

# Westminster Elementary School



## Instrumental Handbook

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## **INTRODUCTION**

Welcome to the Ashburnham-Westminster Regional School District Instrumental Music Program. The following handbook has been put together to help teachers, parents, and students better understand how our program works. The Instrumental Program is offered to our students in Grades 3, 4 and 5 in Westminster and Briggs Elementary Schools. This information has been put together in an attempt to better serve all persons involved so that we can create the best instrumental music education possible for all students.

## **PHILOSOPHY**

There are two basic parts of each school's instrumental music program. First, each elementary school in our district works to provide the best possible instrumental music education by offering each student instrumental lessons that also help to develop individual skills needed to maintain various National and State standards. The program also offers students a chance to perform in the Concert Band Ensemble. The Band performs a wide variety of literature that is both educational and entertaining for the students.

Each ensemble, depending on their level, performs at various functions including, school concerts, arts nights, competitions and festivals, and community events such as the Memorial Day ceremonies. It is the intent of each school band director to provide the students with the best educational and entertainment experiences possible.

Although performing in an ensemble is quite rewarding, it is highly recommended that each student take steady and consistent lessons with a qualified instructor who can effectively lead students into the standards of good musicianship.

## **ORGANIZATION**

### **BAND DIRECTOR-INSTRUMENTAL DIRECTOR**

Each school has its own Band Director who also serves as Director of his/her own Instrumental Program. The Band Director is a certified teacher who makes major decisions for the Band and Instrumental Program. These decisions include music literature, instrumentation, and concert dates, as well as overseeing the school's instrumental program.

### **ASSISTANT BAND DIRECTOR**

Each elementary school has an Assistant Band Director. The job includes assisting at Band rehearsals, assisting in the general running and supervision of the school lesson program, and generally helps the Director with basic duties and decisions. This part-time position is filled by an individual who has good organizational skills and is knowledgeable of the development of music students.

## **LESSON INSTRUCTOR**

When it is not possible for the Band Director to give individual or group lessons to students, other instructors are assigned to teach at the discretion of the Band Director and/or Assistant Band Director. These hired instructors are teachers with a degree in Music Education or musicians with a great deal of training and experience in performance in an ensemble setting and have been chosen because of their skills.

# **ELEMENTARY SCHOOL BAND AND LESSON PROGRAM**

Congratulations! Your student **is** involved in one of best educational disciplines! Here is how your child can make the most progress possible. Now that you and your child have made a commitment to play an instrument, the child should be involved in two things: the school lesson program and either the Beginner Band (B Band) or the Advanced Band (A Band). Students may enter the Instrumental Program at any time. Although it is not mandatory for students taking lessons to be in band, it is recommended that the student be involved in both areas in order to receive a well-rounded instrumental education. Students in the Elementary Bands must be taking lessons with a qualified instructor.

## **\*\*\*LESSON PROGRAM\*\*\***

Students in the elementary music program should be involved in a quality music lesson program. Students must be enrolled in the school program or, with the approval of the Director, may take lessons consistently with a qualified instructor outside of the school program. Any student taking lessons with any instructor outside of the school program must provide the Band Director with a copy of the instructor's credentials and contact information so that the Band Director is able to speak with the student's instructor should any questions arise. Students get closer attention through private or group instruction that they would not receive in the ensemble setting. The lesson program is set up by the Director. The Director oversees the Assistant Band Director who is the general supervisor of the program. Lesson material includes working out of a lesson book that the parent purchases as well as working on appropriate band music. Students will also learn proper care and maintenance of their instrument. Students in our district are required to take lessons into the 5th grade and are encouraged to keep taking lessons after this point. Lessons are offered for flute, clarinet, alto saxophone, trumpet, trombone, percussion (snare drum and mallets), guitar (and voice), violin, bass, and piano.

## **ENROLLMENT INTO LESSON PROGRAM**

The students will receive a general instrument demonstration during school. In addition, your child will bring home information regarding the Instrumental Music Program Enrollment Night. This night usually occurs within the first few weeks of school and serves many purposes. There is a brief introduction to the general workings of the school instrumental program. It allows you a demonstration of a variety of instruments and provides you with options to rent or purchase an instrument. Instruments demonstrated and available through the Instrumental Music Program are flute, clarinet, alto saxophone, trumpet, trombone, snare drum and bells (xylophone). Lessons are also available for piano, violin, bass, guitar and voice. At this time, you will have an opportunity to sign up for the school instrumental lesson program as well as for Band. The Handbook is given out on this night.

Generally, students and parents sign up for lessons on "Enrollment Night", however, it is possible to enter the Lesson Program at any time throughout the school year. Lesson request sheets must be filled out by the parent and returned to the Director or Assistant Director. This form contains contact information for students' parents and allows for indications of the student's availability for lessons. After enrollment night a decision on each lesson is put together to accommodate the best overall situation for all involved. The lesson program runs throughout the entire school year.

## **GROUP AND PRIVATE LESSONS**

Lessons occur once per week for one-half hour either before or after school hours. All lessons must be held on school grounds. The decision of group lessons (usually two sometimes three students) or private lessons is agreed upon by the Director, the Assistant Director, and the parent.

### **LESSON PRICES**

The cost of private lessons is \$20 per half-hour lesson and \$17 for group lessons..

Private lessons give the student undivided attention where skills develop at a better rate than group lessons. Group lessons are available only when carpooling and trading transportation responsibilities with another parent is needed. Group lessons must be with students playing the same instrument, for example, two trumpet players or two flute players. Students playing two different instruments cannot take lessons together.

Group lessons present other obstacles that need be taken into consideration. Students progress at very different rates and inevitably, the group lesson should be reconfigured. The results in difficulty finding convenient times for lessons for each of the students. We make every effort to help keep people in a desirable situation.

A change of Lesson Instructors can be requested at any time by contacting either the Director or Assistant Director for assistance. Every effort will be made to honor these requests, but we ask for your understanding, as our Lesson Instructors are committed to certain days here and at other teaching venues. All Directors and Instructors are employees of the Instrumental Music Program and ultimately of the School District. Lessons held off school grounds are not the responsibility of our program.

## **LESSON PAYMENT**

After Parents sign students, up for lessons on "Enrollment Night" they will receive a confirmation of lesson schedule and a bill for the first block of music lessons, which must be paid in conjunction with the student's first lesson. Subsequently, parents will be billed on a bi-monthly basis, with bills being issued the first week of every other month. Credit for any canceled lessons will be shown on the first statement following the canceled lesson. Payments should be made at or before the first lesson of the month, but no later than 10 days following the date of the statement. Payment by check or money order is preferred and should be payable to the school instrumental program ("WES Instrumental Program" or JR Briggs Elementary School"). If this is not possible, cash payments will be accepted and a cash receipt issued to the parent. Payment must be turned into the Assistant Director and may be sent to the school office **in an envelope addressed to the Assistant Music Director**. At no time should payment be made directly to the instructor. A fee of \$25 will be assessed for any check that is returned for insufficient funds. Any questions regarding payments should be addressed to the Assistant Director. Incidental costs associated with lessons (method books, reeds, etc., if applicable) shall be itemized and included on the monthly statements.

## **REPORTING TO LESSONS**

### **Before School Lessons**

Lessons held before school are supervised by the Director and/or Lesson Instructors. These lessons start as early as 6:45 a.m. and continue with lessons 7:15 a.m., and 7:45 a.m. time slots. Lessons that take place before school are given by the Director or other Adult Instructors. Students taking lessons before school should arrive 5 minutes before their scheduled time to assemble instruments and get ready. After the lessons, students must either wait quietly with the Director in the music room until school starts or make arrangements with their classroom teacher or the Extended Day Program. Students in waiting should remain quiet with homework, a book or a snack.

### After School Lessons

The After School Lesson Program is supervised by the Assistant Director. These lessons start at 3 p.m. and continue at half-hour intervals until 7 p.m. The Assistant Director will collect payment, take attendance, and supervise the students in an assigned area for students to wait for lessons or to be picked up by the parent. Students in waiting area should be quiet with homework and a snack. At no time shall a student leave the waiting area of the school until the parent comes inside to pick up the child. It is requested that students be picked up in a timely manner. Other options include entering your child into the Extended Day Program offered at the school.

## **CANCELLATION OF LESSONS**

Scheduling is not always perfect and lessons must be sometimes canceled either by the student/parent or by the Instructor.

### Student/Parent Cancellation

It is requested that the parent notify the program in a timely manner. If a lesson is not canceled by 8 p.m. the day before for morning lessons or 12 noon on the day of an afternoon lesson, the parent will be charged for the lesson. In the event the student becomes ill during the night, you must notify the child's instructor directly via call or text message by 6 a.m. All other notification includes e-mailing or calling the Assistant Band Director, calling the school office (after 8 a.m.), and the instructor when possible. Notes are acceptable if they get to the mailbox of the Director or Assistant Director on the day before the lesson. **Please do not leave messages on the school answering machine prior to 8 a.m. as they will not reach the music instructor prior to the scheduled lesson time. In addition, the voicemail in the Music Room will not be picked up before 9 a.m.** Contacting the school regarding student absences does not constitute notification of cancellation of music lessons.

### Instructor Cancellation

The instructor will be responsible to notify the school office, the Assistant Band Director, and the parent. If the lesson is canceled before school ends, the student will be dismissed in accordance with the Cancellation Instruction forms signed by the parent. Other options for the student will be to wait with the Assistant Band Director after school or wait in the Extended Day Program until the parent can pick up the child.

### School Cancellation

If there is a school cancellation, there will be no lessons. This also includes early dismissal and delayed openings due to events such as inclement weather, etc. In the event of emergency early dismissal, the student will be dismissed according to the instructions given in the Emergency Release Form that you will provide at the time you register your child for music lessons. If these instructions change at any time during the school year, parents are responsible for notifying and providing updated information, in



writing, to the Assistant Band Director. Please note that you will be notified of any unplanned dismissal only if your child **requests to contact you.**

### **Half Days**

On half days, there will be morning lessons. There will be no lessons after school ends on half days unless approved by the Assistant Director.

## **MAKE UP LESSONS**

Occasionally, either party cancels lessons. Make-up lessons can be a helpful way for the student to maintain skills. Make-up lessons are arranged between the instructor, the student(s)/parent(s), and the Assistant Director. If the instructor cancels, every effort will be made to make up the lesson as long as a mutually agreed upon time is available. In the event of cancellation by a parent, requests for a make-up lesson should be made to the Assistant Director. Every effort to schedule the make-up lesson, but this can be difficult because it is dependent on the Instructor's schedule. All make up lessons are treated like regular lessons. Group lessons that need rescheduling may need to separate students. Payment will still be at the original rate. Credit will be issued for any lesson that is not made up before the end of the billing cycle on the next statement.

## **INSTRUMENT REPAIR AND LOANER INSTRUMENTS**

If an instrument seems to be in need of repair, see the Director or Instructor first. If they are unable to do a quick fix for you, they may recommend that you have your instrument repaired professionally. If you are renting from the music company with which the school is associated, they come to the school once per week on a regular basis and are capable of bringing a "loaner" instrument for you.

If you own the instrument, please see the Director or Lesson Instructor first to see if the instrument can be fixed. If not we will recommend that it be repaired. You can use the repair services provided by the company with which the school is associated when needed. The school and/or music company will supply you with a loaner instrument if possible. If you decide to use the repair services of the company with which the school is associated, a deposit of \$30 is required by said company. The Assistant Director may be able to suggest other repair professional. Any costs associated with instrument repairs are the responsibility of the parent/guardian of the student.

In the event the school owns an instrument that a student may be playing, parents must fill out a Loaner Agreement for use of the instrument. Any damage to loaner instruments provided by the school is the sole responsibility of the parent/guardian.

## **PRACTICING AND INCENTIVES**

The key to the student's progress is **Practice!!!** How, what, and when the student practices are very important. Instructor guidance is quite helpful. Instructors will show the child exactly what warm-ups, scales, and exercises are needed to build the necessary skills needed to learn music. Method book work and Band music should receive close attention from ALL students. Endurance is developed over time so the length should start at 20 minutes or more per day and increase to 30 minutes or more depending on the level. The student should have a practice area at home that includes a straight chair and a music stand. Parents with an understanding of music should learn the music and play along with their child, if possible. All parents should review the first few pages of the method book and spend some time with their child while he/she is practicing. Learning with your child can be a really enjoyable experience. Parents should find out what the instructions in lessons are and get involved in the process as well. Develop a consistent routine and stick to it.

### **500 and 1,000 Minute Clubs**

Our program offers an incentive program called the "500 and 1,000 Minute Clubs" where lesson practice is carefully charted by the parent. In return we solicit prizes, gift certificates etc. as rewards for the students.

### **Recital Night**

All students can audition for the school Recital Night where they can show their highest level of performance by themselves or in a duet, trio, or quartet situation. This offers students a separate opportunity to perform in a way that Band cannot offer. Recital Night happens in the late spring and information is available from the Director.

### **Solo Festival and Competition**

Recommended students in the 5th grade and through high school can compete at a state organized event where they can receive judge's critique and awards as well as seeing the talent level throughout the state. This festival is in early May and information is available from the Director.

## **SUMMER LESSONS**

It is a great idea to keep the child involved with lessons over the summer as it will help the student retain a high skills level. Summer lessons are available after July 4 and continue through mid-August with the Director or other Instructors. Summer lesson requests are sent to the Assistant Director. The individual Instructors will contact parents to arrange a time that is convenient for both the student and instructor. Summer lessons will be held at the instructor's home studio, or, if agreeable with the instructor, at your home. Payment for summer lessons is the same (\$20 per half hour) and made directly to the student's Instructor.

## **DROPPING OUT OF THE LESSON PROGRAM**

Parents will sometimes find that playing an instrument is not for their child. If a student/parent no longer wishes to be part of the school lesson program, **written notice** must be given to the Director or Assistant Director. It is recommended, however, that the student and parent be committed to at least two months' instruction before a student drops out of the program. Consultation with the Director may result in the student pursuing another instrument more suited to the student. It is possible to rejoin the program providing the student and parent commit to the two-month trial period.

## **\*\*\*CONCERT BAND INFORMATION\*\*\***

### **BAND ENROLLMENT**

During the Instrumental Program Enrollment Night, an overview of both the B Band (Beginner Band) and A Band (Advanced Band) will be presented. At the time lessons are scheduled, the student will be assigned to either the B Band or A Band and the assignment will be noted on the confirmation of lesson schedule received by the parents prior to the first session.

### **BEGINNER BAND**

The Beginner Band (B Band) gives the student an introduction to ensemble playing. The B Band meets once per week for one hour (same day and time each week). Basics of sound production are taught in group fashion by the Director and prepare students to enter the Advanced Band (A Band). All students must bring their lesson book to each class, as some of the material taught will come directly from it. All students taking lessons outside of the Instrumental Music Program will be placed in the B Band unless an audition is scheduled with the Director, in order for the Director to assess the student's level of performance ability. The B Band students that have not been brought up to A Band by Thanksgiving will work on a couple of easy songs to play at the Christmas Concert. Students are brought up to the A Band through approval of the Director with recommendation from the student's Lesson Instructor and/or the Assistant Band Director. Students retaining B Band status in the second half of the year are also brought up in the same fashion.

Students progress at different rates for many reasons and a beginning student may need more time to develop. Efforts are made to incorporate the B Band into the same events as the A Band. All students in the B Band must be enrolled in the school music program or taking lessons outside the school with qualified instructors approved by the Director.

On B Band Day, students should remember to bring their instrument and music to school and keep it in their classrooms until called to the Music Room or other designated area for band. Students must immediately proceed to the Music Room and assemble instruments. All school rules apply at B Band. After rehearsal is finished, students must put their instruments away and return to class or wait for their parent/guardian to pick them up.

It is important to come to B Band rehearsals on a regular basis. Students should not be absent from band and be in class unless it is very important. Students that are not in rehearsal should have their teachers supply a note stating the reason for the absence. This way we can better track the students and their progress. Students should also bring the material from band to their weekly lesson so that they can work on the individual skills needed with their lesson instructor.

## **ADVANCED BAND**

Students that are enrolled in the A Band have demonstrated skills needed to perform music that, usually, is more challenging. Generally, entry into A Band occurs in the middle of the fall with most of the students being accepted by January. Instruments that are accepted into this ensemble include flute, clarinet, alto saxophone, trumpet, trombone, xylophone, percussion, and piano (under certain restrictions). This ensemble meets once a week for 60 minutes (same day and time per week). This group works on approximately 7-9 pieces of music for the Christmas Concerts as well as combining with the Elementary School Band from the "sister town" to perform one or two Community Concerts. The group then begins to work on music for the Oakmont Concert Band Day, the Spring Concert, and the Memorial Day performances.

Students performing in the A Band must also be enrolled in either the school lesson program or taking lessons with a qualified instructor provided the Director is notified and gives approval. A Band members should remember to bring their instrument and music to class each time. They should leave their instrument in their classroom until called to the Music Room or other designated area. Students should then assemble instruments, set up and be ready to go. All school rules apply during A Band. After rehearsal, students should put any stands away, pack instruments, and return to classrooms or wait to be picked up by their parent/guardian.

It is important to come to rehearsal on a regular basis. Students should not be absent from band and be in class unless the teacher speaks to the Director or supplies the Director with a note stating the reason for the absence. This way we can better track the student and their progress. Students should also bring their material from band to their weekly lesson so that they can work on individual skills needed with their lesson instructor.

## **CONCERT INFORMATION**

It is common practice for the student to receive an information notice providing information concerning performances a few weeks in advance thereof to bring home. This notice will give detailed information of the performance and will serve as a reminder of

scheduled events to both students and parents. This notice will contain an acknowledgment that should be signed by the parent or guardian and returned to the Director on or before the date noted on the acknowledgement. The information will tell you what time to meet at the school, where to put cases, where to warm up, approximate length of concert, etc. In addition to these information notices, the Instrumental Program will issue occasional newsletters containing additional information and reminders for both students and parents. In the event that an ensemble performs away from school property, permission slips will be made that are part of the information notice and should be returned in a timely manner. Students are not allowed to participate in outside events otherwise.

## **CONCERT DRESS AND UNIFORMS**

### **Westminster**

New Band Members will be required to purchase a uniform band shirt to be worn for concerts and other band performances. The Assistant Band Director will be in charge of ordering the shirts. In addition to the uniform band shirt, concert dress will be black, navy blue or other dark-colored pants or skirt and dark shoes. Leggings are permitted only if worn covered by a dress or skirt. Jeans and sneakers are not permitted.

### **Ashburnham**

Students will be required to purchase a uniform Band Shirt. Additionally, concert dress will be black, navy blue or other dark-colored pants or skirt and dark shoes. Jeans and sneakers are not permitted.

During holiday concerts in all bands at both schools, it is also acceptable to add holiday hats and decorations in good taste.

## **GENERAL PERFORMANCE AND EVENT INFORMATION**

The following is an outline of general events scheduled for all bands.

### **Oakmont Marching Spartan Band Day**

This event is held at an Oakmont football game in the fall. The event encourages all instrumental students in our district to gather and perform a few easy tunes during a half-time show. The students rehearse together with the Oakmont-Overlook Marching Spartans prior to the start of an Oakmont home football game, perform at half-time, and the day concludes with seeing the Marching Band perform its half-time show. This helps the students and parents see what the students are capable of achieving when they stick with it!

### **Christmas/Holidays**

The students of A and B Bands perform the music for a school assembly as well as an evening concert for parents. Parents and other guests are encouraged to attend the evening concert but are welcome at the school assembly concert if attendance at the evening performance is not possible.

### **Christmas/Holiday Community Concerts**

The A Band students from elementary schools may be asked to perform at a community performance in one or both towns. Community groups such as senior citizens, preschoolers, or other civic groups may be invited. This is an exciting time and a wonderful experience for all involved!

### **Oakmont Concert/Jazz Band Day**

These events will allow the Concert Bands and/or Jazz Bands of each school an opportunity to perform a few selections for the other district bands as well as a few joint selections. These events will also include performances by the Concert and/or Jazz Bands at both Overlook Middle School and Oakmont Regional High School. These events promote our district music program and allow students and parents the opportunity to see the progression of all the District music students.

### **Spring Concert**

The A and Jazz Band members perform their new selection of music to wrap up the year's hard work. Generally, this event follows the same schedule as the Christmas/Holiday Concert outlined earlier in this section.

### **Memorial Day Performances**

The A Band participates in the school assembly honoring those who have served our country. The A Band also marches in the parade and performs a selection at the Memorial Day ceremony that follows the parade in the center of the respective town.

## **INSTRUMENTS, MUSIC AND EQUIPMENT CARE AND STORAGE**

### **Instruments**

The following basic safety precautions should be taken with regard to each student's instrument. The instrument should never be played in any vehicle or around active children. This is for the safety of both your child and those around him/her. Instruments should not be played by anyone other than the student unless the mouthpiece has been cleaned and sanitized with an alcohol or other antiseptic swab. Students playing woodwind instruments (clarinets

and saxophones) should never share reeds — each player should have his or her own reed. Woodwind instruments (flutes, clarinets and saxophones) should be swabbed out after each use to prevent damage to the corks and pads. Instruments, especially clarinets should never be left on or near a heat source since extreme heat (including that of a car parked in the sun) **will** damage the instrument. Extreme cold may also adversely affect an instrument. Instruments should never be left resting on a chair, music stand or placed on the floor. Expensive repairs will be avoided when you are careful with the handling of the instrument.

It is recommended that the student take their instrument home for practicing. Instruments should not be left in the classrooms as the school cannot be held responsible for lost instruments. All students should have his/her name on a label or tag on the outside of the instrument case. It would also be a good idea to put this information somewhere inside the case in the event the outside tag is lost. Many instrument cases look alike and this will assure that each student goes home with the correct instrument. The music company serving the schools can provide identification labels to the students.

### **Music**

At the first A Band rehearsal, each student will receive a folder in which to keep all concert music. Each student will receive a copy of the music which they must learn. All band music should be placed into plastic page protectors and kept in a 3-ring binder labeled with the student's name. Each student is responsible for keeping his/her music in the in the binder and bringing the folder to each band rehearsal and lessons. We understand that sometimes pages can be misplaced and we will replace the needed music. However, if a student does not show responsibility for his/her music and folder, parents will be asked to reimburse the program for replacement copies of this music.

### **Band Equipment**

All students must be responsible for retrieving and returning any school music stands and chairs as needed before and after band rehearsals. Any school instruments that were borrowed must be returned for proper storage. No student may use a school instrument without the approval of the Director.

## **INSTRUMENT REPAIR AND LOANER INSTRUMENTS**

Please see this section under "**Lesson Program Information**".

## **DROPPING OUT OF THE BAND PROGRAM**

Parents may find that playing an instrument is not for their child. If a student no longer wishes to be part of the school band program, written notice must be given to the Director or Assistant Director. We recommend; however, that the student and parent be committed to at least two months' of instruction before a student drops out of the program. Consultation with the Director may result in the student pursuing another instrument more suited to the student. It is also possible to rejoin the program at another time provided the student commit to the program.

## **KUDOS**

This document has been put together to help the students and parents to better understand the general workings of our Instrumental Music Program. It represents information that has been put together from the Director's education and experience with a great deal of input and assistance from the following people. The Director would like to give thanks to the following for their help and critique.

Mrs. Jean Popik	Assistant Band Director-Westminster Elementary School
Mrs. Christine Caruso	former Assistant Band Director-Briggs Elementary School
Mr. Pelino Mascangioli	former Principal-Briggs Elementary School
Mrs. Gail Webb	former Principal-Westminster Elementary School
Mr. Michael Sunderland	retired Principal-Overlook Middle School
Mr. Thomas Erickson	retired Music Teacher-Overlook Middle School
Mr. Joseph Stoddard	former Music Teacher-Briggs Elementary School
(the late) Mr. Ronald Brough	retired Music Teacher-Westminster Elementary School
Mr. John Blackwell	retired Music Teacher-Oakmont Regional High School
Mr. Kris Lucander	Music Teacher-Westminster Elementary School
Oakmont-Overlook Music Parents Association	



# Ashburnham-Westminster Regional School District

## Music Programs

Mr. Kris V. Lucander	- Band and Instrumental Music Program Director, W.E.S.
Mrs. Jean Popik	- Instrumental Music Program Assistant Director, W.E.S.
Mr. Chris Uminski	- Band and Instrumental Music Program Director, J.R. Briggs E.S.
Mr. Joseph Lordan	- Music Director, Overlook Middle School
Mr. Kris S. DeMoura	- Music Director, Oakmont Regional High School

## DIRECTORY

### WESTMINSTER ELEMENTARY SCHOOL INSTRUMENTAL MUSIC PROGRAM

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# **Instrumental Music Handbook Acknowledgment Form**

## Notice to Parents / Guardians

Please complete this form and return to the Director

To insure my child fully understands the rules, I have read the Instrumental Music Handbook with my child.

\_\_\_\_\_  
Parent's/Guardian's Signature

\_\_\_\_\_  
Child's Name

\_\_\_\_\_  
Grade

### **Feedback:**

Please use the space below or on back to provide any feedback or constructive criticism you may have about any aspect of the Elementary Instrumental Music Handbook, so that we can continue to improve it to meet your informational needs.