

Ashburnham-Westminster Regional School Committee

January 10, 2017 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:10 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	J. Schonborg	B. Ewing
L. Beaton	M. Gianino	E. Holmes	G. Farley

Members absent: S. Dorsey

Also present: G. Mazzola, J. Surprenant

II. PUBLIC COMMENT

- A. To discuss anything that is not on the agenda
 - 1. Natalie Nelson, Ashburnham, SOCS – Support Our Children and Schools – update: 130 members of the group, what is being discussed; class size, courses, librarians

III. STUDENT ADVISORY COMMITTEE

- A. Alicia Ferrick
 - 1. Classes started; finals 1/16 & 17; girls’ varsity basketball undefeated; boy’s and girl’s track, undefeated; Grease 4/8 & 9; Mr. Oakmont; 1/17 fundraiser with 10% to go to Friends Club; SAC letter drive concerning cuts; Monday after semester break Oakmont will have a two hour delay with a program on school safety

IV. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. D. Uminski and I attended a ceremony at Clark University to recognize Emily Buchanan for receiving the Massachusetts Association of School Superintendents scholar award
 - 2. Commissioner of Elementary and Secondary Education Mitchell Chester will present and community forum on January 31st, at Fitchburg State University at 6 p.m.

S. Dorsey in at 7:20 p.m.

- B. Election Secretary
 - 1. **Motion** by J. Schonborg that the Committee nominate and elect J. Boudreau as Secretary, seconded by B. Ewing
Unanimous
- C. Interview/Vote to Fill Ashburnham School Committee Seat
 - 1. Greg Smith: former Assistant Principal at Oakmont; has lived in Ashburnham 35 years, parent of three, in education for 35 years; questioned about time commitment, representing both towns, running in April
 - 2. Tracey Prodrzik: grew up and lives in Ashburnham, currently a guidance counselor at the Middle School in Gardner; two children at OMS; questioned about time commitment; representing both towns; looking past decisions that may not be in the best interest of your own child; running in April
 - 3. Discussion and expression of appreciation for having two candidates
 - 4. M. Gianino nominates Greg Smith
 - 5. G. Farley nominates Tracey Prodrzik

Roll Call Vote:

	Greg Smith
D. Christianson	X
L. Beaton	X
J. Boudreau	X
M. Gianino	X
J. Schonborg	X
S. Dorsey	X
H. Billings	X

	Tracey Prodrzik
E. Holmes	X
B. Ewing	X
G. Farley	X
L. Jansen	X
D. Phyfe	X
K. Johnson	X

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6. Two positions in each town to be available in April, submit papers to the superintendent by March
- D. Guiding Principles for the FY18 Budget Process
 1. Dr. Mazzola: Professional Development based on PARCC 2016 to educate students
 2. **Motion** by E. Holmes that the School Committee approve the Guiding Principles, Budget Guidelines, and Strategic Goals for the FY18 Budget Process as presented, seconded by G. Farley Unanimous
- E. Superintendent Presentation: Ash~West 2021: A Continuous, Strategic Learning Plan & Multi-Year Strategic Budget Vision
 1. **Motion** by E. Holmes that the School Committee approve the Superintendent Presentation: Ash~West 2021: A Continuous, Strategic Learning Plan & Multi-Year Strategic Budget Vision as presented, seconded by G. Farley Unanimous

V. UNFINISHED BUSINESS—None

VI. NEW BUSINESS—None

VII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None
- B. School Committee Comment
 1. E. Holmes: 1/18 presentation in Framingham on Economic Disadvantaged: 2/16 in Holyoke on the Foundation Budget; 3/10 Higgins University Center a Summit on Poverty
 2. J. Boudreau: Speaker sponsored by AWFAE was excellent
- C. Correspondence
 1. Emails will be forwarded to all committee members

VIII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Policy Subcommittee
 1. B. Ewing will meet 1/18 at 6:30 p.m.

IX. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 11/1/16, 11/15/16, 12/6/16 and 10/18/18, seconded by J. Schonborg Unanimous
- B. Personnel Report
 1. **Motion** by S. Dorsey that the School Committee accept the personnel report as presented, seconded E. Holmes Unanimous

X. AGENDA SETTING

- A. Upcoming meetings: 1/24 at 7 p.m.; 2/7 at 7 p.m. with Budget and Public Hearing; 2/28 at 7 p.m. all meetings at OMS

XI. EXECUTIVE SESSION—None

XII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by G. Farley at 9:47 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
J. Boudreau

Ashburnham-Westminster Regional School Committee

January 30, 2017 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:09 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV
 - 1. Also recorded by The Gardner News

Members present

D. Christianson	J. Boudreau	J. Schonborg	B. Ewing
L. Beaton	M. Gianino	E. Holmes	S. Dorsey

Members absent: G. Farley

Also present: G. Mazzola, J. Surprenant

II. PUBLIC COMMENT—None

III. STUDENT ADVISORY COMMITTEE—None

G. Farley in at 7:12 p.m.

IV. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. I have been invited by Fitchburg Rotary Club to be a speaker
 - 2. Tuesday 1/31 at 6 p.m. will be a presentation at FSU at the Hammand Building by Mitchel Chester and the Superintends’ Advisory Council and I will be attending
 - 3. Thanks to the SOCS and TGN for the support and coverage
- B. FY16 Audit Financial Reports
 - 1. Karen Burke from Melanson Heath; District in good shape
 - 2. **Motion** by E. Holmes that the School Committee accept the FY16 financial audit report and management report as presented, by G. Farley Unanimous
- C. Policy – First Reading
 - 1. **Motion** by B. Ewing that the School Committee accept for first reading Policy IIB Class Size, seconded by J. Schonborg Unanimous
- D. Budget Transfers
 - 1. **Motion** by J. Boudreau that the School Committee transfer funds as recommended by the Budget Subcommittee, seconded by G. Farley Unanimous
- E. Financials
 - 1. **Motion** by J. Boudreau that the School Committee accept the financials as presented, seconded by G. Farley Unanimous
- F. Financials – Food Service
 - 1. **Motion** by J. Boudreau that the School Committee accept the food service financials as presented, seconded by E. Holmes Unanimous

III. STUDENT ADVISORY COMMITTEE REPORT

- A. Anna LaFortune
 - 1. Girl’s basketball is undefeated; SADD and STUCO sponsored a carnation sale; Musical will be Grease; winter dance; finals next week; Alice assembly; Friend’s Club; Mr. Oakmont 2/9; Oakmont art on display at Anna Maria

M. Gianino out at 8:00 p.m.

- G. FY18 School Budget
 - 1. Certified budget for FY17 \$27,752,265, prioritized budget for FY18 \$29,989,424

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Recess at 8:34 p.m. // Resume at 8:41 p.m.

2. G. Smith wondered what the projected student enrollment for the next 4 years
3. Principals expressed the educational impact of level services vs prioritized budget
4. The next two meetings will include Public Hearings

V. UNFINISHED BUSINESS—None

VI. NEW BUSINESS—None

VII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
 1. I have had requests to reinstate tri-board meetings. I am looking for a date that works for all boards
 2. Asked G. Farley to attend next SOCS meeting
- B. School Committee Comment
 1. E. Holmes—Terry Thomas asked to be on mailing list for SOCS
- C. Correspondence
 1. Received letter from Kerrie Higgins and Chris Eddy concerning AD HOC committee for SEPAC

VIII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Ad Hoc for SEPAC
 1. S. Dorsey-met 1/18; SEPAC needs to be formally recognized according to Mass General Law; next meeting 2/2 at 6:30 p.m. at the Superintendent's office
 - a. Kerrie Higgins-Westminster-Interested in SEPAC but very confused about organization
 - b. Chris Eddy-Ashburnham-Thanks to S. Dorsey for clearing up misunderstanding
 - c. B. Ewing-following Mass General Law and School Committee Policy
 2. IAS
 - a. Met will report at next meeting
 3. Legal
 - a. E. Holmes-needs to schedule a meeting
 4. Superintendent's Evaluation Sub
 - a. B. Ewing-if anyone has any concerns, contact any of the subcommittee member

IX. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 12/20/2016, seconded by J. Schonborg Unanimous
 2. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 11/9/2016, seconded by J. Schonborg Unanimous
- B. Personnel Report
 1. **Motion** by E. Holmes that the School Committee accept with regret the retirement of Julie Gagnon as of June 30, 2017, seconded by G. Farley Unanimous
 2. **Motion** by E. Holmes that the School Committee accept with regret the retirement of Audrey Phelps as of June 30, 2017, seconded by G. Farley Unanimous

X. AGENDA SETTING

- A. Upcoming meetings: 2/7 with a Budget-Public Hearing and 2/28 at 7 p.m. at OMS

XI. EXECUTIVE SESSION—None

XII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by G. Farley at 9:20 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
J. Boudreau

Ashburnham-Westminster Regional School Committee

February 28, 2017 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:13 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV
 - 1. Recorded by The Gardner News

Members present

D. Christianson	M. Gianino	J. Schonborg	B. Ewing
L. Beaton	G. Smith	E. Holmes	G. Farley
J. Boudreau			

Members absent: S. Dorsey

Also present: G. Mazzola, J. Surprenant

II. PUBLIC COMMENT—None

III. STUDENT ADVISORY COMMITTEE

- A. Jason Fontaine and Alicia Ferrick
 - 1. Girls' Basketball finished in first place, playoff game is 3/1; Boys' Basketball team in playoff; Girls and Boys hockey teams are also in the playoffs; percussion earned 7th place in completion and the color guard earned 2nd place; Indoor track will compete in the all state meet; Mr. Oakmont 3/1; Winter dance 3/31; 3/10 Colin Carey dodgeball; 3/17 Sumo Wrestling Competition; 3/16 concert

S. Dorsey in at 7:19 p.m.

IV. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. A reminder to check out the statewide Exhibit in Boston. Congratulations to the 17 award winners.
 - 2. Lisa Rembetsy-Brown is involved in a forum on Eating Disorders 3/2 7-8:30 p.m.
 - 3. Congratulations to Brian Beaudoin and his art students whose art will be on display at the Worcester Art Museum.
 - 4. Please review the informational section in the packets: Enrollment information for both towns
 - 5. Performance contract coming to a close; report for BIOMASS grant
 - 6. Speaker series from the Foundation of Academic Excellence; 2/15 Lynne Griffin; 4/11 Dr. Catherine Steiner Adair
 - 7. The Foundation's minutes are included in the packet
 - 8. Gregory and Theresa Barry's Visual Art Students attended an awards ceremony and reception for the 2016 High School Art Competition at AMC on 2/1/16
 - 9. On 3/8 the Westminster Lions Club on Irlen Syndrome
 - 10. We are not disbanding SEPAC, just doing things by the book, following policy and state mandates
- B. FY18 Budget – Individual Department Head Reports
 - 1. SPED—K. Veroude
 - 2. Technology—E. DeHays; re-negotiated internet providers
 - 3. J. R. Briggs—A. McGrath
 - 4. Marching Band—OAK & OMS held year round
 - 5. Athletics—E. Dawley; re-instate cheerleading, Alyssa Madden was the girls' indoor track champion; current user fee \$285; no tennis because no courts
 - 6. Oakmont—D. Uminski, STEM courses through Mount available due to a grant
 - 7. Overlook—P. Siasa
 - 8. WES/MHS—Patty Marquis and Kathy Taylor
- C. FY18 Budget Discussion—None

L. Beaton out at 9:21 p.m.

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- D. Financials
 - 1. **Motion** by J. Schonborg that the School Committee accept the financials as presented, seconded by G. Farley
Unanimous
- E. Financials – Food Service
 - 1. **Motion** by J. Schonborg that the School Committee accept the food service financials as presented, seconded by G. Farley
Unanimous

V. UNFINISHED BUSINESS—None

VI. NEW BUSINESS—None

VII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
 - 1. I attended an informal meeting in preparation for the Tri Board meeting with Westminster and Ashburnham Selectmen, in the attempt to understand the needs of each town, working cooperatively. Wondering what is the minimum the district can expect
 - 2. There was some confusion about nomination papers at the Ashburnham town caucus for school committee; deadline is this Friday 3/3 for J. Schonborg, D. Christianson, E. Holmes
 - 3. On 3/21 there will be a presentation at Oakmont concerning Chapter 70 and the foundation budget; 3/9 Foundation Budget Review Commission; 3/10 Summit on Poverty; 3/17 legislative breakfast at Nashoba Tech
- B. School Committee Comment—None
- C. Correspondence—None

VIII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. B. Ewing—Superintendent Eval sub to meet 3/1 at 6p.m.
- B. M. Gianino—ISA subcommittee
 - 1. Update: E. Dawley presented and answered questions, budget, user fees and field condition. Request made to E. Dawley to follow fundraiser policy
- C. E. Holmes—Legal sub to meet before School Committee meeting on 3/14

IX. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes—None
- B. Personnel Report—None

X. AGENDA SETTING

- A. Upcoming meetings: 3/1 ; 3/7 ; 3/14 all at 7 p.m. at OMS

XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing potential litigation and negotiation and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 10:04 p.m.

Roll Call:

D. Christianson	Y	J. Schonborg	Y	G. Smith	Y
J. Boudreau	Y	E. Holmes	Y	S. Dorsey	Y
M. Gianino	Y	B. Ewing	Y	G. Farley	Y

XII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by G. Farley at 10:58 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
J. Boudreau

Ashburnham-Westminster Regional School Committee

March 1, 2017 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:16 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	M. Gianino	J. Schonborg	
L. Beaton	G. Smith	S. Dorsey	
J. Boudreau	G. Farley	B. Ewing	

Members absent: E. Holmes

Also present: G. Mazzola, J. Surprenant

II. PUBLIC HEARING – FY18 OPENS AT 7:18 P.M.

- A. Parents
 - 1. Holly Garlock-Ashburnham-representing SOCS update: letters, calls to representatives, governor, senators concerning funding of our schools; impressed by budget presentation; prioritized budget that supports Strategic Plan; will this plan be enough money from the state for level services?
 - 2. G. Mazzola-no concrete numbers, however currently with funding the district will be below level services due to an approximate 18% increase in health insurance
 - 3. Natalie Nelson-Ashburnham-good meeting setup with community, town officials and School Committee; SOCS focused on long term solution, as a parent I am concerned with short term solution-how to get teachers back into the classrooms! Both towns have to make education a priority! What about an override? Where can the district save parent’s money?
 - 4. Kelly Hansen-Ashburnham-thanks to everyone for being here, please continue being involved, would like to maintain what we have at the bare minimum, concerned about class size and lack of librarians
 - 5. Johnathan Teg-Westminster-when people are directly affected by cuts, that’s when people get involved; concerned about class size for the kids and the teachers
 - 6. Tiffany Davis-Westminster-there has been several cuts since my son started school in kindergarten, we’ve had high athletic fees, now no librarians are a concern; please support the prioritized budget, support with an override. Let SOCS know how we can help
 - 7. D. Christianson stated that the School Committee is obligated to certify a number by March 15th

Public Hearing Closed at 7:45 P.M.

III. PUBLIC COMMENT

- A. Tri-board members in attendance
 - 1. Wayne Walker-Westminster; Joe Flanagan-Westminster, Joe Olivarie-Ashburnham, Heather Billings-Westminster, Karen Murphy-Westminster, Kyle Johnson-Ashburnham, Dan Stango-Westminster, Leo Jansen-Ashburnham, Heather Budrewicz-Ashburnham, Jim Delisle-Westminster, Jamie Piedrafite Ashburnham, Mike Smith-Ashburnham and School Committee members discussed Chapter 70; assessments; foundation budget

E. Holmes is at 8:04 p.m.

- 2. Doneen Durling-reporter for The Gardner News-What portion does the state cover for regional transportation, pre-school tuition and activity fees?
- 3. D. Christianson-Regional transportation approximately 65% and none of the pre-school tuition or activity fees

Tri-board Closed at 8:55 p.m. and Recess for open session

Resume at 9:12 p.m.

Ashburnham-Westminster Regional School Committee

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IV. STUDENT ADVISORY COMMITTEE

V. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Commissioner Jeff Wulfson, an expert on Chapter 70, will present a forum on March 21, at 7 p.m. at Oakmont
- B. Policy – Second Reading
 - 1. **Motion** by B. Ewing that the School Committee accept for second reading Policy IIB Class Size, seconded by J. Schonborg Unanimous
- C. Policy – First Reading
 - 1. **Motion** by B. Ewing that the School Committee accept for first reading Policy GBEBD Code of Conduct, seconded by M. Gianino Unanimous
 - 2. **Motion** by B. Ewing that the School Committee accept for the first reading Policy GCBB Administrative Contracts and Compensation, seconded by G. Farley Unanimous
 - 3. **Motion** by G. Farley that the School Committee waive second reading and adopt Policy GBEBD Code of Conduct, seconded by S. Dorsey Unanimous
- D. Policy – Adoption – Rescind
 - 1. **Motion** by B. Ewing that the School Committee waive first and second readings and adopt Policy JIIB Athletic Program Policy as revised, seconded by G. Farley Unanimous
- F. FLLAC/CAPS – Annual Report/Financial Statements
 - 1. **Motion** by S. Dorsey that the School Committee accept FLLAC’s and CAP’s 2015-16 annual report and financial statements as presented, seconded by J. Schonborg Unanimous
- G. RBC Wealth Management
 - 1. **Motion** by E. Holmes that the School Committee appoint Dr. Mazzola as a signatory on RBC Wealth Management account, seconded by J. Schonborg Unanimous
 - 2. Management of the Patari Fund
- H. SEPAC Ad Hoc Subcommittee Update
 - 1. **Motion** by S. Dorsey that the School Committee recommend for recognition the Ashburnham Westminster Special Education Parent Advisory Council, seconded by E. Holmes Unanimous
- I. Acceptance of Gift
 - 1. **Motion** by J. Schonborg that the School Committee accept the donation of cash towards a shade structure at John R. Briggs Elementary, seconded by S. Dorsey Unanimous
- J. FY18 Budget Discussion
 - 1. G. Smith recommended a budget between level service and prioritized budget; concern that the committee is second guessing administration; do we ask for level services or prioritized so as not to struggle for FY18-19; major concerns, class size and librarians; we need the override number and the 2 ½ plus growth number

VI. UNFINISHED BUSINESS—None

VII. NEW BUSINESS—None

VIII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment—None
- C. Correspondence—None

IX. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

X. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes

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1. **Motion** by J. Boudreau that the School Committee approve the minutes of 8/16/16, seconded by J. Schonborg Unanimous
2. **Motion** by J. Boudreau that the School Committee approve the minutes of 9/6/16, seconded by J. Schonborg Unanimous
3. **Motion** by J. Boudreau that the School Committee approve the minutes of 9/20/16, seconded by J. Schonborg Unanimous
4. **Motion** by J. Boudreau that the School Committee approve the minutes of 11/15/16, seconded by J. Schonborg Unanimous
5. **Motion** by J. Boudreau that the School Committee approve the minutes of 12/6/16, seconded by J. Schonborg Unanimous
6. **Motion** by J. Boudreau that the School Committee approve the minutes of 12/20/16, seconded by J. Schonborg Unanimous
7. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 1/10/17 and 1/30/17, seconded by J. Schonborg Unanimous
8. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 1/18/17, seconded by J. Schonborg Unanimous
9. **Motion** by S. Dorsey that the School Committee accept the SEPAC Ad Hoc Subcommittee minutes of 1/18/17 and 8/17/16, seconded by J. Schonborg Unanimous

B. Personnel Report—None

X. AGENDA SETTING

A. Upcoming meetings: 3/7 cancelled; 3/14, 3/15, 3/28 all at 7 p.m.

XI. EXECUTIVE SESSION

A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing contract negotiation and collective bargaining and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 10:52 p.m.

Roll Call:

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	S. Dorsey	Y
J. Boudreau	Y	B. Ewing	Y
M. Gianino	Y	G. Farley	Y
G. Smith	Y	E. Holmes	Y

XII. ADJOURNMENT

A. **Motion** by E. Holmes to adjourn, seconded by B. Ewing at 11:05 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
J. Boudreau

Ashburnham-Westminster Regional School Committee

March 15, 2017 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:05 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
 - 1. Moment of silence for Joe VonDeck, former teacher at Oakmont and local historian
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	B. Ewing	E. Holmes	G. Farley
L. Beaton	J. Schonborg	S. Dorsey	G. Smith

Members absent: M. Gianino, J. Boudreau

Also present: G. Mazzola, J. Surprenant

II. PUBLIC HEARING – FY18 Budget Open at 7:10 p.m.

- A. Discussion in favor of the prioritized budget
 - 1. The following people expressed support for the prioritized budget and override: Mrs. Leger of Westminster; Kate Romano of Ashburnham; Kendra Stuecek of Westminster; Natalie Nelson of Ashburnham; Jeff Lawrence of Ashburnham; John Teg of Westminster; Shannon Baker of Westminster; Ben Robinson of Westminster; Holly Garlock of Ashburnham; Mickey DeSalo of Westminster; Lori LeClair of Westminster; Claudia Ewing of Westminster; Diane Rollo of Ashburnham; Juliet O'Brien of Westminster; Amy Davis of Westminster; Laura Berg of Ashburnham; Stacey Matewski of Ashburnham; L. Beaton of Westminster
 - 2. G. Mazzola-Thank you all for coming, what you fund you value!
 - 3. Correspondence from Maureen and Derek Asadoorian and Ravin Bergeron in favor of the prioritized budget

III. PUBLIC COMMENT—None

IV. STUDENT ADVISORY COMMITTEE

- A. Lyndsey Williams and Anna LaFortune
 - 1. Boy's hockey lost; upcoming winter concert; 3/16 English MCAS; 4/1 benefit hockey game to benefit two locals fathers-James Kaehlert and Ed LaRoche; Alyssa Madden 31st in the nation in the 200 meter; John Coauette will be running at the New Balance Nationals in **New York City**; School Choice tours 4/13 at Oakmont

V. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Thanks to Ed Vitone for the presentation made to the Selectmen on the school budget
 - 2. A presentation by Deputy Commissioner of Education, J. Wulfson on school funding and Chapter 70 will be held on March 21st at 6:30-8 p.m. at the Oakmont Auditorium hosted Representatives Zlotnik, Ferguson and Senators Gobi and Flanagan
- B. FLLAC Amendment
 - 1. **Motion** by E. Holmes that the School Committee accept the FLLAC Collaborative Agreement Amendment as resented and authorize the chair to sign, seconded by G. Farley Unanimous
- C. Overnight Field Trip
 - 1. **Motion** by G. Farley that the School Committee approve the overnight field trip to Mashpee, MA, seconded by J. Schonborg Unanimous

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D. FY18 Budget Discussion/Certification

1. **Motion** by E. Holmes that the School Committee certify the FY18 budget for \$29,989,424, seconded by S. Dorsey

Roll Call:

D. Christianson	Y	E. Holmes	Y
L. Beaton	Y	S. Dorsey	Y
B. Ewing	Y	G. Farley	Y
J. Schonborg	Y	G. Smith	Y

2. Discussion in favor of prioritized budget. Will continue discussion on 3/28

VI. UNFINISHED BUSINESS—None

VII. NEW BUSINESS—None

VIII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
 1. Reminder of the School Funding Presentation on 3/21
- B. School Committee Comment
 1. E. Holmes discusses a petition accompanied by bill, Senate, No. 223 of Sonia Chang-Diaz, Jack Lewis, Jason M. Lewis, Marjorie C. Decker and other members of the General Court for legislation to modernize the foundation budget for the 21st century. Education. Please write letters in support of this bill.
 2. E. Holmes was asked to compose a letter for the School Committee and will send a copy to both Select boards
- C. Correspondence
 1. Previously mentioned

IX. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Superintendent Eval Sub
 1. B. Ewing will present report at next meeting
- B. Legal Sub
 2. E. Holmes- will meet 3/28 at 6 p.m.

X. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes—None
- B. Personnel Report—None

X. AGENDA SETTING

- A. Upcoming meetings: 3/28 and 4/11 at 7 p.m. at OMS

XI. EXECUTIVE SESSION—None

XII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by S. Dorsey at 9:02 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
J. Boudreau

Ashburnham-Westminster Regional School Committee

March 28, 2017 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:05 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV
 - 1. Recorded by The Gardner News

Members present

D. Christianson	J. Boudreau	G. Farley	J. Schonborg
L. Beaton	B. Ewing	E. Holmes	G. Smith

Members absent: M. Gianino, S. Dorsey

Also present: G. Mazzola, J. Surprenant

II. PUBLIC COMMENT—None

III. STUDENT ADVISORY COMMITTEE

- A. Ben Telicki and Jason Fontaine
 - 1. ELA MCAS is done; 3/21 was Socks Up for Down’s Syndrome; District band night; Choral night; winter quartet; 3/24 was Café Arte; 3/31 Neon Dance; 4/7 and 8 Grease will be performed; spring sports have begun

IV. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. The Winter Concert held on the 16th was wonderful. Congratulations to Mr. DeMoura
 - 2. SEPAC will present “**Basic Rights in Special Education: A Workshop for Parents & Professionals**” 3/29 at 6:30-8
 - 3. Reminder of the Ashburnham-Westminster Community Benefit Hockey for two local families
- B. Acceptance of Gift
 - 1. **Motion** by E. Holmes that the School Committee accept the donation of \$500 from WalMart made to Oakmont to defray cost of the musical, seconded by G. Farley Unanimous
 - 2. **Motion** by E. Holmes that the School Committee accept the donation of \$650 from Community Foundation of N. Central MA made to Oakmont to defray cost of the musical, seconded by G. Farley Unanimous
- C. Out-of-State Field Trip
 - 1. **Motion** by E. Holmes that the School Committee approve the out-of-state field trip to Hollis, NH, seconded by G. Farley Unanimous
 - 2. **Motion** by E. Holmes that the School Committee approve the out-of-state field trip to Salem, NH, seconded by G. Farley Unanimous
 - 3. **Motion** by E. Holmes that the School Committee approve the out-of-state field trip to Washington, DC, seconded by G. Farley Unanimous
- D. Financials
 - 1. **Motion** by J. Boudreau that the School Committee accept the financials as presented, seconded by G. Farley Unanimous
- E. Financials – Food Service
 - 1. **Motion** by G. Farley that the School Committee accept the food service financials as presented, seconded by J. Boudreau Unanimous
- F. SPED Stabilization Account
 - 1. **Motion** by J. Schonborg that the School Committee authorize the establishment of a SPED Stabilization Account, seconded by E. Holmes Unanimous
- G. Policy – Second Reading
 - 1. **Motion** by B. Ewing that the School Committee accept for second reading Policy GCBB Administrative Contracts and Compensation, seconded by J. Schonborg Unanimous

Ashburnham-Westminster Regional School Committee

March 28, 2017 Minutes

- H. Policy – Adoption
 - 1. **Motion** by B. Ewing that the School Committee adopt Policy IIB Class Size, seconded by J. Schonborg
Unanimous
- I. Field Ad Hoc Subcommittee
 - 1. Information: regarding the turf field that needs work; will bring back for 4/11 meeting; looking for recommendations
- J. 2017-18 School Calendar
 - 1. **Motion** by J. Boudreau that the School Committee adopt the 2017-18 school calendar as presented, seconded B. Ewing 1 N—G.F.
Majority
- K. Superintendent Evaluation Introduction
 - 1. FYI: B. Ewing presented the Superintendent Evaluation form
- L. FY18 Operating Budget Discussion
 - 1. Discussion concerning override number

V. UNFINISHED BUSINESS

- A. Baseball Overnight Field Trip Follow-up
 - 1. Money raised by baseball team and from the concession stand

VI. NEW BUSINESS

VII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment
 - 1. B. Ewing- MCAS discussion survey not mandatory for students
- C. Correspondence—None

VIII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Legal Sub
 - 1. E. Holmes—beginning interview process for reappointment

IX. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee approve the School Committee minutes of 1/10/17, seconded by E. Holmes
Unanimous
 - 2. **Motion** by B. Ewing that the School Committee accept the Superintendent Evaluation Subcommittee minutes of 3/30/16 and 6/21/16, seconded by E. Holmes
Unanimous
- B. Personnel Report
 - 1. **Motion** by E. Holmes that the School Committee accept with regret the retirement of Diane Erickson as of 9/30/17 and the resignation from Oakmont Dean of Students from Lincoln Stiles to return to teaching, seconded by G. Farley
Unanimous

X. AGENDA SETTING

- A. Upcoming meetings: 4/11 and 4/25 at 7 p.m. OMS

XI. EXECUTIVE SESSION—None

XII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by G. Farley at 8:45 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
J. Boudreau

Ashburnham-Westminster Regional School Committee

April 11, 2017 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:06 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
 - 1. Moment of silence for Theresa Gusek a first grade teacher from Briggs, who passed away yesterday after a very long illness
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	M. Gianino	G. Smith	J. Schonborg
L. Beaton	B. Ewing	E. Holmes	J. Boudreau

Members absent: S. Dorsey, G. Farley

Also present: G. Mazzola, J. Surprenant

II. PUBLIC COMMENT—None

III. STUDENT ADVISORY COMMITTEE

- A. Nicolette D’Amico and Alicia Ferrick
 - 1. Sophomores finished MCAS; 3/24 was Café Arte; because of the storm on 4/1 band activities were pushed to 4/8; winter guard has a competition 4/15 in Salem; Grease has sold out of all three shows; Harmony week coming up

IV. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Children’s Festival was well attended, thank you to all who attended and took part and thank you to Jana Harrison for putting it together
 - 2. Congratulations to Jeff Aubuchon and Chris DeMoura for the success of Grease. Great job and thanks to all who attended
 - 3. Ashburnham-Westminster Foundation speaker who is presenting tonight was rebooked from a year ago
 - 4. Travis Roy will be at OMS at 1 p.m. to talk about overcoming adversity

S. Dorsey in at 7:19 p.m.

- B. Nurse Leader Update – Marcia Sharkey
 - 1. M. Sharkey and H. Williams, nurse at OMS, presented what a nurse’s job is in 2017
 - a. There is legislation for lay people to give glucose to diabetics in shock; stock Epi pens in each school for undiagnosed life threatening attacks; AED is in compliance
- C. SEPAC Update
 - 1. C. Eddy and K. Stuecek, co-chairs along with Kim Casey from Westminster, Denise Ovaaska, secretary
 - 2. SEPAC has had speakers available to help parents; board members have attended conferences to gain more information to share with community member
 - 3. May is Autism Awareness month
- D. 2017-2018 School Committee Calendar
 - 1. **Motion** by E. Holmes that the School Committee approve the 2017-18 school committee calendar as presented, seconded by J. Schonborg Unanimous
- E. 2017-2018 School Choice
 - 1. School Choice is currently capped at 200 district wide, it is recommended by the superintendent to cap 2017-18 school year at 186
 - 2. **Motion** by L. Beaton that the School Committee approve the Ashburnham-Westminster Regional School District’s participation in School Choice for 2017-18 school year and to set the school choice enrollment cap at 186, seconded by J. Schonborg Unanimous

Ashburnham-Westminster Regional School Committee

April 11, 2017 Minutes

3. Discussion concerning school choice numbers district wide; Oakmont school choice is a shorter district stay, we need to take care of district students first, school choice happen where there are empty seats
- F. Policy – Adoption
1. **Motion** by B. Ewing that the School Committee accept for adoption Policy GCBB Administrative Contracts and Compensation, seconded by J. Schonborg Unanimous
- G. Policy – First Reading
1. **Motion** by B. Ewing that the School Committee accept for first reading Policy GBEC Gifts to and Solicitation by Staff, seconded by J. Schonborg Unanimous
 2. **Motion** by B. Ewing that the School Committee accept for first reading Policy IJNDC Internet Publication, seconded by J. Schonborg Unanimous
 3. **Motion** by B. Ewing that the School Committee accept for first reading Policy IJNDD Social Media, seconded by J. Schonborg Unanimous
 4. **Motion** by B. Ewing that the School Committee accept for first reading Policy KF District Facility Use, seconded by J. Schonborg Unanimous
- H. FY18 Capital Plan – G. Mazzola and J. Surprenant
1. Discussion based on Capital money from both towns – Westminster wants to vote on money issues in spring, Ashburnham votes when money is available
 2. **Motion** by E. Holmes that the School Committee approve the capital improvement plan in the amount of \$259,125, seconded by J. Schonborg Unanimous

Roll Call:

D. Christianson	Y	G. Smith	Y
L. Beaton	Y	E. Holmes	Y
M. Gianino	Y	J. Schonborg	Y
B. Ewing	Y	J. Boudreau	Y
S. Dorsey	Y		

- I. FY18 Operating Budget Discussion
1. Public concern that override money is not supplied to school district after the first year; committee to send formal request that the FY18 override money be given to the school district year after year

V. UNFINISHED BUSINESS

- A. 2017-2018 School Calendar
1. **Motion** by G. Farley that the School Committee approve the FY18 School calendar as updated, seconded by J. Schonborg Unanimous
- B. Acceptance of Gift – donations made to Oakmont to defray costs of the musical
1. Clarification as to where the money came from: Chris Well’s father’s fund – D. C. Wells Memorial foundation
- C. Out-of-State Field Trip – Music Festival/Salem, NH
1. All students paid \$94 to attend the field trip

VI. NEW BUSINESS—None

VII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment
1. N. Nelson sent request looking for a comparison of similar districts in MA-not easy because there are too many variables
 2. E. Holmes-the District Attorney’s office will be at Murdock High School on May 3rd, 6-8 p.m. presenting Opiod use and abuse
 3. M. Gianino-List of coaches for spring with list of stipends
 4. In the information side of the packet there are details of a New Zealand trip
 5. The performance contract is coming to a close

Ashburnham-Westminster Regional School Committee

April 11, 2017 Minutes

- 6. Friday is the last day to submit information on the superintendent's evaluation
- C. Correspondence—None

VIII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

IX. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 2/15/17, seconded by J. Schonborg Unanimous
- B. Personnel Report—None

X. AGENDA SETTING

- A. Upcoming meetings: 4/25 and 5/9-which will be the organizational meeting at 7 p.m. at OMS

XI. EXECUTIVE SESSION—None

XII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by G. Farley at 10:17 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
J. Boudreau

Ashburnham-Westminster Regional School Committee

April 25, 2017 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:10 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	B. Ewing	G. Farley	J. Boudreau
L. Beaton	J. Schonborg	E. Holmes	G. Smith
M. Gianino			

Members absent: S. Dorsey,

Also present: G. Mazzola, J. Surprenant

II. RECOGNITION

- A. Lenny Beaton
 - 1. L. Beaton has served on the School Committee for 21 years. He will be missed
 - 2. Brad Heglin arrived with a presentation on behalf of John Zlotnik.

S. Dorsey in at 7:18 p.m.

III. PUBLIC COMMENT

- A. Tiffany Davis
 - 1. SOCS is reaching out to communities to get to the town meetings

IV. STUDENT ADVISORY COMMITTEE—None

V. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. You are invited to Monty Tech Wednesday at 6 p.m. for presentations for the Women in Technology program
 - 2. We are the recipients of a STEM grant for students to attend a course for free. Available to 40 students
 - 3. Lenny Melanson, former custodian from WES & MHS passed away recently
- B. Extended Day Summer Program
 - 1. Charging by the day and half day attendance
 - 2. **Motion** by S. Dorsey that the School Committee approve the Extended Day 2017 Summer Program fees, seconded by G. Farley Unanimous
- C. Out-of-State Field Trip
 - 1. **Motion** by G. Farley that the School Committee approve the field trip to Washington, DC, seconded E. Holmes Unanimous
- D. Financials
 - 1. **Motion** by J. Boudreau that the School Committee accept the financials as presented, seconded by G. Farley Unanimous
- E. Financials – Food Service
 - 1. **Motion** by G. Farley that the School Committee accept the food service financials as presented, seconded by E. Holmes Unanimous
- F. Policy – Second Reading
 - 1. **Motion** by B. Ewing that the School Committee accept for second reading Policy GBEC Gifts to and Solicitations by Staff, seconded by E. Holmes Unanimous
 - 2. **Motion** by B. Ewing that the School Committee accept for second reading Policy IJNDC Internet Publication, seconded by E. Holmes Unanimous
 - 3. **Motion** by B. Ewing that the School Committee accept for second reading Policy IJNDD Social Media, seconded by E. Holmes Unanimous
 - 4. **Motion** by B. Ewing that the School Committee accept for second reading Policy KF District Facility Use, seconded by E. Holmes Unanimous

Ashburnham-Westminster Regional School Committee

April 25, 2017 Minutes

- a. **Motion** by B. Ewing that the School Committee approve the Policy KFR District Facility Use Policy Regulations as presented, seconded by E. Holmes Unanimous

G. Superintendent Evaluation

- 1. **Motion** by B. Ewing that the School Committee Dr. Mazzola’s Summative Evaluation as presented, seconded by E. Holmes Unanimous

Recess at 8:35 p.m. // Resume at 8:41 p.m.

H. FY18 Operating Budget Discussion

- 1. Ashburnham town meeting May 2nd; Westminster town meeting May 6th

VI. UNFINISHED BUSINESS—None

VII. NEW BUSINESS—None

VIII. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman’s Report

- 1. L. Beaton’s last meeting; served the children in Ashburnham and Westminster for 20 years.
- 2. Thanks to G. Smith for your service on the committee

B. School Committee Comment

- 1. G. Farley-this Friday there will be a hypnotist at Oakmont for a family friendly show to benefit the Relay for Life
- 2. M. Gianino-went to see Travis Roy at OMS, the students listened and sat quietly
- 3. J. Boudreau-the OAK School Council received a grant from the AWFAE to have John Morello at an assembly during Spirit week

C. Correspondence—None

IX. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

A. Policy Sub

- 1. B. Ewing – will meet 4/26

X. RECOMMENDED ACTIONS - ROUTINE MATTERS

A. Approval of Minutes

- 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 2/28/17, 3/15/17 and 3/28/17, seconded by J. Schonborg Unanimous

B. Personnel Report—None

X. AGENDA SETTING

- A. Upcoming meetings: 5/9 and 5/23 at 7 p.m. at OMS

XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing non-union negotiations and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 9:12 p.m.

Roll Call:

D. Christianson	Y	J. Schonborg	Y	S. Dorsey	Y
L. Beaton	Y	E. Holmes	Y	G. Smith	Y
J. Boudreau	Y	B. Ewing	Y	M. Gianino	Y
		G. Farley	Y		

XII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by E. Holmes at 10:06 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
J. Boudreau

Ashburnham-Westminster Regional School Committee

May 9, 2017 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:09 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by G. Mazzola
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	M. Gianino	G. Farley	B. Ewing
J. Boudreau	B. Ewing	E. Holmes	

Newly elected members: J. Sparks, B. Tucker, C. Eddy-Not in attendance

Members absent: S. Dorsey,

Also present: G. Mazzola, J. Surprenant

II. SWEARING IN OF NEWLY ELECTED SCHOOL COMMITTEE MEMBERS

- A. J. Sparks and B. Tucker

S. Dorsey in at 7:11 p.m.

III. ANNUAL ORGANIZATIONAL ITEMS

- A. Election of officers
 - 1. **Motion** by E. Holmes that the School Committee nominate and elect D. Christianson as Chair, seconded by G. Farley 1A-D. Christianson Unanimous
 - 2. **Motion** by M. Gianino that the School Committee nominate and elect G. Farley as Vice-Chair, seconded by S. Dorsey 1A-G. Farley Unanimous
 - 3. **Motion** by G. Farley that the School Committee nominate and elect J. Boudreau as Secretary, seconded by S. Dorsey 1A-J. Boudreau Unanimous
 - 4. **Motion** by E. Holmes that the School Committee nominate and elect Ken Caron as District Treasurer, seconded by J. Boudreau Unanimous
- B. Adoption of Rules of Order
 - 1. **Motion** by E. Holmes that the School Committee adopt Preliminary Procedures at a Glance: Roberts Rules of Order for the current term as outlined in the Bylaws, Section 2.1.2 and 3.4, seconded by G. Farley Unanimous
- C. Review of Bylaws
 - 1. Discussion of bylaws
- D. Appointment of Subcommittees
 - 1. Please check preferences as to which subcommittees you would be willing to serve and submit to D. Christianson
- E. Open Meeting Law Review and Sign-Off
 - 1. **Motion** by E. Holmes that the School Committee review and certify receipt of the Open Meeting Law materials, seconded by G. Farley Unanimous

IV. RECOGNITION—Alyssa Madden

- A. Alyssa is the New England Champion for indoor track; finished 31st nationally

V. PUBLIC COMMENT

- A. 7:30 p.m. in Westminster Light the Town Purple in honor of cancer survivors

VI. STUDENT ADVISORY COMMITTEE

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent

Ashburnham-Westminster Regional School Committee

May 9, 2017 Minutes

1. Thank you all for the support at the town meeting. I am confident we will receive more funding. The vote will be June 20th at JRB in Ashburnham and WES in Westminster
 2. I have been visiting staff at faculty meetings, discussing our Strategic Plan over the next 5 years
 3. We have recently applied for a STEM Grant and secured seven spots for district employees
 4. Congratulations to Leanne Roy who is the MIAA Field Hockey Coach of the year
 5. I applaud our district staff for making our district so successful
- B. OPEB Trust Fund
1. Kathryn Cannie presented an overview of the PARS-Public Agency Retirement Services-program
- C. United Way – Wendy LeBlanc
1. Evan Berry from MWCC introduced four team that worked together throughout the school year to choose a goal, raise money for a cause, and train new members to sustain the group for years to come. The four teams are Spartan Center Spirt Team; Oakmont Environmental Associates; PTSD Group; Music Group; Harmonic Heroes
- D. Policy – Adoption
1. **Motion** by B. Ewing that the School Committee adopt Policy GBEBG Gifts to and Solicitations by Staff, seconded by J. Boudreau
Unanimous
 2. **Motion** by B. Ewing that the School Committee adopt Policy IJNDC Internet Publication, seconded by J. Boudreau
Unanimous
 3. **Motion** by B. Ewing that the School Committee adopt Policy IJNDD Social Media, seconded by J. Boudreau
Unanimous
 4. **Motion** by B. Ewing that the School Committee adopt Policy KF District Facility Use, seconded by J. Boudreau
Unanimous
- E. Policy – First Reading
1. **Motion** by B. Ewing that the School Committee accept for first reading Policy GCBB Administrative Absence, seconded by S. Dorsey
Unanimous
- F. Food Service Contract
1. **Motion** by E. Holmes that the School Committee award the food service contract to Chartwells for the 2017-18 School Year, seconded by M. Gianino
Unanimous
- G. Building Use Fee Form
1. **Motion** by E. Holmes that the School Committee accept the Building Use Fee in enclosure #10 excluding the summer camp fee, such fee to be brought before the School Committee prior to 7/1/17 for approval, further that the district establish a revolving fund to account for the fees associated with the building fees, seconded by G. Farley
Unanimous
- H. Acceptance of Gift
1. **Motion** by E. Holmes that the School Committee accept the \$385 donation to send Oakmont students to the MIAA Conference, seconded by G. Farley
Unanimous
- I. Out-of-State Field Trip
1. **Motion** by E. Holmes that the School Committee approve the out-of-state field trips to Portsmouth, NH, seconded by G. Farley
Unanimous

VIII. UNFINISHED BUSINESS

- A. Superintendent Performance and Compensation
1. **Motion** by B. Ewing that the School Committee approve a merit bonus of 2.5% of current salary base, payable to Dr. Mazzola by June 30, 2017. Such bonus is based on current year performance, and paid per current contract obligations, seconded by G. Farley
Unanimous

IX. NEW BUSINESS—None

X. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
1. Welcome to our new members

Ashburnham-Westminster Regional School Committee

May 9, 2017 Minutes

2. Town meetings; a pleasure to sit through Ashburnham’s and hear positive remarks of Westminster’s meeting. The vote will take place June 20th for the override. Compliments to both towns for supporting our Resource Officers

B. School Committee Comment

1. E. Holmes: would like to see a recommendation to refer to Ann Gobi and John Zlotnick and the whole legislative team a suggestion that DESE run the transportation reimbursement. Currently the state says districts can’t manage full reimbursement!
2. E. Holmes volunteered to draft a letter
3. J. Sparks: Westminster town meeting was well attended. How do we get information to those voters who don’t watch TV or don’t understand our budget issues
4. J. Sparks: Teacher appreciation night, thank you to all district staff for all you do
5. J. Boudreau: two Westminster selectman supported level funding and not the override. Very frustrating

C. Correspondence—None

XI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

XII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 1. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 3/23/2017, seconded by S. Dorsey Unanimous
- B. Personnel Report
 1. **Motion** by E. Holmes that the School Committee accept with regret the retirement of Heidi Hertel-Therrien, effective 6/30/2017, seconded G. Farley Unanimous

X. AGENDA SETTING

- A. Upcoming meetings: 5/23 and 6/6 at 7 p.m. at OMS; will shift the 6/20 meeting to 6/21 to review the outcome of the vote

XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing non-union negotiations and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by J. Sparks at 10:16 p.m.

Roll Call:

D. Christianson	Y	E. Holmes	Y
G. Farley	Y	B. Ewing	Y
J. Boudreau	Y	B. Tucker	Y
J. Sparks	Y	S. Dorsey	Y
M. Gianino	Y		

Please bring the copies of the Executive Session minutes to the next meeting

XII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by G. Farley at 10:58 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
J. Boudreau

Additional Handouts:
Information on Differentiating Instruction workshop
Extended Day summer information
AWRSD flow chart

Ashburnham-Westminster Regional School Committee

May 23, 2017 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:11 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	M. Gianino	S. Dorsey	B. Tucker
G. Farley	J. Sparks	E. Holmes	C. Eddy
J. Boudreau			

Members absent: B. Ewing

Also present: G. Mazzola, J. Surprenant

II. PUBLIC COMMENT

- A. Natalie Nelson from Ashburnham and SOCS, supports the prioritized budget. There is a real estate tax calculator on the website, ashwestsocs.org, it was created by Johnathan Tegs from Westminster
- B.

III. STUDENT ADVISORY COMMITTEE

- A. Alicia Ferrick
 - 1. Evening of the Arts was 5/5; 5/13 Jordyn’s Day; Senior class advisory council started a new tradition, hand prints on the snack shack; Jr./Sr. prom last week on 5/20; boy’s and girl’s track and softball teams undefeated; seniors to start finals; graduation 6/5

IV. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Wednesday Briggs held their kindergarten orientation
 - 2. This is the last meeting before graduation, there is an invitation to all school committee members in the packet
 - 3. Information for the warrants have been sent to Ashburnham and Westminster
 - 4. The last week of June, a course on Differentiating Instruction will be offered and held at Oakmont
 - 5. The United Way visited Oakmont on 5/15; G. Mazzola, D. Christianson, and Wendy LeBlanc attended the Youth Venture program
 - 6. I am planning two community chats, 5/24 at Meetinghouse School, 5/30 at Oakmont
 - 7. E. Dehays, S. Rehler, and myself have been visiting all the schools and speaking with the faculties concerning the strategic plan and initiatives
- B. OPEB Trust Fund—Passover to be brought back at next meeting
- C. Financials
 - 1. **Motion** by J. Boudreau that the School Committee accept the financials of 4/30/17 as presented, seconded by E. Holmes Unanimous
- D. Financials-Food Service
 - 1. **Motion** by J. Boudreau that the School Committee accept the food service financials of 4/30/17 as presented, seconded by J. Sparks Unanimous
- E. Regional School Transportation
 - 1. **Motion** by E. Holmes that the School Committee request that the legislature remove the language “subject to appropriation” in Chap 71 sec 16c in all areas, seconded by G. Farley Unanimous
- F. CAPS Appointment
 - 1. **Motion** by S. Dorsey that the School Committee appoint E. Holmes to the CAPS Board of Directors for the 2017-18 school year, seconded by J. Boudreau 1A E.H. Unanimous
- G. Resolution Calling for Full Funding of the Foundation Budget

Ashburnham-Westminster Regional School Committee

May 23, 2017 Minutes

1. **Motion** by E. Holmes that the Ashburnham-Westminster Regional School Committee petition the 190th General Court of the Commonwealth of Massachusetts to implement without further delay in full the recommendations of the Foundation Budget Review Commission, seconded by C. Eddy Unanimous
- H. FY18 Operating Budget Discussion
1. SOCS hopes to hold two budget events at the senior center but they are running into red tape

V. UNFINISHED BUSINESS—None

VI. NEW BUSINESS—None

VII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
 1. Oakmont graduation will be held 6/4 at 1 p.m. there will be a reception at 11:30 a.m. in the cafe
- B. School Committee Comment
 1. E. Holmes: petitioned MASC to recommend L. Beaton for a life time achievement award
- C. Correspondence—None

VIII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. D. Christianson: distributed the subcommittee list
- B. M. Gianino: IAS
 1. Need to set up a meeting to discuss the field and the track
- C. An investment subcommittee needs to be created

IX. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes—None
- B. Personnel Report
 1. **Motion** by M. Gianino that the School Committee accept the retirement with regret of Tina Costa, effective June 21, 2017, seconded by G. Farley Unanimous
 2. See letter in the informational side of the packet that was given to all non-professional status employees concerning non-renewal based on performance

X. AGENDA SETTING

- A. Upcoming meetings: 6/6 and 6/21 at 7 p.m. at OMS

XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing negotiations with the Head Custodians and AFSCME and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 8:51 p.m.

Roll Call:

D. Christianson	Y	S. Dorsey	Y
G. Farley	Y	E. Holmes	Y
J. Boudreau	Y	B. Tucker	Y
M. Gianino	Y	G. Farley	Y
J. Sparks	Y		

XII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by E. Holmes at 9:38 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
J. Boudreau

Ashburnham-Westminster Regional School Committee

June 6, 2017 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:02 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	B. Ewing	G. Farley	B. Ewing
J. Boudreau	J. Sparks	E. Holmes	B. Tucker
M. Gianino			

Members absent: S. Dorsey, J. Surprenant

Also present: G. Mazzola

VII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
 - 1. Outstanding graduation program lasted 57 minutes

II. PUBLIC COMMENT

- A. Jonathan Teg-Westminster; demonstrated the SOCS override calculator. Can be found at ashwestsocs.org

S. Dorsey in at 7:21 p.m.

III. STUDENT ADVISORY COMMITTEE—None

IV. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Graduation was wonderful. Thanks to the administration and staff. Special thanks to Diane Erickson
 - 2. Thanks to Marcia Sharkey. Remarkable Walk to School Day. Thanks to Aubuchon and Westminster Police Department for all their help
 - 3. There have been two Residence Chats; if anyone has any questions, please ask school administration or a school committee member
 - 4. Finished second kindergarten orientation, welcomed new parents, presented information on the prioritized budget
 - 5. Derek Asadoorian is the new football coach and math teacher. There was a very nice article in The Gardner News about D. Asadoorian
- B. School Improvement Plan/Handbook
 - 1. Dave Uminski discussed Oakmont's School Improvement plan and some of the impact a failed override would have on some programs
 - a. **Motion** by E. Holmes that the School Committee accept the Oakmont Regional High School Improvement Plan as presented, seconded by M. Gianino Unanimous
 - 2. Chris Bogosh from Oakmont pointed out changes and revisions in the handbook
 - a. **Motion** by E. Holmes that the School Committee approve Oakmont Regional High School's handbook changes as presented, seconded by M. Gianino Unanimous
 - 3. Andrea McGrath presented John R. Briggs' School Improvement Plan
 - 4. Andrea McGrath pointed out changes and revisions in the handbook
- C. Acceptance of Gifts
 - 1. **Motion** by J. Boudreau that the School Committee accept the donation made in the name of Judy Ryan to offset costs for the 2018 high school play, seconded by J. Sparks Unanimous
- D. Out-of-State Field Trip
 - 1. **Motion** by S. Dorsey that the School Committee approve the out-of-state field trip to Freedom, NH, seconded M. Gianino Unanimous
- E. FY18 Operating Budget Discussion
 - 1. Reminder of voting on 6/20/17, 7 a.m. to 8 p.m.

Ashburnham-Westminster Regional School Committee

June 6, 2017 Minutes

V. UNFINISHED BUSINESS—None

VI. NEW BUSINESS

VII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
 - 1. E. Holmes produced a letter to send to the Select and Advisory boards concerning transportation and lack of funding
 - 2. Reminder that the next meeting is Wednesday June 21st due to the vote on June 20th
 - 3. Would like to set up a rotation of committee members to attend Select and Advisory board meetings
- B. School Committee Comment
 - 1. J. Boudreau—this is a great district with caring staff, recently over heard two teachers on how to help a student to be more successful. Yes we do need more money to help our staff reach students but our staff already care for our students and are second to none
 - 2. E. Holmes—the executive board of CAPS held graduation on Friday with the same level of excitement as Oakmont
- C. Correspondence
 - 1. Request from Quabbin asking if anyone wants to collaborate on declining enrollment
 - 2. Please note information in the back of the packet

VIII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Budget sub
 - 1. Will meet before the next meeting on 6/21
- B. Policy sub
 - 1. Next meeting 6/13 at 7:10 p.m.

IX. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 5/9/17, seconded by E. Holmes Unanimous
- B. Personnel Report—None

X. AGENDA SETTING

- A. Upcoming meetings: 6/21/17 at 7 p.m. at OMS; 7/18 and 8/15 at 7 p.m. at Oakmont

XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing negotiations and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to review for accuracy/acceptance and/or approval/release of executive session minutes and to reconvene into open session for the purpose of adjournment, seconded by S. Dorsey at 9:03 p.m.

Roll Call:

D. Christianson	Y	S. Dorsey	Y
G. Farley	Y	E. Holmes	Y
J. Boudreau	Y	B. Ewing	Y
M. Gianino	Y	B. Tucker	Y
J. Sparks	Y	C. Eddy	Y

XII. ADJOURNMENT

- A. **Motion** by S. Dorsey to adjourn, seconded by J. Boudreau at 9:41 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
J. Boudreau

Ashburnham-Westminster Regional School Committee

June 21, 2017 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:15 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	M. Gianino	G. Farley	C. Eddy	J. Sparks
J. Boudreau	B. Ewing	E. Holmes	B. Tucker	S. Dorsey

Members absent:

Also present: G. Mazzola, J. Surprenant

II. PUBLIC COMMENT

- A. Residents of Ashburnham and Westminster
 - 1. Duncan Phyfe, Natalie Nelson, Holly Garlock, Bill Webber, Keith Aubin, Tina Yurko from Ashburnham in favor of the prioritized budget but asked about level services
 - 2. Lorie Borchevich, Jessica Mercier, Kendra Stuecek, Tiffany Davis, Derek Brasili, Jared Tshudy from Westminster wondered about the possibility of a lower number, expressed appreciation for all the School Committee does, supported the prioritized budget

III. STUDENT ADVISORY COMMITTEE—None

IV. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. To all residence of Ashburnham and Westminster while disappointed in the outcome, thank you to all who voted. Thanks to SOCS for all your hard work and to all the administration who worked hard to determine what students and schools need
 - 2. Dave Uminski let us know that Leanne Roy received the Worcester Telegram and Gazette all-star coaching award and will be recognized at the DCU Center on 6/22
- B. School Committee Calendar Revision
 - 1. **Motion** by S. Dorsey that the School Committee change the October 3rd meeting to October 10th, seconded by E. Holmes Unanimous
- C. Release of Summer Checks
 - 1. **Motion** by J. Boudreau that the School Committee authorize the Director of Finance to release checks throughout the summer, seconded by J. Sparks Unanimous
- D. Acceptance of Gifts
 - 1. **Motion** by S. Dorsey that the School Committee accept the donation of supplies made to John R. Briggs from the Athol Savings Bank, seconded by M. Gianino Unanimous
- E. Policy – First Reading
 - 1. **Motion** by B. Ewing that the School Committee accept for first reading Policy GCBB Administrative Absence as revised, seconded by J. Boudreau Unanimous
 - 2. **Motion** by B. Ewing that the School Committee accept for first reading Policy BDFA School Councils as revised, seconded by S. Dorsey Unanimous
- F. FY18 Operating Budget Discussion
 - 1. The vote ended with a split decision, Westminster approved and Ashburnham denied. Full committee in agreement to go back to Ashburnham again; money to stay in the school budget year after year; town boards support AWRSD. BOS of Ashburnham to meet Monday at 6:30 in the Public Safety Building. Special meeting of the School Committee will take place Thursday 6/27 at 6:30 p.m.

V. UNFINISHED BUSINESS—None

VI. NEW BUSINESS

Ashburnham-Westminster Regional School Committee

June 21, 2017 Minutes

VII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment—None
- C. Correspondence
 - 1. Received an email from Danielle Case, D. Christianson sent SOCS the email will share with committee

VIII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Legal Sub
 - 1. E. Holms will set up a meeting for legal subcommittee

IX. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee approve the minutes of 10-4-16, seconded by J. Sparks
Unanimous
 - 2. **Motion** by J. Boudreau that the School Committee approve the minutes of 10-18-16, seconded by J. Sparks
Unanimous
 - 3. **Motion** by J. Boudreau that the School Committee approve the minutes of 11-1-16, seconded by J. Sparks
Unanimous
 - 4. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 5-23-17, seconded by J. Sparks
Unanimous
 - 5. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 4-26-17 with the following corrections, seconded by S. Dorsey
Unanimous
 - a. V. b. change should to should and change Suprenant to Surprenant
- B. Personnel Report—None

X. AGENDA SETTING

- A. Upcoming meetings: 6/27 at 6:30 p.m. at OMS and 7/18 and 8/15 at 7 p.m. at Oakmont

XI. EXECUTIVE SESSION

- A. **Motion** by M. Gianino that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of ratifying a Memorandum of Agreement and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of ratifying votes and adjournment, seconded by S. Dorsey at 9:20 p.m.

Roll Call:

D. Christianson	Y	G. Farley	Y
J. Boudreau	Y	E. Holmes	Y
M. Gianino	Y	C. Eddy	Y
B. Ewing	Y	B. Tucker	Y
J. Sparks	Y	S. Dorsey	Y

Resume open session at 9:18 p.m.

- B. **Motion** by E. Holmes that the School Committee approve the Collective Bargaining agreement between AFSCME, AFL CIO, State Council, Local 1717 and AWRSD for the period of 7/1/17 to 6/30/20 and authorize the chair, vice-chair, and secretary to sign, seconded by S. Dorsey
Unanimous

XII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by S. Dorsey at 9:19 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
J. Boudreau

Ashburnham-Westminster Regional School Committee

June 27, 2017 Minutes

I. CALL TO ORDER

- A. The Special meeting was called to order at 6:43 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV and The Gardner News

Members present

D. Christianson	M. Gianino	J. Sparks	
G. Farley	S. Dorsey	B. Tucker	

Members absent: B. Ewing, E. Holmes, J. Boudreau, C. Eddy

Also present: G. Mazzola, J. Surprenant

II. PUBLIC COMMENT—None

III. STUDENT ADVISORY COMMITTEE—None

IV. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Financials
 - 1. **Motion** by S. Dorsey that the School Committee accept the 5/31/17 financials as presented, seconded by G. Farley Unanimous
- B. Financials – Food Service
 - 1. **Motion** by J. Sparks that the School Committee accept the food service financials 5/31/17 as presented, seconded by G. Farley Unanimous
- C. Budget Transfer
 - 1. **Motion** by G. Farley that the School Committee transfer funds in the amount of \$492,265 to SPED Stabilization account as recommended by the Budget Subcommittee, seconded by J. Sparks Unanimous

V. UNFINISHED BUSINESS—None

VI. NEW BUSINESS—None

VII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment—None
- C. Correspondence
 - 1. Email from Maggie Whitney
 - 2. In the Informational part of the packet is a letter from Dr. Mazzola to Mitchell Chester concerning the district budget

VIII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

IX. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes—None
- B. Personnel Report—None

X. AGENDA SETTING

- A. Upcoming meetings: 7/18 and 8/15 at Oakmont at 7 p.m.

Recess at 6:59 p.m.

E. Holmes in at 7:02 p.m.

Resume at 7:04 p.m.

Ashburnham-Westminster Regional School Committee

June 27, 2017 Minutes

IV. PRESENTATIONS FOR INFORMATION AND/OR ACTION--continued

D. FY18 Operating Budget Discussion

1. Savings: health insurance savings-staff dropped our insurance to go elsewhere, insurance bill came in lower; energy savings on performance contract
2. 8/8 earliest date for ballot vote
3. 7/18 earliest date for Special Town meeting
4. Note sure what Selectmen will do-meeting first or ballot first
5. **Motion** by M. Gianino that the School Committee recertify the budget at \$29,739,424, seconded by S. Dorsey
6. H. Garlock-Ashburnham- can you still supply information? People said they were not aware. Not sure how they want to get more information
7. K. Johnson-Selectman from Ashburnham-code red notification about forum, email, and social media used to get the information out to residence
8. K. Cunningham-Ashburnham-forum may not be well attended but the information at the meetings does get spread; perhaps an online forum
9. L. Jansen- Ashburnham-disagrees with an online forum, concern it would be a free for all
10. D. Christianson, there is concern out in the community that there is an issue of the override dollars for the schools this year will continue to stay with the schools, the BOS is working to keep the money with the school district. Will propose a memorandum of understanding that the override money will continue to go to AWRSD going forward

Roll call:

D. Christianson	Y	E. Holmes	Y
G. Farley	Y	J. Sparks	Y
M. Gianino	Y	B. Tucker	Y
S. Dorsey	Y		

11. Thanks to the public and the town officials

XI. EXECUTIVE SESSION

- A. **Motion** by G. Farley that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing negotiations with Head Custodians and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of ratifying votes taken in executive session and adjournment, seconded by M. Gianino at 7:54 p.m.

Roll Call:

D. Christianson	Y	E. Holmes	Y
G. Farley	Y	J. Sparks	Y
M. Gianino	Y	B. Tucker	Y
S. Dorsey	Y		

Resume open session at 8:13 p.m.

- B. **Motion** by M. Gianino that the School Committee accept the MOU between the AWRSD School Committee and the N. E. Joint Board representing the Head Custodians and approve the contract for the period covering 7/1/17 to 6/30/20 and authorized the Chair to sign, seconded by S. Dorsey
Unanimous

XII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by G. Farley at 8:15 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
J. Boudreau

Ashburnham-Westminster Regional School Committee

August 1, 2017 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:05 p.m. in the Library at Oakmont library with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV and The Gardner News

Members present

D. Christianson	B. Ewing	S. Dorsey	C. Eddy
G. Farley	J. Sparks	E. Holmes	B. Tucker

Members absent: M. Gianino, J. Boudreau

Also present: G. Mazzola, J. Surprenant

II. RECOGNITION—Held over

III. PUBLIC COMMENT

- A. Override
 - 1. Dr. Mazzola in response to Holly Garlock question “What is the plan if override fails?”; encourage folks to get out and vote; there will be large classes at the elementary level; checking into Oakmont this week

IV. STUDENT ADVISORY COMMITTEE—None

V. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Central office has been busy interviewing teachers who have left. I will have a personnel report next meeting
 - 2. August 14th and 15th will be Administrative cabinet meeting
 - 3. Workshop on Metacognitive Instructional practice that was held at Oakmont the week of 6/26 was led by Dr. Kathleen Porcaro and was well attended
 - 4. The first full day professional day will be Differentiation in the 21st century, the second will be led by Jessica Manahan-Reducing Anxiety and Oppositional Behavior in the classroom both of which are grant funded
- B. Extended Day Rates/Handbook—Dorene Francis
 - 1. Change in billing, time changes, no middle schoolers this year
 - 2. **Motion** by S. Dorsey that the School Committee approve the Extended Day handbook changes and hourly rate, seconded by J. Sparks Unanimous
- C. Appointment of Legal Counsel
 - 1. **Motion** by E. Holmes that the School Committee appoint Murphy, Hesse, Toomey and Lahane as district counsel for FY2018 as recommended by the Legal Subcommittee for the period of 7/1/17 to 6/30/18, seconded by J. Sparks Unanimous
 - 2. **Motion** by E. Holmes that the School Committee appoint Fletcher Tilton as Special Education legal counsel for FY2018 as recommended by the Legal Subcommittee for the period of 7/1/17 to 6/30/18, seconded by G. Farley Unanimous
- D. FLLAC Appointment
 - 1. **Motion** by D. Christianson that the School Committee appoint Dr. Gary Mazzola as representative to the FLLAC Board of Directors for the 2017-2018 school year, seconded by E. Holmes Unanimous

Ashburnham-Westminster Regional School Committee

August 1, 2017 Minutes

- E. Policy – Second Reading
 - 1. **Motion** by B. Ewing that the School Committee accept for seconded reading Policy GCBB Administrative Absence as revised, seconded by S. Dorsey Unanimous
 - 2. **Motion** by B. Ewing that the School Committee accept for second reading Policy BDFA School Councils, seconded by S. Dorsey Unanimous
- F. FY18 Operating Budget Discussion
 - 1. Lower number, please attend informational session Wednesday 8/2 at 7 p.m. at Oakmont
 - 2. E. Holmes—Thanks to Natalie Nelson for her involvement, thanks also to the Ashburnham Selectmen for their support of the bill to rewrite Chapter 70 formula

VI. UNFINISHED BUSINESS—None

VII. NEW BUSINESS—None

VIII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment—None
- C. Correspondence—None

IX. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Investment Sub
 - 1. Met tonight to discuss funds

X. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes—None
- B. Personnel Report
 - 1. **Motion** by E. Holmes that the School Committee accept the retirement of Thomas Weideman effective November 22, 2017, seconded by G. Farley Unanimous
 - 2. **Motion** by E. Holmes that the School Committee accept the resignation of Dayna Kendall effective June 30, 2017, seconded by G. Farley Unanimous

X. AGENDA SETTING

- A. Upcoming meetings: 8/15 at 7 p.m. at Oakmont; 9/5 at 7 p.m. at OMS

XI. EXECUTIVE SESSION—None

XII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by S. Dorsey at 7:56 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
J. Boudreau

Ashburnham-Westminster Regional School Committee

August 15, 2017 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:07 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV and The Gardner News

Members present

D. Christianson	J. Boudreau	E. Holmes	C. Eddy
G. Farley	J. Sparks	B. Ewing	B. Tucker

Members absent: M. Gianino, S. Dorsey
 Also present: G. Mazzola, J. Surprenant

II. RECOGNITION—Hold over

III. PUBLIC COMMENT—None

IV. STUDENT ADVISORY COMMITTEE—None

V. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Thank you to Ashburnham voters, the override passed by two votes; thank you to SOCS
 - 2. In the back of the packet are the Administrative Cabinet notes from the Chocksett Inn with Kathy Willis. Two long days but every one worked hard to make future plans for the district. Thank you to all of the administrators
 - 3. Also in the packet is the schedule for opening day with the staff. Monday 8/28 all School Committee members are invited to attend the welcome back to staff on Monday, classes start Tuesday
 - 4. I have included some positive thoughts, in light of the recent votes and discussions these thoughts are very relevant

S. Dorsey in at 7:16 p.m.

- B. FY2018 Budget Discussion and Possible Action
 - 1. D. Christianson-Thanks to town officials; Town Administrator, Heather Budrewicz; Town Clerk, Michelle Johnson; and those in the town office for all their professionalism. Thanks also to all voters and SOCS
 - 2. We will be posting for five days to fill positions needed
 - 3. J. Sparks-Thanks to all involved with SOCS and every who came out to vote
 - 4. **Motion** by S. Dorsey that the School Committee approve the 2017-2018 athletic handbook as presented, seconded by J. Boudreau 1A-E. H. Unanimous
- D. School Improvement Plan/Handbook
 - 1. **Motion** by B. Tucker that the School Committee approve Westminster Elementary School/Meetinghouse School handbooks as presented, seconded by J. Sparks Unanimous
 - 2. **Motion** by E. Holmes that the School Committee accept Westminster Elementary School/Meetinghouse School Improvement Plan as presented, seconded by J. Boudreau Unanimous
 - 3. **Motion** by B. Tucker that the School Committee approve Overlook Middle School handbooks as presented, seconded by S. Dorsey Unanimous
 - 4. **Motion** by G. Farley that the School Committee accept the Overlook Middle School Improvement Plan as presented, seconded by E. Holmes Unanimous

Ashburnham-Westminster Regional School Committee

August 15, 2017 Minutes

- E. Policy
 - 1. **Motion** by B. Ewing that the School Committee adopt policy BDFA School Councils as revised, seconded by S. Dorsey Unanimous
 - 2. **Motion** by B. Ewing that the School Committee adopt policy GCCB Administrative Absence as revised, seconded by S. Dorsey Unanimous
- F. Financials
 - 1. **Motion** by J. Boudreau that the School Committee accept the financials of 6/30 as presented, seconded by C. Eddy Unanimous
- G. Financials – Food Service
 - 1. **Motion** by J. Boudreau that the School Committee accept the food service financials as presented, seconded by C. Eddy Unanimous

VI. UNFINISHED BUSINESS—None

VII. NEW BUSINESS

- A. School Physician Contract
 - 1. **Motion** by E. Holmes that the School Committee approve the contract for Lisa Rembesty-Brown as the district school physician for the 2017-18 school year with the annual salary not to exceed \$5000, seconded by G. Farley Unanimous

VIII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
 - 1. Unless there is a problem with School Committee members, we will switch over to only AWRSD emails for all correspondence
 - 2. We will schedule a retreat for the committee to do some self-evaluations
- B. School Committee Comment
 - 1. E. Holmes-September 16th is Chart the Course at Assabet, S. Dorsey and C. Eddy will attend
- C. Correspondence—None

IX. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

X. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes—None
- B. Personnel Report
 - 1. **Motion** by E. Holmes to accept the resignation with regret of Melissa Chisholm effective August 15, 2017, seconded by G. Farley Unanimous

X. AGENDA SETTING

- A. Upcoming meetings: 9/5 and 9/19 at 7 p.m. at OMS

XI. EXECUTIVE SESSION—None

XII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by S. Dorsey at p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
J. Boudreau

Handout: Changes for MHS/WES handbook

Ashburnham-Westminster Regional School Committee

September 5, 2017 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:10 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV and The Gardner News

Members present

D. Christianson		C. Eddy	
G. Farley		B. Tucker	
M. Gianino		J. Sparks	
E. Holmes			

Members absent: S. Dorsey, B. Ewing, J. Boudreau
 Also present: G. Mazzola, J. Surprenant

II. RECOGNITION

- A. Josh Schonborg and Ken Caron
 - 1. J. Schonborg was presented with a plaque in appreciation of his 10 years of dedicated service to the children of Ashburnham and Westminster on the School Committee
 - 2. K. Caron was presented with a gift in appreciation of his 25 years of dedicated service as district treasurer

III. PUBLIC COMMENT—None

IV. STUDENT ADVISORY COMMITTEE—None

V. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Thanks to all who attended the recount of the votes for the override. Currently all classes have approximately 23-24. The district is up by 105 students. We know that there are people who are not in favor of the override or the prioritized budget, however the district, the students, needed it
 - 2. Opening day went smoothly. Dick Hoyt was the surprise guest speaker, thank you S. Rehler for inviting him. To our staff, please share with students that they can do anything. Thank you to C. Eddy for being at opening day and for speaking. We are still in the process of hiring about 15 more staff
 - 3. In the packet are the minutes from the Administration Cabinet meeting
 - 4. Looking forward to a great school year
 - 5. There has been some discussion about the district receiving a grant for an additional \$151,000, however, this is not an additional sum of money. It is a grant we receive yearly to be used for early education care and guidance for parents, grandparents and guardians to access resources
- B. Permanent Resolution
 - 1. History scholarship fund with K. Caron as the only signatory, was started by a student impressed by a teacher years ago. The district has withdrawn \$1000 a year for the scholarship.
 - 2. **Motion** by J. Sparks that the School Committee authorize the Superintendent and the Treasurer to sign the permanent resolution with T. Rowe Price investment group, seconded by M. Gianino

Unanimous
- C. School Finance Advocacy – Discussion

Ashburnham-Westminster Regional School Committee

September 5, 2017 Minutes

1. What does the School District do moving forward? Discussion on how school districts are supported by the state and federal government, how formulas do not support all districts fairly, will continue discussion at the next meeting
- D. School Committee Communication, Social Media, etc.
 1. Discussion on the best way to get correct information out to both communities, perhaps a Facebook account limited to information only
 2. **Motion** by E. Holmes that the School Committee form an Ad Hoc communication subcommittee to consist of not more than five School Committee members and the subcommittee report back to the full committee no later than 11/7/17 meeting, seconded by G. Farley Unanimous
 3. Ad Hoc subcommittee members B. Tucker, G. Farley, J. Sparks, C. Eddy

VI. UNFINISHED BUSINESS—None

VII. NEW BUSINESS

VIII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
 1. Thank you to both communities for a successful override. Thanks to SOCS group as representatives of the yes vote. Thank you to Dr. Mazzola, G. Farley and C. Eddy for attending the recount
 2. Update on the distribution list, all email communications will be through the AWRSD email
 3. The committee still needs to set up a time to attend the boards of selectmen meetings
 4. Still need to schedule a retreat meeting
- B. School Committee Comment
 1. C. Eddy: reminder to every one of Dr. Ruth Potee presentation, The Physiology of Addiction on 9/12/17 at 7 p.m. at Oakmont. The presentation is sponsored by the Ashburnham-Westminster Regional School Districts Public Safety Roundtable in partnership with the Ash West Foundation of Excellence
- C. Correspondence—None

IX. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Legal Sub
 1. Would like to meet 10/10/17 prior to regular meeting to review two quarters of bills

X. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 1. **Motion** by G. Farley that the School Committee approve the minutes of 1/30/17, seconded by E. Holmes Unanimous
 2. **Motion** by G. Farley that the School Committee approve the minutes of 2/28/17, seconded by E. Holmes Unanimous
 3. **Motion** by G. Farley that the School Committee approve the minutes of 3/28/17, seconded by E. Holmes Unanimous
 4. **Motion** by G. Farley that the School Committee approve the minutes of 4/11/17, seconded by E. Holmes Unanimous
 5. **Motion** by G. Farley that the School Committee approve the minutes of 4/25/17, seconded by E. Holmes Unanimous
 6. **Motion** by G. Farley that the School Committee approve the minutes of 5/9/17, seconded by E. Holmes Unanimous

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7. **Motion** by G. Farley that the School Committee approve the minutes of 5/23/17, seconded by E. Holmes Unanimous
 8. **Motion** by G. Farley that the School Committee approve the minutes of 6/6/17, seconded by E. Holmes Unanimous
 9. **Motion** by G. Farley that the School Committee approve the minutes of 6/21/17, seconded by E. Holmes Unanimous
 10. **Motion** by G. Farley that the School Committee approve the minutes of 6/27/17, seconded by E. Holmes 1A, E.H. Unanimous
 11. **Motion** by G. Farley that the School Committee approve the minutes of 8/1/17, seconded by E. Holmes Unanimous
 12. **Motion** by G. Farley that the School Committee approve the minutes of 8/15/17, seconded by E. Holmes Unanimous
 13. **Motion** by G. Farley that the School Committee accept the Budget subcommittee minutes of 6/13/17, 6/21/17, 6/27/17, 8/1/17, and 8/15/17, seconded by E. Holmes Unanimous
- B. Personnel Report
1. **Motion** by G. Farley that the School Committee accept the resignation with regret of Ruth Crowley, seconded by E. Holmes Unanimous
 2. **Motion** by G. Farley that the School Committee accept the resignation with regret of Jennifer DeMoura, seconded by E. Holmes Unanimous

X. AGENDA SETTING

- A. Upcoming meetings: 9/19 at 7 p.m. at OMS, 10/10 at WES/MHS at 7 p.m. with a walk through the buildings at 6 p.m.

XI. EXECUTIVE SESSION—None

XII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by G. Farley at 9:10 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
J. Boudreau

Ashburnham-Westminster Regional School Committee

October 10, 2017 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:04 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	B. Ewing	B. Tucker	
J. Boudreau	J. Sparks	C. Eddy	

Members absent: G. Farley, E. Holmes, M. Gianino, S. Dorsey

Also present: G. Mazzola, J. Surprenant

II. RECOGNITION

- A. Tiffany Davis
 - 1. Ms. Davis has written an article “*The Internet of Things for Kids*” that was published in the Science and Children for the NSTA

III. PUBLIC COMMENT

- A. Natalie Nelson-Ashburnham-questions about school choice

IV. STUDENT ADVISORY COMMITTEE

- A. Lindsey Williams
 - 1. PSAT for juniors and sophomores; homecoming this weekend with the football game Friday and a dance on Saturday; Sports teams doing well; 10/20 Café Arte

V. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Coach Asadoorian doing a great job
 - 2. Met with custodians and secretaries during a half day professional development day and will be making it a bi-annual event
 - 3. *Alice* safety app that was funded by the town, has been installed district wide on the cell phones of all district staff
 - 4. United Day of Caring on 9/15 at OMS with Central Mass Volunteers
 - 5. The JRB shade structure has been completed and the 2nd annual Ready Set Glow event was held on 9/22/17 and was very successful
 - 6. Walk to school was held district wide the first week of October
 - i. Superintendent Self-Assessment
 - a. Note that the *In place status* have changed from partials and blanks to Yes.
 - ii. Superintendent’s Performance Goals 2017-2018
 - a. Current goals: Ash-West Today; Administrative Walk Through; Evaluate; Implement Year Two of the Strategic Plan
 - b. Will have a full report at a future meeting

M. Gianino and S. Dorsey in at 7:19 p.m.

- c. **Motion** by J. Boudreau that the School Committee adopt the Superintendent’s 2017-2018 proposed professional practice and student learning goals, proposed district improvement goals, and key actions, timelines, and benchmarks as presented, seconded by C. Eddy
Unanimous
- iii. October 1st Enrollment/Class Size Report
 - a. Enrollment is up by 31 students over last year, choice numbers are down, discussion concerning school choice numbers; how choice students are chosen, lottery, siblings have priority
 - b. Growth in both town is continuous and extraordinary

Ashburnham-Westminster Regional School Committee

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- B. MASC Delegate Appointment
 - 1. **Motion** by M. Gianino that the School Committee Appoint E. Holmes as the MASS/MASC delegate for the Ashburnham-Westminster Regional School District, seconded by S. Dorsey Unanimous
- C. Financials
 - 1. Update on the prioritized budget by J. Surprenant and Dr. Mazzola
 - 2. **Motion** by J. Boudreau that the School Committee accept the financials as presented, seconded by J. Sparks Unanimous
- D. Budget Transfer
 - 1. **Motion** by J. Boudreau that the School Committee transfer \$205,000 from Function 2000, Instructional, to Function 9000, Out of District Tuition, seconded by S. Dorsey Unanimous
- E. Acceptance of Gifts
 - 1. **Motion** by S. Dorsey that the School Committee accept the donation from the JRB PTA for school supplies, seconded by B. Tucker Unanimous
 - 2. **Motion** by S. Dorsey that the School Committee accept the cash donation from the Baker family to the 4th grade, seconded by C. Eddy Unanimous

VI. UNFINISHED BUSINESS—None

VII. NEW BUSINESS—None

VIII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None
- B. School Committee Comment—None
- C. Correspondence—None

IX. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. IAS
 - 1. M. Gianino will email members to set date for IAS to meet
- B. Communication Sub
 - 1. Communication sub met twice to brainstorm a way to stay in touch with communities

X. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee approve the minutes of 3/1/17, seconded by J. Sparks Unanimous
 - 2. **Motion** by J. Boudreau that the School Committee approve the minutes of 3/15/17, seconded by J. Sparks Unanimous
 - 3. **Motion** by J. Boudreau that the School Committee approve the minutes of 9/5/17, seconded by J. Sparks Unanimous
- B. Personnel Report
 - 1. **Motion** by M. Gianino that the School Committee accept the personnel report as presented, seconded by S. Dorsey Unanimous

XI. AGENDA SETTING

- A. Upcoming meetings: 10/24 at JRB and 11/14 at OAK, meeting starts at 7 pm with tours starting at 6 pm

XII. EXECUTIVE SESSION—None

XIII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by B. Tucker at 8:16 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
J. Boudreau

Ashburnham-Westminster Regional School Committee

October 24, 2017 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:02 p.m. in the Library at Briggs Elementary School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	B. Ewing	E. Holmes	C. Eddy
G. Farley	J. Sparks	M. Gianino	B. Tucker
J. Boudreau			

Members absent: S. Dorsey

Also present: G. Mazzola, J. Surprenant

II. PUBLIC COMMENT

- A. Holly Garlock, Ashburnham, questions concerning the warrant articles.
- B. G. Mazzolla – Westminster already approved and sent the money to the district

III. STUDENT ADVISORY COMMITTEE

- A. Nicolette D’Amico
 - 1. Football team won the homecoming game, Homecoming dance went well, district band night same evening; Haunted High 10/2; SATs last weekend; upcoming senior Halloween party

IV. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Spartans won the homecoming game 26-6 and the Elementary school bands joined the marching Spartans during half time and did a great job
 - 2. Policy sub has been working on the organization chart and updated the information
 - 3. Human Resources chart shows what steps are taken when someone is hired in the district. I meet with every new staff member from the cafeteria to principals

S. Dorsey in at 7:12 p.m.

- 4. Tickets are on sale for the AWFAE which will take place November 17th at the Colonial Hotel in Gardner. 50 teacher will receive grant tickets. Call or stop by the superintendent’s office if you are interested in purchasing tickets. The last meeting for the foundation committee is 11/15
- 5. On Friday 11/3 the Joint Association of MASC and MASS will honor Lenny Beaton with a lifetime achievement award and Joshua Schonborg will be appointed to the All-State School Committee in Hyannis at the Joint conference
- 6. Included in the packet at the minutes to the cabinet meetings
- B. Overnight/Out-of-State Field Trip
 - 1. **Motion** by M. Gianino that the School Committee approve the overnight trip to Keene, NH, seconded by E. Holmes Unanimous
 - 2. **Motion** by M. Gianino that the School Committee approve the overnight trip to Yarmouth, MA, seconded by E. Holmes Unanimous
- C. Ad Hoc Communications Subcommittee Update
 - 1. Sample survey presented to full committee for discussion and suggestions, some changes were recommended. Survey to be sent through google survey with a notification through the one call. Ad Hoc subcommittee will report to full committee on 11/14

V. UNFINISHED BUSINESS—None

VI. NEW BUSINESS—None

VII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
 - 1. D. Christianson—working on reaching out to Quabbin School Committee

Ashburnham-Westminster Regional School Committee

October 24, 2017 Minutes

2. Ashburnham Town meeting is 11/7 at 7 p.m.
3. The Massachusetts Association of Science Teachers has awarded Dr. Mazzola with the State Science Educator of the Year

B. School Committee Comment

1. E. Holmes-thanks to the State Auditor’s report of Regional School Districts and to Kelly Hansen for posting part of the study on Facebook

C. Correspondence

1. Forwarded an email from Duncan Phyfe about a bus issue; late night event and the bus broke down on the highway; second bus dropped off kids at Oakmont then returned to broken down bus to pick up the kids to get them to Oakmont. Round trip took about an hour

VIII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

A. Policy Sub

1. B. Ewing—will meet 11/1

B. Investment Sub

1. E. Holmes—please let me know some good times for everyone

C. IAS Sub

1. M. Gianino—will meet 10/25

IX. RECOMMENDED ACTIONS - ROUTINE MATTERS

A. Approval of Minutes

1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 6/27/17, 8/15/17, 9/5/17 and 9/19/17 seconded by J. Sparks Unanimous

B. Personnel Report

1. **Motion** by G. Farley that the School Committee accept the retirement with regret of Margaret (Pegi) Deshayes as of December 26th, seconded by B. Tucker Unanimous
2. **Motion** by E. Holmes that the School committee accept the retirement with regret of Joseph Francis, seconded by G. Farley Unanimous

X. AGENDA SETTING

- A.** Upcoming meetings: 11/14 at Oakmont with a 6 p.m. tour, meeting at 7 p.m. MCAS update; 11/21 at OMS, maybe cancelled, at 7 p.m.; SPED Improvement Plan; Rediker will be discussed at a future meeting; 12/5 will be the first budget hearing

XI. EXECUTIVE SESSION

- A.** **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing litigation and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 7:56 p.m.

Roll Call:

D. Christianson	Y	J. Sparks	Y	B. Tucker	Y
G. Farley	Y	E. Holmes	Y	C. Eddy	Y
J. Boudreau	Y	B. Ewing	Y	S. Dorsey	Y
M. Gianino	Y				

XII. ADJOURNMENT

- A.** **Motion** by G. Farley to adjourn, seconded by J. Boudreau at 9:45 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
J. Boudreau

Handouts: District Flow Chart and New Staff Member Workflow

Ashburnham-Westminster Regional School Committee

November 21, 2017 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:07 p.m. in the Library at Overlook Middle School after the tour of the building with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV and The Gardner News

Members present

D. Christianson	J. Boudreau	E. Holmes	J. Sparks
G. Farley	B. Ewing	C. Eddy	B. Tucker

Members absent: M. Gianino, S. Dorsey

Also present: G. Mazzola, J. Surprenant

II. PUBLIC COMMENT—None

III. STUDENT ADVISORY COMMITTEE—None

IV. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. At a conference of MASS, MA Association of School Committee and Superintendents, there was a presentation of the responsibilities of the members of the school committee and their budget responsibilities
 - 2. Kudos to J. Surprenant, E. Dehays, and C. Barnard, who worked on the Capital expenses that were presented to the two towns. There will be a tour of Oakmont when the projects are completed

S. Dorsey in at 7:14 p.m.

- 3. Senior passes for residence of Ashburnham and Westminster are available at the superintendent’s office
- 4. Evidence of Administrative walk throughs of all schools is included in the packet
- 5. Last week’s cabinet meeting was an interesting meeting with discussion concerning using technology in the classroom
- 6. Thanks to Chris Wells and the AWFAE for giving tickets to members of the AWTA. Thanks also to the Moorsheads for the use of the Colonial for the Foundation event that raised \$15,000 that will be used for grants in the district
- 7. The Professional Development committee met for the first time on 11/8 to discuss the needs and wants of the district staff
- 8. The results of the Rediker survey will be presented in January
- 9. Enclosed in the packet is a letter from the Quabbin school committee and two members will be present at the 12/5 meeting
- 10. There is information in the packet on the RTI guy presentation on 11/7 on differentiated instruction
- 11. Also included in the packet there is information about the Alice Alerts that have been support by both towns for the district
- 12. Thank you to Jeff Aubuchon for putting together the interclass plays
- 13. I am looking forward to the Thanksgiving Day football game
- B. Communications Survey
 - 1. J. Sparks will write cover letter to accompany the communication survey
 - 2. **Motion** by G. Farley that the School Committee approve the distribution of the communications survey as presented, seconded by B. Tucker Unanimous
- C. Ice Time Fee
 - 1. Proposal for fees: varsity members pay \$450 and JV pay \$250. Currently everyone has paid \$375 but varsity was practicing three or four days a week and JV was practicing once a week
 - 2. **Motion** by G. Farley that the School Committee approve the 2017-2018 ice time fee as recommended by the IAS and the Administration, seconded by J. Boudreau Unanimous

Ashburnham-Westminster Regional School Committee

November 21, 2017 Minutes

- D. Transportation Update
1. The meeting with First Student about bus safety brought to light that the safety requirements are not in the contract because bus safety is regulated by MGL. The meeting was in reference to the bus broken down on the side of the road on route 2 late at night
- E. Financials—J. Surprenant
1. **Motion** by J. Boudreau that the School Committee accept the financials as presented, seconded by E. Holmes
Unanimous
- F. Food Service Financials—J Surprenant.
1. **Motion** by C. Eddy that the School Committee accept the food service financials as presented, seconded by J. Boudreau
Unanimous

V. UNFINISHED BUSINESS—None

VI. NEW BUSINESS

VII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report-None
- B. School Committee Comment
1. E. Holmes—districts across the state are concerns that the MCAS results should not be used to harm them
 2. E. Holmes—thank you to G. Farley for accepting Lenny Beaton's life time achievement award at the conference
- C. Correspondence—None

VIII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Investment Sub
1. E. Holmes is looking for a date to set up a meeting

IX. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
1. **Motion** by J. Boudreau that the School Committee approve the minutes of 10/10/17, seconded by J. Sparks
1A—E. H. Unanimous
 2. **Motion** by J. Boudreau that the School Committee approve the minutes of 10/24/17, seconded by J. Sparks with the following notations
Unanimous
 - a. II.B. delete "already approved and sent the money to the district" to reviewed and will be funded when approved in Ashburnham
 - b. IV.B.2. please note that the funding source was changed on the field trip form to Student Enrichment not booster club
 3. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 10/10/17, seconded by J. Sparks
Unanimous
- B. Personnel Report
1. **Motion** by S. Dorsey that the School Committee accept the personnel report as presented, seconded by E. Holmes
Unanimous

X. AGENDA SETTING

- A. Upcoming meetings: 12/5 start time 6:30 p.m. if there is a quorum and 12/19 at OMS 7 p.m.
Happy Thanksgiving to all

XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 39A, Section 23B for the purpose of discussing potential litigation and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 8:47 p.m.

Ashburnham-Westminster Regional School Committee

November 21, 2017 Minutes

Roll Call:

D. Christianson	Y	J. Sparks	Y
G. Farley	Y	C. Eddy	Y
J. Boudreau	Y	B. Ewing	Y
E. Holmes	Y	B. Tucker	Y
S. Dorsey	Y		

XII. ADJOURNMENT

A. **Motion** by G. Farley to adjourn, seconded by S. Dorsey at 10:01 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
J. Boudreau

Handout

Ashburnham-Westminster Regional School Committee

December 5, 2017 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 6:46 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV and TGN

Members present

D. Christianson	M. Gianino	E. Holmes	B. Tucker
J. Boudreau	J. Sparks	C. Eddy	

Members absent: G. Farley, S. Dorsey, B. Ewing
 Also present: G. Mazzola, J. Surprenant

II. PUBLIC HEARING

- A. D. Christianson explained the purpose of the public budget hearing
 - 1. Holly Garlock, Ashburnham, happy with smaller class size, clubs and activities. Thank you to the administration and Dr. Mazzola for the prioritized budget. How do we spend wisely to maintain what we have?
 - 2. Dr. Mazzola—We have been working on the budget since the start of school. We do, however, have unknown health insurance numbers. Thank you for all your work with SOCS.

G. Farley in at 6:51 p.m.

- 3. Kendra Steucek, Ashburnham, co-chair of the Ash-West SEPAC, we are looking for more inclusive sports for those with special needs; intramurals or homework clubs

B. Ewing in at 6:54 p.m.

- 4. M. Gianino—Spoke to Eric Dawely, he can't find another school with unified sports program but he is working on the issue

Close Public Hearing at 6:57 p.m.

III. PUBLIC COMMENT—None

IV. STUDENT ADVISORY COMMITTEE

- A. Lindsey Williams and Mary Mahoney
 - 1. Winter sports have started, we won the Thanksgiving game 49-6; pep rally, turkey bingo; junior class won powder puff game and the senior class won the cheering competition; NHS and French Honors held induction ceremonies; Café Arte is 12/8

V. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. I witnessed wonderful sportsmanship during the Thanksgiving football game and enjoyed the band

Ashburnham-Westminster Regional School Committee

December 5, 2017 Minutes

2. Capital planning time is upon us. There is a meeting 1/30/18 at 6p.m. at the town hall in Westminster. It would be great if a few school committee members could attend as the selectmen and the advisory boards will be in attendance
3. Please read the letter that I wrote to the Speaker of the House, House Ways and Means; Education Commission, Senate, Acting Senate president concerning funding of the transportation reimbursement at 100%. The committee could write a group letter, make phone calls and/or send emails

S. Dorsey in at 7:10 p.m.

4. Included in the packet is information on the Professional Development for the district with a report submitted by S. Rehler our Director of Curriculum;
- B. MCAS Update; S. Rehler
1. Ash-West did very well for the region in math and reading; students will be taking the Next Generation MCAS; it will all be done on computers; the new test will testing different knowledge and skills; results cannot be compared to past years as this is a new format and the Spring of 2017 will give us a baseline
- C. Collaborative Discussion: Quabbin Regional School Committee—rescheduled
- D. Discussion: Guiding Principles, Budget Guidelines, and Strategic Goals
1. Updated principles and guidelines for the budget process.
 2. **Motion** by J. Boudreau that the School Committee approve the guiding principles, budget guidelines and strategic goals for FY2019 as presented, seconded by G. Farley Unanimous
- E. FY19 Budget Timeline
1. **Motion** by G. Farley that the School Committee approve the FY2019 budget timeline as presented, seconded by C. Eddy Unanimous

VI. UNFINISHED BUSINESS—None

VII. NEW BUSINESS

VIII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None
- B. School Committee Comment
 1. S. Dorsey's resignation will be effective 1/2/19 and we will be looking for someone to fill the balance of her term. Must be someone from Ashburnham; letter of interest deadline 12/29/17; appointed by School Committee and Selectmen; meet candidates interested at the 1/9/18 meeting; candidate to fill spot through April then must run for the seat in April. D. Christianson will notify Ashburnham Selectmen
- C. Correspondence
 1. Letter received from NEASC stating that they are pleased with the hiring that the district has experienced

IX. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Communication Sub
 1. J. Sparks-the survey is done and will be distributed by next Tuesday 12/12

Ashburnham-Westminster Regional School Committee

December 5, 2017 Minutes

X. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 10/24/17, seconded by J. Sparks Unanimous
 - 2. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 6/21/17 and 10/10/17, seconded by J. Sparks Unanimous
- B. Personnel Report—None

X. AGENDA SETTING

- A. Upcoming meetings:
 - 1. Monday 12/18 (due to the special Ashburnham town meeting) and Tuesday 1/9/18 at OMS at 7 p.m.

XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing potential litigation and potential collective bargaining and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by S. Dorsey at 9:03 p.m.

Roll Call:

D. Christianson	Y	J. Sparks	Y
G. Farley	Y	E. Holmes	Y
J. Boudreau	Y	B. Ewing	Y
M. Gianino	Y	B. Tucker	Y
S. Dorsey	Y	C. Eddy	Y

XII. ADJOURNMENT

- A. **Motion** by S. Dorsey to adjourn, seconded by E. Holmes at 10:28 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
J. Boudreau