committee waive the first and second reading and readopt the Nondiscrimination- Equal Employment Opportunity policy, seconded by E. Holmes
Unanimous
3. **Motion** by B. Ewing that the School Committee waive the first and second reading and readopt the Nondiscrimination on the Basis of Sex, seconded by E. Holmes
Unanimous
4. **Motion** by B. Ewing that the School Committee waive the first and second reading and readopt the Nondiscrimination on the Basis of Handicap, seconded by E. Holmes
Unanimous

VIII. UNFINISHED BUSINESS—None

IX. AGENDA SETTING

- A. Upcoming meetings: 2/25 at OMS at 6:30 p.m; 3/4 & 3/11 at OMS at 7 p.m.

X. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing negotiations and contract with the paraprofessional, head custodians and Extended Day and to reconvene into open session for the purpose of adjournment, seconded by M. Gianino

Roll Call

D. Christianson	Y	L. Weideman	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	M. Gianino	Y
J. Schonborg	Y	B. Ewing	Y

XI. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by J. Boudreau at 9:31 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

February 25, 2014 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:09 p.m. in the on Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	E. Holmes	B. Ewing
L. Beaton	J. Schonborg	M. Gianino	

Members absent: G. Farley, L. Weiderman, K. Glenny

Also present: R. Hicks, S. Kersey

II. PUBLIC HEARING

- A. No audience—held open until the end of meeting

III. PARTICIPATION BY THE PUBLIC—None

IV. STUDENT ADVISORY COMMITTEE

- A. Lilly
 - 1. Course selection is underway; sexting assembly; boys varsity made districts; indoor track; National History this Saturday at Quabbin Regional High School; winter percussion competition is starting up

V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment
 - 1. E. Holmes—Board of Education approved two new Charter School and one new virtual school
- C. Correspondence—None

VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 1/7/14 and 1/28/14, seconded by J. Schonborg Unanimous
- B. Personnel Report—None

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. D. Uminski and R. Hicks went to the NEASC conference on Tuesday. NEASC will be coming to the district in November for accreditation
- C. Extended Day Pay Increase
 - 1. **Motion** by L. Beaton that the School Committee ratify the vote taken in Executive Session to increase by 2% the salaries of the Extended Day Workers as recommended by the Superintendent of Schools, seconded by J. Boudreau Unanimous

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- D. First Student Contract Extension
 - 1. **Motion** by E. Holmes that the School Committee approve the recommendation of the Transportation Subcommittee to extend the contract with First Student for one year, seconded by L. Beaton Unanimous
- E. Acceptance of Gifts
 - 1. **Motion** by J. Boudreau that the School Committee accept the \$50 donation to JRB supplies, seconded by E. Holmes Unanimous
- B. Discussion of Education Plan FY15
 - 1. Transportation reimbursement is at 65%; use of Excess & Deficiency to reduce assessment to both towns; ask towns to request the state give us 100% reimbursement
 - a. **Motion** by J. Schonborg that the School Committee send a request to our legislator to support full funding of our regional transportation and to increase Chapter 70 aide from \$25 per student according to the governor's budget to \$40 per student and to request the town Boards adopt a similar motion and send a similar letter, seconded by J. Boudreau Unanimous
 - 2. E & D certified 6/15/13; DESE sees budget as income and expenses; Budget Subcommittee recommends reducing marching band by \$5500 to bring in line with other units increases; athletic budget remove the weight room supervision and ice time; possibly increasing Extended Day assessment: Capital plan \$425,000 to be used for projects we have scheduled to accomplish this year

IX. UNFINISHED BUSINESS—None

X. AGENDA SETTING

- A. Upcoming meetings: 3/4/14 cancelled; 3/11; 3/13; 3/18 at 7p.m. at Overlook Middle School—plan for certification for 3/18

XI. EXECUTIVE SESSION—None

XII. ADJOURNMENT

- A. **Motion** by J.Schonborg to adjourn, seconded by E. Holmes at 9:47 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

March 11, 2014 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:01 p.m. in the on Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Was Broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Schonborg	G. Farley
L. Beaton	K. Glenny	E. Holmes
J. Boudreau	B. Ewing	M. Gianino

Members absent: L. Weiderman

Also present: R. Hicks, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE

- A. Liz Dugas
 - 1. Spanish emersion day with Nashoba and Monty Tech with food and games; Gay/Straight Alliance meeting; Winter percussion first competition on Saturday; Spring sports starting soon; PARCC test; ALICE program; 3/17 Mr. Masterman Kenyan project-Kenyan's have to pay to go to high school; student council went to Mass Student Council Association in Hyannis and received many awards; donated \$100 to Special Olympics; NHS donated to Wounded Warrior project; 3/19 frozen yogurt and yoga fundraiser held at Briggs

L. Weiderman in at 7:13 p.m.

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
 - 1. Dr. Hicks, K. Glenny and D. Christianson to review Executive Session meeting
- B. School Committee Comment
 - 1. J. Boudreau attended the OMS performance of Peter Pan. The students did a great job
- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Legal Subcommittee
 - 1. E. Holmes—met last Friday reviewed work done by current council, services available; no increase in fees; may have J. Bartulis' staff review trust accounts
- B. Policy Subcommittee
 - 1. B. Ewing—will meet soon

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes—None
- B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Last Thursday Dr. Hicks held interviews for Math Consultant candidates and will have two more this Thursday. Would like to have candidate visit schools
 - 2. On 2/25 D. Uminski and Dr. Hicks went to NEASC Headquarters in Burlington and presented complaints about the expectations from NEASC
 - 3. Dr. Hicks continues to work with teachers on the District Determined Measures. There has been some good work and fine cooperation. We will be looking to amend the contract language soon
 - 4. A new football has been hired. He is a young man who came highly recommended

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5. Last Friday K. Taylor and A. McGrath went to Mass Kindergarten Entry Assessment. In the future the first and second grades will be included. It is a lot of work for the teachers
6. Name that K-9! The Westminster K-9 will be retiring soon and the Police department will be holding a contest to name the new K-9. There will be prizes and a committee will be formed to decide on the winner
7. Lastly Dr. Hicks attended the OMS play; commend all those who helped out with the play; it was the best play I have seen and Mrs. Hicks loved the play as well

B. Discussion of Education Plan FY15

1. Dr. Hicks gave an explanation of the Chapter 70 money for the district and hope for the figure by the end of March
2. S. Kersey explained that the DOR disallowed the \$500,000 voted on last year for repairs; E&D certified and committee wanted to use \$250,000 to repair drainage issue at OAK and \$100,000 for security.
3. Chairs will meet to review plan for using E & D for projects
4. S. Kersey explained Capital plan funding may have to be added to the budget
5. Discussion continued on whether to choose a budget number tonight or wait until we find out about reimbursement from the state

C. Certification of Education Plan FY15

1. Hand out distributed—budget worksheet
2. **Motion** by M. Gianino that the School Committee certify the FY15 budget at \$28,961,115, seconded by J. Boudreau

Roll Call

D. Christianson	Y	G. Farley	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	M. Gianino	Y
J. Schonborg	Y	B. Ewing	Y
K. Glenny	Y	L. Weiderman	Y

3. Public Hearing on 3/18; No meeting on 3/13; meeting next Tuesday 3/18

D. District Participation in School Choice

1. **Motion** by G. Farley that the School Committee approve the District’s continued participation in school choice, seconded by K. Glenny Unanimous

VIII. UNFINISHED BUSINESS—None

IX. AGENDA SETTING

- A. Upcoming meetings: 3/18 at 7 p.m. at OMS with a Public Hearing; 3/15 at 7pm at OMS

X. EXECUTIVE SESSION—None

XI. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by L. Weiderman at 9:23 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

March 18, 2014 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:05 p.m. in the on Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being Broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Schonborg	L. Weiderman
L. Beaton	K. Glenny	E. Holmes
J. Boudreau	B. Ewing	M. Gianino

Members absent: G. Farley

Also present: R. Hicks, S. Kersey

*Agenda taken out of order

II. PUBLIC HEARING

- A. D. Christianson presented new info

VIII. PRESENTATIONS FOR INFORMATION AND /OR ACTION

- E. Discussion of Education Plan FY15
 - 1. S. Kersey and Dr. Hicks handed out informational sheet; using E&D money for level services in all schools

II. PUBLIC HEARING

- A. Budget Discussion
 - 1. S. Quigley-Belliveau from Westminster—would like to see the Vice Principal in Westminster full time
 - 2. P. Nelson from Ashburnham—appreciate the attention to class sizes; concerned about student progress in Math and ELA, progress has been flat the last several years-need staff at JRB, more staff is need at Briggs i.e. a vice principal
 - 3. B. Robertson from Westminster—Appreciates efforts to keep smaller class size—thank you; concerned that there is not enough help at Briggs
 - 4. D. Christianson—understand Dr. Hicks concern for the \$100,000 for a full time vice principal and 1/3 time for a gym teacher at Oakmont
 - 5. B. Ewing and E. Holmes expressed concern for SPED services
 - 6. K. Glenny concerned with staff funding
 - 7. J. Boudreau mentioned that the town have asked for the budget number as soon as possible but have also said to go to them if the schools need more
 - 8. L. Weiderman: a vice principal at an elementary school is necessary because of the assessments of staff takes time to get it done right
 - 9. D. Christianson the committee needs to pay attention to the needs of the students currently in out classrooms
 - 10. S. Kersey gave overview of capital projects being funded and those not being funded
 - 11. J. Boudreau: Westminster if firm on \$40,000; they would also like the request in priority order
 - 12. S. Kersey said towns vote on the total number and the capital budget. We will send a request for \$43,000 with additional information.

III. PARTICIPATION BY THE PUBLIC—None

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IV. STUDENT ADVISORY COMMITTEE—None

V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
 - 1. Met with chairs of Advisory Boards last week concerning E&D and capital planning
- B. School Committee Comment—None
- C. Correspondence
 - 1. L. Beaton, Dr. Hicks and the School Committee received emails from Julie Harmon, Kim Caisse, Shelley Wells, Patricia Humphrey and Stephanie Curtis of Westminster

VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 2/11/14 and 2/25/14, seconded by J. Schonborg Unanimous
- B. Personnel Report—None

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
- B. FY14 E&D Transfer of Funds
 - 1. **Motion** K. Glenny that the School Committee transfer \$481,852 from the FY14 Excess and Deficiency Account to the general fund income, seconded by J. Boudreau Unanimous
- C. FY14 Assessments
 - 1. **Motion** by K. Glenny that the Ashburnham-Westminster Regional School District reduce their total assessment to the member towns by \$481,852 the amounts being \$221,074 for Ashburnham and \$260,778 for Westminster, seconded by J. Boudreau Unanimous
- D. FY14 Special Town Meeting—Passed Over
- E. Discussion of Education Plan FY15
 - 1. **Motion** by J. Boudreau that the School Committee certify the FY15 budget at \$28,548,859, seconded by E. Holmes

Roll Call:

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	M. Gianino	Y
J. Schonborg	Y	B. Ewing	Y
K. Glenny	Y		

Recess 8:08 p.m. to 8:14 p.m.

- G. Ratification of Paraeducator Contract—Hold Over
- H. Financials – February
 - 1. **Motion** by E. Holmes that the School Committee accept the February financials as presented, seconded by K. Glenny Unanimous
- I. Acceptance of Gifts
 - 1. **Motion** by J. Schonborg that the School Committee accept the \$500 donation to the high school science department, seconded by E. Holmes Unanimous

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L. Weiderman out at 8:53 p.m.

- J. 2014-15 School Calendar
 - 1. **Motion** by M. Gianino that the School Committee approve the 2014-2015 school calendar as presented, seconded by J. Boudreau Passed by Majority
- K. CAPS Agreement
 - 1. **Motion** by K. Glenny that the School Committee review and approve the CAPS agreement and authorize the Chair to sign the agreement as presented, seconded by L. Beaton Unanimous
 - a. Full committee would like to see breakout of administrative costs for CAPS and FLLAC
 - 2. **Motion** by J. Boudreau that the School Committee appoint Dr. Ralph Hicks as representative to CAPS for the July 1, 2014-June 30, 2015 term, seconded by M. Gianino Unanimous

IX. UNFINISHED BUSINESS

- A. Regional Agreement
 - 1. Questions concerning certain processes of the School Committee are as a result of how the Regional Agreement as written
- B. Common Core

X. AGENDA SETTING

- A. Upcoming meetings: 3/25 and 4/8 at 7p.m. at OMS Library

XI. EXECUTIVE SESSION—None

XII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by M. Gianino at 9:13 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

March 25, 2014 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:07 p.m. in the on Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	K. Glenny	G. Farley	
L. Beaton	B. Ewing	E. Holmes	

Members absent: M. Gianino, J. Schonborg, J. Boudreau, L. Weiderman

Also present: R. Hicks, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment—None
- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Policy subcommittee
 - 1. B. Ewing: Policy currently reviewing district policies
- B. Technology subcommittee
 - 2. G. Farley: Technology hasn’t met but is planning to soon
- C. Legal subcommittee
 - 3. E. Holmes: Legal has met to review legal services and plans to meet with council to review trust accounts and how the money can be used today
- D. Budget subcommittee
 - 1. J. Boudreau: met before budget was certified and continue to discuss the budget process
- E. Schedules
 - 1. D. Christianson would like a schedule of all subcommittees

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by G. Farley that the School Committee accept the Budget Subcommittee minutes of 3/11/14, seconded by K. Glenny Unanimous
- B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. There will be a benefit this Saturday to benefit Hannah Beach who was hurt in an accident
 - 2. Reminder: do not put anything in an email that you don’t want to see on the front page. The district may have to prevent awrsd emails from being forwarded to personal email
- B. AWTA Update—with handout
 - 1. Report on what the teachers in the do besides teaching in the classroom by Joann Mossman

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- C. Ratification of Paraeducator Contract
 - 1. **Motion** by B. Ewing that the School Committee approve the Memorandum of Agreement between the AWRSD School Committee and the MTA – Paraeducator and to authorize the Chair and the Secretary to sign the agreement as presented, seconded by G. Farley Unanimous
- D. FLLAC Agreement
 - 1. **Motion** by K. Glenny that the School Committee approve the FLLAC agreement and authorize the Chair to sign the agreement as presented, seconded by G. Farley Unanimous
 - 2. **Motion** by K. Glenny that the School Committee appoint Dr. R. Hicks as representative to FLLAC for the July 1, 2014-June 30, 2015 term, seconded by L. Beaton Unanimous
- E. Homework Policy
 - 1. **Motion** by E. Holmes that the School Committee refer the homework policy to Policy Subcommittee and report back by June 1, 2014 meeting, seconded by G. Farley Unanimous
- F. Financial Update – Food Service – By S. Kersey
 - 1. **Motion** by E. Holmes that the School Committee accept the February food service financials as presented, seconded by G. Farley Unanimous
- G. FY15 Capital Plan
 - 1. Discussion: will send a revised assessment letter to Westminster Selectmen, then next meeting reduce the E&D appropriation to \$209,000
 - 2. **Motion** by K. Glenny that the School Committee make a request for a warrant article from the town of Westminster for \$40,469 for security upgrades to WES and MHS, seconded by L. Beaton Unanimous

VIII. UNFINISHED BUSINESS

- A. Regional Agreement
- B. Common Core

IX. AGENDA SETTING

- A. Upcoming meetings: 4/8 and 4/29 at 7 p.m. at OMS

X. EXECUTIVE SESSION—None

XI. ADJOURNMENT

- A. **Motion** by G. Farley to adjourn, seconded by L. Beaton at 8:38 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

April 8, 2014 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:00 p.m. in the on Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being Broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Schonborg	E. Holmes	B. Ewing
L. Beaton	K. Glenn	M. Gianino	J. Boudreau

Members absent: G. Farley, L. Weideman
 Also present: R. Hicks, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE

- A. Alyssa
 - 1. International Day 4/8; Musical “Thoroughly Modern Millie” Friday and Saturday; SOS suicide prevention for seniors; Friday is “Day of Silence”; Harmony Week starts next week; National History competition: PARCC testing consensus is students would rather take MCAS; Hockey Benefit last Saturday; and spring vacation in two weeks

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment—None
- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Briggs Project
 - 1. STV won an award for size of the school, coming in under budget and being on schedule
- B. Interscholastic Athletic Subcommittee
 - 1. Sports fees being paid and the online payment system is working well. Discussing rule on family cap; E. Dawley would like to report on the program to full committee each season
- C. Budget Sub
 - 1. Plans to meet post budget

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes—None
- B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Oakmont named top 10% in the US News and World Report. It was a combined effort starting with the elementary schools
 - 2. Nu Café in Gardner have recognized those who have received awards in the arts
 - 3. ALICE Training at Oakmont. Thank you to the officers who conducted the training to prepare students and staff in the event of an intruder
 - 4. There will be a Hockey Benefit this Saturday and Dr. Hicks is very impressed by the support given by both towns
 - 5. On the Channel 5 Wake Up Call on YouTube will be feature the cast of “Thoroughly Modern Millie” singing. They were chosen to appear on Channel 5 in the early morning
 - 6. The towns want more information on Capital planning for all the buildings. Send a long range plan to the Budget subcommittee for building up keep

Ashburnham-Westminster Regional School Committee

April 8, 2014 Minutes

7. **Motion** by J. Boudreau that the School Committee refer Dr. Hicks' Capital Plan to the Budget Subcommittee for a recommendation and have the Budget Sub report back to the full committee, seconded by J. Schonborg Unanimous
- B. Extended Day
 1. Report by Dorene Francis on the school year and summer calendars
 2. **Motion** by J. Boudreau that the School Committee approve the changes made to Extended Day's scheduling and payment policy, seconded by E. Holmes Unanimous
- C. SAPHIRE Program
 1. We have received a grant to do a feasibility study and AMLP will do an energy audit
 2. **Motion** by J. Schonborg that the School Committee authorize the Superintendent to sign and submit the DOER SAPHIRE application for OMS, seconded by E. Holmes Unanimous
- D. Trust Funds
 1. E. Holmes reported on the results of the finding from the Legal subcommittee. Offer a handout with a list and the intents of the trust funds held by the district
 2. **Motion** by J. Schonborg that the School Committee approve the recommendations brought by Legal Subcommittee, seconded by B. Ewing Motion withdrawn
 3. **Motion** by J. Schonborg that the School Committee authorize the use of the interest income in the Dutton, Patari and Smith Trust Funds as prescribed by each Trust Fund account and with the business administrator's approval, seconded by B. Ewing Unanimous
 4. **Motion** by J. Schonborg that the School Committee notify the Westminster Historical Society that we will not pursue any action to use the Upton Funds and suggest they pursue control of said fund, seconded by B. Ewing Unanimous
 5. **Motion** by J. Schonborg that the Budget Subcommittee review every six months expenditures of the trust funds, seconded by B. Ewing Unanimous
 6. A suggestion was made to organize a scholarship committee consisting of the principal, a community member and a guidance staff member
- E. Paraeducator Agreement
 1. **Motion** by B. Ewing that the School committee authorize the Chair and Secretary to sign the 2013-2016 agreement between the School committee and the MTA-Paraeducators, seconded by M. Gianino Unanimous

VIII. UNFINISHED BUSINESS

- A. Regional Agreement
 1. Work in process over the last three years. Towns need to come to some agreement. Steve Hemman will be invited to a future meeting to do a presentation on regional agreements. Town officials from both towns will be invited as well
- B. Common Core

IX. AGENDA SETTING

- A. Upcoming meetings: 4/29 and 5/13 at 7 p.m. at OMS; Town meetings-Ashburnham Tuesday 5/6 at 7 p.m. and Westminster 5/3 at 1 p.m.; Eric Dawley on the agenda for 4/29/14

X. EXECUTIVE SESSION—None

XI. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by J. Schonborg at 8:38 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenn

Ashburnham-Westminster Regional School Committee

April 29, 2014 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:07 p.m. in the on Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	K. Glenny	B. Ewing
L. Beaton	J. Schonborg	M. Gianino	

Members absent: G. Farley, L. Weiderman, E. Holmes
 Also present: R. Hicks, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE

- A. Alyssa and Rachel
 - 1. 5/1 there will be a blood drive at Oakmont; SAT’s on 5/3; sports teams doing well; focus group will meet on 4/30; prom at Fort Devens on 5/10; JKAL event on 5/17; Kenyan project starts this month

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment
 - 1. L. Beaton explained he had eye surgery and that was the reason he was wearing sunglasses
- C. Correspondence
 - 1. Copies from the Westminster Board of Selectman letters to our legislators—Flanagan, Brewer and Zlotnik
 - 2. Email from Meredith Fagan

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Policy Subcommittee
 - 1. Will be meeting early May
- B. Transportation Subcommittee
 - 1. Will be meeting 4/30/2014

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 3/25/14, seconded by J. Schonborg Unanimous
- B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Pleased to report the district has received approval from SAPHIRE to put in a pellet boiler at OMS. Feasibility study is scheduled to start next week. Maybe able to group with money from SBA to replace the HVAC. The Department of Energy and Resources may pay for full cost of the boiler.
 - 2. Dr. Hicks recently wrote a grant for a Defibrillator, however the district was put on a waiting list. J. Boudreau offered to check with local fire department to see if they can do anything
 - 3. Dr. Hicks went to OMS on 4/17 and sat in on a math boot camp. Teacher- run for kids who almost pass MCAS. Teachers offer fun aspects of math teaching. It appears to help kids to pass MCAS
 - 4. Attended a brunch on Sunday and all proceeds went to the Relay for Life, it was a nice spread put on by the Rosemarie’s

Ashburnham-Westminster Regional School Committee

April 29, 2014 Minutes

5. On 4/29 at Oakmont Dr. Hicks met with DESE on DDMs. DESE very helpful with questions and they were quick to respond
6. Elections in Westminster went well
- B. Sports Update – Eric Dawley
 1. E. Dawley is looking for an athletic trainer for the weight room. A power point presentation was given to committee members to show the need for an athletic trainer.
 2. Committee with set up a future meeting with E. Dawley and IAS to put together a report to be brought back to the full committee
- C. Financials – March
 1. S. Kersey gave handout and discussed the end of year of reports that are sent to the state audit and federal grants audit
 2. **Motion** by J. Boudreau that the School Committee accept the March financials as presented, seconded by J. Schonborg Unanimous
- D. Financials – Food Service – March
 1. Chris and Dennis would like to offer a \$1000 scholarship to a Chartwell’s employee
 2. **Motion** by J. Boudreau that the School Committee accept the March food service financials as presented, seconded by J. Schonborg Unanimous
- E. Out-of-State Field Trip
 1. **Motion** by J. Boudreau that the School Committee approve the out-of-state field trip to Portsmouth, NH, Candia, NH and Salem, NH, seconded by M. Gianino Unanimous
- F. First Reading: Mission & Vision Statement
 1. **Motion** by B. Ewing that the School Committee accept the Mission & Vision Statement and waive 1st and 2nd reading and adopt as read, seconded by K. Glenny Unanimous

VIII. UNFINISHED BUSINESS

- A. Regional Agreement
- B. Common Core

IX. AGENDA SETTING

- A. Upcoming meetings: 5/13 and 5/27 at 7p.m. at OMS

X. EXECUTIVE SESSION

- A. **Motion** by M. Gianino that the School Committee go into Executive Session to discuss strategy in preparation for negotiations with nonunion under MGL 30A, Section 21 for the purpose of discussing negotiations and further, that the Chair declare that the discussion of such topics in an open meeting have a detrimental effect on the negotiation position of the School District; and to reconvene into open session for the purpose of adjournment, seconded by B. Ewing at 8:30 p.m.

Roll Call:

D. Christianson	Y	K. Glenny	Y
L. Beaton	Y	M. Gianino	Y
J. Boudreau	Y	B. Ewing	Y
J. Schonborg	Y		

XI. ADJOURNMENT

- A. **Adjournment at 10:04** due to lack of quorum

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

May 13, 2014 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:00 p.m. in the on Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Schonborg	B. Ewing	M. Gianino
L. Beaton	K. Glenny	E. Holmes	J. Boudreau

Members absent: G. Farley, L. Weiderman

Also present: R. Hicks

II. SWEARING IN OF NEWLY ELECTED SCHOOL COMMITTEE MEMBERS

- A, Members sworn in:
 - 1. J. Schonborg, L. Beaton, D. Christianson, and E. Holmes

III. ANNUAL ORGANIZATIONAL ITEMS Election of Officers—Chair/Vice A, Chair/Secretary/Treasurer

1. **Motion** by J. Schonborg that the committee nominates D. Christianson as Chairman, seconded by L. Beaton
Majority 1A-D. C.
2. **Motion** by J. Schonborg that the committee close nominations, seconded by L. Beaton
Unanimous
3. **Motion** by J. Schonborg that the committee elects D. Christianson as Chairman, seconded by L. Beaton
Majority 1A D. C.
4. **Motion** by E. Holmes that the committee nominates L. Beaton as Vice Chair, seconded by J. Schonborg
Majority 1A L.B.
5. **Motion** by E. Holmes that the committee close nominations, seconded by J. Schonborg
Unanimous
6. **Motion** by E. Holmes that the committee elects L. Beaton as Vice Chair, seconded by J. Schonborg
Majority 1A L.B.
7. **Motion** by M. Gianino that the committee nominates K. Glenny as secretary, seconded by J. Boudreau
Majority 1A K. G.
8. **Motion** by M. Gianino that the committee close nominations, seconded by J. Boudreau
Unanimous
9. **Motion** by M. Gianino that the committee elect K. Glenny as secretary, seconded by J. Boudreau
Majority 1A K. G.
10. **Motion** by E. Holmes that the committee nominate Ken Caron as district treasurer, seconded by J. Schonborg
Unanimous
11. **Motion** by E. Holmes that the committee close nominations, seconded by J. Schonborg
Unanimous
12. **Motion** by E. Holmes that the committee elect Ken Caron as district treasurer, seconded by J. Schonborg
Unanimous

B. Adoption of Rules of Order

1. **Motion** by E. Holmes that the School Committee adopts Parliamentary Procedures at a Glance: Roberts Rules of Order for the current term as outlines in the Bylaws, Section 2.1.2 and 3.4., seconded by J. Boudreau
Unanimous

Ashburnham-Westminster Regional School Committee

May 13, 2014 Minutes

- C. Review of Bylaws
 - 1. No questions or concerns
- D. Appointment of Subcommittees
 - 1. The committee was instructed to make decisions and submit them to the Chairman
- E. Open Meeting Law Review and Sign-Off
 - 1. The committee was instructed to review, sign and return the last page

IV. PARTICIPATION BY THE PUBLIC—None

V. STUDENT ADVISORY COMMITTEE—None

VI. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None
- B. School Committee Comment—None
- C. Correspondence—None

VII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Budget Sub
 - 1. Budget sub will set a meeting date
- B. Policy Sub
 - 1. Policy sub will meet next Tuesday

VIII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 4/8/14, seconded by J. Schonborg Unanimous
- B. Personnel Report—None

IX. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. We have posted the Curriculum Coordinator position on School Spring and we have received 26 applications from North Carolina, Ohio, Massachusetts, New Hampshire and Vermont. We are looking forward to reviewing resumes and setting up a search committee. I would like to have a couple of School Committee members on the search committee. We are planning on interviewing 7-9 applicants. I am anxious to get moving on this decision
 - 2. Awhile back was asked by a School Committee member, to survey school choice out parents. Did try but only received four responses
 - 3. By June 6th a proposal for the Virtual School will be sent out. Looking to set up the virtual school for full and part-time students from Ashburnham, Westminster, Gardner, Fitchburg and Leominster
 - 4. Recently attended the Rotary Banquet in honor of Jean Lantry and it is probably the last one due to lack of membership
 - 5. First meeting with Chris Beebee to discuss a pellet boiler for OMS. P. Saisa shared information concerning the current boiler
 - 6. Attended the MARS meeting with Mrs. Holmes and we expressed our concerns about transportation and Chapter 70 monies
 - 7. Just an FYI Virginia Koski will be retiring next April. It will be tough to replace her due to her dedication to her job and has been seen often working many late evenings. Mrs. Kersey and Mr.

Ashburnham-Westminster Regional School Committee

May 13, 2014 Minutes

5. We have had our first meeting with Chris Beebee to discuss a pellet boiler for OMS. P. Saisa shared information concerning the current boiler
 6. I attended the MARS meeting with Mrs. Holmes and we expressed our concerns about transportation and Chapter 70 monies
 7. Just an FYI Virginia Koski will be retiring next April. It will be tough to replace her due to her dedication to her job and has been seen often working many late evenings. Mrs. Kersey and Mr. DeHays would like to see changes in her current position when someone new is in place—have a technology person and a part-time registrar for the high school
 8. The chairman for CAPS insisted they go out to bid for an auditor and ended up saving approximately \$9,000
 9. M. Gianino and E. Holmes have volunteered for the search committee for the curriculum coordinator
- B. 2014-2015 School Committee Meeting Calendar
1. **Motion** by J. Boudreau that the School Committee approve the 2014-2015 School Committee meeting calendar as presented, seconded by E. Holmes Unanimous
- C. Acceptance of Gifts
1. **Motion** by M. Gianino that the School Committee accept the \$5,000 to be used towards a new scoreboard in the old gym at Oakmont Regional High School, seconded by J. Boudreau Unanimous
- D. Department of Public Health Delegations
1. **Motion** by J. Boudreau that the School Committee authorize the Chair to sign the DPH delegations, seconded by M. Gianino Unanimous
- E. District Determined Measures (DDM)
1. District Determined Measures have been voted and approved by the MTA, there will be a review and vote on May 27th. Held over for vote

X. UNFINISHED BUSINESS

- A. Regional Agreement
1. Steve Hemmond, Executive director of MARS, will give a presentation on development of a regional agreement. Town officials will be invited
- B. Common Core—None

XI. AGENDA SETTING

- A. Upcoming meetings: 5/27 and 6/10 at 7 p.m. at OMS

XII. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations with AFSME and non-union personnel and to reconvene into open session for the purpose of adjournment, seconded by M. Gianino at 7:53 p.m.

XIII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by M. Gianino at 9:26 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

May 27, 2014 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:05 p.m. in the on Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	L. Weiderman	J. Schonborg	B. Ewing
J. Boudreau	E. Holmes	M. Gianino	G. Farley
K. Glenny			

Members absent: L. Beaton

Also present: R. Hicks, S. Kersey

III. STUDENT ADVISORY COMMITTEE

- A. Liz Duggas—Congratulations to Liz, this is her last meeting
 - 1. Spring sports ending; Varsity boys and girls basketball went to districts; Rachel Lajoi Volleyball Tournament raised over \$3000 for her family; Monday the first half of Biology MCAS; Senior week-Harbor Tour, Baccalaureate Thursday, last graduation rehearsal, awards, class night, BBQ, Sunday at 1 p.m. graduation

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- B. Presentation regarding Regional Agreement Amendment Process ~ Dr. Stephen Hemman
 - 1. Guidelines Chapter 71; Sec 14E; Chris Lynch review personal DESE

II. PARTICIPATION BY THE PUBLIC—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
 - 1. Subcommittee assignments sent out by D. Christianson via email, there are a few changes
- B. School Committee Comment—None
- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Policy Sub & Tech Sub
 - 1. Issue of pictures being posted to Facebook. Cannot control what parents post. Chaperones cannot post pictures at school events. High School students cannot take pictures of other students and post them

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes—None
- B. Personnel Report—None

VII PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Administration has been busy with end of the year evaluations
 - 2. Dr. Hicks attended NHS on 5/11 and Soar on 5/16
 - 3. Attended morning meeting at Worcester State University for Superintendent’s. The school has a new course for Elementary Ed with a concentration in Math
 - 4. On 5/20 another virtual school started. Grade 6-12, full time; a seven school consortium
 - 5. Dr. Hicks will not be at Baccalaureate because he will be attending his granddaughter’s Baccalaureate

Ashburnham-Westminster Regional School Committee

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- C. Superintendent’s Performance Evaluation 2012-131.
 - 1. Dr. Hicks’ evaluation from 7/1/12-6/30/13. He has earned a score of 275 out of 315, an improvement over previous year
 - 2. **Motion** L. Weiderman that the School Committee accept the 2012-13 performance evaluation as presented, seconded by M. Gianino Unanimous
 - 3. **Motion** by L. Weiderman that the School Committee approve the recommended merit increase of 3% retroactive to 7/1/13, seconded by M. Gianino Unanimous
- D. Acceptance of Gifts
 - 1. **Motion** by J. Boudreau that the School Committee accept the donation made towards Nature’s Classroom scholarships, seconded by J. Schonborg Unanimous
- E. PARCC
 - 1. Discussion: PARCC will replace MCAS next year, MCAS was given to grades 3-8 in 2015 and grades 8-12 in 2016. MCAS is not based on Common Core. The 2014-15 results from PARCC given to grades 3-8 will be used for information.
 - 2. The district will have to designate three technology people for six weeks for the PARCC test. A decision has to be made by 6/30/2014. D. Christianson would like more information on the technology part to be sure the kids can use the equipment we currently have. The vote will be held until the next meeting
- F. First Reading
 - 1. **Motion** by G. Farley that the School Committee accept for first reading policy KE Public Complaints as amended, seconded by M. Gianino Unanimous
 - 2. **Motion** by G. Farley that the School Committee accept for first reading policy IKB Homework as amended, seconded by M. Gianino Unanimous
- G. District Determined Measures (DDM)
 - 1. Due by 6/1/2014 to DESE. Committee consist of administrative team and AWTA members. The language will be part of the contract. The vote will be held over to the next meeting to determine where the language goes in the contract and if it replaces language currently in the contract

VIII UNFINISHED BUSINESS—None

- A. Regional Agreement
- B. Common Core

IX. AGENDA SETTING

- A. Upcoming meetings: Graduation 6/1 at 1p.m., 6/10 and 6/24 at OMS; 6/18 policy sub

X EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing negotiations with non-union and AFSCME personnel and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating of the School District and to reconvene into open session for the purpose of adjournment, seconded by K. Glenny at 8:53 p.m.

Roll Call:

D. Christianson	Y		J. Schonborg	Y		L. Weiderman	Y
K. Glenny	Y		M. Gianino	Y		E. Holmes	Y
J. Boudreau	Y		B. Ewing	Y		G. Farley	Y

XI. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by E. Holmes at 10:15 p.m.

Recorded by, Kathi Theriault

Reviewed by, Keith Glenny

Ashburnham-Westminster Regional School Committee

June 10, 2014 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:23 p.m. in the on Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Schonborg	E. Holmes	
L. Beaton	B. Ewing	M. Gianino	

Members absent: G. Farley, K. Glenny, L. Weiderman, J. Boudreau
 Also present: R. Hicks, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
 - 1. Greg Smith, Oakmont’s Vice Principal, retired from armed services as a Brigadier General
- B. School Committee Comment—None
- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Legal Subcommittee
 - 1. E. Holmes—will submit recommendation at the next meeting
- B. Policy Subcommittee
 - 1. B. Ewing—will meet next Tuesday

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes—None
- B. Personnel Report—None

J. Boudreau in at 7:24 p.m.

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- D. District Determined Measures (DDM)
 - 1. **Motion** by E. Holmes that the School Committee amend the AWRSD Teacher Evaluation Handbook by replacing the existing section IX with the current section IX-Rating of Educator Impact on Student Learning (ISL) – DDM for the AWTA agreement as presented, seconded by B. Ewing Unanimous
 - 2. PARCC the district will be held harmless for one year to get accustomed to the test and the technology. The commissioner said MCAS is going away however, it will remain until 2018. The current 8th grade will be taking MCAS as the graduating class of 2018. E. Holmes: current assessments/tests/quizzes should be done online to be confident enough to take PARCC and we shouldn’t let go of MCAS until we are all ready.
 - 3. Things to consider: change of standards, individual needs, MCAS not timed where PARCC is—will revisit on June 24th for a vote
- A. Report of the Superintendent
 - 1. Sandy Rehler has been chosen as our Curriculum Coordinator. We had 28 applicants and eight were chosen to interview. Eleven questions were asked and the applicants were graded on a scale of 1-10. Committee then ranked the candidates and Sandy Rehler received a 10 out 10
 - 2. Dr. Hicks received a letter from John McCarthy rejecting our request. John McCarthy was contacted about details concerning the contractor who went bankrupt before Overlook was finished and the materials used were not up to par. We can try again next year

Ashburnham-Westminster Regional School Committee

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3. Dr. Hicks met and chatted with the student council at Westminster Elementary, delightful group of kids
 4. Lastly the AWFAE will be sponsoring a “Drive-in” movie next Friday 6/20/2014 on the Overlook front lawn. The movie being shown is “Frozen”
- B. AWTA Update – Joann Mossman
1. Report on what schools and teachers are doing
- A. Report of the Superintendent
- i. **Motion** by E. Holmes that the School Committee refer the Background Checks, file ADDA and DCJIS Policy, file ADDA-R, seconded by J. Schonborg Unanimous
- C. Second Reading: Policies
1. **Motion** by B. Ewing that the School Committee accept for second reading Public Complaints Policy, Policy KE, seconded by J. Schonborg Unanimous
 2. **Motion** by B. Ewing that the School Committee accept for second reading Homework, Policy IKB, seconded by J. Schonborg Majority
 3. The last sentence in the second paragraph is a little concerning
- E. Our-of-State Field Trip
1. **Motion** by J. Schonborg that the School Committee approve the out-of-state field trip to Freedom, NH, seconded by J. Boudreau Unanimous
- F. Acceptance of Gifts
1. **Motion** by E. Holmes that the School Committee accept the donations from St. Denis and St. Vincent DePaul to help pay of student’s food service balances, seconded by M. Gianino Unanimous
- G. Baseball Field Donation ~ Plamondon Family—Pass over
- H. French River Education Center
1. **Motion** by J. Boudreau that the School Committee authorize the Superintendent to sign a membership agreement with French River Education Center subject to alteration of the contract to reflect the membership fee of \$4,800, seconded by M. Gianino Unanimous
- I. FY15 Sports/Band Fee
1. **Motion** by E. Holmes that the School Committee set the sports and band fee at \$255 per student per activity for the 2014-2015 school year, seconded by M. Gianino Unanimous

VIII. UNFINISHED BUSINESS

- A. Regional Agreement
1. The committee will work on the agreement during the upcoming meeting
- B. Common Core

IX. AGENDA SETTING

- A. Upcoming meetings: 6/24 and 7/22 at Oakmont in the library at 7 p.m.

X. EXECUTIVE SESSION

- A. Non-Union
1. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, section 21 for the purpose of discussing non-union negotiations and further that the Chair declare that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by J. Schonborg at 9:49 p.m.

Roll Call:

D. Christianson	Y	E. Holmes	Y	J. Schonborg	Y
L. Beaton	Y	M. Gianino	Y	B. Ewing	Y

XI. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by E. Holmes at 10:20 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

June 24, 2014 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:04 p.m. in the on Library at Oakmont High School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	M. Gianino	
L. Beaton	J. Schonborg	B. Ewing	

Members absent: G. Farley, K. Glenny, E. Holmes, L. Weiderman

Also present: R. Hicks, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment
 - 1. At last night’s (6/23) Board of Selectman’s meeting, Mr. Taylor was voted as a School Committee member for Monty Tech
- C. Correspondence
 - 1. Enclosure zero from DESE
 - 2. B. Ewing asked about survey for AWRSD; Dr. Hicks said people do not respond well to surveys

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Negotiation Sub
 - 1. Will be meeting with Head Custodians
- B. Policy Sub
 - 1. Will meet to review policies and by-laws

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 4/29/14, 5/13/14, 5/27/14, seconded by J. Schonborg Unanimous
- B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. June 11th will be my last School Talks for the school year and children from JRB and WES will be joining me
 - 2. Update on the virtual school—moving forward however there is no director in place as yet but the superintendents from Leominster and Winchendon will act as co-chairs. If interested, please call Dr. Hicks. There is a small offering for Oakmont students.
 - a. L. Beaton asked if there was a cost connected to the virtual school and Dr. Hicks explained that it would only cost the students who use it and the district will be reimbursed by the state.

Ashburnham-Westminster Regional School Committee

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The virtual school is available to students in grades 5-12 and students should talk to their guidance counselors if they are interested. Massachusetts license staff will be running the course work

3. Administrators are busy hiring for next school year. We will be hiring our own Vision teachers
4. Dr. Hicks attended the middle school 8th grade graduation last night
5. CAPS reviewing a new contract and space it is currently located in the Sonoma Square in Westminster. FLLAC is renting from CAPS
6. Dr. Hicks submitted his retirement letter and will work through June 15, 2015. Proud to have served AWRSD and sad for the children in his former district because they did not have what AWRSD children have

B. PARCC

1. **Motion** by J. Boudreau that the School Committee approve participation in PARCC for grades 3-8 in the 2014-2015 school year, seconded by L. Beaton Unanimous
2. Administration team voted to take part in PARCC. Next year's scores will not count against the district. The scores will be transferred to MCAS equivalent scores. PARCC is based on the Common Core standards and MCAS is not
3. L. Beaton remembers that years ago members fought for MCAS and supported it 100%; M. Gianino asked if we will know what questions students struggled with. Dr. Hicks said not this year but in subsequent years yes

C. Policy – First Reading

1. **Motion** by B. Ewing that the School Committee accept for first reading Policy GBEA Staff Ethics/Conflict of Interest, seconded by L. Beaton Unanimous
2. **Motion** by B. Ewing that the School Committee accept for first reading Policy IGB Support Services Programs, seconded by L. Beaton Unanimous
3. **Motion** by B. Ewing that the School Committee accept for first reading Policy ADDS Background Checks, seconded by L. Beaton Unanimous
(Note: ADDA-R DCJIS Model CORI Policy is included as an information item immediately following ADDA)
4. **Motion** by B. Ewing that the School Committee accept for first reading Policy BHE Electronic Messaging by School Committee Members, seconded by L. Beaton Unanimous

D. Policy – First Reading as Revised

1. **Motion** by B. Ewing that the School Committee approve revisions for Policy BDE-1 Charter for Policy Subcommittee, seconded by L. Beaton Unanimous
2. **Motion** by B. Ewing that the School Committee approve revisions for Policy BGB Policy Adoption, seconded by L. Beaton Unanimous
3. **Motion** by B. Ewing that the School Committee approve revisions for Policy BGC Policy Revision and Review, seconded by L. Beaton Unanimous
4. **Motion** by B. Ewing that the School Committee approve revisions for Policy BGE Policy Dissemination, seconded by L. Beaton Unanimous

E. Policy – Adoption

1. **Motion** by B. Ewing that the School Committee adopt the Policy KE Public Complaints, seconded by L. Beaton Unanimous
2. **Motion** by B. Ewing that the School Committee adopt the Policy IKB Homework, seconded by L. Beaton
 - a. **Motion** by M. Gianino to amend Policy IKB to include “with the understanding that full credit will not be given after the assignment date” in the second paragraph, line 2 after “reasonable period of time”, seconded by J. Boudreau Unanimous
 - b. Correct typo in second paragraph fourth line “bef9re” to “before”

Ashburnham-Westminster Regional School Committee

June 24, 2014 Minutes

- F. Baseball Field Donation – Plamondon Family
 - 1. The Plamondon family will handle any and all contractors involved with the work to be completed by next baseball season. The School Committee has final approval of plans
 - 2. **Motion** by J. Boudreau that the School Committee authorize the Executive Committee to approve the agreement with the Plamondon family, seconded by M. Gianino Unanimous
- G. Appointment of District Legal Counsel for FY2015
 - 1. **Motion** by J. Schonborg that the School Committee appoint Murphy, Hess, Toomey and Lehane as Special Education legal counsel for FY2015 as recommended by the Legal Subcommittee for the period of 7/1/14 to 6/30/15, seconded by B. Ewing Unanimous
 - 2. **Motion** by J. Schonborg that the School Committee appoint J. Bartulis from Fletcher-Tilton as district counsel for FY2015 as recommended by the Legal Subcommittee for the period of 7/1/14 to 6/30/15, seconded by B. Ewing Unanimous
- H. MASC/MASS Conference
 - 1. **Motion** by J. Schonborg that the School Committee appoint E. Holmes as the delegate to the MASC/MASS Conference, seconded by M. Gianino Unanimous
- I. Release of Summer Checks
 - 1. **Motion** by J. Boudreau that the School Committee authorize the Business Administrator to release checks throughout the summer, seconded by J. Schonborg Unanimous

VIII. UNFINISHED BUSINESS

- A. Regional Agreement
 - 1. Still working on it will bring to full committee during the July meeting
- B. Common Core—None

IX. AGENDA SETTING

- A. Upcoming meetings: 7/22 and 8/19 at 7 p.m. at the Oakmont Library, the Math department will give a report at the July meeting

X. EXECUTIVE SESSION—None

XI. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by J. Schonborg at 8:24 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

July 22, 2014 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:03 p.m. in the on Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson		J. Schonborg	
L. Beaton		E. Holmes	
J. Boudreau		B. Ewing	
G. Farley		L. Weiderman	

Members absent: K. Glenny, M. Gianino

Also present: R. Hicks, S. Kersey

D. Christianson welcomes Jen Lilley, Assistant Principal at JRB and Christina Bogosh Assistant Principal at OMS

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment
 - 1. E. Holmes: the group from Oakmont who went to Europe, did an amazing job representing AWRSD
 - 2. L. Beaton: glad the Senate kept freeze on Charter schools
- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Superintendent’s Evaluation
 - 1. L. Weiderman reported that the new evaluation includes anyone who is licensed but the only evaluation that is made public is the superintendents. Dr. Hicks needs to do a self-assessment and to set his goals. The superintendent’s evaluation is summative every year

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes—None
- B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. This district has issues with math. Our children need to be taught the same thing at the same time across grade levels. Sandy Rehler has looked at MCAS scores within the district and has determined that teacher’s need for resources for teaching math. The district needs to look at our

Ashburnham-Westminster Regional School Committee

July 22, 2014 Minutes

curriculum for math and we need to look at new materials. Looking at more in service training to help our teachers teach math

2. L. Weiderman; we need to progress monitor the students throughout the year.
3. P. Marquis; teachers using assessment that was created by the curriculum committee
4. The Governor's task force on school safety and security sent a report to schools with recommendations and many of the recommendations are already in place in the district. There will be an Emergency Management meeting on 8/20/14 with the police and fire personnel. The emergency plan should be reviewed annually with the school committee and administration. The Governor was invited to JRB to see a state of the art construction as far as security
5. A mini retreat was held at the Colonial Hotel on 7/7/14 to discuss the role of the School Committee and its members
6. The Gardner News article is riddled with errors and called the reporter and mentioned the numerous errors
7. Dr. Hicks will bring new school calendar next month. The new calendar has school getting done on June 16, 2015
8. OMS and Oakmont will be closed this Thursday due to having the water shut off

B. Handbooks

1. JRB by A. McGrath
2. Learning Tree Pre-school by A. McGrath
3. WES and MHS by P. Marquis
4. Overlook Middle School by P. Saisa
5. Oakmont Regional High School by G. Smith
 - a. **Motion** by L. Weiderman that the School Committee approve the changes made to the 2014-2015 school handbooks as presented, seconded by J. Boudreau 1A Unanimous

C. OMS Biomass Boiler Feasibility Study Report

1. The School Committee, Boards of selectmen, Advisory boards, and Christopher Beebe to discuss the report

D. Special Education Director Contract Renewal—Hold over

E. Policy – Second Reading:

1. **Motion** by B. Ewing that the School Committee approve for second reading the Policy GBEA Staff Ethics/conflict, seconded by J. Boudreau Unanimous
 - a. **Motion** by G. Farley to amend the previous motion to change the word “committee” in the first sentence of the second paragraph to “district”, seconded by J. Boudreau Unanimous
2. **Motion** by B. Ewing that the School Committee approve for second reading the Policy ADDA Background Checks, seconded by J. Boudreau Unanimous
3. **Motion** by B. Ewing that the School Committee waive the second reading and adopt the Policy ADDA Background Checks, seconded by J. Schonborg Unanimous
4. **Motion** by B. Ewing that the School Committee approve for second reading the Policy BHE Electronic Messaging by School Committee Members, seconded by J. Boudreau Unanimous
5. **Motion** by B. Ewing that the School Committee approve for second reading the Policy BDE-1 Charter for Policy Subcommittee, seconded by J. Boudreau Unanimous
6. **Motion** by B. Ewing that the School Committee approve for second reading the Policy BGB Policy Adoption, seconded by J. Boudreau Unanimous
7. **Motion** by B. Ewing that the School Committee approve for second reading the Policy BGC, seconded by J. Boudreau Unanimous

Ashburnham-Westminster Regional School Committee

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- 8. **Motion** by B. Ewing that the School Committee approve for second reading the Policy BGE Policy Dissemination Unanimous
- F. Policy – First Reading
 - 1. **Motion** by B. Ewing that the School Committee accept for first reading GCBB Employment of Principal, seconded by J. Boudreau Unanimous
 - 2. **Motion** by B. Ewing that the School Committee accept for first and second reading and adopt JIIF Head Injury and Concussion Policy, seconded by GG Unanimous
- G. Baseball Field Donation – Plamondon Family
 - 1. J. Bartulis drafted an agreement for the Plamondon family to review

VIII. UNFINISHED BUSINESS—None

- A. Regional Agreement
 - 1. Will bring to full committee in August
- B. Common Core

IX. AGENDA SETTING

A. Upcoming meetings: 8/19 at 7p.m. at Oakmont; 9/9 7p.m. at OMS

X. Upcoming meetings: EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing negotiations with the SPED Director, Head Custodians and non-union members and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating of the School District and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 9:27 p.m.

Roll Call:

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	G. Farley	Y
J. Boudreau	Y	B. Ewing	Y
L. Weideman	Y	E. Holmes	Y

XI. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by J. Boudreau at 10:09 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

August 19, 2014 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:00 p.m. in the on Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson		J. Schonborg	
L. Beaton		E. Holmes	
J. Boudreau		B. Ewing	
K. Glenny		L. Weiderman	

Members absent: G. Farley, M. Gianino
 Also present: R. Hicks, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment—None
- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Policy
 - 1. Will meet in September
 - 2.

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by K. Glenny that the School Committee approve the minutes of 10/22/13, seconded by L. Weiderman Unanimous
 - 2. **Motion** by K. Glenny that the School Committee approve the minutes of 11/20/13, seconded by L. Weiderman Majority

M. Gianino in at 7:10 p.m.

- 3. **Motion** by K. Glenny that the School Committee approve the minutes of 1/7/14 with corrections, seconded by L. Weiderman Unanimous
 - a. VI. A. 1-7 change “Scholl Committee” to “School Committee”
- 4. **Motion** by K. Glenny that the School Committee approve the minutes of 2/25/14, seconded by L. Weiderman Unanimous
- 5. **Motion** by K. Glenny that the School Committee approve the minutes of 3/11/14, seconded by L. Weiderman Unanimous
- 6. **Motion** by K. Glenny that the School Committee approve the minutes of 3/18/14, seconded by L. Weiderman Unanimous

Ashburnham-Westminster Regional School Committee

August 19, 2014 Minutes

7. **Motion** by K. Glenny that the School Committee approve the minutes of 3/25/14, seconded by L. Weiderman Majority
 8. **Motion** by K. Glenny that the School Committee approve the minutes of 4/8/14, seconded by L. Weiderman Unanimous
 9. **Motion** by K. Glenny that the School Committee approve the minutes of 4/29/14, seconded by L. Weiderman Majority
 10. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 6/10/14 and 6/24/14, seconded by J. Schonborg Unanimous
- B. Personnel Report
1. Dr. Hicks: Thirty-seven new employees have been hired to replace those who left—Speech Therapist, ELL, and Math—due to a resignation at the high school

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
1. Last November I was the highest bidder for Red Sox ticket at the AWFAE and while at the game AJ Fayorsey was chosen to throw out the first pitch
 2. All school buildings have been cleaned and are in really good shape for the start of another school year. Congratulations to the custodial staff
 3. I received a call from Secretary Malone's office and he is looking to visit the summer program and Band camp and photos and story will be featured in the Worcester Telegram
 4. Did attend band camp and congratulations to Mr. DeMoura and all who assisted. Everyone did a fantastic job
 5. Briggs had a large influx of new students and is almost to capacity
- B. SAPHIRE Presentation
1. Chris Beebe from Biomass Heating gave a presentation on a pellet boiler for OMS. He explained how much money could be saved for the district
- C. Trust Fund Update ~Ken Caron
1. Patari started 2003. Report on funds and whether there is something more the district could do with the money to earn more on the investments
- D. Trust Fund Regional Agreement Committee—Passed over
- E. Financials—S. Kersey
1. **Motion** by E. Holmes that the School Committee accept the financials as presented, seconded by J. Boudreau Unanimous
- F. Financials-Food Service—S. Kersey
1. **Motion** by E. Holmes that the School Committee accept the food service financials as presented, seconded by J. Boudreau Unanimous
- G. Transfer of Funds
1. **Motion** by J. Boudreau that the School Committee approve the recommendations made by the Budget Subcommittee to transfer \$36,670 from function 9000 to function 4000, seconded by E. Holmes Unanimous
- H. Policy ~ Adoption:
1. **Motion** by B. Ewing that the School Committee adopt the Policy BDE-1 Charter for Policy Subcommittee, Policy BGB Policy Adoption, Policy BGC Policy Revision and Review, Policy BGE Policy Dissemination, Policy BHE Electronic Messaging by School Committee Members, GBEA Staff Ethics/conflict of Interest and Policy IGB Support Services Programs Policy as presented, seconded by K. Glenny Unanimous
- I. Policy ~ Second Reading

Ashburnham-Westminster Regional School Committee

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- 1. **Motion** by B. Ewing that the School Committee accept for second reading GCBB Employment of Principals as presented, seconded by K. Glenny Unanimous
- J. Baseball Field Donation ~ Plamondon Family—no information to date
- K. Ratification of AFSCME Contract—no signed
- L. Ratification of Business Administrator Contract
 - 1. **Motion** by E. Holmes that the School Committee approve the contract agreement between the AWRSD School Committee and the Business Administrator and for the Chair and Secretary to sign the Agreement as presented, L. Weiderman Unanimous
- M. Superintendent Search –Discussion
 - 1. Perhaps bringing in Glenn Koocher in to explain what is “What they have to offer”, use a facilitator in the district included in the membership of MASC; should advertise in December, make an offer by second meeting in February

VIII. UNFINISHED BUSINESS—None

- A. Regional Agreement--None
- B. Common Core—None

IX. AGENDA SETTING

- 1. 9/9 retreat meeting; 9/23 OMS at 7p.m.

X. Upcoming meetings: EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing potential litigation and AFSME and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiations of the School District and to reconvene into open session for the purpose of adjournment, seconded by L. Weiderman at 9:38 p.m.

Roll Call:

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	L. Weiderman	Y
J. Boudreau	Y	B. Ewing	Y
K. Glenny	Y	E. Holmes	Y

XI. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by J. Boudreau at 10:12 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

September 23, 2014 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:08 p.m. in the on Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson		J. Schonborg	
L. Beaton		M. Gianino	
J. Boudreau		B. Ewing	
K. Glenny		E. Holmes	

Members absent: G. Farley, L. Weiderman
 Also present: R. Hicks, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE

- A. Report by Rachel
 - 1. Summer Reading Day; Café Arté; Home Coming Weekend 10/4 & 5, football game 10/3; 50th Anniversary; sport and band won first award; guest speaker on Chemical Awareness

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- B. Superintendent Search – MASC Glenn Koocher
 - 1. Presentation and Discussion: smaller pool of candidates, MASC offers services without fees, strong internal candidate; good location; could go with not or minimal cost; Open meeting law limits information shared during executive session, will receive resumes and distribute to School Committee electronically; will help with interview questions; MASC will not cover paid advertising or printed material; the smaller search committee, the easier to handle cross section; search committee should consist of administration, educators, community member, student, and School Committee member: confidentiality is of primary concern; chairman should appoint administrator and teacher/staff members; site visits are good, small scale visits; MASC will help with questions for visits; Police chief in town would be a good source; surveys can reach more people and a greater variety of individuals; E. Holmes to Chair Committee and passed chair for 2003, the largest part of committee will be the readers whose job will be to reduce the number of resumes to a workable number; committee should consist of at least—4 or 5 School Committee members, two selectmen, AWTA, At Large community-two without children from each town, parents-two from each town

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment—None
- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Legal Sub
 - 1. E. Holmes—will review expenditures and services

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- B. Athletic Sub
 - 1. Recommends to waive gate fees for students at all 14-15 game
 - 2. **Motion** by K. Glenny that the School Committee approve the recommendation from the Athletic Subcommittee to waive gate fees for all AWRSD students at all Athletic events for the 2014-15 school year, seconded by E. Holmes Unanimous
- C. Policy Sub
 - 1. B. Ewing will be bringing policies up for discussion later in the agenda

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 7/22/14, seconded by J. Schonborg Unanimous
- B. Personnel Report
 - 1. **Motion** by J. Schonborg that the School Committee accept the Personnel Report as presented, seconded by J. Boudreau Unanimous

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. One new policy, relative to hiring, was created after two new employees were hired
 - 2. We may be joining our neighbors Narragansett, Winchendon, Gardner, and Athol in a chapter 222 implementation—we are working on a joint effort to apply for a grant to hire this person
 - 3. Enrollment sheet is showing an increase of students
 - 4. Principal mentoring was put into place during Michael Zapantis' time
 - 5. Ticket charges at JV games happens only if the JV game starts before a varsity game. Free passes go to senior citizens of the district, 62 years and older, staff, Hall of Fame life time pass to school performances
 - 6. Friday the Sectary of Education visited WES, Oak and visited art and Mr. Lantry room
 - 7. Last Friday hosted the WEST variety show. Judge Holmes and Judge Marquis
 - 8. Dual enrollment is up with 25 students, 11 full time and 12 part times
- C. Legal Subcommittee
 - 1. **Motion** by E. Holmes that the School Committee approve the Charter of the Legal Services Subcommittee as presented, seconded by J. Schonborg Unanimous
- D. District Capacity Project
 - 1. Building bonds with the School Committee, teachers and superintendents. Team building for staff and students. Would be great for a new superintendent. Postpone application until next year
- E. 2014 MCAS Results
 - 1. Discussion and presentation on the 2014 MCAS results and what they mean for the district
- F. Out-of-State Field Trip
 - 1. **Motion** by K. Glenny that the School Committee approve the field trips to Manchester, NH and Freedom, NH, seconded by J. Schonborg Unanimous
- G. MA DOER Pellet Boiler Grant Application
 - 1. **Motion** by K. Glenny that the School Committee authorize the Superintendent to submit our application to the DOER for the SAPHIRE Grant, seconded by J. Schonborg Unanimous
- H. Policy ~ Adoption: GCBB Employment of Principals
 - 1. **Motion** by B. Ewing that the School Committee adopt the Policy GCBB Employment of Principals as presented, seconded by K. Glenny Unanimous
- I. Policy ~ First Reading Revised: Policy IHCFC Integrated Pre-School Program

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- 1. **Motion** by B. Ewing that the School Committee accept for first reading the revised IHCGC Integrated Pre-School Program policy as presented, seconded by J. Schonborg Unanimous
- J. Policy ~ First Reading: Policy IHBF Educational Services in the Home or Hospital
 - 1. **Motion** by B. Ewing that the School Committee accept for first reading the IHBF Educational Services in the Home or Hospital policy as presented, seconded by K. Glenny Unanimous
- K. Policy ~ Rescind: Policy JKE Expulsion
 - 1. **Motion** by B. Ewing that the School Committee rescind the JKE Expulsion policy, seconded by M. Gianino Unanimous

VIII. UNFINISHED BUSINESS

- A. Regional Agreement
 - 1. Will revisit in October
- B. Common Core

IX. AGENDA SETTING

- A. Upcoming meetings: 10/7 at 7:15 p.m. and 10/21 at 7 p.m. both at OMS
 - 1. Presentation cyber issue at OMS; Girl's ice hockey meeting; building use; user fees for co-op discussion

X. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing potential litigation and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating of the School District and to reconvene into open session for the purpose of adjournment, seconded by K. Glenny at 10:00 p.m.

Roll Call:

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	M. Gianino	Y
J. Boudreau	Y	B. Ewing	Y
K. Glenny	Y	E. Holmes	Y

XI. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by J. Boudreau at 10:25 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

October 7, 2014 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:17 p.m. in the on Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson		J. Schonborg	
L. Beaton		M. Gianino	
J. Boudreau		B. Ewing	
K. Glenny		E. Holmes	

Members absent: G. Farley, L. Weiderman

Also present: R. Hicks, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE

- A. Ryan Lowthorpe
 - 1. Homecoming; Spartans held a tailgate party; the football team won; golf still undefeated; SATs this weekend; PSATs next weekend

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Girls' Ice Hockey
 - 1. Monty Tech has 6 or 7 girls interested in being part of a co-op team; currently have 22 girls are interested from our district. Monty Tech girls would have to pay our athletic fee; IAS recommends starting a co-op team. Superintendent recommends money to come from athletic budget during the course of the year, however, if there is not enough money the general budget will cover the expenses
 - 2. **Motion** by M. Gianino that the School Committee approve and fund for the 2014-15 school year a varsity girls' ice hockey team, seconded by E. Holmes Unanimous

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None
- B. School Committee Comment—None
- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Policy, Transportation, and Budget subcommittee will all set up times to meet

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by K. Glenny that the School Committee approve the minutes of 12/03/13 with corrections, seconded by J. Schonborg Unanimous
 - a. II. A. 2. Correct Marjorie Twiragar to Marjorie Twiraga
 - 2. **Motion** by K. Glenny that the School Committee approve the minutes of 2/11/14, seconded by J. Schonborg Unanimous

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3. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 8/19/14, 9/9/14, seconded by J. Schonborg Unanimous
 4. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 2/4/14, 3/20/14 with corrections as presented, seconded by K. Glenny Unanimous
 - a. Change the date of the Policy Subcommittee minutes of 2/4/14 from 2/4/13
- B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 1. On September 25th I attended the retirement party for Fire Chief Zbikowski
 2. I met with Police Chief Barrette from Ashburnham and Police Chief Albert from Westminster concerning a resource office for the district
 3. I attended the Homecoming game. It was a good game with a 29-13 win in the second half, it was also alumni night for football players and cheerleaders
 4. This past Sunday I watched the band competition in Framingham, the band did a great job
 5. Several attended an internet awareness event held in the team room here at Overlook presented by District Attorney Hurely with 25-30 people in attendance
- C. Building Use – Athletic Events
 1. Passed over—Dr. Hicks handed out building use sample guidelines
- D. User fees for Co-op Athletic Teams—Passed over
- E. MA DOER Pellet Boiler Grant Application
 1. **Motion** by K. Glenny that the School Committee authorize the Superintendent to expend \$200,000 from the Stabilization Fund to fund the School District’s proportionate share of the installation of two pellet boilers and related project expenses at Overlook Middle School. This appropriation is subject to the School District receiving the Massachusetts Department of Energy Resources SAPHIRE grant, seconded by J Boudreau

Roll Call Vote:

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	M. Gianino	Y
J. Boudreau	Y	B. Ewing	Y
K. Glenny	Y	E. Holmes	Y

- F. Superintendent Search Committee
 1. S. Kersey leaves room at 8:09 p.m. during discussion
 2. **Motion** by E. Holmes that the School Committee appoint an ad-hoc Superintendent Search committee and the formation of such should include five members of the School Committee, seconded by L. Beaton Unanimous
 3. **Motion** by E. Holmes that the School Committee form the Superintendent Screening Committee and to include the members of the ad hoc Search Committee and members of both communities and to authorize the Chair and Superintendent Search Chair to confirm appointments, seconded by L. Beaton Unanimous
 4. S. Kersey in at 9:08 p.m.
 5. Various groups will be contacted and will request folks to write letters of interest to superintendentsearch@awrsd.org
- G. Policy ~ Second Reading Revised:
 1. **Motion** by B. Ewing that the School Committee accept for second reading the revised IHCFC Integrated Pre-School Program policy as presented, seconded by K. Glenny Unanimous

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H. Policy ~ Second Reading

1. **Motion** by B. Ewing that the School Committee accept for second reading IHBF Educational Services in the Home or Hospital policy as presented, seconded by K. Glenny Unanimous

VIII. UNFINISHED BUSINESS

- A. Regional Agreement—delayed will bring back
- B. Common Core

IX. AGENDA SETTING

- A. Upcoming meetings: 10/21 and 11/4 (may move it to 11/5 due to election day) at 7 p.m. at OMS

X. EXECUTIVE SESSION

- A. **Motion** by M. Gianino that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing potential litigation and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating efforts of the School District and to reconvene into open session for the purpose of adjournment, seconded by E. Holmes at 9:12 p.m.

Roll Call:

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	M. Gianino	Y
J. Boudreau	Y	B. Ewing	Y
K. Glenny	Y	E. Holmes	Y

XI. ADJOURNMENT

- A. **Motion** by M. Gianino to adjourn, seconded by J. Boudreau at 9:56 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

October 30, 2014 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:02 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson		J. Schonborg	
L. Beaton		G. Farley	
J. Boudreau		B. Ewing	
K. Glenny		E. Holmes	

Members absent: L. Weiderman, M. Gianino

Also present: R. Hicks, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- C. Principal’s Update (MCAS Scores) – John R. Briggs Elementary School
 - 1. A. McGrath and J. Lilley: Each grade showed growth in different areas. Title 1 math teacher to start ASAP and will start with 4th grade; MCAS tutoring will start in January with flexible grouping
 - 2. A question was asked if anyone knew how many students have access to computers at home; no one had that information

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
 - 1. To policy subcommittee; L. Weiderman is dropping off but J. Schonborg is replacing her
- B. School Committee Comment—None
- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Budget
 - 1. Budget sub needs to meet soon to set goals
- B. Transportation
 - 1. Transportation sub met four weeks ago and is looking to negotiate with the bus company

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 9/23/14, seconded by J. Schonborg Unanimous
 - 2. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 4/15/14 and 5/27/14, seconded by K. Glenny Unanimous
- B. Personnel Report

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1. **Motion** by E. Holmes that the School Committee accept the personnel report as presented, seconded, by J. Schonborg Unanimous

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 1. R. Hicks discussed EEE because of the Westminster restrictions and asked if the band could practice at night if covered and insect repellent was applied
 2. Ash-West is ahead of many districts concerning DDMs
 3. I sent a letter to Commissioner Chester concerning yet another charter school in Fitchburg after the Academy of the Whole Child requested a waiver. I will continue to fight against another charter school in the area
 - a. L. Beaton asked if MASC would support AWRSD against another charter school
 4. I attended the curriculum summit with S. Rehler, A. McGrath, and P. Siasa and attended a number of the workshops
 5. The new proposal of the School Resource Office is to have a three way split—both towns and district
 6. I have received a letter from D. Uminiski stating he has been invited to the NEASC meeting on November 16th
 7. I have had conversations with administrators and E. DeHays, E. DeHays has having trouble covering technology issues in all buildings
 8. I have received an email from the Department of Energy and our application has been approved for \$350,000 to replace the boiler at OMS. With the improvements made at OMS, the savings can be used for more energy efficient additions
 9. As stated in enclosure #5, Net School Spending, Section 260 has put our district in a better position as far as insurance expenses
- B. AWTA UPDATE – Joann Mossman
 1. J. Mossman handed out a newsletter and discussed what faculty and staff are doing in the district
- D. End-of-Year Report
 1. **Motion** by K. Glennly that the School Committee authorize the Chair to sign the 2014 end-of-year report, seconded by J. Boudreau Unanimous
- E. Financials
 1. **Motion** by J. Boudreau that the School Committee accept the financial report of 9/2014 presented, seconded by E. Holmes Unanimous
- F. Financials – Food Service
 1. **Motion** by J. Boudreau that the School Committee accept the food service financial report as presented, seconded by E. Holmes Unanimous
- G. Resolution from Delegate Assembly
 1. **Motion** by J. Schonborg that the School Committee support Resolution 134567 and withhold support for #2 as presented by the MASC Delegate Assembly Resolution (ie. one) as described in the Report of the Resolutions Committee and charges its delegate to vote our intent should the resolution be altered, seconded by J. Boudreau Unanimous

S. Kersey out at 8:39 p.m.

- H. Superintendent Search Committee
 1. The survey has been completed; an ad have been placed in Education Week and will run for 30 days; brochures are done; put job description on School Spring; MASC set up the application

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and everything has been forwarded to E. Holmes; community survey started Wednesday 10/8 and closed 10/24

2. The screening committee will meet 11/12 at 6:30. We will discuss the Open Meeting Laws with the attorneys to be sure that everything is done within the law

S. Kersey in at 9:03 p.m.

- I. Policy ~ Adoption Revised: Policy IHCFC Integrated Pre-School Program
 1. **Motion** by B. Ewing that the School Committee accept for adoption the revised IHCFC Integrated Pre-School Program policy as presented, seconded by E. Holmes Unanimous
- J. Policy ~ Adoption Reading: Policy IHBF Educational Services in the Home of Hospital
 1. **Motion** by B. Ewing that the School Committee accept for adoption the IHBF Educational Services in the Home or Hospital policy as presented, seconded by E. Holmes Unanimous
- K. School Physician's Contract
 1. **Motion** by K. Glenny that the School Committee approve the School Physician's for Lisa Rembesty-Brown for 2014-15 contract, seconded by J. Boudreau Unanimous
- L. Treasurer's Contract
 1. **Motion** by E. Holmes that the School Committee approve the District Treasurer's 2014-15 contract for Ken Caron, seconded by J. Boudreau Unanimous

VIII. UNFINISHED BUSINESS—None

- A. Regional Agreement
- B. Common Core

IX. AGENDA SETTING

- A. Upcoming meetings: 11/4 meeting cancelled; Wednesday 11/19 at 7 p.m. at OMS for the first Budget Hearing; 12/2 at 7p.m.; the AWFAE will be held 11/22

X. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing potential litigation and further, the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating of the School District and to reconvene into open session for the purpose of adjournment, seconded by B. Ewing at 9:15 p.m.

Roll Call:

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	G. Farley	Y
J. Boudreau	Y	B. Ewing	Y
K. Glenny	Y	E. Holmes	Y

XI. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by J. Boudreau at 9:26 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

November 19, 2014 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:04 p.m. in the on Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	J. Schonborg	B. Ewing
L. Beaton	K. Glenny	E. Holmes	

Members absent: G. Farley, L. Weiderman, M. Gianino

Also present: R. Hicks, S. Kersey

II. PUBLIC HEARING (7:00 P.M. – 7:30 P.M.)

- A. Concerns for upcoming budget
 - 1. Craig Cole, Westminster; Athletic fees are difficult with three daughters in the system; fees keep raising and wondering if there could be a family cap to make more opportunities more affordable
 - 2. L. Beaton, J. Schonborg, D. Christianson would like not to charge but may have to look at what is offered and perhaps cut back on fees
 - 3. Ben Robertson, Westminster; with two children in the district, class size and differentiated learning is very important to my family and I want to say thank-you for the extra teacher
 - 4. D. Christianson, L. Beaton; class size come up quite often and we pay close attention to the number of students in the classrooms
 - 5. Will keep Public Hearing open

III. PARTICIPATION BY THE PUBLIC—None

IV. STUDENT ADVISORY COMMITTEE

- A. Alisha Ferrick
 - 1. NEASC committee visited Oakmont Monday 11/17-19 and the committee had a lot of positive comments, they shadowed many students; 8th grade tours November 25 and 26; Wednesday 11/26 is turkey bingo and a pep rally; tickets available for the Thanksgiving game for \$7 but will be \$10 at the door; ongoing Thanksgiving basket collection; Toys for Tots; School Committee members are invited to Mr. Uminski’s office at 2:10-3 on Mondays to voice ideas for the School Advisory to report on.

V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
 - 1. AWFAE night will be held this weekend at the Colonial Hotel, please join us
- B. School Committee Comment
 - 1. E. Holmes—earlier this afternoon the governor made an announcement concerning planned cuts to budget, transportation, 9C and Circuit Breaker included
- C. Correspondence—None

VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Budget

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1. The budget subcommittee met tonight and had a conversation about budget goals, will bring a full report to School Committee later in the year for approval

VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 10/7/14, seconded by J. Schonborg Unanimous
 2. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 6/17/14 and 7/15/14, seconded by K. Glenny Unanimous
- B. Personnel Report—None

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 1. Dr. Hicks echoed what Miss Ferrick said about the NEASC visitors. They arrived on Sunday and left on Wednesday, there were 16 people on the committee all volunteers. The director, Janet Allison was impressed on how well prepared out staff was for the visit which is not always seen during other school visits. There were positive comments one of which was "Excellent High School". Proud to have been part of it
 2. Congratulations to the Boys' Soccer Team; they won districts against Nipmuc High School, the game came down to penalty kicks. However they lost in Westfield semi-finals 1-0, in double overtime with penalty kicks. Great year, great games and congratulations to the boys and the coaches
 3. October 28th Mrs. McGrath attended a curriculum summit at Fitchburg University with a focus on PARCC
 4. Dr. Hicks, E. Holmes, and S. Kersey attended the MASS/MASC Conference on November 5-8 and served on a panel discussion with E. Holmes
 5. Dr. Hicks sent an email to Wachusett Regional concerning the meeting tomorrow on regional education and the foundation budget. This district has adequate funding but it is not consistent
- B. Principal's Update (MCAS scores)
 1. Presentation with handout by P. Marquis and K. Taylor: how changes were made to better prepare children for tests

S. Kersey out at 8:03 p.m.

- C. Superintendent Search Committee Update
 1. Orientation meeting for screeners; review of applications 12/4-7; 12/8 attend general meeting at 6p.m.; 12/16 & 17 semifinalist interview. Deadline for applications 11/28; received 30 applications

S. Kersey in at 8:06 p.m.

- D. Appointment of Ad Hoc Regional Agreement Amendment Committee
 1. **Motion** by E. Holmes that the School Committee authorize the chair to appoint members to the Ad Hoc Regional Agreement Amendment Committee as defined one person from each town, two selectman, two advisory board members; four School Committee members-two from Ashburnham and two from Westminster, and two at-large members one from each town (citizens who are not public officials), and require said committee to report back to the full school

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committee with recommendations no later than March 1, 2015, seconded by K. Glenny
Unanimous

- E. Policy ~ First Reading Revised
1. **Motion** by B. Ewing that the School Committee waive First and Seconded reading and accept the revised DJE Bidding Requirements policy as presented, seconded by J. Schonborg
Unanimous
- F. Policy ~ Bylaws Amendments
1. **Motion** by B. Ewing that the School Committee accept for first reading Bylaws Amendment #1: adding a New Section regarding the Committee's responsibility to establish policies as presented, seconded by K. Glenny
Unanimous
 2. **Motion** by B. Ewing that the School Committee accept for first reading Bylaws Amendment #2: clarifying the Authority of the Executive Committee as presented, seconded by K. Glenny
Unanimous
 3. **Motion** by B. Ewing that the School Committee accept for first reading Bylaws Amendment #3: modifying the requirement for Standing Subcommittees to submit a charter for full committee approval each as presented, seconded by K. Glenny
Unanimous
 4. **Motion** by B. Ewing that the School Committee accept for first reading Bylaws Amendment #4: regarding conflicts between the Bylaws and new or existing policies as presented, seconded by K. Glenny
Unanimous
 5. **Motion** by B. Ewing that the School Committee accept for first reading Bylaws Amendment #5 revision: adding references to all sections requiring a super majority vote as presented, seconded by K. Glenny
Unanimous
 6. **Motion** by B. Ewing that the School Committee accept for first reading Bylaws Amendment #6 revision: enforcing Bylaw language consistency as presented, seconded by K. Glenny
Unanimous
- G. School Resource Officer
1. Cost about \$60,000 per year, \$20,000 from school budget per towns. Just an FYI because we don't know what the budget looks like as yet
- H. Fuel Efficiency Policy
1. **Motion** by B. Ewing that the School Committee refer the Fuel Efficiency Policy to Policy Subcommittee, seconded by J. Schonborg
Unanimous
- I. FLLAC Quarterly Report
1. E. Holmes would like to see copy of budget and salary schedules
 2. **Motion** by J. Boudreau that the School Committee accept FLLAC quarterly report as presented, seconded by E. Holmes
Unanimous
- J. Health Insurance Contract Renewal
1. Renew to end of June 30
- K. Establish Regional School Revolving Fund
1. **Motion** by K. Glenny to establish a regional school transportation reimbursement revolving fund in accordance with Chapter 233 of the Acts of 2014, seconded by E. Holmes
Unanimous
- L. Charter School "Academy for the Whole Child", Fitchburg
1. **Motion** by E. Holmes to adopt a resolution in opposition of the establishment of the Academy of the Whole Child in Fitchburg, and to register our opposition with the appropriate governing authorities, seconded by L. Beaton
Unanimous
- M. Performance Contract for Overlook Middle School and possibly Oakmont Regional High School
1. Pellet boiler, new roof, new entry way, café equipment, HVAC—all needed at Overlook

Ashburnham-Westminster Regional School Committee

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IX. UNFINISHED BUSINESS—None

- A. Regional Agreement
- B. Common Core

V. PARTICIPATION BY THE SCHOOL COMMITTEE

- B. **Motion** by E. Holmes that the School Committee adopt the following resolution, seconded by K. Glenny Unanimous

1. *Whereas* the Regional School District community in 2009 actively and clearly explained to the Governor and his Administration that 9C cuts to Region School Transportation Reimbursement is and will always be an education cut;
Whereas the Patrick Administration has actively advocated for increase establishment of Regional School District;
Whereas the Governor’s proposed 9C cuts demonstrate a failure to recognize the education value Regional School Transportation Reimbursement, Charter School Reimbursement, and Special Education Circuit Breaker Reimbursement provide;
Whereas the Administration has actively identified increased revenues, throughout these past months;
And Whereas the only effective way to deliver quality public school education is to have dependable funding from our Commonwealth, especially after approving and signing the Annual Budget;
Therefore Be It Resolved, The Ashburnham Westminster Regional School Committee requests Governor Patrick fully fund Regional School Transportation Reimbursement, Charter School Reimbursement, and Special Education Circuit Breaker Reimbursement as approved by the Legislature and signed by Governor Patrick in the Commonwealth’s Fiscal Year 2015 Budget, and rescind his proposed Fiscal Year 2015 9Ccuts to those areas.

X. AGENDA SETTING

- A Upcoming meetings: 12/2 and 12/16 both at 7 p.m.

XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing litigation and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating of the School District and to reconvene into open session for the purpose of adjournment, seconded by B Ewing at 9:07 p.m.

Roll Call:

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	B. Ewing	Y
J. Boudreau	Y	E. Holmes	Y
K. Glenny	Y		

XII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by J. Boudreau at 9:37 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

December 2, 2014 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 6:30 p.m. in the on Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	J. Schonborg	B. Ewing
L. Beaton	K. Glenny	M. Gianino	

Members absent: G. Farley, L. Weiderman, E. Holmes

Also present: R. Hicks, S. Kersey

II. EXECUTIVE SESSION – MGL C. 30A, SECTION 21 (health insurance) at 6:30 p.m.

Resume open meeting at 7:04 p.m.

III. PUBLIC HEARING (7:00 P.M. – 7:30 P.M.)

- A. Will hold Public Hearing open

IV. PARTICIPATION BY THE PUBLIC—None

V. STUDENT ADVISORY COMMITTEE—None

VI. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment—None
- C. Correspondence—None

VII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Policy
 - 1. B. Ewing—Policy sub will meet next Monday
- B. Regional Agreement
 - 1. An Ad Hoc Committee has been formed with D. Phyfe, waiting for the Advisory Board in Ashburnham and Westminster to appoint someone next Monday, we are still looking for At Large member and School Committee members

VIII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 10/30/14, seconded by K. Glenny Unanimous
- B. Personnel Report—None

IX. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent

Ashburnham-Westminster Regional School Committee

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1. Dr. Hick's had planned on having the Boys District Soccer Champion team and the band here tonight to congratulate them but plans changed. They lost in the semifinals. The marching band received first place at the New England Competition
2. On 11/20/14 Dr. Hicks attended the "Net School Spending" forum at Wachusett. It was mostly town officials with few School Committee members there. The town officials were feeling pressured by the school's budget. A study committee in Charlton on 1/24/15 for Net School Spending will discuss that Net School Spending hurts the district and does not cover increases in insurance or utilities
3. On 11/22/14 the foundation went well and was well attended. There was good food, good music, good raffle items and an interesting presentation on grants previously distributed
4. On 11/27 Dr. Hicks attended the Thanksgiving football game of Oakmont vs Gardner with a loss of 13-7. The team was giving an outstanding pep talk after the game and the coach did a great job. When the team got to the road leading to the field the team and coaches marched up Catherine Street to the field. It was a very impressive entrance

B. Principal's Update (MCAS scores)

1. Presentation by D. Uminski and G. Smith for Oakmont
 - a. School administration are thankful for Sandy Rehler
2. Presentation by P. Saisa

S. Kersey out at 8:02 p.m.

C. Superintendent Search Committee Update

1. E. Holmes: The committee received 37 applications, they are reviewing resumes and credentials, Monday 12/8-review and choose interviewees; 12/15 semifinalist interviews; 12/19 three finalists will be introduced to the School Committee and names made public. There were 24 applicants from MA, three international and three from other states. The search is on track, well organized. The site visits will take place in January to candidate's districts and to our district

S. Kersey in at 8:11 p.m.

D. Policy~ Bylaw Amendments

1. **Motion** by B. Ewing that the School Committee accept for the second reading Bylaws Amendment #1: Adding a New Section regarding the Committee's responsibility to establish policies as presented, seconded by K. Glenny Unanimous
2. Motion by B. Ewing that the School Committee accept for the second reading Bylaws Amendment #2: clarifying the Authority of the Executive Committee as presented, seconded by K. Glenny Unanimous
3. Motion by B. Ewing that the School Committee accept for the second reading Bylaws Amendment #3: modifying the requirement for Standing Subcommittees to submit a charter for full committee approval each as presented, seconded by K. Glenny Unanimous
4. Motion by B. Ewing that the School Committee accept for the second reading Bylaws Amendment #4: regarding conflicts between the Bylaws and new or existing policies as presented, seconded by K. Glenny Unanimous
5. Motion by B. Ewing that the School Committee accept for the second reading Bylaws Amendment #5: adding references to all sections requiring a super majority vote as presented, seconded by K. Glenny Unanimous

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6. Motion by B. Ewing that the School Committee accept for the second reading Bylaws Amendment #6:enforcing Bylaw language consistency as presented, seconded by K. Glenny
Unanimous

E. Financials—S. Kersey

1. **Motion** by J. Boudreau that the School Committee accept the financials as presented, seconded by J. Schonborg
Unanimous

F. Financials-Food Service—S. Kersey

1. **Motion** by J. Boudreau that the School Committee accept the food service financials as presented, seconded by J. Schonborg
Unanimous

G. Change in Professional Development Day

1. **Motion** by E. Holmes that the School Committee approve the March 13, 2015 professional development day change to February 13, 2015, seconded by J. Boudreau
Unanimous

X. UNFINISHED BUSINESS—None

- A. Regional Agreement
- B. Common Core

XI. AGENDA SETTING

A. Upcoming meetings: 12/16 meeting is cancelled; we may have a Special meeting if necessary; 1/16 and 20th at 7p.m. in the library at 7 p.m.

XII. EXECUTIVE SESSION

A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing litigation and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating of the School District and to reconvene into open session for the purpose of adjournment, seconded by K. Glenny at 8:41 p.m.

Roll Call:

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	M. Gianino	Y
J. Boudreau	Y	B. Ewing	Y
K. Glenny	Y		

XIII. ADJOURNMENT

A. **Motion** by E. Holmes to adjourn, seconded by J. Boudreau at 9:13 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny