

# Ashburnham-Westminster Regional School Committee

## January 6, 2015 Minutes

**I. CALL TO ORDER**

- A. The meeting was called to order at 7:08 p.m. in the on Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Schonborg	E. Holmes	B. Ewing
L. Beaton	K. Glenny	M. Gianino	G. Farley
L. Weiderman			

Members absent: J. Boudreau

Also present: R. Hicks, S. Kersey

**J. Boudreau in at 7:10 p.m.**

**II. ACKNOWLEDGEMENTS:**

- A. MASS Scholar
  - 1. Minna Wang has been awarded the MASS Scholastic award; Minna is the valedictorian (as of today) very involved at Oakmont and has been accepted to BC. We extend our congratulations to Minna for such outstanding achievement
- B. Marching Band
  - 1. The marching band under the direction of K. DeMoura won the NESBA Division 3 first place. They are the New England Competition Champions, they earned the highest points for music and for percussion. At the New England Scholastic Band Competition on November 9<sup>th</sup> earning a score of 96. Congratulations to the entire marching band and to Mr. DeMoura

**III. PARTICIPATION BY THE PUBLIC—None**

**IV. STUDENT ADVISORY COMMITTEE**

- A. Alisha Ferrick and Anna LaFortune
  - 1. Eighth grade parents day is on 1/8; Holiday concert was 12/18/14; Winter sports are in full swing; 1/22 & 23 will be finals; January 27<sup>th</sup> will be the start of the new semester; there is a focus group currently working on gender equality

**AGENDA TAKEN OUT OF ORDER**

**VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION**

- C. Oakmont Student Handbook Language Change Proposal
  - 1. Discussion concerning the religious flavor of a Baccalaureate – Does the title include and welcome all students
  - 2. **Motion** by E. Holmes that the School Committee refer the recommended handbook changes to the Policy Subcommittee and report back to the full committee by March 1, 2015, seconded by M. Gianino Unanimous
- A. Report of the Superintendent
  - 1. The Regional Transportation reimbursement was set at 90% last fall however, the governor decided to make cuts to the transportation and reduce the reimbursement to 50-55%. The law says the governor can't cut transportation reimbursement without cutting Chapter 70 according to Directive 15. MARS would like districts to contribute \$500 to help fight the decision to cut transportation reimbursement. The impact of cutting transportation reimbursement is education
    - a. **Motion** by E. Holmes that the School Committee approve the contribution of \$500 to the MARS legal fund, seconded by J. Schonborg Unanimous

# Ashburnham-Westminster Regional School Committee

## January 6, 2015 Minutes

2. The FLLAC and CAPS annual reports are included in your packets, if you have any questions please email me, Dr. Hicks, at the central office
    - a. **Motion** by B. Ewing that the School Committee accept the 2013-14 FLLAC Annual Report as presented, seconded by L. Beaton Unanimous
    - b. **Motion** by L. Beaton that the School Committee accept the 2013-14 CAPS Annual Report as presented, seconded by E. Holmes Unanimous
  3. Dr. Hicks spent some time ringing the bell for the Salvation Army in December
  4. On 12/17/14 several band members from the various district schools joined me on School Talks
  5. Due to a long term illness of a staff member at the MHS a search for an appropriate long term substitute was put into play and although a qualified sub was found, that person is unable to start until late January. In the mean time to save money and to eliminate the need to have yet another substitute in the classroom, Mrs. K. Taylor has decided to take over the classroom
  6. There is a Senate Bill 4384 that will require the sterilization of musical instruments during the summer months which Mr. DeMoura opposes. The instruments are not used during the summer months which cause the germs to die anyway. This would lead to extra expense and extra man power. Dr. Hicks wrote in opposition to the bill to the legislators
- B. Nurse Leader Report
1. Presented by Mrs. Marcia Sharkey and overview of the work done by all district school nurses throughout the school year

### V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None
- B. School Committee Comment—None
- C. Correspondence
  1. A Christmas card was received by Joseph Benavidez from the Gardner News

### VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Policy Sub
  1. B. Ewing—policy will meet 1/14/15 at 6:30 p.m.
- B. Regional Agreement
  1. D. Christianson—Amendment meeting will take place 1/7/15 at 6 p.m. Those attending: Wayne Walker, Ducan Phyfe, Jim Delisle, Allison Weisensee, Leo Collette, Dave McKeen, as well as K. Glenny, L. Beaton, B. Ewing, and D. Christianson. Will report to full committee on 3/14/15

### VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  1. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 9/16/14, seconded by E. Holmes Unanimous
- B. Personnel Report—None

### VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- D. Superintendent Search Committee Update by E. Holmes
  1. There are three finalists: Douglas Dias of Milford, MA; Gary Mazzola of East Walpole, MA; John Rizzo of Spofford, NH
  2. The committee consist of E. Holmes, J. Boudreau, B. Ewing, M. Gianino, J. Schonberg, P. Marquis, J. DeCicco, M. Egan, M. Deshayes, M. Parenteau, K. Gauvin, C. Wells, S. Dorsey, W. Cleaves, S. Dandy, D. Phyfe, J. Farbanks, G. Gray, M. Greenwood.
  3. Finalist visits to the district will take place 1/16, 1/20, and 1/21. Interviews with the School Committee will be 1/26

# Ashburnham-Westminster Regional School Committee

## January 6, 2015 Minutes

4. Search committee received 37 applicants, 31 met all the criteria, interviewed six semifinalists' candidates to sort out the three finalists. Licensure will be verified on 1/23

### E. Policy – Bylaws Amendments:

1. **Motion** by B. Ewing that the School Committee amend the bylaws by adding a new section regarding the committee's responsibility to establish policies as presented, seconded by K. Glenny  
Unanimous
2. **Motion** by B. Ewing that the School Committee amend the bylaws by revising section 2.3.7.2 clarifying the authority of the executive committee as presented, seconded by K. Glenny  
Unanimous
3. **Motion** by B. Ewing that the School Committee amend the bylaws by revising section 7.1.2 modifying the requirement that standing subcommittees submit their charter for full committee approval each year as presented, seconded by K. Glenny  
Unanimous
4. **Motion** by B. Ewing that the School Committee amend the bylaws by revising section 11.3 regarding conflicts between the bylaws and new or existing policies as presented, seconded by K. Glenny  
Unanimous
5. **Motion** by B. Ewing that the School Committee amend the bylaws by revising section 4.3 which adds references to all sections requiring a super majority as presented, seconded by K. Glenny  
Unanimous
6. **Motion** by B. Ewing that the School Committee amend the bylaws revising section 10.3 to enforce bylaw language consistency as presented, seconded by K. Glenny  
Unanimous

### F. Financials

1. Presented by S. Kersey—November financials. Ashburnham 2-3 months behind
2. B. Ewing questioned the Patari disbursement
3. **Motion** by J. Boudreau that the School Committee accept the financials as presented, seconded by G. Farley  
Unanimous

### G. Financials – Food Service

1. Presented by S. Kersey
2. **Motion** by E. Holmes that the School Committee accepts the food service financials as presented, seconded by G. Farley  
Unanimous

### H. Acceptance of Gifts

1. **Motion** by K. Glenny that the School Committee accept the \$500 scholarship donation and \$500 STEM donation both made to Oakmont, seconded by J. Boudreau  
Unanimous

## IX. UNFINISHED BUSINESS

- A. Regional Agreement—previously covered
- B. Common Core—to be covered later

## X. AGENDA SETTING

- A. Upcoming meetings: regular meeting 1/20 at 7 p.m.; 1/26-5:30-6:30; 6:45-7:45; 8-9 and 27-at 7p.m. Superintendent search interviews; 2/3 additional meeting to discuss budget; 2/10 at 7p.m. with Public Hearing

## XI. EXECUTIVE SESSION—None

## XII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by L. Weideman at 9:40 p.m. Unanimous

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## January 20, 2015 Minutes

**I. CALL TO ORDER**

- A. The meeting was called to order at 7:05 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	J. Schonborg	B. Ewing
L. Beaton	K. Glenny	M. Gianino	G. Farley

Members absent: L. Weiderman, E. Holmes

Also present: R. Hicks, S. Kersey

**II. PARTICIPATION BY THE PUBLIC—None**

**III. STUDENT ADVISORY COMMITTEE—None**

**IV. PARTICIPATION BY THE SCHOOL COMMITTEE**

- A. Chairman’s Report—None
- B. School Committee Comment—None
- C. Correspondence—None

**V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE**

- A. Policy
  - 1. Policy sub met on Wednesday; next meeting 2/11 to review the policy on Baccalaureate
- B. Regional Agreement
  - 1. Regional Agreement met and had a good meeting and have reached the half way point in the agreement. Next meeting will be next Thursday 1/29/15

**VI. RECOMMENDED ACTIONS - ROUTINE MATTERS**

- A. Approval of Minutes
  - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 12/16/14, 12/2/14 and 11/19/14, seconded by J. Schonborg Unanimous
  - 2. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 10/30/14, seconded by J. Schonborg Unanimous
- B. Personnel Report—None

**VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION**

- A. Report of the Superintendent
  - 1. D. Uminski received a complaint by anonymous. It will be looked into but the complaint is not completely accurate. If you have an issue, please contact the person at the center of the issue before you contact me
    - A. D. Uminski the issues is not work looking into. If the parents have questions concerning this issue they can contact the Superintendent and the School Committee in total confidence
- B. FY14 Audit Financial Reports – Melanson Heath
  - 1. Audit went well: Presented by Maggie Duprey
  - 2. **Motion** by G. Farley that the School Committee accept the FY14 Audit Financial Report as presented, seconded by B. Ewing Unanimous
- C. FY16 Preliminary Superintendent Budget
  - 1. R. Hicks and S. Kersey presented

# Ashburnham-Westminster Regional School Committee

## January 20, 2015 Minutes

- D. 2015-2016 School Calendar
  - 1. **Motion** by K. Glenny that the School Committee approve 2015-16 school Calendar as presented, seconded by L. Beaton Unanimous
- E. Superintendent Search Committee Update
- F. Adoption of M.G.L. c. 32B, Section 21-23
  - 1. Hold over for Executive Session
- G. Policy ~ First Reading:
  - 1. **Motion** by B. Ewing that the School Committee accept for first reading Policy DIBA Gift and Trust Fund Management as presented, seconded J. Schonborg Unanimous
  - 2. **Motion** by B. Ewing that the School Committee accept for first reading Policy EEBA Fuel Efficient Vehicles and waive first and second reading as presented, seconded K. Glenny Unanimous
  - 3. **Motion** by B. Ewing that the School Committee accept for first reading Policy EFDB Food Services: Collection of Meal Charges as presented, seconded by K. Glenny Unanimous
- H. Out-of-State Field Trips
  - 1. **Motion** by K. Glenny that the School Committee approve the out-of-state field trips to Rindge, NH and Orlando, FL, seconded by J. Schonborg Unanimous

### VIII. UNFINISHED BUSINESS—None

- A. Regional Agreement
- B. Common Core

### IX. AGENDA SETTING

- A. Upcoming meetings: 1/26 at 5:30 p.m. for interviews; 1/27 at 7p.m. for discussion and selection; 2/3 at 7 p.m. for Budget discussion; 2/10 at 7p.m. for continued Budget discussion and Public Hearing
  - 1. Update agenda and remove items listed under VIII. A. B.

### X. EXECUTIVE SESSION

- A. **Motion** by B. Ewing that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing negotiation, litigation and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating of the School District and to reconvene into open session for the purpose of ratifying votes taken in Executive Session and adjournment, seconded by K. Glenny at 9:19 p.m.

#### Roll Call:

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	M. Gianino	Y
J. Boudreau	Y	B. Ewing	Y
K. Glenny	Y	G. Farley	Y

- B. Resume Open session at 9:37 p.m.
  - 1. **Motion** by L. Beaton that the School Committee elect to engage in the process to change health insurance benefits under MGL c. 32B, Section 21-23 as presented, K. Glenny Unanimous

### XI. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by G. Farley at 9:38 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

**Ashburnham-Westminster Regional School Committee  
January 26, 2015 Minutes**

**I. CALL TO ORDER**

- A. The special meeting was called to order at 5:15 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	J. Schonborg	L. Weiderman
L. Beaton	K. Glenny	M. Gianino	G. Farley
	E. Holmes	B. Ewing	

Members absent:

Also present: R. Hicks, S. Kersey

**II. SPECIAL MEETING FOR FINAL INTERVIEWS FOR SUPERINTENDENT**

A. Chairman E. Holmes

- 1. Questions asked in order: Candidates will be asked to tell committee about themselves, then each answered the same series of questions. Format as follows:

Opening Statement

- 1. Have you conducted or been a part of a “bottom up” systems analysis in your district (current or former)? (Systems including instruction and assessment, financial <payroll, procurement, etc>, and personnel evaluation) How would you go about conducting one?
- 2. How would you develop your “entry plan” and prepare for your first few weeks, months, or for your first year? Whom would you consider to be essential sources of information, critical friends, and strategic allies?
- 3. Data Driven Decision Making is a phrased we frequently hear and use. Aside from strict data analysis of student related data such MCAS, in-house grades, attendance and so forth are there any tools or procedures you are familiar with or use that helps you effectively incorporate DDDM in your management practices?
- 4. How much independence would you provide to your department heads and principals in selecting their staffs and what would be the role of the superintendent in assess the effectiveness of administrators?
- 5. Please describe how you build a budget. How do you establish priorities? Describe the role, in any, you believe should be played by the stakeholders in budget decision making. How do you monitor the success of the budget?
- 6. What have you done to prepare yourself for the superintendence? What are the strengths that you bring to the position? What would be your personal professional development plan were you to become the superintendent?
- 7. Please describe your vision for the Ashburnham Westminster Regional School District. What do you envision for the district in three months, in one year, in three years?

Closing statement

**III. DR. JACK RIZZO AT 5:30 AT P.M.**

- 1. Taught five years in middle school as a social study. In 2005 in Maui, founded and established a school. Level 4 school in Springfield. Sent two applications, one to Ashburnham Westminster and one to Gloucester—liked what he saw when talking to teachers and staff here

**Ashburnham-Westminster Regional School Committee**  
**January 26, 2015 Minutes**

2. Yes, interview everyone, ask questions, listen for answers, sort out the information-would sort out information from each school and the district as a whole
3. First 100 days-send letters to parents, students, town, staff and school committee: “unconditional love”, joy in schools, laughter, have to be visible and would like to be in schools every other day, essentials-the School Committee. Would like to meet each and every staff person
4. Data important to help make decisions. Remembered A. McGrath and P. Marquis, weekly assembly, good common sense,
5. Build principals are in the position will assist, they should be able to choose the staff that works well with their community
6. Collaborative effort, we need to wish for more, decisions made based on needs, wants, wishes, zero based budget
7. Prep: first 18 years worked as a building principal, getting involved with schools. Strength: trust with staff. PD strengthen staff, helping teacher and principals feel good about themselves
8. Three non-structured interviews to get to know school community, staff principal, in one year I expect to have a good handle on information, hire to serve and to lead, gleaned from listening. Superintendent’s daily (information on website), three year literacy very important, reading the prime importance

Closing Statement

What is your district looking for? Looking for a leader; someone to take charge; Steven Covey’s son “You don’t have to be center stage to be a leader; good leader gives credit to those who deserve it; level 5 leaders listen to those involved; accountability. Would not call ahead to visit a school; Friday report; anything you need to share, would take 10 minutes.

Thank you for the opportunity, you have a very nice district

**IV. DR. GARY MAZZOLA AT 6:34 P.M.**

1. Impressed at the number of people who have taken an interest; Impressed with culture; Education major and have put children first; Innovative, great ambassador for this district; will work to convince those in power; team builder; foster accountability; bring out the best in teachers and staff; long term commitment
2. Teacher post grad student teachers then to do a cost analysts and audit; Impressed with SPED programs in place; good use of money; Show people what dollars are used for;G’t teach what they don’t know what the kids don’t know; Personnel assessment – experience with negotiations, contracts
3. Prepared for the first 100 days; Love the AWFAE; will do Monday memos
4. How to use data – Ames Web \$5 per student; growth assessed four times a year
5. Principal hire with Superintendent approval, have to trust administration in place – if there are concerns, he would like to know sooner than later; Accountability with weekly conversations; Review evaluation system
6. Zero based budgeting, establish priority, what the teachers and students need; forums, meetings and be available to towns people; unexpected costs do pop up from time to time; check to be sure all money is being used efficiently
7. Preparing for this job for three years; honest, experience primary and secondary specialist, assistant principal, director of curriculum, assistant principal
8. Highest three months performing in the Commonwealth, students love to come to school; it should take three months to get to know him and trust him; in the first year I would like to talk to as many residents as possible by three years looking to be an award winners. This district could be a model for other schools

Closing Statement:

**Ashburnham-Westminster Regional School Committee**  
**January 26, 2015 Minutes**

A middle school child asked “Why do you want to be a superintendent?” and I answered because I love working with kids and you should never stop growing. A leader empowers other and needs to understand to be understood.

**V. DR. DOUG DIAS AT 7:44 P.M.**

1. I always wanted to fix things so I became an engineer then decided to go into teaching. The energy in the school and students was great
2. Good high school needs a good elementary and middle schools. Realized that the elementary needed a staff person more than his high school
3. Get to know as many people as possible; central office staff, teachers, principals, staff, students and parents. Hold forums as school year starts and get into the classrooms
4. Communication: What’s happening? Why is what is occurring taking place? Are we okay with that? Takes time to listen to parents or teachers; use what is learned in solving a problem to better understand himself and school
5. His job is to make other people comfortable. Teacher data teams to analyze data. Use data to help improve each building
6. Not a micro manager; hold principals accountable-don’t rent teachers, hire them. Principal responsible for their building and staff. Support staff, teacher teachers to do better if they don’t get better then discuss what is next
7. Analyze pervious budget and start with a blank page. The budget is linked to the strategic plan, work with the school council, goals should be focused. Monitor the budget closely throughout the year. Meet with leadership team weekly and reports from Administration.\
8. I have been working towards this for a year. I would meet with staff and administrators at different buildings. Learned a lot during the building meetings by visiting different schools. Feels well suited to be superintendent; he has high levels of integrity. He will search out resources from other districts as well as those in this district. Would look to school committee for support
9. Work together to keep all schools on track; work through issues and problems. Will ask a lot of questions; was not asked about union negotiations—lead negotiator as Assistant Principal; worked with many unions; was glad to hear that the district worked well with unions. Supports extra curriculars; buildings should be active before and after school—should be a community resource

**Recess at 9:00 p.m.**

**Resume at 9:12 p.m.**

**A. Candidates**

1. Very interesting gentlemen, do we want to meet Wednesday? Took an informal vote and the majority of the committee wanted to offer Dr. Mazzola the position.
2. **Motion** by L. Beaton that the School Committee select Dr. Gary Mazzola as our superintendent finalist, seconded by G. Farley Unanimous
3. **Motion** by L. Beaton that the School Committee appoint J. Boudreau, K. Glenny, L. Beaton and D. Christianson to negotiate with G. Mazzola to conclude an employment contract for School Committee approval ASAP, seconded by G. Farley Unanimous

**VI. ADJOURNMENT**

- A. Motion** by L. Weiderman to adjourn, seconded by M. Gianino at 10 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny



# Ashburnham-Westminster Regional School Committee

## February 10, 2015 Minutes

**I. CALL TO ORDER**

- A. The meeting was called to order at 7:07 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Broadcast live and recorded by Ashburnham Westminster Community Access TV and recorded by The Gardner News, J. Benavidez

Members present

D. Christianson	E. Holmes	J. Schonborg	
L. Beaton	G. Farley	B. Ewing	

Members absent: K. Glenny, L. Weiderman, J. Boudreau, M. Gianino

Also present: R. Hicks, S. Kersey

**II. PUBLIC HEARING (7:00 P.M. – 7:30 P.M.)**

- A. Will hold Public Hearing open

**III. PARTICIPATION BY THE PUBLIC—None**

**IV. STUDENT ADVISORY COMMITTEE—None**

**VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION**

B. Presentation of Education Plan FY16

- 1. Last year E & D was used to balance budget: Kindergarten at JRB approaching 30; 5<sup>th</sup> grade at WES will be 30+; OMS will have 2 new counselors after one retirement; resource officer—use overtime monies from Ashburnham and Westminster departments; each town and district contribute \$20,000 to budget; part-time athletic trainer; assistant principal at JRB; super-kids program; just budget increase without debt service in a 6.22% increase;
- 2. Resume discussion on budget prep at next meeting

**V. PARTICIPATION BY THE SCHOOL COMMITTEE**

- A. Chairman’s Report—None
- B. School Committee Comment
  - 1. L. Beaton asked if Dr. Hicks was still doing *Ed Talks* and asked if Dr. Hicks would discuss the budget hearings
- C. Correspondence—None

**VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE**

- A. Policy
  - 1. Policy sub will meet Wednesday 2/11/15 at 6:30 p.m. in the Superintendent’s conference room
- B. Regional Agreement
  - 1. Regional Agreement committee met last Thursday and made good progress
  - 2.

**VII. RECOMMENDED ACTIONS - ROUTINE MATTERS**

- A. Approval of Minutes
  - 1. **Motion** by L. Beaton that the School Committee approve the minutes of 5/13/14, seconded by G. Farley  
Unanimous
  - 2. **Motion** by L. Beaton that the School Committee approve the minutes of 5/27/14, seconded by G. Farley  
Unanimous
  - 3. **Motion** by L. Beaton that the School Committee approve the minutes of 11/19/14, seconded by G. Farley  
Unanimous
  - 4. **Motion** by L. Beaton that the School Committee approve the minutes of 12/2/14, seconded by G. Farley  
Unanimous
  - 5. **Motion** by L. Beaton that the School Committee approve the minutes of 1/6/15, seconded by G. Farley  
Unanimous

# Ashburnham-Westminster Regional School Committee

## February 10, 2015 Minutes

6. **Motion** by L. Beaton that the School Committee accept the Budget Subcommittee minutes of 1/6/15, seconded by J. Schonborg Unanimous

B. Personnel Report

1. **Motion** by L. Beaton that the School Committee accept the Personnel Report as presented, seconded by G. Farley Unanimous

**VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION**

A. Report of the Superintendent

1. Only one item: Dr. Hicks has had a discussion concerning snow days and when to make up the time. Would not like to see the children in school until June 30<sup>th</sup> because it can be too hot and would not like to use April vacation because too many parents make plans during that week. We could use Saturdays but we will have to wait and see. Districts are not required to make up days cancelled due to weather after April 1<sup>st</sup>. At this time it is too soon to make a decision but I will keep you posted

C. Selection of Superintendent Finalist

1. **Motion** by L. Beaton that the School Committee select Dr. Gary Mazzola as our Superintendent finalist, seconded by G. Farley Unanimous

D. Policy ~ Second Reading:

1. **Motion** by L. Beaton that the School Committee accept for second reading Policy DIBA Gift and Trust Fund Management as presented, seconded by J. Schonborg Unanimous
2. **Motion** by L. Beaton that the School Committee accept for second reading Policy EFCB Food Services: Collection of Meal Charges as presented, seconded by G. Farley
3. **Motion** by G. Farley that the School Committee amend the Policy EFCB Food Services Collection of Meal Charges to remove Extended Day from section III.D.2., seconded by E. Holmes
  - a. Discussion that Extended Day is a safety program. Perhaps if not allowed to use the program, some students might be left home alone. Language geared toward those parents who just refuse to make contact or pay the money that is owed
4. Amend previous amended motion to add "Summer" to Extended Day. Amendment fails by a majority vote
5. Motion by L. Beaton that the School Committee accept for second reading Policy EFCB Food Services: Collection of Meal Charges as presented, seconded by G. Farley Unanimous

**IX. UNFINISHED BUSINESS—None**

**X. AGENDA SETTING**

A. Upcoming meetings: 2/14/15 at the OMS Library at 7 p.m. Potential quorum issue on 3/3/15 or 3/10/15

**XI. EXECUTIVE SESSION**

A. **Motion** by L. Beaton that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing collective bargaining and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating of the School District and to reconvene into open session for the purpose of adjournment, seconded by E. Holmes at 9:15 p.m.

**Roll Call:**

D. Christianson	Y	J. Schonborg	Y	E. Holmes	Y
L. Beaton	Y	G. Farley	Y	B. Ewing	Y

**XII. ADJOURNMENT**

A. **Motion** by E. Holmes to adjourn, seconded by B. Ewing at 10:05 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## February 24, 2015 Minutes

### I. CALL TO ORDER

- A. The meeting was called to order at 7:10 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	E. Holmes	L. Weiderman
L. Beaton	G. Farley	B. Ewing

Members absent: K. Glenny, J. Boudreau, M. Gianino, J. Schonborg

Also present: R. Hicks, S. Kersey

### II. PARTICIPATION BY THE PUBLIC—None

### III. STUDENT ADVISORY COMMITTEE

- A. Ben Telicki and Morgan Beatty
  - 1. Girls' basketball and boys' hockey made it to districts; cheerleading heading to regionals; boys and girls indoor track doing very well; Bullying presentation; MCAS this March

### IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None
- B. School Committee Comment—None
- C. Correspondence
  - 1. The School Committee received an invitation to participate in the viewing of the time capsule and a response will be sent out by June

### V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Regional Agreement
  - 1. The Regional Agreement amendment committee met again this evening for the final time. Finished document will be presented to the full School Committee the end of March

### VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  - 1. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 1/14/15, seconded by E. Holmes Unanimous
- B. Personnel Report—None

### VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  - 1. This Saturday in Bolton, weather permitting, I will attend the MASC for a discussion on unfunded mandates, health insurance and foundation budget formula
  - 2. School Talks at 6p.m. tomorrow night with guesses from WES, OAK, OMS and a surprise guest
    - a. B. Ewing-Saw an interview with Secretary Peysner, has doubts whether Common Core and PARCC will last
    - b. Dr. Hicks-We should give it a chance
    - c. D. Christiansen-Should invite him to this district
    - d. E. Holmes-Are we applying for any waivers?

# Ashburnham-Westminster Regional School Committee

## February 24, 2015 Minutes

- e. Dr. Hicks—No
3. There were 30-35 people shoveling the roofs of Oakmont and Overlook then went to WES
- B. Discussion of Education Plan FY
1. Warrant article for Westminster; this budget contains no capital items. Should Capital items be added even if it means taking away from the operating budget. Must certify budget by 3/15/15 and we will have ours by 3/17/15, would like S. Kersey to review expense side. We have roof repairs in WES for a cost of \$40 because iceless have pierced the roof membrane causing leaks in the ceiling. First priority for the district should be the OMS entry; going to have an energy audit of the building. Will be looking for bids for the pellet boiler and a combination of other updates and repairs before the district borrows the money
  2. **Motion** by E. Holmes that the School Committee authorize the request for a warrant article for \$40,000 from Westminster to repair the roof at Westminster and a warrant articles for the Regional Agreement approval at the town meeting, seconded by G. Farley Unanimous
  3. A place holder for an additional amount if needed
  4. 1.7 million difference from last year
  5. Discussion concerning class size, enrollment differences, dual enrollment and staffing; will continue discussion 3/315
- C. Policy ~ Adoption
1. **Motion** by B. Ewing that the School Committee adopt the Policy DIBA Gift and Trust Fund Management, seconded by E. Holmes Unanimous
  2. **Motion** by E. Ewing that the School Committee adopt the Policy EFDB Food Services: Collection of Meal Charges as presented, seconded by E. Holmes Unanimous
- D. Policy ~ Rescind:
1. **Motion** by B. Ewing that the School Committee rescind policy BDF Advisory Committees to the School Committee, seconded by E. Holmes Unanimous
- E. Policy ~ First Reading:
1. **Motion** by B. Ewing that the School Committee accept for first reading Policy GCCD Domestic Violence Leave Policy as presented, seconded by E. Holmes Unanimous
- F. Oakmont Student Handbook Language Change
1. On recommendation of the Policy Subcommittee as requested by the full committee, **motion** by B. Ewing that the School Committee approve a change to the Oakmont 2014-2015 Student Handbook as follows, seconded by L. Weiderman Passes by majority  
*Replace*  
“Baccalaureate Service-A non-denominational religious service is held on Thursday, June 4, 2015. All seniors, parents, and guests are welcome to attend. Semi-formal attire is requested.”  
*With*  
“Evening of Reflection-An inspirational end of year ceremony for the Senior Class will be held on the Thursday evening preceding graduation for those who are interested in attending. All seniors, parents and guests are welcome to attend. Semi-formal attire is requested. The ceremony consists of student chosen readings and music. This ceremony was formerly known as Baccalaureate.”
- G. Financial Update
1. Briggs Building Committee met and signed off on the project. Should receive final payment form SBA. After receiving final re-imburement from SBA, Ashburnham should catch up on foundation assessment payment
  2. **Motion** by E. Holmes that the School Committee accept the January financial update as presented, seconded by G. Farley Unanimous

# Ashburnham-Westminster Regional School Committee

## February 24, 2015 Minutes

### H. Financial Update – Food Services

1. **Motion** by E. Holmes that the School Committee accept the January food service financial update as presented, seconded by L. Weiderman Unanimous

### VIII. UNFINISHED BUSINESS—None

### IX. AGENDA SETTING

- A. Upcoming meetings: 3/3 Public Budget Hearing, 3/10 Cancelled, 3/17 Public Hearing & Certification, 3/24 at 7 p.m. at OMS

### X. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing negotiations with the AWTA and collective bargaining and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 9 p.m.

#### Roll Call:

D. Christianson	Y	L. Weiderman	Y	E. Holmes	Y
L. Beaton	Y	G. Farley	Y	B. Ewing	Y

### XI. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by G. Farley at 9:19 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## March 3, 2015 Minutes

**I. CALL TO ORDER**

- A. The meeting was called to order at 7:07 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	J. Schonborg	B. Ewing
L. Beaton	K. Glenny	M. Gianino	G. Farley

Members absent: L. Weiderman, E. Holmes

Also present: R. Hicks, S. Kersey

**Welcome to Dr. Gary Mazzola**

**II. PUBLIC HEARING (7:00 P.M. – 7:30 P.M.)**

- A. Will hold Public Hearing open

**III. PARTICIPATION BY THE PUBLIC—None**

**IV. PARTICIPATION BY THE SCHOOL COMMITTEE**

- A. Chairman’s Report—None
- B. School Committee Comment—None
- C. Correspondence—None

**V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None**

**VI. RECOMMENDED ACTIONS - ROUTINE MATTERS**

- A. Approval of Minutes—None
- B. Personnel Report—None

**VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION**

- A. Report of the Superintendent
  - 1. In the packets is a hand out of what was presented to the MASC concerning the foundation budget
  - 2. I attended the band award ceremony at the Double Tree Hotel
  - 3. This is not the budget I want to recommend, but by law it has to be presented that way
- C. Discussion of Education Plan FY16
  - 1. D. Christianson--commend S. Kersey and the administration for the difficult decisions that have to be made. With increases, not enough money from the state or town and we have used E & D to get us through last year
  - 2. J. Rogers expressed concerned over class size; M. Fagan, J. Mulhull expressed concern for academics; K. Fuller expressed concern for the social component that smaller classes offer; S. Dorsey interested in a breakdown of support expenses
  - 3. Thank you for all your opinions and concerns. The certification vote will be 3/17. We can certify high and continue to work to reduce the number by the town meeting. Looking to present a level service budget.

# Ashburnham-Westminster Regional School Committee

## March 3, 2015 Minutes

Public Hearing is closed at 8:49 p.m.

B. Policy ~ Second Reading:

1. **Motion** by B. Ewing that the School Committee accept for second reading Policy GCCD Domestic Violence Leave Policy as presented, seconded by G. Farley Unanimous

### VIII. UNFINISHED BUSINESS—None

### IX. AGENDA SETTING

- A. Upcoming meetings: 3/17 Public Hearing and 3/24 both at 7 p.m. at OMS

### X. EXECUTIVE SESSION

- A. **Motion** by K. Glenny that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing negotiations and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 8:55 p.m.

#### Roll Call:

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	M. Gianino	Y
J. Boudreau	Y	B. Ewing	Y
K. Glenny	Y	G. Farley	Y

### XI. ADJOURNMENT

- A. **Motion** by K. Glenny to adjourn, seconded by G. Farley at 9:12 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## March 17, 2015 Minutes

### I. CALL TO ORDER

- A. The meeting was called to order at 7:00 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	J. Schonborg	B. Ewing
L. Beaton	K. Glenney	M. Gianino	L. Weiderman

Members absent: G. Farley, E. Holmes

Also present: R. Hicks, S. Kersey

**Dr. Hicks announced that D. Uminski has been selected as Administrator of the Year G. Farley in at 7:14 p.m.**

### II. PUBLIC HEARING

- A. D. Christianson explained budget process—Public Hearing open at 7:09 p.m.
  - 1. Nadine Leger from Westminster-concerned about class size; Greg Fagan from Ashburnham-concerned about class size; Stephanie Curtis from Westminster-teaches in another district and has experienced large class sizes and know how difficult it is for the teacher to reach all levels of the students; Jess Ellia-Ashburnham-concerned about class size and SPED paras; John Mulhull-Ashburnham-asked about the numbers on page 4 of handout; Ben Robinson-Westminster-concerned about class size and thank you for your efforts, large class size impacts students; Natalie Nelson-Ashburnham-one son had large classes in third grade and has been much happier with the smaller class this year, understands both sides of budget-School Committee concerns and the town concerns and feels there needs to be more communication. With more information from the state, how does that change the School Budget? D. Christianson explained that he will go into more detail later and the committee does not raise issues about teachers to get people to meetings. We have had lots of cuts since 2000, now we only have staff. Bridget Tucker-Westminster-with larger class sizes you don't get to know your kids. Kristen Burke-Westminster-thank you for working so hard to keep class sizes low. Susie Eriole-Ashburnham-would help with grants to keep class size small. Dr. Hicks there are no grants for class size; Grants for curriculum, Title 1; usually larger cities get the grants or poor towns, not middle class Ashburnham-Westminster. L. Beaton-Our full day kindergarten grant was taken away and it is supposed to be in the Chapter 70 and our transportation money was cut. Parents asked about an override and D. Christianson explained that the last successful override was in 2004. Meredith Fagan-Ashburnham-read the budget and would like teacher to be a priority. Jess Ellia-Ashburnham-can money for budget come from grants? N. Leger-Westminster-important to keep principal and vice principal at Westminster, both are important. Arlene Hayden-Westminster-we love our school system, keep lower class sizes and we will stick with this district. Diane Leger-Westminster- we need to maintain our schools. D. Napolitano-Ashburnham-all aspects of school, athletics, band, academics, are important to lots of kids. G. Fagan-Ashburnham-my son is super excited about his teacher but a formal education is more important. Kelly Behringer-Ashburnham-my first child participated in sports and kept her well rounded, my son works hard in academics to play sports. Jeff Lawrence-Ashburnham-agreed with extra-curricular because colleges look for the extracurricular involvement. Barbara Qudack-Westminster-sports are important at the younger ages as friends made through these activities keep kids in school.

**Public Hearing closed at 8:08 p.m.**

**Open meeting resumes at 8:16 p.m.**

### III. PARTICIPATION BY THE PUBLIC—None

### IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None
- B. School Committee Comment—None
- C. Correspondence—None





# Ashburnham-Westminster Regional School Committee

## March 24, 2015 Minutes

### I. CALL TO ORDER

- A. The meeting was called to order at 7:07 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	G. Farley	J. Schonborg	B. Ewing
J. Boudreau	E. Holmes	M. Gianino	

Members absent: L. Beaton, L. Weiderman, K. Glenny

Also present: R. Hicks, S. Kersey

### II. PARTICIPATION BY THE PUBLIC—None

### III. STUDENT ADVISORY COMMITTEE

- A. Anna LaFortune and Alisha Ferrick
  - 1. Recent events: a hypnotist show; dodgeball; PARCC. Several scheduled events were backed up because of the snow; this Thursday a Body Image assembly by Kelsey McGee will take place

### IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment—None
- C. Correspondence—None

### V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Policy
  - 1. Subcommittee will meet next Tuesday 3/31

### VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 1/20/15, 2/10/15 and 3/31/15, seconded by J. Schonborg Unanimous
  - 2. **Motion** by B. Ewing that the School Committee accept the Regional Agreement Amendment Committee minutes of 1/7/15, 1/13/15, 2/5/15 and 2/24/15, seconded by J. Schonborg Unanimous
- B. Personnel Report—None

### VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  - 1. Friday I attended legislative breakfast at FSU; spoke with Ann Gobi about transportation and full day kindergarten funds and sent emails to all legislators concerning these funds
  - 2. Monday I went to CAPS board meeting; spoke about CAPS taking over our SPED transportation; it may save us money, but some board members not sure. I will not continue to push it unless we are saving and CAPS is making money
- B. Discussion of Education Plan FY16
  - 1. K. Glenny and D. Christianson attended a joint Selectman’s meeting. Discussion concerning foundation budget, minimum contribution of both towns, Chapter 70, general fund, revolving accounts, school choice in may cover cost of new teachers
  - 2. Kendra Steucek co-chair of PAC- expressed concern with school choice students coming in and how many IEPs will affect our SPED students; Chris Eddy co-chair of PAC- can SPED staff be added with school choice dollars; Dr. Hicks-school choice students who have IEPs will not have a negative effect on our resident students with IEPs; additional services that are needed will receive funding from school choice dollars. If you have more questions, please contact Mrs. Veroude; Natalie Nelson – Ashburnham-

# Ashburnham-Westminster Regional School Committee

## March 24, 2015 Minutes

concerned about how school violence is addressed and is there more funding from grants to address this; John Mulhull- Ashburnham-happy with increase of sports and activities and has concerns with loss of paraprofessionals, stipend increases, electrical bill at JRB with respect to increases and decreases

### K. Glenny in at 9:42 p.m.

3. Discussion continues with: should the committee go to towns to replenish some of our stabilization to protect our assets; next meeting review school choice numbers; should we increase user fees from \$255 to \$295; Ashburnham willing to add \$30,000 if we decide not to go with the resource officer, will check with Westminster if they will uphold the same offer; possibility for an override from both towns; start next meeting with school choice discussion

### G. Farley out at 10:24 p.m.

#### C. Policy ~ Adoption:

1. **Motion** by B. Ewing that the School Committee adopt the Policy GCCD Domestic Violence Leave Policy as presented, seconded by E. Holmes Unanimous

### M. Gianino out at 10:40 p.m.

#### D. Regional Agreement

1. **Motion** by K. Glenny that the School Committee see if the town will vote to amend the regional agreement between the Towns of Ashburnham and Westminster Massachusetts as it pertains to the Ashburnham-Westminster Regional School District, a copy which has been placed at the Town Clerk's Office or act in relation thereto, seconded by E. Holmes
2. Concern over language of motion-motion withdrawn

#### E. Solar Net Metering Agreement

1. Could result in a \$22,281 savings
2. **Motion** by K. Glenny that the School Committee authorize the Superintendent of Schools to enter into a solar net metering contract with Housatonic Solar, LLC subject to the consultant confirming the contract with the Superintendent, seconded by E. Holmes Unanimous

#### F. Acceptance of Gifts

1. **Motion** by E. Holmes that the School Committee accept the \$1000 donation towards the baseball program, seconded by J. Boudreau Unanimous

#### G. Out-of-State Field Trip

1. **Motion** by K. Glenny that the School Committee approve the out-of-state field trip to Newport, RI, seconded by E. Holmes Unanimous
2. **Motion** by K. Glenny that the School Committee approve the out-of-state field trip to Washington, DC, seconded by E. Holmes Unanimous

### VIII. UNFINISHED BUSINESS—None

### IX. AGENDA SETTING

Upcoming meetings: 3/31 and 4/7 at 7 p.m. at OMS

### X. EXECUTIVE SESSION—None

### XI. ADJOURNMENT

- A. **Motion** by K. Glenny to adjourn, seconded by J. Schonborg at 11 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## April 7, 2015 Minutes

### I. CALL TO ORDER

- A. The meeting was called to order at 6:30 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	E. Holmes	J. Schonborg	B. Ewing
L. Beaton	K. Glenny	M. Gianino	L. Weiderman

Members absent: G. Farley, J. Boudreau

Also present: R. Hicks, S. Kersey

### II. EXECUTIVE SESSION – MGL C. 30A, SECTION 21

- A. **Motion** by K. Glenny that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing negotiations and that the Chair declare that the discussion of such topics in an open meeting may have a detrimental effect on the negotiation position of the School District, and to reconvene into open session for the purpose of continuing with the regular agenda, seconded by E. Holmes at 6:35 p.m.

**Roll Call Vote:**

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	M. Gianino	Y
E. Holmes	Y	B. Ewing	Y
K. Glenny	Y	L. Weiderman	Y

**G. Farley in at 6:43 p.m.**

**Resume regular meeting at 7:04 p.m.**

### III. PARTICIPATION BY THE PUBLIC

- A. Bill Johnson asked if there was any new information on the Regional Agreement: will be addressed in a moment

### IV. STUDENT ADVISORY COMMITTEE—None

### V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
  - 1. K. Glenny and D. Christianson attended the Ashburnham Selectmen’s Meeting and they voted to put the Regional Agreement on the warrant. Advisory Board voted not to support the Agreement because they have not heard the presentation. L. Beaton – Steve Hemman did a power point at the last meeting and it was televised. Westminster feels because they pay more they should have more representation on the School Committee. They were questioning the change for making payments from 12 payments to 10 payments
  - 2. L. Beaton – recommends the discussion to table the motion at the town meeting and the committee who worked on the revised Regional Agreement will bring it back for the Special Town meeting in the fall
- B. School Committee Comment—None
- C. Correspondence—None

# Ashburnham-Westminster Regional School Committee

## April 7, 2015 Minutes

### VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Policy Sub
  - 1. Will meet next Tuesday

### VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  - 1. **Motion** by J. Schonborg that the School Committee accept the Budget Subcommittee minutes of 3/17/15, seconded by K. Glenny Unanimous
- B. Personnel Report—None

### VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- E. Extended Day Summer Program
  - 1. Dorene Francis presented a schedule: 6/29-the start of the summer program; 8/12-will be the last day per agreement with the custodial and administration for cleaning. L. Beaton – a great program
  - 2. **Motion** by E. Holmes that the School Committee approve the changes made to the Extended Day handbook and hourly rates, seconded by G. Farley Unanimous
- A. Report of the Superintendent
  - 1. Saturday Dr. Hicks went to the Hockey Benefit and there were lots of people, the parade went well as did the road race and an estimated \$35,000 was split with both families
  - 2. K. Veroude, S. Kersey and Dr. Hicks met with the Special Ed transportation and CAPS for potential savings on the transportation, however, CAPS could not handle it this coming year but will look at it again in the future
  - 3. Dr. Hicks attended the MASS round table discussion and was surprised to listen to Ed Maskovic, the father of the foundation budget and charter school supporter, suggested that the foundation budget needs to be changed. A report is in the works, not sure when it will be presented to legislature, be aware of changes in the future
  - 4. K. Glenny attended Oakmont Idol. Students very supportive of acts of all ages
- B. Superintendent of Schools Contract
  - 1. Thanks to colleagues and Dr. Mazzola for your patience and ease of the negotiation process. Executive board reviewed the contract which will start 7/1/15 to 6/30/2020
  - 2. **Motion** by L. Beaton that the School Committee authorize the Chair to sign the agreed upon contract between the AWRSC and Gary Mazzola, seconded by E. Holmes Unanimous
- C. Discussion of Education Plan FY16
  - 1. Staff to be laid off will be notified by 6/15/15
  - 2. Natalie Nelson of Ashburnham– is there money in an account somewhere that can be used to save one more teacher? Can we be fiscally conservative and use a portion of it? No because if we use it, there would be no cushion for the rest of the school year  
Tim Eddy of Ashburnham – question concerning tuition based on the Special Ed – Could the district take Special Ed students on a tuition bases? No because we are a School Choice district and that includes all students who are accepted  
Kendra Stucek of Ashburnham – Can't we do both? No because it is against the law  
Meredith Fagan of Ashburnham – Confused about what is a definite cut, could we use the balance in the School Choice account to fund teachers up front  
Chris Eddy of Ashburnham – had a conversation with K. Veroude and Mrs. Veroude said she is looking into that option of tuition based but did not seem to have any knowledge of that issue of it being against the law  
Dr. Hicks – looking into the option of tuition based

# Ashburnham-Westminster Regional School Committee

## April 7, 2015 Minutes

Natalie Nelson – wondering how cut decisions are made?

Dave Christianson – the enrollment is the unknown, after that the personal is decided partially based on contracts and class size and certification

Ellen Holmes – can we look more into a Title 1 supplement?

Sandy Rehler – poverty rate has increased by 1% and that affects our district per school Title 1 support

2. **Motion** by K. Glenny that the School Committee recertify the 2015-16 budget number to \$28,077,399, seconded by L. Weiderman

Roll Call Vote:

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	M. Gianino	Y
E. Holmes	Y	B. Ewing	Y
K. Glenny	Y	L. Weiderman	Y
J. Schonborg	Y		

D. Out-of-State Field Trip

1. **Motion** by G. Farley that the School Committee approve the out-of-state field trip to Salem, NH, seconded by K. Glenny Unanimous

**IX. UNFINISHED BUSINESS—None**

**X. AGENDA SETTING**

- A. Upcoming meetings: 4/28 and 5/12 at 7p.m. at OMS library

**XI. EXECUTIVE SESSION—None**

**XII. ADJOURNMENT**

- A. **Motion** by G. Farley to adjourn, seconded by E. Holmes at 9:15 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## April 28, 2015 Minutes

**I. CALL TO ORDER**

- A. The meeting was called to order at 7:09 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	J. Schonborg	B. Ewing
L. Beaton	K. Glenny	M. Gianino	G. Farley

Members absent: L. Weiderman, E. Holmes, S. Kersey  
 Also present: R. Hicks

**II. PARTICIPATION BY THE PUBLIC—None**

**III. STUDENT ADVISORY COMMITTEE—None**

**IV. PARTICIPATION BY THE SCHOOL COMMITTEE**

- A. Chairman’s Report—None
- B. School Committee Comment
  - 1 The Westminster representative met to choose a new Monty Tech principal
- C. Correspondence
  - 1. Received a note from Chris Eddy, sent reply out via email and will follow up

**V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None**

**VI. RECOMMENDED ACTIONS - ROUTINE MATTERS**

- A. Approval of Minutes
  - 1. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 2/11/15, seconded by K. Glenny Unanimous
- B. Personnel Report—None

**VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION**

- A. Report of the Superintendent
  - 1. Dr. Hicks, current chair of CAPS, will choose candidates to become new chair of CAPS
  - 2. On Sunday Dr. Hicks came up to Ashburnham to attend the Relay for Life brunch, it was a good meal and a nice time
- B. AWTA Update – Joann Mossman—held over
- C. Financials—held over
- D. Financials – Food Service—held over
- E. FLLAC Agreement
  - 1. **Motion** by G. Farley that the School Committee accepts the amendment to the FLLAC Collaborative Agreement of June 4, 2014, seconded by J. Schonborg Unanimous
- F. FLLAC Appointment
- G. CAPS Appointment  
*Will hold over agenda items F. and G. until we hear from E. Holmes*
- H. Out-of-State Field Trip
  - 1. **Motion** by J. Schonborg that the School Committee approve the field trip to Portsmouth, NH, seconded by J. Boudreau Unanimous
- I. Policy ~ First Reading Revised:
  - ◆ Policy BIA New School Committee Member Orientation
  - ◆ Policy CB School Committee-Superintendent Relationships and Responsibilities

# Ashburnham-Westminster Regional School Committee

## April 28, 2015 Minutes

1. **Motion** by B. Ewing that the School Committee accept for first reading policy BIA New School Committee Member Orientation as revised, seconded by K. Glenny Unanimous
  - a. The unlined sections are new information and the strike through sections are being removed
2. **Motion** by B. Ewing that the School Committee accept for first reading policy CB School Committee-Superintendent Relationships and Responsibilities as revised, seconded by K. Glenny Unanimous

J. FY16 Budget

1. We have a current shortfall of \$134,000. M. Gianino and D. Christianson met with Doug Briggs on April 28<sup>th</sup> to discuss the shortfall with the end result is that there is no additional money from Ashburnham; however, it was a good conversation that should happen more often. The town budget has 122 line items and the district budget has 1200 line items. We need to bring back the tri-board meetings for complete understanding of the budget. We would need a super majority to expend E & D and School Choice money to cover the shortfall.
2. **Motion** by K. Glenny that the School Committee recertify the budget at \$27,930,612 with \$69,687 to come from E & D account and \$64,598 from School Choice Funds, seconded by L. Beaton

Roll Call Vote:

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	M. Gianino	Y
J. Boudreau	Y	B. Ewing	Y
K. Glenny	Y	G. Farley	Y

3. L. Beaton – we seem to ask more and more of S. Kersey. In future budgets we should look at the central office staff
4. Natalie Nelson asked for a recap to make sure her report is accurate for those who cannot make the meetings
5. The district budget is approximately 43% of the town budget. Understanding the Monty Tech budget is Ashburnham is outnumbered by 18 member towns

**VIII. UNFINISHED BUSINESS—None**

**IX. AGENDA SETTING**

- A. Upcoming meetings: 5/12/15 and 5/26/15 at 7p.m. at OMS library

**X. EXECUTIVE SESSION**

- A. **Motion** by G. Farley that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing negotiations with the paraprofessional and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating of the School District and to reconvene into open session for the purpose of adjournment, seconded by J. Boudreau at 8:20 p.m.

**Roll Call:**

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	M. Gianino	Y
J. Boudreau	Y	B. Ewing	Y
K. Glenny	Y	G. Farley	Y

**XI. ADJOURNMENT**

- A. **Motion** by J. Boudreau to adjourn, seconded by G. Farley at 8:42 p.m. Unanimous

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny



# Ashburnham-Westminster Regional School Committee

## May 12, 2015 Minutes

### I. CALL TO ORDER

- A. The meeting was called to order at 7:07 p.m. in the on Library at Overlook Middle School with the Pledge of Allegiance, by R. Hicks
  - 1. A moment of silence was held for Mr. Samuel Pawlak, a former educator and administrator who passed away today
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	J. Schonborg	B. Ewing
L. Beaton	K. Glenny	E. Holmes	

Members absent: G. Farley, L. Weiderman, M. Gianino

Also present: R. Hicks, S. Kersey

### II. SWEARING OF NEWLY ELECTED SCHOOL COMMITTEE

- A. **Motion** by B. Ewing that the School Committee appoint L. Beaton as interim secretary to swear in newly elected members, seconded by J. Schonborg Unanimous
  - 1. L. Beaton proceeded to swear in K. Glenny and J. Boudreau as School Committee members

### III. ANNUAL ORGANIZATIONAL ITEMS

- A. Election of Officers
  - 1. **Motion** by J. Boudreau that the School Committee accept the nomination of D. Christianson as Chairman, seconded by E. Holmes; hearing no other nominations: Hearing no other nominations: 1A D.C. Unanimous
  - 2. **Motion** by E. Holmes that the School Committee accept the nomination of L. Beaton as Vice Chairman, seconded by K. Glenny 1A L. B. Unanimous
  - 3. **Motion** by J. Boudreau that the School Committee accept the nomination of K. Glenny as Secretary, seconded by L. Beaton 1A K. G. Unanimous
  - 4. **Motion** by E. Holmes that the School Committee accept the nomination of Ken Caron as district treasurer, seconded by L. Beaton Unanimous
- B. Adopt Rules of Order
  - 1. **Motion** by E. Holmes that the School Committee adopt Parliamentary Procedures at a Glance: Roberts Rules of Order for the current term as outlines in the Bylaws, Section 2.1.2 and 3.4., seconded by L. Beaton Unanimous
- C. Review of Bylaws
  - 1. B. Ewing will review changes to Bylaws
- D. Appointment to Subcommittees
  - 1. D. Christianson asked all members to return their preferences as to the Subcommittees on which they would be willing to volunteer for the 2015-2016 school year ASAP
- E. Open Meeting Law Review and Sign-off
  - 1. Please review the form for the Open Meeting Law review and return to the Chair signed

### IV. PARTICIPATION BY THE PUBLIC—None

### V. STUDENT ADVISORY COMMITTEE

- A. Julianna Peña and Alicia Ferrick
  - 1. May was a big testing month with MCAS, PARCC and AP; Sophomores had MCAS while Seniors will start final May 28 and 29; Memorial Day; the Sussical production took place the end of May; Evening of the Art with a surprise visit from members of Maine's Art College; 5/13 track and field

# Ashburnham-Westminster Regional School Committee

## May 12, 2015 Minutes

meet at Nashoba Valley; last Friday the band won a gold, silver and a bronze for different performances; Prom was very successful last Saturday

2. B. Ewing and L. Beaton asked questions concerning PARCC and doing the math on the iPad; many complaints with using the iPads and taking the Algebra II part of the test and the content seemed to be higher than where the students fall in the course

### VI. PARTICIPATION BY THE SCHOOL COMMITTEE

#### A. Chairman's Report

1. Would like to send out a general thank you too al those who came to the recent budget presentations and helped with the discussions. We will reach out to the various boards of both towns for future budget meeting

#### B. School Committee Comment—None

#### C. Correspondence

1. A note from Chris Eddy about meeting together concerning items for Special Ed

### VII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

#### A. Legal Sub

1. E. Holmes said Legal sub met today and discussed expenses and services. The next meeting is 6/4/15

#### B. Policy

1. Will meet on 5/19/15 at 6:30 p.m.

### VIII. RECOMMENDED ACTIONS - ROUTINE MATTERS

#### A. Approval of Minutes

1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minute of 3/24/15 and 4/7/15, seconded by J. Schonborg Unanimous

#### B. Personnel Report—None

### IX. PRESENTATIONS FOR INFORMATION AND/OR ACTION

#### A. Report of the Superintendent

1. The new Briggs as received certification from the Mass CHIPS. The town of Ashburnham will receive an extra 2% in reimbursement
2. On 4/29/15 I attended the *Women in Technology* at Monty Tech. Minna Wang received another award for her contributions to technology
3. The Westminster town meeting was held 5/2. I had to leave early to see the Sussical. The Ashburnham town meeting will took place the following Tuesday
4. The CAPS board elected Cindy Landanno as chairman. Ms. Lanndanno lives in Winchendon
5. The senate came out with the budget and we have received \$32,000 more
6. One of our educators as received an award—Joann Mossman. Sen. Gobi presented the Secretary's Award for Excellence in Energy and Environmental Education

#### B. AWTA Update – Joann Mossman

1. Update of what teachers have been doing in the district

#### C. Financials – Food Service-S. Kersey, D. Meuller, C. Callahan

1. **Motion** by E. Holmes that the School Committee accept the food service financials as presented, seconded by J. Boudreau Unanimous

#### D. 2015-2016 School Committee Meeting Calendar

1. With the new superintendent starting 7/1/15 and another meeting in July may be needed

# Ashburnham-Westminster Regional School Committee

## May 12, 2015 Minutes

2. **Motion** by E. Holmes that the School Committee approve the 2015-2016 School Committee calendar as presented, seconded by J. Schonborg Unanimous

E. FLLAC Appointment

1. **Motion** by E. Holmes that the School Committee appoint Dr. Gary Mazzolla to the FLLAC Board of Directors for the 2015-2016 school year, seconded by L Beaton Unanimous

F. CAPS Appointment

1. **Motion** by J. Schonborg that the School Committee appoint E. Holmes to the CAPS Board of Directors for the 2015-2016 school year, seconded by L. Beaton Unanimous

G. Policy ~ Second Reading Revised:

i. Policy BIA New School Committee Member Orientation

a. **Motion** by B. Ewing that the School Committee accept for second reading policy BIA New School Committee Member Orientation as revised, seconded by K. Glenny Unanimous

ii. Policy CB School Committee-Superintendent Relationships and Responsibilities

a. **Motion** by B. Ewing that the School Committee accept for second reading policy CB School Committee-Superintendent Relationships and Responsibilities as revised, seconded by K. Glenny Unanimous

H. FY16 Budget—Done

**X. UNFINISHED BUSINESS—None**

**XI. NEW BUSINESS—None**

**XII. AGENDA SETTING**

A. Upcoming meetings: 5/26, 6/9 and 6/23 at 7 p.m. at OMS

1. B. Ewing request a discussion take place at the next meeting concerning remote participation of committee members

**XIII. EXECUTIVE SESSION—None**

**XIV. ADJOURNMENT**

A. **Motion** by J. Boudreau to adjourn, seconded by E. Holmes at 8:33 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## May 26, 2015 Minutes

**I. CALL TO ORDER**

- A. The meeting was called to order at 7:10 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	G. Farley	J. Schonborg	
L. Weiderman	B. Ewing	M. Gianino	

Members absent: L. Beaton, K. Glenny, J. Boudreau, E. Holmes, S. Kersey

Also present: R. Hicks

**II. PARTICIPATION BY THE PUBLIC**

- A. Marcia Sharkey shared that Westminster enjoyed a successful “Walk to School” as did Overlook Middle School

**III. STUDENT ADVISORY COMMITTEE—None**

**IV. PARTICIPATION BY THE SCHOOL COMMITTEE**

- A. Chairman’s Report—None
- B. School Committee Comment—None
- C. Correspondence—None

**V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE**

- A. Technology
  - 1. Technology Sub needs to schedule a meeting as soon as possible
- B. IAS
  - 1. IAS needs to schedule a meeting as well

**VI. RECOMMENDED ACTIONS - ROUTINE MATTERS**

- A. Approval of Minutes
  - 1. **Motion** by G. Farley that the School Committee approve the School Committee minutes of 7/22/15, seconded by B. Ewing Unanimous
  - 2. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 4/14/15, seconded by G. Farley Unanimous
- B. Personnel Report—None

**VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION**

- A. Report of the Superintendent
  - 1. NEAC report was very favorable towards Oakmont. Oakmont did receive their accreditation. D. Uminski is attending NHS tonight but he should be here by 8p.m.
  - 2. The DESE commissioner’s report says they are making changes to PARRC and it may or may not be used. DESE wants one day testing only.
  - 3. Dr. Hicks attended a “Plant a Tree” day May 18<sup>th</sup> at WES. Senator Flanagan donated a flowering crab apple tree that the kids planted
  - 4. Dr. Hicks took Dr. Mazzola for a tour of the district and introduced him to the Collaborative Board
  - 5, 5/21 Dr. Hicks attended Oakmont’s spring concert and was invited to read a poem. The event was well attended and very well done
  - 6. The School Committee is invited to a Green Celebration to be held 6/24 at 9:30 at JR Briggs. Briggs is the only school with this honor. There will be light refreshments, some presentations that should last 30-45 minutes. The media will be invited as well. The MSBA would like to sign the praises of the Building Committee and the town
- B. French River Education Center
  - 1. **Motion** by J. Schonborg that the School Committee authorize the Superintendent to sign a membership agreement with French River Education Center, seconded by L. Weiderman Unanimous
  - 2. French River provides lots of services: One Call, Teach Point, discounts on certain initiatives and many courses with discounts. In the past we have gotten out oil and paper for a nominal fee

# Ashburnham-Westminster Regional School Committee

## May 26, 2015 Minutes

- C. Transportation Bid Award
1. J. Schonborg – Transportation Sub met last Monday, we went to bid in February and went back out in March. Third time left us with one bid- First Student. Dr. Hicks tried to get a couple others up here to bid but no one came, we should take the bid because we could get a higher bid from the same company. 10% increase in year one; 6% year two; 7% year three depending on bus size. Other bidders thought we were too big to take on the service. In the future we will look to the collaborative to run busses, there could be large savings.
  2. **Motion** G. Farley that the School Committee authorize the Business Administrator to award the transportation bid to First Student, seconded by J. Schonborg Unanimous
- D. Remote Participation
1. **Motion** by B. Ewing that the School Committee allow the practice of remote participation in meetings of the Committee, Sub-Committee and Ad-Hoc Committees in accordance with 940 CMR 29.10 regulations which are summarized in Regulation BED-R Meetings: Remote Participation Regulations and refer to Policy Subcommittee for recommendation, seconded by J. Schonborg Unanimous
- E. Policy ~ Adopted (Revised):
- Policy BIA New School Committee Member Orientation
  - Policy CB School Committee – Superintendent Relationships and Responsibilities
1. **Motion** by G. Farley that the School Committee adopt policy BIA New School Committee Member Orientation as revised, seconded by M. Gianino Unanimous
  2. **Motion** by G. Farley that the School Committee adopt policy CB School Committee – Superintendent Relationships and Responsibilities as revised, seconded by M. Gianino Unanimous
- F. Policy~ First Reading:
- Policy BDCA Appointed Committee Officials – Treasurer
  - Policy BHD Correspondence: School Committee and the Public
  - Policy CHCA Approval of Handbooks and Directives
1. **Motion** by G. Farley that the School Committee accept for first reading policy BDCA Appointed Committee Officials – Treasurer, seconded by M. Gianino Unanimous
  2. **Motion** by B. Ewing that the School Committee accept for first reading policy BHD Correspondence: School Committee and the Public, replacing the current policy BHD School Committee Correspondence Policy, seconded by M. Gianino Unanimous
  3. **Motion** by G. Farley that the School Committee accept for first reading policy CHCA Approval of Handbooks and Directives replacing the current policy by the same name, seconded by M. Gianino Unanimous

### VIII. UNFINISHED BUSINESS—None

### IX. AGENDA SETTING

- A. Upcoming meetings: 6/9, 6/23 7p.m. at OMS; 7/21, 8/18 7p.m. at Oakmont at 7 p.m.

### X. EXECUTIVE SESSION

- A. **Motion** by G. Farley that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing possible litigation and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating of the School District and to reconvene into open session for the purpose of adjournment, seconded by M. Gianino at 8:01 p.m.

**Roll Call:**

D. Christianson	Y	J. Schonborg	Y	M. Gianino	Y
J. Boudreau	Y	L. Weiderman	Y	B. Ewing	Y

### XI. ADJOURNMENT

- A. **Motion** by L. Weiderman to adjourn, seconded by J. Schonborg at 9:33 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## June 9, 2015 Minutes

### I. CALL TO ORDER

- A. The meeting was called to order at 7:05 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	K. Glenny	J. Schonborg	B. Ewing
L. Beaton	E. Holmes	M. Gianino	L. Weiderman
J. Boudreau			

Members absent: G. Farley, S. Kersey

Also present: R. Hicks

### II. PARTICIPATION BY THE PUBLIC

- A. Ashburnham's 250<sup>th</sup>
  - 1. Steve Coswell presented what was going to be available at the 250<sup>th</sup> Community Day Celebration on June 27<sup>th</sup> starting at 10 a.m.: BMX bike show; car show; food tents; trolley tour of So. Ashburnham; kid's games; bouncy houses; crafters; firemen's muster and fireworks after 9p.m.—rain or shine
- B. NEASC – D. Uminski
  - 1. Received a packet from NEASC two weeks ago with some suggestions: reporting to parents, changes to report cards, updated course requirements-so as not to limit some students interesting in taking more advanced courses, ensuring dependable funding, if cuts are made a report needs to go to NEASC
  - 2. Steering committee: Dana Altobelli and Audrey Phelps; some value of the NEASC committee but it was a very long process

### III. STUDENT ADVISORY COMMITTEE—None

### IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
  - 1. Good numbers at graduation, good weather overall good day
  - 2. Email of subcommittee roaster
- B. School Committee Comment—None
- C. Correspondence—None

### V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Legal
  - 1. Legal sub met 6/4/15 reviewed services of Murphy, Hesse, Toomey and Lehane. Will bring a full report to next meeting with rates
- B. Policy
  - 1. Policy sub will meet 6/16 at 6:30 p.m.
- C. IAS
  - 1. IAS will meet 6/16 at 5:30 p.m.

### VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 5/12/15, seconded by J. Schonborg Unanimous
- B. Personnel Report—None

# Ashburnham-Westminster Regional School Committee

## June 9, 2015 Minutes

### VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  - 1. On 5/27 S. Rehler, K. Bogosh, and B. Duncan attended an evaluator’s workshop. Very good and informative workshop
  - 2. 5/29 is the last round table conversation at FSU
  - 3. On 5/28 will be a discussion of the pellet boiler for OMS and will bring a report to the 6/26 meeting
  - 4. Graduation Sunday on 5/3 was a great day and was my last as Superintendent
  - 5. Spent a great afternoon with Dr. Mazzola and met many of the staff
  - 6. The *Ed Talks* program with Dr. K. Hart, B. Myette, and Dr. Hicks talked about education and changes we all have seen
- B. Policy ~ Second Reading
  - 1. **Motion** by B. Ewing that the School Committee accept for second reading policy BDCA Appointed Committee Officials – Treasurer, seconded by K. Glenny Unanimous
  - 2. **Motion** by B. Ewing that the School Committee accept for second reading policy BHD Correspondence: School Committee and the Public, replacing the current policy BHD School Committee Correspondence Policy, seconded by K. Glenny Unanimous
  - 3. **Motion** by B. Ewing that the School Committee accept for second reading policy CHCA Approval of Handbooks and Directives replacing the current policy by the same name, seconded by K. Glenny Unanimous
- C. Out-Of-State Field Trip
  - 1. **Motion** by J. Boudreau that the School Committee approve the out-of-state field trip to Freedom, NH, seconded by J. Schonborg Unanimous

### VIII. UNFINISHED BUSINESS—None

### IX. AGENDA SETTING

- A. Upcoming meetings: 6/23 at 7p.m. at OMS, 7/21 at 7p.m. at Oakmont

### X. EXECUTIVE SESSION

- A. **Motion** by L. Beaton that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing potential litigation and negotiations and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating of the School District and to reconvene into open session for the purpose of adjournment, seconded by K. Glenny at 8 p.m.

**Roll Call:**

D. Christianson	Y	J. Schonborg	Y	K. Glenny	Y
L. Beaton	Y	M. Gianino	Y	G. Farley	Y
J. Boudreau	Y	B. Ewing	Y	E. Holmes	Y

### XI. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by E. Holmes at 8:59 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## June 23, 2015 Minutes

### I. CALL TO ORDER

- A. The meeting was called to order at 7:05 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	K. Glenny	J. Schonborg	B. Ewing
L. Beaton	G. Farley	M. Gianino	E. Holmes
J. Boudreau			

Members absent: L. Weiderman, S. Kersey

Also present: R. Hicks

### II. PARTICIPATION BY THE PUBLIC—None

### III. STUDENT ADVISORY COMMITTEE—None

### IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
  - 1. This is Dr. Hicks’ last night with us as Superintendent. We as a committee have had a very nice tenure with Dr. Hicks.
    - a. L. Beaton – We have been told how lucky we have been to have Dr. Hicks because you were a great SPED director
    - b. K. Glenny – Your dedication to the kids in this district has been great and to have had 40 years with the same passion is amazing and we have enjoyed having you
    - c. G. Farley – Thank you! You have always been there for the kids
    - d. J. Boudreau – Thank you, loved your passion for the kids
    - e. M. Gianino – Thank you and I will miss your upbeat nature and thin mints
    - f. K. Glenny – We will have dry toast at Christmas
    - g. E. Holmes – I loved your passion not only for the kids but for your peers
    - h. J. Schonborg – I will miss you passion for education
    - i. Dr. Hicks – Thank you for all the kind words. I plan to stay involved in education. I appreciate this school committee and know you all have been here for the kids. This is a very well respected school district. Thank you all
- B. School Committee Comment—None
- C. Correspondence—None

### VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- H. TRANE: Comprehensive Energy Services Program
  - 1. No new cost to the taxpayer; pay with energy savings, \$50,000 per year guaranteed energy savings. We will assist with lease agreement with bank.
  - 2. Need \$14,000 for energy audit
  - 3. The district will need boilers in and working by December 31, 2015
  - 4. **Motion** by K. Glenny that the School Committee authorize the Superintendent to enter into an investment grade audit agreement with Trane not to exceed \$14,000, seconded by J. Boudreau

Unanimous



# Ashburnham-Westminster Regional School Committee

## June 23, 2015 Minutes

### V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Legal Subcommittee
  - 1. Having second meeting on July 2, with Murphy, Hesse, Toomey and LeHane
- B. ISA
  - 1. Met last week to discuss a number of items; referred some items to policy sub, such as gate receipts, fees charged to get into games, user fees
- C. Technology Subcommittee
  - 1. Need to schedule a meeting

### VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  - 1. **Motion** by K. Glenny that the School Committee approve the minutes of August 19, 2014, seconded by L. Beaton 1A Unanimous
  - 2. **Motion** by K. Glenny that the School Committee approve the minutes of September 23, 2014, seconded by L. Beaton Unanimous
  - 3. **Motion** by K. Glenny that the School Committee approve the minutes of October 30, 2014, seconded by L. Beaton 1A Unanimous
  - 4. **Motion** by K. Glenny that the School Committee approve the minutes of January 20, 2015, seconded by L. Beaton 1A Unanimous
  - 5. **Motion** by K. Glenny that the School Committee approve the minutes of May 12, 2015, seconded by L. Beaton 1A Unanimous
  - 6. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of April 28, 2015, seconded by J. Schonborg Unanimous
  - 7. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of May 19, 2015, seconded by M. Gianino Unanimous
- B. Personnel Report—None

### VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  - 1. Please come to Oakmont for the Overlook Middle School 8<sup>th</sup> grade graduation on Wednesday June 24<sup>th</sup>. Remember to dress comfortably, there is not a limit as to who may attend but it may be standing room only
- B. Policy ~ Adoption:
  - 1. **Motion** by B. Ewing that the School Committee adopt policy BDCA Appointed Committee Officials – Treasurer, seconded by G. Farley Unanimous
  - 2. **Motion** by B. Ewing that the School Committee adopt policy BHD Correspondence: School Committee and the Public, replacing the current policy BHD School Committee Correspondence Policy, seconded by G. Farley Unanimous
  - 3. **Motion** by B. Ewing that the School Committee adopt policy CHCA Approval of Handbooks and Directives replacing the current policy by the same name, seconded by G. Farley Unanimous
- C. Policy ~ First Reading:
  - 1. **Motion** by B. Ewing that the School Committee accept for first reading policy DFDA School Event Passes, seconded by G. Farley Unanimous
  - 2. **Motion** by B. Ewing that the School Committee accept for first reading policy JJE Fund Raising: Schools, Classes, and Private Organizations, seconded by J. Schonborg Unanimous

# Ashburnham-Westminster Regional School Committee

## June 23, 2015 Minutes

- D. School Physician’s Contract
  - 1. **Motion** J. Boudreau that the School Committee authorize the Chair and Superintendent to sign the 2015-2016 School Physician’s contract as presented, seconded by K. Glenny Unanimous
- E. Treasurer’s Contract
  - 1. **Motion** by J. Boudreau that the School Committee authorize the Chair to sign the 2015-2016 Treasurer’s contract as presented, seconded by J. Schonborg Unanimous
- F. Release of Summer Checks
  - 1. **Motion** by K. Glenny that the School Committee authorize the Business Administrator to release checks throughout the summer, seconded by E. Holmes Unanimous
- G. FY16 Sports/Band Fee
  - 1. **Motion** by M. Gianino that the School Committee set the sports and band fee at \$275 per student per activity for the 2015-2016 school year and will be subject to review in August 2015, seconded L. Beaton 1N Unanimous

**VIII. UNFINISHED BUSINESS—None**

**IX. NEW BUSINESS—None**

**X. AGENDA SETTING**

Upcoming meetings: 7/21/15 and 8/18/15 at 7 p.m. at the Oakmont Library

**XI. EXECUTIVE SESSION**

- A. **Motion** by J. Schonborg that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing litigation and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by E. Holmes at 8:41 p.m.

**Roll Call:**

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	M. Gianino	Y
J. Boudreau	Y	B. Ewing	Y
K. Glenny	Y	G. Farley	Y
E. Holmes	Y		

**XII. ADJOURNMENT**

- A. **Motion** by J. Boudreau to adjourn, seconded by E. Holmes at 9:04 p.m. Unanimous

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## July 21, 2015 Minutes

**I. CALL TO ORDER**

- A. The meeting was called to order at 7:02 p.m. in the Library at Oakmont High School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson		J. Schonborg	
L. Beaton		E. Holmes	
J. Boudreau		B. Ewing	
K. Glenny		G. Farley	

Members absent: M. Gianino, L. Weiderman,  
 Also present: G. Mazzola, S. Kersey

**II. PARTICIPATION BY THE PUBLIC—None**

**III. STUDENT ADVISORY COMMITTEE**

- A. Aisha
  - 1. Sport conditioning; 8/9 band camp; freshman tours and orientation 7/22 at 10 a.m. – 2 p.m. and 8/11 5 p.m. – 7 p.m.

**IV. PARTICIPATION BY THE SCHOOL COMMITTEE**

- A. Chairman’s Report
  - 1. Welcome Dr. Mazzola to the first School Committee meeting
  - 2. We need to schedule the School Committee retreat maybe in August
  - 3. K. Glenny and D. Christianson have been invited to present the Regional Agreement to the Ashburnham Board of Selectman on 8/4
- B. School Committee Comment—None
- C. Correspondence—None

**V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE**

- A. Legal
  - 1. Met with J. Bartulis 7/7. Will bring a recommendation to the next meeting. We will reach out to Dr. Mazzola and S. Kersey and will let the subcommittee know of their opinions and will bring full recommendation at the August meeting
- B. Policy
  - 1. Will meet 7/28 at 6:30 p.m.

**VI. RECOMMENDED ACTIONS - ROUTINE MATTERS**

- A. Approval of Minutes
  - 1. **Motion** by K. Glenny that the School Committee approve the minutes of 6/10/14, seconded by E. Holmes 1A-J.B. Unanimous

# Ashburnham-Westminster Regional School Committee

## July 21, 2015 Minutes

2. **Motion** by K. Glenny that the School Committee approve the minutes of 6/24/14, seconded by L. Beaton 1A-EH Unanimous
  3. **Motion** by K. Glenny that the School Committee approve the minutes of 1/26/15, seconded by L. Beaton Unanimous
  4. **Motion** by K. Glenny that the School Committee approve the minutes of 2/10/15, seconded by L. Beaton 1A-JB Unanimous
  5. **Motion** by K. Glenny that the School Committee approve the minutes of 2/24/15, seconded by L. Beaton 2A-JB, JS Unanimous
  6. **Motion** by K. Glenny that the School Committee approve the minutes of 3/3/15, seconded by L. Beaton 1A-EH Unanimous
  7. **Motion** by K. Glenny that the School Committee approve the minutes of 3/17/15, seconded by L. Beaton 1A-EH Unanimous
  10. **Motion** by K. Glenny that the School Committee approve the minutes of 3/24/15, seconded by L. Beaton Unanimous
  11. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 6/9/15, seconded by J. Schonborg Unanimous
- B. Personnel Report
1. **Motion** by G. Farley that the School Committee accept the personnel report as presented, seconded by E. Holmes Unanimous

### VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
1. Today was the 12<sup>th</sup> day and it feels like 12 years! I feel very supported and welcome. Thank you to S. Kersey. We are developing a good working relationship
  2. We are working on that level of trust at the central office
  3. I am looking forward to getting to know the School Committee better
  4. I have spoken to every principal in every building and I will put together an administrative retreat for 8/19/15
  5. I will be more involved with instruction and I have had a conversation with S. Rehler
  6. In April DESE created new guidelines for new teachers—a mentoring and induction program. A report is due in June to DESE detailing our program. S. Rehler will give more information:
- B. New Teacher Orientation
1. On 8/24 & 8/25 there will be a district introduction meeting and orientation and tours of all schools. We are working to align our program with the regulations for DESE. All new teachers and superintendents need a mentor. Our professional development will be align to the Mass standards
  2. L. Beaton; Nice to hear accountability of the mentor/mentee. I think it is necessary for first year teachers and possibly for two years
  3. D. Christianson; Important from the teacher's point of view
- C. Professional Development Plan 15-16
1. Information to be shared at a later date
- D. Student Handbook
1. Oakmont
  2. Add to #14: Students who have practice off campus

# Ashburnham-Westminster Regional School Committee

## July 21, 2015 Minutes

3. **Motion** by G. Farley that the School Committee accept the changes made to Oakmont Regional High School’s 2015-2016 student handbook as presented, seconded by J. Boudreau  
Unanimous
4. **Motion** by K. Glenny that the School Committee accept the changes, including those recommended by M. Sharkey, made to the John R. Briggs Elementary School’s 2015-2016 student handbook as presented, seconded by J. Boudreau  
Unanimous
- E. Policy ~ Second Reading
  - i. Policy DFDA School Event Passes
  - ii. Policy JJE Fund Raising: Schools, Classes, & Private Organizations
1. **Motion** by B. Ewing that the School Committee accept for second reading policy DFDA School Event Passes, seconded K. Glenny  
Unanimous
2. **Motion** by B. Ewing that the School Committee accept for second reading policy JJE Fund Raising: Schools, Classes, & Private Organizations, seconded by K. Glenny  
Unanimous
- F. Pellet Boiler/Energy Audit Contract Signing
  1. Dr. Mazzola and S. Kersey explained in more detail the OMS project
  2. **Motion** by J. Boudreau that the School Committee authorize the appropriate signature on the Pellet Boiler/Energy Audit contract when developed, seconded by G. Farley  
Unanimous
- G. Performance Contracting Update
  1. Review and update at next meeting 8/18/15

**VIII. UNFINISHED BUSINESS—None**

**IX. NEW BUSINESS—None**

**X. AGENDA SETTING**

- A. Upcoming meetings: 8/18 at 7 p.m. at Oakmont; 9/8 at 7p.m. at Overlook
  1. Visits to all buildings; vote on delegate; update on low income impact

**XI. EXECUTIVE SESSION**

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing potential litigation and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 8:47 p.m.

**Roll Call:**

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	B. Ewing	Y
K. Glenny	Y	G. Farley	Y

**XII. ADJOURNMENT**

- A. **Motion** by to adjourn, seconded by at 9:36 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## August 18, 2015 Minutes

**I. CALL TO ORDER**

- A. The meeting was called to order at 7:05 p.m. in the Library at Oakmont High School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson		J. Schonborg	
L. Beaton		M. Gianino	
J. Boudreau		B. Ewing	
K. Glenny			

Members absent: L. Weiderman, G. Farley, E. Holmes  
 Also present: G. Mazzola, S. Kersey

**II. PARTICIPATION BY THE PUBLIC—None**

**III. STUDENT ADVISORY COMMITTEE—None**

**IV. PARTICIPATION BY THE SCHOOL COMMITTEE**

- A. Chairman’s Report
  - 1. D. Christianson, K. Glenny, S. Kersey and G. Mazzola met with the Selectmen and the Advisory Board about the Regional Agreement. No vote was taken, but there was no disagreement. Will follow up with Selectmen and Advisory Board of Westminster
  - 2. School Committee retreat is scheduled for 8/26
- B. School Committee Comment—None
- C. Correspondence—None

**V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE**

- A. Budget Sub
  - 1. Met and will bring information to next meeting

**VI. RECOMMENDED ACTIONS - ROUTINE MATTERS**

- A. Approval of Minutes
  - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 6/23/15, seconded by J. Schonborg Unanimous
  - 2. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 6/17/15, seconded by J. Schonborg Unanimous
- B. Personnel Report—None

**VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION**

- A. Report of the Superintendent
  - 1. It’s been a busy time at the central office; last Thursday I spent the morning with D. Uminski at band camp and I was very impressed

# Ashburnham-Westminster Regional School Committee

## August 18, 2015 Minutes

2. The packets include the welcome letter and agenda for the start of the school year. Tomorrow and Thursday will be the Administrative Cabinet conference. August 24 & 25 will be the New Teacher Orientation and the full staff will gather on August 26th
- B. Club Invention Update – Patty Marquis
  1. The club met 8:30-3p.m. Monday – Friday to learn and have fun with science, math and inventions. It was sponsored by AWFAE
- C. Extended Day Rates – Dorene Francis
  1. Due to increases in assessment and minimum wage and increase for short time attendees is a must. There will be no more credits for cancellations and Extended Day will be closed for the Christmas break due to low participation
  2. **Motion** by J. Boudreau that the School Committee approve the Extended Day payment and calendar changes for 2015-16, seconded by L. Beaton Unanimous
- D. Student Handbook
  1. Overlook
  2. **Motion** by J. Schonborg that the School Committee approve the changes made to Overlook Middle School’s 2015-2016 student handbook as presented, seconded by J. Boudreau Unanimous
  3. WES/MHS
  4. **Motion** by J. Schonborg that the School Committee approve the changes made to the MHS/WES 2015-2016 student handbook as presented, seconded by J. Boudreau Unanimous
- E. Performance/Pellet Boiler Update – Leo McNeil
  1. Upgrades to boiler system, HVAC, roof will save money which will pay for the improvements. Trane will help with paperwork and grant applications.
  2. Trane has done work at Monty Tech—will contact for recommendation
- F. MASC Delegate Appointment
  1. **Motion** by L. Beaton that the School Committee appoint E. Holmes at the MASS/MASC delegate for the Ashburnham-Westminster Regional School District, seconded by J. Schonborg Unanimous
- G. Financial Update by S. Kersey

### K. Glenny out at 9:07 p.m.

1. **Motion** by J. Boudreau that the School Committee accept the financial update as presented, seconded by J. Schonborg Unanimous
2. Plan to discuss trust funds at a future meeting
- H. Financial Update – Food Service
  1. **Motion** by J. Boudreau that the School Committee accept the food service financial update as presented, seconded by J. Schonborg Unanimous
- I. Transfer of Fund
  1. **Motion** by J. Boudreau that the School Committee Transfer \$51,753 from Function 2000 to Function 4000 as recommended by the Budget Subcommittee, seconded by J. Schonborg Unanimous
- J. CAPS Agreement
  1. **Motion** by J. Boudreau that the School Committee approve the CAPS agreement for lease of space at Oakmont and MHS for the 2015-16 school year, seconded by J. Schonborg Unanimous

# Ashburnham-Westminster Regional School Committee

## August 18, 2015 Minutes

- K. Policy ~ First Reading
  - i. Policy BEF Remote Participation
    - 1. **Motion** by B. Ewing the School Committee accept for first reading policy BEF Remote Participation, seconded by J. Schonborg Unanimous
- L. Policy ~ Adoption
  - i. Policy DFDA School Event Passes
  - ii. Policy JJE Fund Raising: School, Classes and Private Organization
  - iii. Policy EBC Emergency Plans—Passover
    - 1. **Motion** by B. Ewing that the School Committee adopt policy DFDA School Event Passes as presented, seconded by M. Gianino Unanimous
    - 2. **Motion** by B. Ewing that the School Committee adopt policy JJE Fund Raising: Schools, Classes, and Private Organizations as presented, seconded J. Schonborg Unanimous
- M. Economically Disadvantaged vs. Free & Reduced—Passover

### VIII. UNFINISHED BUSINESS—None

### IX. NEW BUSINESS—None

### X. AGENDA SETTING

- A. Upcoming meetings: 9/8 and 9/22 at OMS at 7 p.m.; we will schedule meeting at other district schools; retreat 8/26

### XI. EXECUTIVE SESSION—None

### XII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by J. Schonborg at 9:26 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny



# Ashburnham-Westminster Regional School Committee

## September 8, 2015 Minutes

### I. CALL TO ORDER

- A. The meeting was called to order at 7:04 p.m. in the Library at OMS with the Pledge of Allegiance, by D. Christianson
- B. Recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	J. Schonborg	B. Ewing
L. Beaton	K. Glenny	E. Holmes	M. Gianino

Members absent: L. Weiderman, G. Farley

Also present: G. Mazzola, S. Kersey

### II. PARTICIPATION BY THE PUBLIC—None

### III. STUDENT AD VISORY COMMITTEE

### IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
  - 1. Mrs. Mossman handed in request for a meeting for negotiations for the new contract. Sent a note to the two boards of selectmen for a municipal rep on the negotiation committee
- B. School Committee Comment—None
- C. Correspondence—None

### V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Budget Subcommittee
  - 1. Met tonight to set budget goals for FY16/17
- B. Policy Subcommittee
  - 1. Will meet next Tuesday

### VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  - 1. **Motion** by K. Glenny that the School Committee approve the minutes of 3/31/15, seconded by J. Schonborg Unanimous
  - 2. **Motion** by K. Glenny that the School Committee approve the minutes of 4/7/15, seconded by L. Beaton Unanimous  
1A-JB
  - 3. **Motion** by K. Glenny that the School Committee approve the minutes of 4/28/15, seconded by L. Beaton Unanimous  
1A-EH
  - 4. **Motion** by K. Glenny that the School Committee approve the minutes of 5/26/15, seconded by L. Beaton Unanimous  
2A-JB & EH
  - 5. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee (warrant) minutes of 7/21/15, seconded by J. Schonborg Unanimous
  - 6. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 8/16/15, seconded by J. Schonborg Unanimous
- B. Personnel Report
  - 1. **Motion** by E. Holmes that the School Committee accept the personnel report as presented, seconded by J. Schonborg Unanimous

### VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  - 1. Pleased with the opening of school. Pleased with the staff and administration and the first day of kindergarten went well

# Ashburnham-Westminster Regional School Committee

## September 8, 2015 Minutes

2. Currently working on bus issues with parents and schools. We would like the busses to go to each house but it is not feasible. Please have patience as we work out the bugs
  3. I recently met with Chris Wells and Dave Uminski from the AWFAE and I am looking forward to being involved and contributing
  4. I am looking forward to holding two coffee houses to meet and chat with the parents. All are encouraged to attend one or more of these meetings. Information is also being sent out to parents the opening day letter: 9/24 at WES; 10/8 at OMS; 10/20 JRB; 11/4 OAK
- B. Recognition –Joann Mossman
1. We are honoring Joann Mossman for her involvement with environmental science.
  2. J. Mossman—thank you it was a team effort. On 9/11/15 there will be a state wide Community Service Day
- C. Oakmont Outstanding Alumni Award – Dave Uminski
1. How to promote Oakmont Regional? Discussed at a meeting with S. Kersey, G. Mazzola. Decided to look for an Oakmont graduate, out of school for at least 10 years, shows outstanding leadership in their current field, ethical personality. The committee consists of B. Ewing, J. Boudreau, D. Uminski, D. Reponen, 2-3 teachers, Besty Hannula, D. Christianson and C. Wells. If nominee receives six of the votes, they will be awarded Outstanding Alumni
  2. Athletic Hall of Fame induction ceremony will be November 27<sup>th</sup>
- D. Policy
1. **Motion** by B. Ewing that the School Committee accept for second reading policy BEF Remote Participation, seconded by K. Glenny Unanimous
- E. Economically Disadvantage vs. Free & Reduced – Ellen Holmes
1. People are not willing to give information on their economic standing. If folks are eligible for state funds, welfare, foster parents, food stamps, they would be eligible for Free and Reduced lunch. However for those families who qualify for low income benefits but do not fill out the forms due to family pride, will be the first to be hurt. Qualifiers: state or federal programs—if people don't sign up for these programs, they could be left behind. Legislature will note on this to put it into law for FY17

**VIII. UNFINISHED BUSINESS—None**

**IX. NEW BUSINESS—None**

**X. AGENDA SETTING**

- A. Upcoming meetings: 9/22 & 10/6 at 7 p.m. at OMS Library; will set up schedule to visit other district schools

**XI. EXECUTIVE SESSION**

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing potential and ongoing litigation and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by L. Beaton at 8:12 p.m.

**Roll Call:**

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	B. Ewing	Y
K. Glenny	Y	M. Gianino	Y

**X. ADJOURNMENT**

- A. **Motion** by J. Boudreau to adjourn, seconded by E. Holmes at 9:01 p.m. Unanimous

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## September 22, 2015 Minutes

### I. CALL TO ORDER

- A. The meeting was called to order at 7:10 p.m. in the Library at John R. Briggs Elementary School with the Pledge of Allegiance, by D. Christianson
- B. Recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	J. Schonborg	B. Ewing
L. Beaton	K. Glenny	E. Holmes	

Members absent: M. Gianino, L. Weiderman, G. Farley

Also present: G. Mazzola, S. Kersey

### II. JOHN R. BRIGGS ELEMENTARY STUDENT COMMENDATION

- A. Lego Team
  - 1. T. Davis introduced the FFL Lego team, D. Salois, J. and B. Paradise. The children gave an overview of the teams objectives, how they worked cooperatively and they model that was built
- B. A. McGrath and J. Lilley gave a presentation on STEAM night, with handouts explaining the focus was on vocabulary that each student needs to know per grade level
  - 1. L. Beaton asked if there were any foreign language options at the elementary level
  - 2. A. McGrath explained that foreign language was not available across the grade level however some individual teachers expose their students on a personal level

### III. PARTICIPATION BY THE PUBLIC—None

### IV. STUDENT ADVISORY COMMITTEE

- A. Report by Lillian
  - 1. The new Redicker program to replace MMS, is not working out as easy as everyone had hoped; PSAT during the school day on 10/14/15; 9/18 undergrad awards; the first Café Arte; sports doing well; 10/2-3 Homecoming weekend; 9/23 school wide reading day; Wednesday 9/21 was Summer Reading Day; 10/7 is Walk to School Day

### V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
  - 1. We have transmitted a request for the Regional Agreement to make the fall town warrant.
  - 2. John Fairbanks will be our municipal representative for negotiations
- B. School Committee Comment—None
- C. Correspondence—None

### VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. AWTA
  - 1. Regular meeting with AWTA, will work out a date

### VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 8/18/15, seconded by J. Schonborg Unanimous
  - 2. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 7/28/15, seconded by K. Glenny Unanimous
- B. Personnel Report—None

# Ashburnham-Westminster Regional School Committee

## September 22, 2015 Minutes

### VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
1. Over last two weeks Dr. Mazzola has worked with the administration and the resource officers about the Walk to School. Last year only WES and OMS participated in the Walk to School, this year all schools will participate. JRB will meet at the Oakmont football fields and walk to Briggs. This will take place over two days 10/6 & 7
  2. Dr. Mazzola has been working on an agenda for administrators meetings and the schedule for visits to schools throughout the year
  3. There are ten new regular school superintendents attending the upcoming induction program according to my mentor, Kathy Willis. She was a teacher for 35 years, an assistant principal and superintendent in No. Reading
  4. The foundation committee met last night and is excited about the plan for the fall fundraiser
  5. The 250<sup>th</sup> parade went well with 20-25 students and staff along with myself walking with the float
  6. A coffee and conversation meeting is scheduled at Westminster Elementary for Thursday September 24, at 9:30 a.m.
- B. Policy ~ First Reading:
- i. Policy ECA Building and Grounds Security
    - a. Revised to read: Access to school buildings will allowed to the public during regular school hours or hours a custodian is in the building
  - ii. Policy ECAC Vandalism
  - iii. Policy EEAEA Bus Driver Examination and Training
1. **Motion** by B. Ewing that the School Committee accept for first reading Policy ECA Building and Grounds Security as revised, seconded by K. Glenny Unanimous
  2. **Motion** by B. Ewing that the School Committee accept for first reading Policy ECAC Vandalism replacing the existing policy on vandalism as presented, seconded by K. Glenny Unanimous
  3. **Motion** by B. Ewing that the School Committee accept for first reading Policy EEAEA Bus Driver Examination and Training as revised, seconded by K. Glenny Unanimous
    - a. Should check to see if TB test is required by statute
- C. Policy ~ Adoption:
- i. Policy BEF Remote Participation
  - ii. Policy EBC Emergency Plans
1. **Motion** by B. Ewing that the School Committee adopt Policy BEF as presented, seconded by K. Glenny Unanimous
  2. **Motion** by B. Ewing that the School Committee waive first and second readings and adopt Policy EBC as revised, seconded by K. Glenny Unanimous
- D. Pellet Boiler Update
1. S. Kersey: Train engineers have planned to remove one oil boiler and replace it with a pellet boiler; a new water storage tank. All prep work will be done ahead of time; after contract has been received from DOER and pellet boiler has been ordered, Train will begin work on performance contract
- E. Acceptance of Gifts
1. **Motion** by K. Glenny that the School Committee accept the classroom supplies donated by the JRB PTA, seconded by J. Boudreau Unanimous
- F. Disbursement of Jack Dube Fund
1. S. Kersey: A \$5,000 scholarship to be used as a \$500 distribution over ten years, would like to now contribute current balance to the Ash-West Foundation for Academic Excellence
  2. **Motion** by K. Glenny that the School Committee approve the disbursement of the Jack Dube Fund per request of the Dube family to the AWFAE, seconded by J. Schonborg Unanimous

### IX. UNFINISHED BUSINESS

### X. NEW BUSINESS—None

# Ashburnham-Westminster Regional School Committee

## September 22, 2015 Minutes

### XI. AGENDA SETTING

- A. Upcoming meetings: 6:30 p.m. walk through for 10/6 and 10/20; meeting at 7 p.m. if all is clear with schools

### XII. EXECUTIVE SESSION

- A. **Motion** by J. Schonborg that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing ongoing litigation and negotiations and further the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by E. Holmes at 8:44 p.m.

#### Roll Call:

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	B. Ewing	Y
K. Glenny	Y		

### XIII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by E. Holmes at 9:04 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## October 20, 2015 Minutes

**I. CALL TO ORDER**

- A. The meeting was called to order at 7:06 p.m. in the Library at Westminster Elementary School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	K. Glenny	J. Schonborg	B. Ewing
L. Beaton	M. Gianino	E. Holmes	G. Farley
J. Boudreau			

Members absent: L. Weiderman,

Also present: G. Mazzola, S. Kersey

**II. WESTMINSTER ELEMENTARY STUDENT ADVISORY COMMITTEE**

- A. Anika and Declan
  - 1. Plants, math, answering open ended questions; Art-TAP, band night, fundraiser for playground repairs
  - 2. First elementary report looking forward to more

**III. SUPERINTENDENT OF SCHOOLS COMMENDATION**

- A. Hall of fame induction
  - 1. Dr. Mazzola was inducted into the Massachusetts Hall of Fame for Science Educators

**IV. PARTICIPATION BY THE PUBLIC—None**

**V. STUDENT ADVISORY COMMITTEE—NONE**

**VI. PARTICIPATION BY THE SCHOOL COMMITTEE**

- A. Chairman’s Report
  - 1. D. Christensen and G. Mazzola met with the two Chairs of selectman who asked to pass over the Regional Agreement at the special town meeting: J. Fairbanks and D. Phyfe
  - 2. K. Glenny we have worked on this now it is time for both towns to get together and figure out what they want
  - 3. Changes are approved by the School Committee, it is the responsibility of the selectmen to agree to the changes. We need to get it back to have time to send to DESE for approval so that we get it back to it ready for town meeting
- B. School Committee Comment—None
- C. Correspondence—None

**VII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE**

- A. Policy
  - 1. Will meet 10/21
- B. Budget
  - 1. Will meet 11/3 at 6 p.m.

# Ashburnham-Westminster Regional School Committee

## October 20, 2015 Minutes

### VIII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  - 1. **Motion** by K. Glenny that the School Committee approve the minutes of 6/9/15, seconded by G. Farley Unanimous
  - 2. **Motion** by K. Glenny that the School Committee approve the minutes of 6/23/15, seconded by G. Farley Unanimous
  - 3. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 9/8/15, seconded by G. Farley Unanimous
- B. Personnel Report—None

### IX. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  - 1. Reminder that the November 17<sup>th</sup> meeting needs to be changed to the 18<sup>th</sup>
  - 2. Dr. Mazzola will attend MASC on November 4<sup>th</sup> and will need to change the WES coffee to November 12<sup>th</sup>
  - 3. Recently the third coffee at JRB was well attended
  - 4. Marcia S. Tamulen, principal and staff that you to all who made it a successful day
  - 5. Student athletic and band continue to soar
  - 6. The Ash-Wes Foundation will hold its fall fundraiser on 11/21. If you have a donation, contact Peg Romano. There will be dancing, food and raffles. G. Farley wants to set-up a School Committee basket
  - 7. PARCC results were released today. Most scored 40%, results will be released to schools. State wide are happy with the results. Our district did very well with comprehension and IPADS for PARCC
- B. Oakmont Regional HS/Overlook Middle School Athletic/Coaches Handbook—E. Dawley and D. Uminski
  - 1. Cross country girls stumbled on a brush fire, ran to school to call fire department
  - 2. Coaches evaluated old handbook and replaced it with the new one
  - 3. B. Ewing-handbook should be hard copied
  - 4. **Motion** by M. Gianino that the School Committee approve the Athletic and Coaches Handbook changes as presented, seconded by J. Boudreau Unanimous
- C. Freshman Basketball
  - 1. Fundraising to keep freshman basketball needs to be completed before basketball starts. \$3200 to end and \$2500 lower end to support the team.
  - 2. **Motion** by M. Gianino that the School Committee approve reinstating Self-funded boys freshman basketball team for the 2015-16 school year, seconded by J. Boudreau  
2-N Passes by majority
- D. Out-of-State Field Trip
  - 1. **Motion** by M. Gianino that the School Committee approve the overnight Boys Basketball team field trip to Harwich, MA, seconded by G. Farley Unanimous
- E. Policy ~ Second Reading
  - i. Policy ECE Building and Grounds Security
  - ii. Policy ECAC Vandalism
  - 1. **Motion** by B. Ewing that the School Committee accept for second reading policy ECE Building and Grounds Security, seconded by E. Holmes Unanimous

# Ashburnham-Westminster Regional School Committee

## October 20, 2015 Minutes

2. **Motion** by B. Ewing that the School Committee accept for second reading policy ECAC Vandalism, seconded by G. Farley Unanimous

F. Policy ~ Adoption

1. **Motion** by B. Ewing the School Committee waive second reading and adopt Policy EFAEA Bus Driver Examination and Training as revised, second by J. Schonborg 1 N  
Passes by majority

G. Pellet Boiler Update

1. S. Kersey did received verification that the DOR would extend our deadline by a year. Plan to meet with Train in the near future

**X. UNFINISHED BUSINESS—None**

**XI. NEW BUSINESS—None**

**XII. AGENDA SETTING**

A. Upcoming meetings: 11/3 at 7 p.m. at OMS; 11/18 at 7p.m. at Oakmont with a 6:30 p.m. tour

**XIII. EXECUTIVE SESSION**

A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing security of school and collective bargaining and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 8:24 p.m.

**Roll Call:**

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	B. Ewing	Y
K. Glenny	Y	G. Farley	Y
M. Gianino	Y		

**XIV. ADJOURNMENT**

A. **Motion** by G. Farley to adjourn, seconded by J. Schonborg at 10:19 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny



# Ashburnham-Westminster Regional School Committee

## November 3, 2015 Minutes

### I. CALL TO ORDER

- A. The meeting was called to order at 7:32 p.m. in the Library at Oakmont High School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	J. Schonborg	B. Ewing
L. Beaton	M. Gianino	L. Weiderman	G. Farley

Members absent: K. Glenny, E. Holmes

Also present: G. Mazzola, S. Kersey, J. Fairbanks

### II. PARTICIPATION BY THE PUBLIC—None

### III. STUDENT ADVISORY COMMITTEE

- A. Lilly and Olivia
  - 1. Field Hockey are league Champs; football doing well; Golf team went to States; Cross Country team is undefeated league Champs for the first time in 30 years; band competition this past Sunday; October is Home Coming; Senior Halloween party was held last Thursday; November 23 & 24 the 8<sup>th</sup> grade will visit; on the 20 & 21 the Senior Play Competition will be held; Seniors who earned it were awarded the Abigail and John Adams scholarships

### IV. EXECUTIVE SESSION

- A. A. **Motion** by B. Ewing that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing negotiations and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session, seconded by J. Boudreau at 7:38 p.m.

**Roll Call:**

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	L. Weiderman	Y
J. Boudreau	Y	B. Ewing	Y
M. Gianino	Y	G. Farley	Y

- B. Resume open session at 8:34 p.m.

### V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None
- B. School Committee Comment—None
- C. Correspondence
  - 1. D. Christianson received an invitation to the Evening of the Arts

### VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Policy
  - 1. Will meet next Tuesday

### VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 9/22/15, seconded by J. Schonborg Unanimous
  - 2. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 9/15/15, seconded by J. Schonborg Unanimous
- B. Personnel Report—None

### VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  - 1. Dr. Mazzola attended the MASC/MASS Conference on 11/4, 5 and 6. Many topics were covered-the foundation budget, insurance, and updates PARRC

# Ashburnham-Westminster Regional School Committee

## November 3, 2015 Minutes

2. We are looking to the budget subcommittee for budget guidelines
  3. I enjoyed my coffee meetings for a total of four, two in Westminster and two in Ashburnham
  4. I have been working closely with my mentor Kathleen Willis
  5. I recently attended Band Night last Friday and they did a great job
  6. Congratulations to the Marching Band for earning a 95%
  7. I would like to remind everyone that the AWF AE is holding their annual fundraiser on November 20<sup>th</sup> at the Colonial Hotel and tickets are still available. There will be raffles, music and food. The School Committee is putting together a basket for one of the raffles
  8. NHS is holding inductions this Sunday November 8<sup>th</sup> at the Fitchburg Art Museum
- B. Appointment of Legal Counsel
1. **Motion** by J. Schonborg that the School Committee appoint Murphy, Hesse, Toomey and Lehane as Special Education legal counsel for FY2016 AS recommended by the Legal Subcommittee for the period of 7/1/15 to 6/30/16, seconded by B. Ewing Unanimous
  2. **Motion** by J. Schonborg that the School Committee appoint Joseph Bartulis of Fletcher Tilton as district counsel for FY2016 as recommended by the Legal Subcommittee for the period of 7/1/15 to 6/30/16, seconded by B. Ewing Unanimous
- C. Policy – First Reading
- i. Policy EDC Use of District Resources and Materials
  - ii. Policy DA Fiscal Goals
1. **Motion** by B. Ewing that the School Committee accept for First Reading Policy EDC Use of District Resources and Materials replacing the current policy, seconded by J. Schonborg Unanimous
  2. **Motion** by B. Ewing that the School Committee accept for First Reading Policy DA Fiscal Goals as revised, seconded by J. Schonborg Unanimous
- D. Policy ~ Adoption:
- i. ECA Building and Grounds Security
  - ii. Policy ECAC Vandalism
1. **Motion** by B. Ewing that the School Committee adopt Policy ECA Building and Ground Security as revised, seconded by G. Farley Unanimous
  2. **Motion** by B. Ewing that the School Committee adopt Policy ECAC Vandalism replacing the current policy, seconded by G. Farley Unanimous
- E. Policy ~ Adoption as Revised:
- i. Policy DGA Disbursement of Funds
  - ii. Policy DJ Purchasing
1. **Motion** by B. Ewing that the School Committee waive first and second readings and adopt Policy DGA Disbursement of Funds as revised, seconded by G. Farley Unanimous
  2. **Motion** by B. Ewing that the School Committee waive first and second readings and adopt Policy DJ Purchasing as revised, seconded by G. Farley Unanimous

### IX. UNFINISHED BUSINESS—None

### X. NEW BUSINESS—None

### XI. AGENDA SETTING

- A. Upcoming meetings: Wednesday 11/18/15 with a tour of Oakmont, time TBD, Tuesday 12/1/15 at the OMS Library with a Public Hearing at 7 P.M.

### XII EXECUTIVE SESSION—None

### XIII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by G. Farley at 8:55 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## November 18, 2015 Minutes

### I. CALL TO ORDER

- A. The meeting was called to order at 7:30 p.m. in the Library at Oakmont High School with the Pledge of Allegiance, by D. Christianson following a tour of Oakmont 7-7:30 p.m.
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	J. Schonborg	B. Ewing
L. Beaton	K. Glenny	M. Gianino	

Members absent: E. Holmes, L. Weiderman, G. Farley

Also present: G. Mazzola, S. Kersey

### II. M.A.S.S. SCHOLAR

- A. Shale Carey received a Certificate of Academic Excellence from the Mass Association of School Superintendents

### III. PARTICIPATION BY THE PUBLIC—None

### IV. STUDENT ADVISORY COMMITTEE—None

### VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- B. Oakmont Handbook Revision
  - 1. Reviewed by the Student Advisory Council
  - 2. **Motion** by J. Boudreau that the School Committee approve Oakmont’s handbook dress code revision as presented, seconded by J. Schonborg Unanimous

### V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment
  - 1. B. Ewing posed a question to the Superintendent concerning the Strategic Plan
- C. Correspondence
  - 1. Letter from J. and B. Claybaugh stating both children graduated and are successful
  - 2. Notes from J. Mulhall from Ashburnham and J. Mercier from Westminster with questions and concerns about PARCC

### VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Budget Sub
  - 1. J. Boudreau: Budget sub met tonight to discuss guidelines upcoming budget, a full report will be presented at the next meeting

### VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 10/20/15, seconded by J. Schonborg Unanimous
- B. Personnel Report—None

### VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  - 1. PARCC result are in the packet and the district did well. A hybrid MCAS/PARCC test will be available for 2017. It will be a full technology test by 2019. Massachusetts will continue to administer the MCAS

# Ashburnham-Westminster Regional School Committee

## November 18, 2015 Minutes

2. The minutes of the Admin Cabinet, Curriculum and assessment meetings are enclosed in the packet as part of the Superintendent goals
3. This was a great week with a lunch with Mr. Smith, Mr. Uminski and the Student Council. D. Uminski commented on a report in the newspaper about scores in Leominster and Ashburnham-Westminster
  - a. L. Beaton-Because of our iPad initiative this district should be a step ahead
4. SEPAC meets monthly
5. Adams scholarship tied to MCAS for sophomores
- C. Elementary Report Cards
  1. S. Rehler: Standards based report cards are not easy to grade for teachers and not easy to understand by parents. Work started last year to make the report cards easier for teachers and parents
  2. The first ED Talks show will be explanations on the new report card set up
  3. **Motion** by J. Boudreau that the School Committee approve the new elementary report cards as presented, seconded by J. Schonborg Unanimous
- D. Policy ~ Second Reading
  - i. Policy EDC Use of District Resources and Materials
  - ii. Policy DA Fiscal Goals
  1. **Motion** by B. Ewing that the School Committee accept for Second Reading Policy EDC Use of District Resources and Materials replacing the current policy, seconded by L. Beaton Unanimous
  2. **Motion** by B. Ewing that the School Committee accept for Second Reading Policy DA Fiscal Goals as revised, seconded by J. Schonborg Unanimous

**IX. UNFINISHED BUSINESS—None**

**X. NEW BUSINESS—None**

**XI. AGENDA SETTING**

- A. Upcoming meetings: 12/1 and 12/15 at 7 p.m. at OMS Library with a tour and Public Hearing

**XII. EXECUTIVE SESSION**

- A. **Motion** by K. Glenny that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing AWTA negotiations and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by J. Boudreau at 8:24 p.m.

**Roll Call:**

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	M. Gianino	Y
J. Boudreau	Y	B. Ewing	Y
K. Glenny	Y		

**XIII. ADJOURNMENT**

- A. **Motion** by J. Boudreau to adjourn, seconded by B. Ewing at 9:15 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## December 1, 2015 Minutes

### I. CALL TO ORDER

- A. The meeting was called to order at 7:06 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded and broadcast live by Ashburnham Westminster Community Access TV
- C. Tour of Overlook 6:30-7:00

Members present

D. Christianson	K. Glennly	J. Schonborg	B. Ewing
L. Beaton	M. Gianino	E. Holmes	G. Farley
J. Boudreau			

Members absent: L. Weiderman,

Also present: G. Mazzola, S. Kersey

### II. PUBLIC HEARING 7:00- 7:30

- A. No audience—hold open

### III. PARTICIPATION BY THE PUBLIC—None

### IV. STUDENT ADVISORY COMMITTEE

- A. Lindsey Sutla
  - 1. Monday and Tuesday will be 8<sup>th</sup> grade tours; fall sports are done; Turkey bingo; football team won the football game; Disney trip for the marching band; and a movie night is scheduled

### V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
  - 1. Mentioned the passing of Gaylord Grey a former member of the School Committee
- B. School Committee Comment—None
- C. Correspondence—None

### VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Policy subcommittee
  - 1. Policy sub will meet next Tuesday at 6:30 p.m.

### VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 11/3/15, seconded by J. Schonborg Unanimous
- B. Personnel Report
  - 1. **Motion** by E. Holmes that the School Committee accept the personnel report as presented, seconded by J. Boudreau Unanimous

### VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  - 1. I would like to acknowledge a great spirit in the district as far as the donations that have been received and the many helping hands. I attended the football game, it was great and the band did a great job
  - 2. Reconvened the NAWWG-Narragansett, Ashburnham, Westminster, and Gardner
  - 3. Professional development survey filled out by staff and the focus will be on the data collected

# Ashburnham-Westminster Regional School Committee

## December 1, 2015 Minutes

4. I am enjoying my time in the district
5. Congratulations to the Foundation. It was an enjoyable evening and successfully raised about \$16,000. Thanks to Nikki Moorshead and staff at the Colonial
- B. Approval of Guiding Principles for the FY17 Budget Process
  1. Rules for building a district budget
  2. **Motion** by J. Boudreau that the School Committee approve the Guiding Principles for the FY17 Budget Process as presented, seconded by E. Holmes Unanimous
- C. Approval of Budget Guidelines for the FY17 Budget Process
  1. **Motion** by J. Boudreau that the School Committee approve the Budget Guidelines for the FY17 Budget Process as presented, seconded by E. Holmes Unanimous
- D. Approval of Strategic Goals for the FY17 Budget Process
  1. **Motion** by J. Boudreau that the School Committee approve the Strategic Goals for the FY17 Budget Process as presented, seconded by E. Holmes Unanimous
- E. Budget Needs Worksheet FY17
  1. Ongoing process
- F. Acceptance of Gifts
  1. **Motion** by E. Holmes that the School Committee accept the monetary donation towards Overlook's yearbook, seconded by G. Farley Unanimous
- G. Policy~Adoption
  1. **Motion** by B. Ewing that the School Committee adopt Policy EDC Use of District Resources and Materials replacing the current policy, seconded by K. Glenny Unanimous
  2. **Motion** by B. Ewing that the School Committee adopt Policy DA Fiscal Goals as revised, seconded by K. Glenny Unanimous

**IX. UNFINISHED BUSINESS—None**

**X. NEW BUSINESS—None**

**XI. AGENDA SETTING**

- A. Upcoming meetings: 12/15 and 1/5/16 at 7p.m. at OMS
  1. E. Holmes will present overview of conference

**XII. EXECUTIVE SESSION**

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing negotiations with the AWTA and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 7:47 p.m.

**Roll Call:**

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	B. Ewing	Y
K. Glenny	Y	G. Farley	Y
M. Gianino	Y		

**XIII. ADJOURNMENT**

- A. **Motion** by J. Boudreau to adjourn, seconded by G. Farley at 8:30p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## December 15, 2015 Minutes

**I. CALL TO ORDER**

- A. The meeting was called to order at 7:04 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded and broadcast live by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Schonborg	G. Farley	B. Ewing
L. Beaton	M. Gianino	E. Holmes	

Members absent: L. Weideman, K. Glenny, J. Boudreau

Also present: G. Mazzola, S. Kersey

**II. PARTICIPATION BY THE PUBLIC—None**

**III. STUDENT ADVISORY COMMITTEE—None**

**IV. PARTICIPATION BY THE SCHOOL COMMITTEE**

- A. Chairman’s Report—None
- B. School Committee Comment
  - 1. M. Gianino: discussion on the website concerning the user fees, parents educating other parents, last year’s fees were posted and an invitation was extended to the next meeting to discuss budget a meeting with E. Dawley will be scheduled after the first of the year
  - 2. E. Holmes: Sent message to Melissa King concerning budget
  - 3. E. Holmes: attended a presentation by Lew Evan concerning opioid crisis
  - 4. Are parents/students using the website to access work/grades and how is Rediker working out? Update on process of PARCC, how parents are deciphering results
- C. Correspondence—None

**V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None**

**VI. RECOMMENDED ACTIONS - ROUTINE MATTERS**

- A. Approval of Minutes
  - 1. **Motion** by J. Schonborg that the School Committee accept the Budget Subcommittee minutes now 11/18/15, seconded E. Holmes Unanimous
- B. Personnel Report—None

**VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION**

- A. Report of the Superintendent
  - 1. This week I escorted Marcia Sharkey to the mandatory meeting held at the Marlborough Holiday Inn for Head School Nurses/Nurse leaders supported by the health grant
  - 2. The Every Student Succeeds Act was approved by congress and handed authority to local and school leaders.
  - 3. Reported and approved by congress and DESE voted to go to the next generation of MCAS, a hybrid model-Massachusetts is the leader in education. Spring 2016 any school who administered PARCC will administer PARCC for 2016-17. Tenth grade will continue to take MCAS as a graduation requirement
- B. Financial Update-S. Kersey
  - 1. Investment Subcommittee to discuss trust funds

# Ashburnham-Westminster Regional School Committee

## December 15, 2015 Minutes

2. **Motion** by E. Holmes that the School Committee accept the financial update as presented, seconded by G. Farley Unanimous
- C. Financial Update-Food Service
  1. **Motion** by J. Schonborg that the School Committee accept the food service financial update as presented, seconded by G. Farley Unanimous

### VIII. UNFINISHED BUSINESS—None

### IX. NEW BUSINESS—None

### X. AGENDA SETTING

- A. Upcoming meetings: 1/5/16 and 1/19/16 with Public Hearing at 7p.m. at Overlook

### XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing negotiations and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 8:14 p.m.

#### Roll Call:

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	E. Holmes	Y
M. Gianino	Y	B. Ewing	Y
G. Farley	Y		

### XII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by B. Ewing at 9:23p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny