

# Ashburnham-Westminster Regional School Committee

## January 8, 2008 Minutes

### I. CALL TO ORDER

The meeting was called to order at 6:35 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

G. Farley

M. Gianino

L. Weiderman

E. Holmes

J. Rheault

Members absent: K Glenny, J. Boudreau, J. Tata

Also present: M. Zapantis, S. Kersey

### II. EXECUTIVE SESSION ~ MGL 39, SECTION 23B

- A. **Motion** by M. Gianino that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations and to reconvene into open session for the purpose of resuming regular business meeting, seconded by E. Holmes

**Roll call vote:**

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	E. Holmes	Y
G. Farley	Y	J. Rheault	Y
M. Gianino	Y		

J. Tata in at 6:40 p.m.

K. Glenny in at 7:21 p.m.

Resume open session at 7:47 p.m.

### III. PARTICIPATION BY THE PUBLIC—None

### IV. STUDENT ADVISORY COMMITTEE

- A. Amanda Wrigley and Jacki Bresnahan reported: 1/14/08 will be 8<sup>th</sup> grade parents night, finals will take place on 1/17/08 & 1/18/08, Peer Leaders will sponsor a spaghetti supper with proceeds to go to St. Jude's Hospital, some students are being asked to take part in a home work survey, and bracelets for Jordyn Kalagher are being sold during lunches for \$3.00 with the proceeds to go to a scholarship fund.

### V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None  
B. School Committee Comments—None  
C. Correspondence—None

### VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. E. Holmes – Legal subcommittee's recommendation is to maintain the current counsel of Murphy, Hesse, Toomey & Lehane. A presentation to the full committee for the reappointment of counsel will be made in May  
B. D. Christianson – the Superintendent's Evaluation Subcommittee will meet in February

### VII. RECOMMENDED ACTIONS - ROUTINE MATTERS—Pass

- A. Approval of Minutes—will be brought back for a later meeting  
B. Personnel Report—None

# Ashburnham-Westminster Regional School Committee

## January 8, 2008 Minutes

### VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

#### \*items taken out of order

- C. Boys/Girls Lacrosse
  - 1. **Motion** by J. Rheault that the School Committee approve the recommendation from the Interscholastic Athletic Subcommittee to accept Boys and Girls Lacrosse as a club sport for the 2007-2008 school year, seconded by E. Holmes Unanimous
- D. Acceptance of Gifts
  - 1. **Motion** by E. Holmes that the School Committee accept the donation made to JRB to assist children attending Nature's Classroom, seconded by J. Rheault Unanimous
- E. Naming of Oakmont Baseball Field
  - 1. **Motion** by L. Weiderman that the School Committee approve the recommendation from the Naming Ad Hoc Committee to name the Oakmont High School Baseball Field the "Dennis Driscoll Baseball Park" in honor of Dennis Driscoll, former Social Studies Teacher and Assistant Principal of Overlook Middle School, seconded by E. Holmes Unanimous
- B. Proposed Director of Secondary Curriculum, Assessment and Instruction Position
  - 1. M. Zapantis-The Superintendent's recommended budget will be presented to the School Committee with the recommendation that the CRC be reinstated with a change in personnel
- A. Report of the Superintendent
  - 1. Update on pre-school at MHS and their accreditation
  - 2. Day on the Hill with MASC on 4/29/08
  - 3. Nomination papers for School Committee opening-two in Ashburnham and two in Westminster-available at the Superintendent's office. The deadline is 3/3/08. The School Committee member returning should submit letters of intent to the School Committee Secretary

### IX. UNFINISHED BUSINESS—None

### X. NEW BUSINESS—None

### XI. AGENDA SETTING

- A. Upcoming meetings—1/15/08 and 1/29/08 at 7:00 p.m. at OMS

### J. Rheault out at 8:15 p.m.

### XII. EXECUTIVE SESSION

- A. **Motion** by G. Farley that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations and to reconvene into open session for the purpose of adjournment, seconded by K. Glenny at 8:18 p.m.

#### Roll Call Vote

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	E. Holmes	Y
G. Farley	Y	J. Tata	Y
M. Gianino	Y	K. Glenny	Y

### XIII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by M. Gianino at 10:17 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## January 15, 2008 Minutes

### I. CALL TO ORDER

The meeting was called to order at 7:03 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

K Glenny

J. Boudreau

L. Weiderman

E. Holmes

J. Rheault

G. Farley

M. Gianino

Members absent: J. Tata

Also present: M. Zapantis, S. Kersey

### II. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Presentation of Superintendent's recommended budget—M. Zapantis

1. Reinstatement of CRC

2. Restore some positions due to budget cuts

3. Add Director of Secondary CRC and one ELL Professional

4. **Motion** by E. Holmes that the School Committee receive the Superintendent's recommended budget as presented, seconded by J. Boudreau Unanimous

B. E. Holmes addressed proposed legislation concerning unfunded mandates

### III. UNFINISHED BUSINESS—None

### IV. NEW BUSINESS—None

### V. AGENDA SETTING

A. Upcoming meetings: 1/29/08 at 7 p.m. in OMS Library, 2/5/08 Tri Board meeting at 6:30 p.m.

### VI. EXECUTIVE SESSION—None

### VII. ADJOURNMENT

A. **Motion** by E. Holmes to adjourn, seconded by J. Boudreau at 9:21 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## January 29, 2008 Minutes

### I. CALL TO ORDER

The meeting was called to order at 7:08 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson	J. Boudreau	J. Tata	G. Farley
L. Beaton	M. Gianino	E. Holmes	
K. Glenn	L. Weiderman	J. Rheault	

Also present: M. Zapantis, S. Kersey

### II. PARTICIPATION BY THE PUBLIC

- A. Keith Harding thanked the Committee for representing the students and community during the teacher negotiations.

### III. STUDENT ADVISORY COMMITTEE

- A. Amanda Wrigley
  1. Updates: Mock Trial lost first match; Lion's speech; Boston Globe art winners; ice hockey going to districts.

### IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None
- B. School Committee Comments
  1. E. Holmes reported on Medicaid letters; reimbursement update; 2/9/08 MASC will have a Group Insurance Presentation at Assabet.
  2. Effective 2/5/08 the School Committee will broadcast live on channel 9.
- C. Correspondence
  1. Letter to OMS Principal, B. Houle, from grade 8 teachers regarding upcoming events.
  2. Discussion followed.

### V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE - NONE

### VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  1. **Motion** that the School Committee approve the minutes of October 9, 2007 and October 23, 2007 by K. Glenn, seconded by L. Beaton Y – 10 N – 0
  2. **Motion** that the School Committee accept the Budget Subcommittee minutes of 11/06/2007, 11/20/2007 and 12/04/2007 by L. Weiderman, seconded by J. Boudreau Y – 10 N – 0
  3. **Motion** that the School Committee accept the Interscholastic Athletic Subcommittee of 12/08/2007 by J. Rheault, seconded by J. Tata Y – 10 N – 0

### VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- E. Approval of Field Trip
  1. Iona Dupill summarized the cheerleaders field trip to Florida and their fund raising.
  2. **Motion** that the School Committee approve the out-of-state field trip to Orlando, FL by J. Boudreau, seconded by E. Holmes Y – 10 N – 0
  3. **Motion** that the School Committee approve the out-of-state field trip to Salem, NH by K. Glenn, seconded by E. Holmes Y – 10 N – 0

# Ashburnham-Westminster Regional School Committee

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### D. CAPS Collaborative Contract

1. **Motion** that the School Committee instruct the Superintendent of Schools to sign an agreement to rent one classroom at Westminster Elementary School to CAPS Collaborative from 1/30/08-6/30/08 for \$10,000/year (prorated) by K. Glenny, seconded by G. Farley  
Y – 10                      N – 0

## VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

### B. Personnel Report

1. **Motion** that the School Committee approve the personnel report as presented by E. Holmes, seconded by G. Farley      Y – 10                      N – 0

## VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

### A. Report of the Superintendent

1. Congratulations made for the district receiving \$90,000 full-day kindergarten grant.
2. Full-day kindergarten reps – G. Farley, J. Boudreau and M. Ginano
3. School Committee nomination papers are now available.
4. M. Zapantis noted that our district's graduation rate is 93.6% while drop out rate is 1.8%.
5. Discussion of 07-08 override ramifications
6. Discussion of FY09 local aid estimates

### B. Educational Plan FY09 Presentations

John R. Briggs Elementary School ~ Presentation by C. Wright and A. McGrath

Westminster Elementary School/Meetinghouse School ~ Presentation by D. Marble and P. Marquis

Special Education ~ Presentation by A. Chates

Marching Band ~ Presentation by K. DeMoura

1. Review of FY09 budget implementations.
2. Special Education reviewed past and present special education student costs as well.
3. Marching Band reviewed FY09 budget requests.

### C. Ashburnham-Westminster Community Partnership for Children

1. **Motion** that the School Committee approve the recommendation to partner with Wachusett Community Partnership by K. Glenny, seconded by L. Beaton      Y – 10      N – 0

## IX. NEW BUSINESS

- A. **Motion** that the School Committee approve the agreement between the AWRSD and MWCC for clinical nursing education by E. Holmes, seconded by J. Tata      Y – 10      N – 0

## VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

### F. FY09 Budget Discussion

1. Discussion of Ashburnham warrant articles; Westminster water rate increases; full day kindergarten; John R. Briggs Elementary School building renovations.

## X. AGENDA SETTING

- A. Food service / financial update
- B. Senators / Representatives view on financials

## VIII. UNFINISHED BUSINESS - NONE

# Ashburnham-Westminster Regional School Committee

## January 29, 2008 Minutes

### XI. EXECUTIVE SESSION

- A. **Motion** that the School Committee go into Executive Session at 10:30 pm under MGL 39, Section 23B for the purpose of discussing negotiations and to reconvene into open session for the purpose of adjournment by E. Holmes, seconded by L. Weiderman

#### Roll Call Vote

D. Christianson	Y	J. Tata	Y
L. Beaton	Y	E. Holmes	Y
K. Glenny	Y	M. Gianino	Y
J. Boudreau	Y	G. Farley	Y
L. Weiderman	Y	J. Rheault	Y

**J. Tata and K. Glenny left at 10:30 PM**

**G. Farley left at 10:45 PM**

### XII. ADJOURNMENT

- A. **Motion** to adjourn by E. Holmes, seconded by J. Boudreau at 11:06 p.m.

Recorded by,  
Elaine M. Niedermeier

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## February 5, 2008 Minutes

### I. CALL TO ORDER

The meeting was called to order at 6:40 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson	L. Weiderman	K. Glenny
L. Beaton	M. Gianino	J. Rheault

Also present: M. Zapantis, S. Kersey

### II. TRI-BOARD MEETING

- A. M. Zapantis highlighted budget assumptions; introduced new Chapter 70 money totaling \$400,000; noted that Chapter 70 money may increase slightly; highlighted district-wide FY09 budget requests; and, gave an overview of requested personnel.

### G. Farley arrived at 7:03 PM

- B. Discussion followed
- C. Discussion of full day kindergarten, special education costs and capital plan.
- D. M. Zapantis requested to be on Ashburnham Selectmen's next agenda to discuss JRB building project.
- E. Tri-board meeting March 4<sup>th</sup> at 6:30 PM

Tri-board meeting ended at 7:58 PM - Break – Readjournal at 8:08 PM

### III. PARTICIPATION BY THE PUBLIC - NONE

### IV. STUDENT ADVISORY COMMITTEE

- A. Amanda Wrigley
  - 1. Updates: 8<sup>th</sup> grade transition.

### V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None
- B. School Committee Comments - None
- C. Correspondence
  - 1. Letter from AWTA dated 01-30-08 listing 2007 accomplishments.

### VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE - NONE

### VII. RECOMMENDED ACTIONS - ROUTINE MATTERS - NONE

### VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  - 1. M. Zapantis spoke about staff evaluation as well as a research article regarding full day kindergarten.

# Ashburnham-Westminster Regional School Committee

## February 5, 2008 Minutes

- B. Educational Plan FY09 Presentations
  - Overlook Middle School ~ Presentation by B. Houle
  - Oakmont Regional High School ~ Presentation by D. Uminski
  - Athletics ~ Presentation by D. LaRoche
  - Technology ~ Presentation by E. DeHays
  - 1. OMS - Review of FY09 budget restorations and rationale.
  - 2. Athletics – Reinstatement of all athletics; programs without fees; review of FY09 salaries, supplies, officials, uniforms, event staff and fees.
  - 3. OAK – Review of results from FY08 cutbacks; impact of cutting sections; FY09 personnel requests; performance indicator.
  - 4. Technology – Review of technology goals; FY09 proposed budget; FY09 technology capital items.
- C. Food Service Financial Update
  - 1. Postpone until 02/12/2008.
- D. Educational Plan FY09 Discussion
  - 1. Discussion on capital items and how/when they will get funded; fees; capital project funding problems; and, full day kindergarten.

### **IX. UNFINISHED BUSINESS - NONE**

### **X. NEW BUSINESS**

- A. Both former English teacher, Frank Stout, and Technology Coordinator, Dave Counsens, have passed away.

### **XI. AGENDA SETTING**

- A. Public hearing set for 02/12/08 at 6:30 pm

### **XII. EXECUTIVE SESSION - None**

### **XIII. ADJOURNMENT**

- A. **Motion** to adjourn at 10:25 pm by G. Farley, seconded by L. Weiderman Y – 7 N – 0

Recorded by,  
Elaine M. Niedermeier

Reviewed by,  
Keith Glenny



# Ashburnham-Westminster Regional School Committee

## February 12, 2008 Minutes

### **I. CALL TO ORDER**

The meeting was called to order at 6:31 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson	K Glenny	L. Weiderman	J. Tata
L. Beaton	J. Boudreau	E. Holmes	M. Gianino

Members absent: J. Rheault, G. Farley

Also present: M. Zapantis, S. Kersey

### **II. PUBLIC HEARING**

- A. Discussion concerning full day kindergarten by community members offering support and opposition

**G. Farley in at 6:35 p.m.**

- B. M. Zapantis explains the advantages of longer days for instruction in reading and mathematics

**Close Public Hearing at 7:28 p.m. and agenda taken out of order**

### **III. PARTICIPATION BY THE PUBLIC—None**

### **VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION**

- E. Full Day Kindergarten
1. Results of survey, discussion concerning room availability at JRB and MHS, enrollment numbers
  2. Principals at both schools in favor of full day kindergarten

**J. Rheault in at 7:46 p.m.**

**Recess from 7:55 to 8:01 p.m.**

### **IV. STUDENT ADVISORY COMMITTEE**

- A. Amanda Wrigley gave update of activities at Oakmont
1. Boy's hockey-league champions, boy's basketball in playoffs, Valentine's dance to be held Thursday, auditions will be held for Oakmont Idol

### **V. PARTICIPATION BY THE SCHOOL COMMITTEE**

- A. Chairman's Report—None
- B. School Committee Comments—None
- C. Correspondence
1. Emails received from K. Behringer, M/M Ramano in favor of full day kindergarten
  2. Emails from teacher's concerning contract

### **VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE**

- A. G. Farley-Technology subcommittee met Monday will present recommendations to full committee at a later date

### **VII. RECOMMENDED ACTIONS - ROUTINE MATTERS**

- A. Approval of Minutes—None
- B. Personnel Report—None

# Ashburnham-Westminster Regional School Committee

## February 12, 2008 Minutes

### VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  - 1. The MSBA wants proof of support of full day kindergarten
  - 2. Research concerning the benefits of full day kindergarten in enclosure #4—not perfect research but information should be used to make a decision
  - 3. There are openings on the School Committee if you are interested the last day to file papers in March 4<sup>th</sup> and any current members should submit statement of interest to the superintendents
- B. Essential School Health Grant
  - 1. **Motion** by E. Holmes that the School Committee authorize the Chair, Superintendent of Schools and Business Administrator to sign the Essential School Health Grant, seconded by J. Tata  
Unanimous
- C. Financial Update
  - 1. Report by S. Kersey, will bring recommendation concerning Chartwell's and their projected loss
  - 2. **Motion** by E. Holmes that the School Committee accept the financial update as presented, seconded by J. Boudreau  
Unanimous
- D. Approval of Field Trip
  - 1. **Motion** by L. Weiderman that the School Committee approve the field trip to Providence, RI, seconded by J. Boudreau  
Unanimous
- F. Education Plan FY09 Discussion
  - 1. Discussion concerning E&D money needed to support full day kindergarten
  - 2. **Motion** by L. Beaton that the School Committee accept the Superintendent's recommendation to support a tuition free full day kindergarten beginning FY08, seconded by J. Boudreau  
Accepted Unanimously

### IX. UNFINISHED BUSINESS—None

### X. NEW BUSINESS—None

### XI. AGENDA SETTING

- A. Upcoming meetings: 2-26 at 6:30 p.m., 3-4 at 7 p.m. with budget sub at 6:30 p.m.

### XII. EXECUTIVE SESSION

- A. **Motion** by J. Boudreau that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 9:30 p.m.

#### Roll Call Vote

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	E. Holmes	Y
K Glenny	Y	J. Tata	Y
J. Boudreau	Y	M. Gianino	Y
J. Rheault	Y	G. Farley	Y

### XIII. ADJOURNMENT

- A. **Motion** by L. Weiderman to adjourn, seconded by J. Tata at 10:05 p.m. Unanimous

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## March 4, 2008 Minutes

### I. CALL TO ORDER

The meeting was called to order at 6:48 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

K Glenny

L. Weiderman

J. Rheault

L. Beaton

M. Gianino

E. Holmes

G. Farley

Members absent: J. Tata, J. Boudreau

Also present: M. Zapantis, S. Kersey

### II. TRI-BOARD MEETING

A. Ashburnham and Westminster Selectmen, Advisory Board and School Committee

1. Discussion concerning the 08-09 school budget and possible override

### III. PUBLIC HEARING—OPENED AT 7:30 P.M.

A. Athletics

1. Sandy Leserte asked School Committee about the possibility of being reimbursed for the funds used to support extra curricular activities
2. Dave Christianson read a letter of response from Nancy Bakanowsky

### K. Glenny out at 7:48 p.m.

3. Discussions concerning extra curricular support, funding sources, financial issues in both towns, user fees, override, financial priorities, coach stipends

### Pause Public Hearing at 8:24 p.m.

### V. STUDENT ADVISORY COMMITTEE

A. Amanda Wrigley—Boys Basketball made district semi finals (lost 58-54), Boys Hockey made it to district quarter finals (lost to Gardner), 8<sup>th</sup> grade transition programs-tours, survey of likes, fears, excitement

### Resume Public Hearing at 8:00 p.m.

4. Discussion concerning capital plan priority projects-technology, full day kindergarten, road and parking lot repairs, FAS/Booster Club refund
5. School Committee is scheduled to certify the 08-09 budget on 3/11/08. There may be a extra meeting scheduled on 3/18/08

### Close Budget Discussion, Tri Board Meeting and Public Hearing at 9:24 p.m.

### IV. PARTICIPATION BY THE PUBLIC—None

### VI. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman's Report—None

B. School Committee Comments—None

C. Correspondence—None

### VII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

# Ashburnham-Westminster Regional School Committee

## March 4, 2008 Minutes

### VIII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  - 1. **Motion** by J. Rheault that the School Committee accept the Budget Subcommittee minutes of 1/8/08, 1/29/08, and 2/5/08, seconded by L. Weiderman Accepted Unanimously
- B. Personnel Report—None

### IX. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  - 1. Public notice—last day for any one interested in taking out papers to run for School Committee openings is 3/7/08. Ellen Holmes, Lenny Beaton, Dave Christianson current members to run, Jody Tata is not running
  - 2. Kindergarten survey—82 yes and 13 no in favor of full day kindergarten
  - 3. Informational side of packet contains a document from the DOE concerning MCAS testing with explanation of changes and increases in scores, committee members are encouraged to read
- B. FLLAC Contract
  - 1. **Motion** by L. Weiderman that the School Committee authorize the Superintendent to sign the FLLAC contract, seconded by L. Beaton Approved Unanimously
- C. Acceptance of Gifts
  - 1. **Motion** by J.Rheault that the School Committee accept the gifts given to Meetinghouse School and Westminster Elementary School, seconded by L. Weiderman Approved Unanimously  
1 A—E. Holmes
- D. Educational Plan FY09 Discussion—Held over

### X. UNFINISHED BUSINESS—None

### XI. NEW BUSINESS

- A. Field Trip
  - 1. **Motion** by J. Rheault that the School Committee approve the overnight leadership field trip to Hyannis, MA, seconded by L. Beaton Approved by Majority 1N—G. Farley

### XII. AGENDA SETTING

- A. Upcoming meetings: 3/11/08 at 7 p.m. and 3/25/08 at 7 p.m. with a possible additional meeting on 3/18/08

### XIII. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations and to reconvene into open session for the purpose of adjournment, seconded by L. Weiderman at 9:45 p.m.

Roll Call Vote

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	E. Holmes	Y
M. Gianino	Y	J. Rheault	Y
		G. Farley	Y

### XIV. ADJOURNMENT

- A. **Motion** by L. Weiderman to adjourn, seconded by M. Gianino at 10:15 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## March 11, 2008 Minutes

### I. CALL TO ORDER

The meeting was called to order at 7:0 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson	G. Farley	L. Weiderman	J. Boudreau
L. Beaton	M. Gianino	E. Holmes	J. Tata
		J. Rheault	

Members absent: K Glenny

Also present: M. Zapantis, S. Kersey

### II. PARTICIPATION BY THE PUBLIC

- A. Dennis Caisse from Westminster asked committee about refunding user fees from E & D

### III. STUDENT ADVISORY COMMITTEE

- A. Tori Ryan and Nathaniel Gracie
  - 1. Last Friday Oakmont had a drill with State Police and their dogs—nothing illegal was found. By the end of the school year a safety survey will be given to all students. Spring sports have begun

### IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None
- B. School Committee Comments
  - 1. MASC has concerns about districts with snow and ice overages and the impact on their budgets
- C. Correspondence
  - 1. M. Gianino has letter from Dr. R. Lewen concerning overrides, it will be copied and distributed to members

### V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

### VI. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  - 1. Ashburnham/Westminster Rotary will be honoring Sherry Kersey, Steve Nims and Susan Chapman on Wednesday, April 2 at 6:30 p.m. at the Wachusett Village Inn. Tickets are available for \$25
- B. Interest Income ~ Presentation by Treasurer Ken Caron
  - 1. K. Caron reported the challenge of moving money to earn the budgeted interested income
- C. Transfer of Funds
  - 1. **Motion** by J. Boudreau that the School Committee allow the Business Administrator to transfer of the sum of \$6,500 from Function 4400 to Function 7350, seconded by J. Tata  
Approved Unanimously
- D. MSBA Initial Compliance Certification
  - 1. **Motion** by L. Weiderman that the School Committee instruct the Superintendent of Schools and Chair to sign the MSBA Initial Compliance Certification, seconded by G. Farley  
Approved Unanimously
- E. Apportionment of Expenses

# Ashburnham-Westminster Regional School Committee

## March 11, 2008 Minutes

### J. Boudreau out at 7:40 p.m.

1. **Motion** by J. Rheault that the members of the regional school district elect to reallocate the sum of their required local contributions to the district in accordance with the regional agreement; provided, however, that the total sum of their required contributions shall not be decreased. Elections shall be by approval of all members of the district. Approval of each member be given by majority vote at an annual or special town meeting. The commissioner of education shall be notified upon the adoption of the section by the district. Nothing in this section shall be construed to affect the calculation of the members' required local contributions for any succeeding year as provided by Chapter 70 of the General Law, seconded by G. Farley Approved Unanimously 1 A –E. Holmes

### J. Boudreau in at 7:42 p.m.

- F. Educational Plan FY09 ~ Discussion/Certification
  1. Discussion concerning FY09 budget scenarios with the decision to postpone certification to 3/18/08.

### VII. UNFINISHED BUSINESS—None

### VIII. NEW BUSINESS—None

### IX. AGENDA SETTING

- A. Special meeting 3/18/08 at 7 p.m., 3/25/08 and 4/8/08 at 7 p.m.

### X. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 39, Section 23 B for the purpose of discussing negotiations and to reconvene into open session for the purpose of adjournment, seconded by J. Boudreau at 9:26 p.m.

#### Roll Call Vote

D. Christianson	Y	L. Weideman	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	J. Rheault	Y
J. Tata	Y	G. Farley	Y
		M. Gianino	Y

### XI. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by G. Farley at 10:31 p.m. Approved Unanimous

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## March 18, 2008 Minutes

### I. CALL TO ORDER

The meeting was called to order at 7:07 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

K Glenny

J. Boudreau

L. Weiderman

J. Rheault

G. Farley

M. Gianino

Members absent: E. Holmes, J. Tata

Also present: M. Zapantis, S. Kersey

### II. PRESENTATIONS FOR INFORMATION AND/OR ACTION

#### A. School Committee Comments

1. G. Foster congratulates 8<sup>th</sup> grade girls for being undefeated at the Monty Tech Tournament

#### B. Report of the Superintendent

1. Jay Foster of the Old Mill is offering a breakfast fundraiser for the district on April 6th
2. Ben Sharron from Overlook places third at the Spelling Bee during the North Central Regional competition
3. Sherry Kersey will be receiving an award from the Rotary Club on Wednesday, April 3<sup>rd</sup>.

#### C. Education Plan FY09 Discussion/Certification

1. Athletics—discussion

2. Budget Scenarios—discussion

- a. **Motion** by J. Boudreau that the School Committee appropriate \$300,000 from excess and deficiency to the FY09 general fund to fund year on of full day, full time kindergarten, seconded by G. Farley Unanimous

- b. held over

- c. **Motion** by G. Farley that the School Committee appropriate \$7,618 from the technology fund (40) to the general fund in FY08 to implement the FY08 technology plan, seconded by L. Weiderman Unanimous

- d. **Motion** by G. Farley that the School Committee appropriate \$14,882 from excess and deficiency to the FY08 general fund to implement the FY08 technology plan, seconded by L. Weiderman Unanimous

- e. **Motion** by G. Farley that the School Committee appropriate \$22,500 from excess and deficiency to the FY09 general fund the year two of FY08 Technology plan, seconded by L. Weiderman Unanimous

- f. held over

- g. **Motion** by K. Glenny that the School Committee certify the FY09 (2008-2009) operating budget in the amount of \$23,651,310 with the intention of lowering the number and will ratify the number no later than April 29, 2008, seconded by J. Rheault

Roll call

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	J. Rheault	Y
K Glenny	Y	G. Farley	Y
J. Boudreau	Y	M. Gianino	Y

# Ashburnham-Westminster Regional School Committee

## March 18, 2008 Minutes

- h. held over
- 3. Capital Plan—discussion to be held at next meeting

**Recess for 10 minutes—resume regular meeting at 9:10 p.m.**

### III. AGENDA SETTING

- A. Upcoming meeting—March 25<sup>th</sup> at 7 p.m.

### IV. EXECUTIVE SESSION

- A. **Motion** by G. Farley that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations and to reconvene into open session for the purpose of adjournment, seconded by J. Boudreau

Roll Call Vote

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	J. Rheault	Y
K. Glenny	Y	G. Farley	Y
J. Boudreau	Y	M. Gianino	Y

### V. ADJOURNMENT

- A. **Motion** by G. Farley to adjourn, seconded by J. Boudreau at 9:25 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny



# Ashburnham-Westminster Regional School Committee

## March 25, 2008 Minutes

### I. CALL TO ORDER

The meeting was called to order at 7:04 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

K Glenny

J. Boudreau

L. Weiderman

E. Holmes

J. Rheault

M. Gianino

Members absent: J. Tata, G. Farley, L. Beaton

Also present: M. Zapantis, S. Kersey

**\*Agenda taken out of order**

### III. PARTICIPATION BY THE PUBLIC

- A. Update by D. Uminski—Student Council judged second in the state; Allison Rocheleau won competition at Worcester Student Council Teen idol; Nick Carter honored at Bruins for sportsmanship
- B. S. Lesert—Booster Club fundraiser April 5<sup>th</sup> comedy night at Oakmont \$10 ticket; June 23<sup>rd</sup> golf tournament at Westminster Country Club

### IV. STUDENT ADVISORY COMMITTEE

- A. Tori Ryan—MCAS during the week; Saturday March 29<sup>th</sup> Hockey Benefit at the Iorio Arena for Rachel Lee; April 3<sup>rd</sup> SAD with LUC will have a presentation at Oakmont

### V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
  1. D. Christianson has copy of the School Committee annual report dated 1852-53 if anyone would like a copy
- B. School Committee Comments—None
- C. Correspondence—None

### VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Thanks to L. Weiderman for chairing Superintendent's Evaluation Committee—committee has met twice

### VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  1. **Motion** by K. Glenny that the School Committee approve the minutes of 11/20/07 and 12/04/07, seconded by J. Boudreau Unanimous
  2. **Motion** by K. Glenny that the School Committee approve the minutes of 1/8/08 and 1/15/08, seconded by J. Rheault Unanimous
  3. **Motion** by K. Glenny that the School Committee approve the minutes of 2/12/08, seconded by J. Rheault Majority 1 A—J. Rheault
  4. **Motion** by K. Glenny that the School Committee approve the minutes of 3/4/08, seconded by J. Rheault Unanimous

# Ashburnham-Westminster Regional School Committee

## March 25, 2008 Minutes

### B. Personnel Report

1. **Motion** by K. Glenny that the School Committee accept the personnel report as presented, seconded by J. Boudreau Unanimous

### VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

#### A. Oakmont Solar Photovoltaic Project Update

1. Alyssa Christiansen, Hannah Ulshen, and Joanna Gustafson gave presentation on the viability of solar panels for Oakmont to save for money and fuel. The young women from Oakmont have done research on the cost, construction, and potential savings for the district

### II. GUEST SPEAKERS ~ SENATORS/REPRESENTATIVES

- A. Sen. Brewer, Sen. Antonioni, Rep. Rice and Rep. Evangelitis discuss budgets, Chapter 70, Circuit Breaker, full day kindergarten, MCAS, and Charter schools

**Recess 8:42 p.m. to 8:55 p.m.**

### VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

#### A. Report of the Superintendent

1. M. Zapantis called attention to the correspondence in the committee packets
2. A letter has been sent to Mr. Ralph Wallace the Director of Capital Planning for the MSBA concerning full day kindergarten and available space in Westminster and Ashburnham
3. There is a tracking mechanism for fundraising at the different schools is working well but not perfect

#### C. Acceptance of Gifts

1. **Motion** by E. Holmes that the School Committee accept the donations made to Westminster Elementary School and Overlook Middle School, seconded by J. Rheault Unanimous

#### D. Educational Plan FY09 Discussion

1. Discussion concerning budget, capital plan, presentation of budget and capital plan to public

### IX. UNFINISHED BUSINESS--None

### X. NEW BUSINESS—None

### XI. AGENDA SETTING

- A. Upcoming meetings—4/8, 4/29 at 7 p.m. with the Superintendent's Evaluation Subcommittee meeting at 6 p.m.

### XII. EXECUTIVE SESSION—None

### XIII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by J. Boudreau at 10:15 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## April 8, 2008 Minutes

### I. CALL TO ORDER

The meeting was called to order at 7:03 p.m. in the Library at Overlook Middle School

Members present

D. Christianson	L. Weiderman
K. Glenny	E. Holmes
J. Boudreau	G. Farley
J. Tata	M. Gianino

Members absent: L. Beaton, J. Rheault

Also present: M. Zapantis, S. Kersey, J. Fairbanks

### II. EXECUTIVE SESSION – M.G.L. C. 39, SECTION 23

- A. **Motion** by K. Glenny that the School Committee go into Executive Session under MGL 39, Section 23 to discuss negotiations and to reconvene into open session, seconded by J. Tata at 7:05

#### Roll Call;

D. Christianson	Y	E. Holmes	Y
K. Glenny	Y	G. Farley	Y
L. Weiderman	Y	J. Tata	Y
J. Boudreau	Y	M. Gianino	Y

Reconvene at 7:42 p.m. with the Pledge of Allegiance, by D. Christianson

### X. NEW BUSINESS

- A. **Motion** by K. Glenny that the School Committee ratify the vote taken in Executive Session as presented, seconded by J. Boudreau

#### Roll Call;

D. Christianson	Y	E. Holmes	Y
K. Glenny	Y	G. Farley	Y
L. Weiderman	Y	J. Tata	Y
J. Boudreau	Y	M. Gianino	Y

### III. PARTICIPATION BY THE PUBLIC—None

### IV. STUDENT ADVISORY COMMITTEE

- A. Amanda Wrigley gave an update of activities at Oakmont; Alison Rochleau received a \$1000.00 scholarship, Art News award, Nick Carter Sportsmanship award, track sweep in Clinton, spring musical, Student Council 8<sup>th</sup> in the state, freshman to go to DC, blood drive, battle of the bands.

### V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—later in agenda  
B. School Committee Comments  
1. E. Holmes asked in anyone would be attending the Day on the Hill  
C. Correspondence—None

### VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

# Ashburnham-Westminster Regional School Committee

## April 8, 2008 Minutes

### VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  - 1. **Motion** by L. Weideman that the School Committee accept the Budget Subcommittee minutes of 2/12/08, 3/4/08, and 3/11/08, seconded by J. Boudreau Unanimous
  - 2. **Motion** by E. Holmes that the School Committee accept the personnel report as presented, seconded by G. Farley Unanimous

### VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  - 1. A reminder that the play "Anything Goes" will be performed at Oakmont Friday and Saturday night and Saturday afternoon
- B. Nature Walk ~ Presentation Max Hertel
  - 1. **Motion** by E. Holmes that the School Committee approve the plan for a nature walk at Westminster Elementary School as presented, seconded by J. Tata Unanimous

### E. Holmes out at 8:05

- C. Extended Day
  - 1. **Motion** by K. Glenny that the School Committee approve the Extended Day Summer Program as presented, seconded by J. Boudreau Unanimous
- D. Acceptance of Gifts
  - 1. **Motion** by J. Boudreau that the School Committee accept the donations made to John R. Briggs Elementary School, seconded by K. Glenny Unanimous
- E. Approval of Field Trips
  - 1. **Motion** by L. Weideman that the School Committee approve the field trip to Keene, NH, seconded by M. Gianino Unanimous

### E. Holmes in at 8:15 p.m.

- F. 2008-2009 School Calendar
  - 1. **Motion** by K. Glenny that the School Committee approve the 2008-2009 school calendar as presented, seconded by J. Tata Past by majority 1 N-E. Holmes

### E. Holmes out at 8:25 p.m.

### J. Rheault in at 8:26 p.m.

- G. Education Plan FY2009 Discussion
  - 1. Discussion

### IX. UNFINISHED BUSINESS—None

### X. NEW BUSINESS—None

### XI. AGENDA SETTING

- A. Upcoming meetings—Monday 4/14, Tuesday 4/29, 5/13 at 7 p.m.

### XII. EXECUTIVE SESSION—None

### XIII. ADJOURNMENT

- A. **Motion** by J. Rheault to adjourn, seconded by K. Glenny at 9:30 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## April 14, 2008 Minutes

### I. CALL TO ORDER

The meeting was called to order at 7:07 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson	L. Weiderman
L. Beaton	E. Holmes
K. Glenn	J. Rheault
J. Boudreau	G. Farley
J. Tata	M. Gianino

Members absent:

Also present: M. Zapantis, S. Kersey

### II. PRESENTATIONS FOR INFORMATION AND/OR ACTION

#### A. Report of the Superintendent

1. Ashburnham Selectman and Advisory Board have made and passed a motion to restore \$70,000 to the school budget

#### B. Education Plan FY09—Discussion/Recertification

1. **Motion** by E. Holmes that the School Committee transfer \$75,000 from excess and deficiency to balance the FY09 operating budget, seconded by J. Tata Unanimous
2. **Motion** by E. Holmes that the School Committee recertify the FY09 budget at \$28,461,469, seconded by J. Boudreau

Roll call;

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	E. Holmes	Y
K. Glenn	Y	J. Rheault	Y
J. Boudreau	Y	G. Farley	Y
J. Tata	Y	M. Gianino	Y

3. **Motion** by E. Holmes that the School Committee appropriate \$225,000 from excess and deficiency to fund the FY09 capital plan, seconded by J. Tata Unanimous
4. **Motion** by J. Rheault that the School Committee reimburse the Booster Club and help pay for the dugouts, seconded by J. Boudreau
  - a. Discussion
5. **Motion** by K. Glenn to table discussion and motion and to bring it back at the first meeting after the override, seconded by L. Beaton Unanimous

### III. EXECUTIVE SESSION—None

### IV. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by J. Tata at 8:00 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenn

# Ashburnham-Westminster Regional School Committee

## April 29, 2008 Minutes

### I. CALL TO ORDER

The meeting was called to order at 7:10 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

M. Gianino

E. Holmes

J. Rheault

G. Farley

Members absent: L. Weideman, K Glenny, J. Tata, J. Boudreau

Also present: M. Zapantis, S. Kersey

### II. CORRECTIVE ACTION PLAN (FY 07 AUDIT REPORT)

A. Scott McIntire presented audit report

1. **Motion** by E. Holmes that the School Committee accept the Corrective Action Plan as presented, seconded by G. Farley Unanimous

### III. PARTICIPATION BY THE PUBLIC—None

### IV. STUDENT ADVISORY COMMITTEE

A. Amanda Wrigley gave update of Oakmont activities

1. AP exams, class elections, 8<sup>th</sup> grade tours-Wed., Thurs., and Fri.-survey of where 8<sup>th</sup> graders wanted to go during the tour, fundraiser for Jordyn Kalagher on May 10<sup>th</sup>
2. M. Zapantis—congratulations to Amanda Wrigley and Tori Ryan
3. L. Beaton asked if a survey could be done asking how many students do not have computers at home

### V. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman's Report—None

B. School Committee Comments—None

C. Correspondence—None

### VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

### VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

A. Approval of Minutes

1. **Motion** J. Rheault that the School Committee accept the Budget Subcommittee minutes of 3/25/08 and 4/8/08, seconded by G. Farley Unanimous

B. Personnel Report

1. **Motion** by J. Rheault that the School Committee accept the personnel report as presented, seconded by G. Farley Unanimous

### VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Report of the Superintendent

1. Resignations have been received from David Marble, principal WES/MHS, and Brenda Houle, principal OMS
2. Information on research done an America's Most Successful Elementary, Middle and High Schools
3. Principal search: OMS search to start May 6<sup>th</sup>, M. Gianino and G. Farley volunteered for committee
4. Comment—the headline in the Gardner News named Patty Marquis as principal
5. Day on the Hill was held today—Gov. Patrick spoke in support of public education

# Ashburnham-Westminster Regional School Committee

## April 29, 2008 Minutes

- B. Financial Update
1. S. Kersey presented financial update.
  2. Food service still in the red. After some discussion M. Zapantis recommended to not make changes at least for another year. Food service will be on the agenda for the second week in May
  3. **Motion** by E. Holmes that the School Committee accept the financial report as presented, seconded by G. Farley Unanimous
- C. Approval of Field Trips
1. **Motion** by J. Rheault that the School Committee approve the out-of-state field trip to Portsmouth, NH for OMS, seconded by E. Holmes Unanimous
- D. Acceptance of Gifts
1. **Motion** by J. Rheault that the School Committee accept the donation made by the Booster Club towards the dug out construction project and the donation by the Booster Club and Heather and Brian Billings for wrestling, seconded by G. Farley Unanimous
- H. Summer School Academy Program ~ Andrea McGrath and Patty Marquis
1. **Motion** by J. Rheault that the School Committee approve the summer school academy program and the associated fees, seconded by E. Holmes Unanimous
- G. JRB/WES Summer Band Program ~ Presentation by J.D. Roger
1. **Motion** by E. Holmes that the School Committee approve the summer band program and the associated fees, seconded by G. Farley Unanimous
- E. Field and Track Account
1. **Motion** by E. Holmes that the School Committee close the field and track account and use the remaining balance of the \$843.74 towards the dugout construction project, seconded by J. Rheault Unanimous
- F. 2008-2009 School Committee Calendar
1. **Motion** by E. Holmes that the School Committee approve the 2008-2009 school committee calendar as amended, seconded by G. Farley Unanimous

### IX. UNFINISHED BUSINESS

- A. Discussion concerning override
1. **Motion** by E. Holmes that the School Committee resolves to inform the public that the School Committee will not seek a second attempt to secure funds if the override for FY09 fails, seconded by J. Rheault Unanimous

### X. NEW BUSINESS

- A. M. Gianino—congratulations to Dave LaRoche on the full use of sporting fields and equipment by the school teams and community

### XI. AGENDA SETTING

- A. Upcoming meetings—5/13 and 5/27 at 7 p.m.

### XII. EXECUTIVE SESSION—None

### XIII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by G. Farley at 10:10 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## May 13, 2008 Minutes

### I. CALL TO ORDER

The meeting was called to order at 7:08 p.m. in the Library at Overlook Middle School by M. Zapantis, chairman pro tem with a moment of silence out of respect for Preston Black

Members present

D. Christianson	L. Weiderman
L. Beaton	E. Holmes
K. Glenny	J. Rheault
J. Boudreau	G. Farley
J. Schonborg	M. Gianino

Members absent:

Also present: M. Zapantis, S. Kersey

### II. SWEARING IN OF NEWLY ELECTED SCHOOL COMMITTEE MEMBERS

- A. Swearing in of J. Schonborg, E. Holmes, D. Christianson, L. Beaton by K. Glenny

### III. ELECTION OF OFFICERS

- A. Chairman
- Motion** by L. Beaton to nominate D. Christianson as Chairman, seconded by L. Weiderman
  - Motion** by E. Holmes to close nominations, seconded by G. Farley Unanimous 1 A—  
D. Christianson
- B. Vice Chair
- Motion** by K. Glenny to nominate L. Beaton as Vice Chairman, seconded by E. Holmes
  - D. Christianson closed nomination Unanimous 1 A—L. Beaton
- C. Secretary
- Motion** by J. Boudreau to nominate K. Glenny as Secretary, seconded by M. Gianino
  - D. Christianson closed nominations Unanimous 1 A—K. Glenny
- D. Treasurer
- Motion** by E. Holmes to nominate Ken Caron as Treasurer, seconded by J. Boudreau
  - D. Christianson closed nominations Unanimous

### IV. ADOPT RULES OF ORDER

- A. **Motion** by E. Holmes that the School Committee adopt the abridge version of Roberts Rules of order for the current term as described in the Bylaws, Section 2.1.2, seconded by L. Beaton  
Unanimous

### V. REVIEW OF BYLAWS

- A. Discussion

### VI. APPOINTMENT OF SUBCOMMITTEES

- A. A sign up sheet was past around to all members to choose their subcommittee

### VII. PARTICIPATION BY THE PUBLIC

- A. Desiree Demski-Hamlin, class president for 2008, submitted a request to dedicate room 603 to David Reponen
- Request was approved by principal David Uminski and asked that an Ad Hoc subcommittee be formed



# Ashburnham-Westminster Regional School Committee

## May 13, 2008 Minutes

2. **Motion** by G. Farley that the School Committee form an Ad Hoc subcommittee, seconded by E. Holmes Unanimous
- B. Jody Tata thanked for her three years of service to School Committee with a plaque

### VIII. STUDENT ADVISORY COMMITTEE

- A. Tori Ryan gave update on Oakmont activities
  1. AP exams held this week, Chris Streeks won “Mr. Oakmont” title, Prom 5/17/08, Walk for Hunger 5/3/08 with 40 students involved, N. Gracie named to the State Student Advisory Board, N. Gracie and A. Wrigley named Regional Student Advisory, benefit for Jordyn Kalagher held 5/10/08 and was wonderfully attended, graduation June 1<sup>st</sup>

### IX. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
  1. Welcome to Josh Schonborg
  2. Asked members to pick a date for annual School Committee retreat and self evaluation
- B. School Committee Comments—None
- C. Correspondence—None

### X. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Kindergarten Orientation Committee—informational meeting set for June
- B. Briggs Building Committee met last Wednesday

### XI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  1. **Motion** by K. Glenny that the School Committee approve the School Committee minutes of 1/29/08, seconded by J. Boudreau Unanimous 1 A—J. Schonborg
  2. **Motion** by K. Glenny that the School Committee approve the School Committee minutes of 2/5/08, seconded by L. Beaton Unanimous 2 A—E. Holmes & J. Schonborg
- B. Personnel Report—None

### XII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  1. Correspondence on the information side of packet for School Committee members contains a corrective letter to James Shanahan
  2. Ashburnham will receive the excise tax money from the busses that are parked in Ashburnham
  3. Information on the override will be presented to Ashburnham and Westminster organizations until the vote
    - a. Forums have been sparsely attended in the past. Perhaps information on Ed Talks, Community Channel, maybe a Q & A time for voters. School Committee sponsor Table Talk meetings will be discussed further at the next meeting

S. Kersey out at 8:35 p.m.

# Ashburnham-Westminster Regional School Committee

## May 13, 2008 Minutes

B. School Health Unit Application ~ Marcia Sharkey

1. **Motion** by J. Boudreau that the School Committee have the Chair and Superintendent sign the School Health Unit Application as presented, seconded by E. Holmes Unanimous

**E. Holmes out at 8:56 p.m.**

C. Approval of Field Trips

1. **Motion** by L. Weiderman that the School Committee approve the field trip to Freedom, NH, Pawtucket, RI and Windham, NH, seconded by K. Glenny Unanimous

D. Acceptance of Gifts

1. **Motion** by M. Gianino that the School Committee accept the donation made to MHS library, seconded by K. Glenny Unanimous

**XIII. UNFINISHED BUSINESS—None**

**XIV. NEW BUSINESS—None**

**XV. AGENDA SETTING**

- A. Upcoming meetings—5/27 and 6/10 at 7 p.m.

**XVI. EXECUTIVE SESSION**

- A. **Motion** by L. Weiderman that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing the Superintendent's Evaluation and litigation and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 8:59 p.m.

Roll Call Vote

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	M. Gianino	Y
K Glenny	Y	J. Rheault	Y
J. Boudreau	Y	G. Farley	Y
J. Schonborg	Y		

**XVII. ADJOURNMENT**

- A. **Motion** by G. Farley to adjourn, seconded by J. Boudreau at 9:22 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## May 27, 2008 Minutes

### I. CALL TO ORDER

The meeting was called to order at 6:30 p.m. in the Library at Overlook Middle School

Members present

D. Christianson	J. Boudreau	J. Schonborg	K Glenny
L. Beaton	M. Gianino	J. Rheault	L. Weiderman

Also present: M. Zapantis, S. Kersey

### II. EXECUTIVE SESSION

- A. **Motion** that the School Committee go into Executive Session at 6:30 pm under MGL 39, Section 23B for the purpose of discussing personnel and to reconvene into open session by M. Gianino, seconded by L. Weiderman

Roll Call Vote

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	J. Rheault	Y
K Glenny	Y	M. Gianino	Y
J. Boudreau	Y	L. Weiderman	Y

**Resume open session at 7:12 p.m.**

### I. CALL TO ORDER

The meeting resumes open session at 7:12 PM followed by the Pledge of Allegiance, by D. Christianson

### III. PARTICIPATION BY THE PUBLIC - None

### IV. STUDENT ADVISORY COMMITTEE

- A. Amanda Wrigley
1. Updates: Introduction of newest Student Advisory member, Amber Cardwell; flag raising ceremony; Driscoll Park; seniors events.

### V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
1. Driscoll Park Dedication; Graduation - Sunday, 06/01/08 at 1:00 pm; Retreat Day; School Committee evaluation – 06/19; Subcommittee Roster.
  2. There will be no quorum on 06/10/08. The meeting will therefore be changed to 06/09/08.
- B. School Committee Comments - None
- C. Correspondence

### VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE - NONE

### VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes - None
- B. Personnel Report - None

### VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
1. 05/28/08 public information session at Oakmont auditorium at 7:00 pm. This forum will be broadcast live and will be taking questions from home to discuss override questions.

# Ashburnham-Westminster Regional School Committee

## May 27, 2008 Minutes

2. OMS principal search update.
3. WES/MHS assistant principal search update.
4. Newsletter update.

### B. Chartwells Update

1. Chris Callahan and Dennis Mueller gave an update of FY08 food service.

### C. Financial Update

1. **Motion** that the School Committee accept the financial update as presented by L. Weiderman, seconded by M. Gianino Y – 8 N – 0

### D. Naming Subcommittee

1. **Motion** that the School Committee accept the recommendation of the Naming Ad Hoc Committee and name the baseball field Driscoll Park by M. Gianino, seconded by L. Weiderman Y – 8 N – 0

### E. Override Outreach

1. Discussion of JRB, operating budget and override facts.

### F. Superintendent's Evaluation

1. **Motion** that the School Committee accept the Superintendent Evaluation for the period March 1, 2007 – February 29, 2008 as recommended by the Superintendent's Evaluation Subcommittee by L. Weiderman, seconded by J. Boudreau Y – 8 N – 0

## IX. NEW BUSINESS

- A. J. Rheault requested S. Kersey research the possibility of reinstating driver's education at the high school.

## X. AGENDA SETTING

- A. Town of Ashburnham re: improvements

## XI. UNFINISHED BUSINESS - NONE

## XII. EXECUTIVE SESSION

- A. **Motion** that the School Committee go into Executive Session at 9:10 pm under MGL 39, Section 23B for the purpose of discussing minutes and to reconvene into open session for the purpose of adjournment by J. Boudreau, seconded by M. Gianino

### Roll Call Vote

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	G. Farley	Y
K. Glenn	Y	J. Rheault	Y
J. Boudreau	Y	L. Weiderman	Y

## XII. ADJOURNMENT

- A. **Motion** to adjourn by J. Boudreau, seconded by J. Schonborg at 10:01 p.m.

Recorded by,  
Sherry L. Kersey

Reviewed by,  
Keith Glenn

# Ashburnham-Westminster Regional School Committee

## June 9, 2008 Minutes

### I. CALL TO ORDER

The meeting was called to order at 7:08 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

J. Rheault

E. Holmes

M. Gianino

L. Beaton

J. Schonborg

G. Farley

Members absent: K Glenny, J. Boudreau, L. Weiderman

Also present: M. Zapantis, S. Kersey

### II. PARTICIPATION BY THE PUBLIC—None

### III. STUDENT ADVISORY COMMITTEE

A. Amanda Wrigley

1. Thanks to School Committee members for attending graduation, Sports awards postponed to 6/16, summer reading lists have been distributed, undergraduate awards on 6/18, the Dan Farrell 3 on 3 Basketball tournament on 6/14, Student Council elected Amanda Wrigley as chair and Jackie Bresnahan as vice chair, last day of school 6/19

### IV. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman's Report

1. First time all School Committee members have attended graduation

B. School Committee Comments

1. New field handicap accessible
2. General public should be calling governor to be sure funding for transportation goes through senate
3. Override vote to be held on 6/17/08

C. Correspondence—None

### V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

A. Legal sub committee met twice—current council changing affiliation to a different company; committee will bring recommendation to chair before next school committee meeting

1. **Motion** by E. Holmes that the School Committee allow Superintendent, Business Administrator and Chair to continue to work with Joe Bartulis until 6/30/08 on pending legal matters on an interim basis, seconded by J. Rheault Unanimous

B. G. Farley report that the Kindergarten subcommittee in planning an informational night on 6/23/08 at 6:30 p.m. at Overlook

### VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

A. Approval of Minutes—None

B. Personnel Report

1. **Motion** by E. Holmes that the School Committee accept the Personnel Report as presented, seconded by J. Rheault Unanimous

### VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Report of Superintendent

1. Correspondence from M. Zapantis to Ashburnham town manager concerning excise tax on busses to be credited to Ashburnham
2. Resignation from Brenda Houle
3. Two students, MaryKate Erickson and Ethan Barrows, were honored at the Middle Level Scholar Leader Awards Banquet on May 29, 2008

# Ashburnham-Westminster Regional School Committee

## June 9, 2008 Minutes

4. Enclosed in packet is a Charter/School Choice summary sheet showing an increase in families staying in the district
5. There are two articles on the Ashburnham ballot for the schools and only one on the Westminster ballot
- B. Trip to Italy/Greece – Diane Erickson
  1. Informational presentation
- C. Health Grant – Marcia Sharkey
  1. **Motion** by E. Holmes that the School Committee ratify the executive committee's decision to have the chair sign the Regional Advisor to the Essential School Health Services application, seconded by J. Rheault Unanimous
- D. Technology Plan – Technology Coordinator, Eric DeHays
  1. **Motion** by E. Holmes that the School Committee approve the Technology Plan as presented, seconded by J. Rheault Unanimous
- E. Lacrosse Discussion
  1. **Motion** by J. Rheault that the School Committee refer Lacross as an unfunded varsity sport to the Interscholastic subcommittee for a recommendation and report to the school committee by July 29, 2008, seconded by M. Gianino Unanimous
- F. Acceptance of Gifts
  1. **Motion** by E. Holmes that the School Committee accept the donations made to OMS towards SOAR banquet and SWAP, JRB towards FAST Forward Program and 3<sup>rd</sup> grade, and the donation made towards the district from SimplexGrinnell, seconded by J. Rheault Unanimous
- G. Superintendent's Individual Professional Development Plan
  1. **Motion** by E. Holmes that the School Committee have the Chair sign the Superintendent's Individual Professional Development Plan as proposed, seconded by J. Rheault Unanimous

### VIII. UNFINISHED BUSINESS—None

### IX. NEW BUSINESS—None

### X. AGENDA SETTING

- A. Upcoming meetings: 6/24 & 7/29 at 7 p.m. at Oakmont and the school committee retreat meeting is 6/19 at the Wachusett Village Inn

### XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations and approval/release of executive session minutes and to reconvene into open session for the purpose of adjournment, seconded by J. Rheault at 8:21 p.m

#### Roll Call Vote

D. Christianson	Y	E. Holmes	Y
L. Beaton	Y	G. Farley	Y
J. Rheault	Y	M. Gianino	Y
J. Schonborg	Y		

### E. Holmes out at 8:22 p.m.

### XII. ADJOURNMENT

- A. **Motion** by G. Farley to adjourn, seconded by J. Rheault at 8:45 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## June 24, 2008 Minutes

### I. CALL TO ORDER

The meeting was called to order at 7:05 p.m. in the Von Deck Lecture Hall at Oakmont High School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

K Glenny

J. Schonborg

L. Weiderman

E. Holmes

J. Rheault

G. Farley

Members absent: J. Boudreau, M. Gianino

Also present: M. Zapantis, S. Kersey

### II. PARTICIPATION BY THE PUBLIC—None

### III. STUDENT ADVISORY COMMITTEE

A. Report by Amanda Wrigley

1. *Forum Literacy & Arts Magazine*—assorted woks compiled by students

### IV. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman's Report

1. Retreat—thanks to for attending, lots of discussion

B. School Committee Comment

1. Full day kindergarten informational meeting with administration and teachers
2. J. Rheault received a call from a parent from North Middlesex to have a co-op club sport of girl's ice hockey

C. Correspondence—None

### V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

A. J. Rheault—Interscholastic Athletic Subcommittee next meeting on 7/28/08, will have recommendation to the School Committee about varsity Lacrosse

B. JRB Building Committee met last Wednesday about failed override and requested the feasibility study go back to ballot ASAP

### VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

A. Approval of Minutes—None

B. Personnel Report

1. **Motion** by K. Glenny that the School Committee accept the personnel report as presented, seconded by L. Beaton Unanimous

### VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Report of the Superintendent

1. Phil Saisa has been named the new OMS principal
2. MHS assistant principal search in progress
3. Beacon Hill update—Gov. Patrick has release a visionary project—full report to be released 6/25/08
4. Briggs feasibility study article in paper outdated and will be updated

- B. Ashburnham Town Hall ~ Presentation by Ashburnham Selectmen
  - 1. Town of Ashburnham as made permanent improvement done to the building, there is furniture to donate
- C. Interest Income ~ Presentation by Treasurer Ken Caron
  - 1. Excellent interest earned despite current economy
- D. School Improvement Plan/Handbook ~ JRB and MHS/WES
  - 1. **Motion** by E. Holmes that the School Committee accept the School Improvement Plans for MHS/WES as presented by Patty Marquis, seconded by G. Farley Unanimous
  - 2. **Motion** by G. Farley that the School Committee approve the handbook and changes as presented by Patty Marquis, seconded E. Holmes Unanimous
  - 3. **Motion** by L. Weiderman that the School Committee accept the School Improvement Plans for JRB as presented by Andrea McGrath, seconded by G. Farley Unanimous
  - 4. **Motion** by L. Weiderman that the School Committee approve the handbook as presented by Candy Wright, seconded by G. Farley Unanimous
- E. Recertify FY09 Operating Budget
  - 1. **Motion** by E. Holmes that the School Committee recertify the FY09 operating budget at \$28,136,965, seconded by G. Farley

Roll Call

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	E. Holmes	Y
K. Glenny	Y	J. Rheault	Y
J. Schonborg	Y	G. Farley	Y

- 2. Discussion on athletic fees & gate fees
- 3. **Motion** by L. Weiderman that the School Committee set the Marching Band fee at \$170 and athletic fee at \$170 per student per sport for all sports with the exception of wrestling and club sports, seconded by L. Beaton Past by majority 1 N—K. Glenny
- 4. Discussion concerning gate fees carried over to July
- F. Co-Curricular Activity Fund Transfer
  - 1. **Motion** by K. Glenny that the School Committee transfer/appropriate from E&D \$24,497 to the co-curricular activity fund, seconded by J. Schonborg Unanimous
- G. Financial Update – May
  - 1. **Motion** by L. Weiderman that the School Committee accept the financial update as presented, seconded by G. Farley Unanimous
- H. Appointment of Legal Counsel
  - 1. **Motion** by E. Holmes that the School Committee appoint Attorney Joseph Bartulis of Fletcher, Tilton & Whipple as primary legal counsel for the district with the exception of matters related to Special Education from 7/1/08-6/30/09, seconded by J. Rheault Unanimous
  - 2. **Motion** by E. Holmes that the School Committee appoint Murphy, Hesse, Toomey and Lehane as legal counsel for the district for matters related to Special Education 7/1/08-6/30/09, seconded by J. Rheault Unanimous
- I. Release of Summer Checks
  - 1. **Motion** by K. Glenny that the School Committee allow the Business Administrator to release payroll and pay bills through the summer, seconded by G. Farley Unanimous
- J. School Physician Contract
  - 1. **Motion** by K. Glenny that the School Committee appoint Dr. Lisa Rembetsy-Brown the school physician for the 2008-09 school year and authorize the Chair and Superintendent of Schools to sign her contract and for the Superintendent to negotiate a stipend, not to exceed \$5000, seconded by G. Farley Unanimous
- K. Superintendent's Performance Merit



1. **Motion** by K. Glenny that the School Committee approve the Superintendent's merit increase at 5% as recommended by the Superintendent's Evaluation Subcommittee, seconded by J. Rheault Unanimous

L. Referrals to Budget Subcommittee

- i. Food Service Deficit and Lunch Fees
- ii. Extended Day Van Request
- iii. Extended Day Surplus
- iv. E&D Balance (General Fund)

1. **Motion** by K. Glenny that the School Committee refer these items to the Budget Subcommittee and bring back at a later date, seconded J. Rheault Unanimous

**VIII. UNFINISHED BUSINESS**

A. Minutes of April 14, 2008

- II.B.4. **Motion** by J. Rheault that the School Committee reimburse the Booster Club and help pay for the dugouts, seconded by J. Boudreau

- II.B.5 **Motion** by K. Glenny to table discussion and motion and to bring it back at the first meeting after the override, seconded by L. Beaton Unanimous

1. **Motion** by J. Rheault that the School Committee take from the table motion II.B.5., seconded by K. Glenny Unanimous
2. Motion II.B.4 Fails

**IX. NEW BUSINESS**

**X. AGENDA SETTING**

- A. Upcoming meetings 7/29/08 and 8/26/08 in the Von Deck Lecture Hall at 7 p.m.

**XI. EXECUTIVE SESSION**

**E. Holmes out at 9:37 p.m.**

- A. **Motion** by L. Weideman that the School Committee go into Executive Session for the purpose of discussing negotiations and to reconvene into open session for the purpose of adjournment at 9:38 p.m., seconded by J. Rheault

Roll Call Vote

D. Christianson	Y	L. Weideman	Y
L. Beaton	Y	J. Rheault	Y
K Glenny	Y	G. Farley	Y
J. Schonborg	Y		

**XII. ADJOURNMENT**

- A. **Motion** by G. Farley to adjourn, seconded by J. Schonborg at 9:50 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## July 29, 2008 Minutes

### I. CALL TO ORDER

The meeting was called to order at 6:35 p.m. in the Von Deck Lecture Hall at Oakmont High School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson	J. Boudreau	L. Weiderman	M. Gianino
K. Glenn	G. Farley	J. Rheault	

Members absent: J. Schonborg, L. Beaton, E. Holmes, S. Kersey

Also present: M. Zapantis

### XI. EXECUTIVE SESSION

- A. **Motion** by G. Farley that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations and to reconvene into open session for the purpose of resuming the regularly scheduled meeting, seconded by M. Gianino at 6:36 p.m.

Roll Call Vote

D. Christianson	Y	L. Weiderman	Y
K. Glenn	Y	J. Rheault	Y
J. Boudreau	Y	M. Gianino	Y
G. Farley	Y		

**J. Schonborg in at 6:37 p.m.**

### II. PARTICIPATION BY THE PUBLIC—None

### III. STUDENT ADVISORY COMMITTEE

- A. Amanda Wrigley and Jackie Bresnahan
1. Presented survey for computer use and access at home

### IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
1. Note information side of packet—letter to editor from Booster Club executive board
- B. School Committee Comment—None
- C. Correspondence—None

### V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

\*information from sub committees to be presented later in agenda

### VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
1. **Motion** by K. Glenn that the School Committee approve the School Committee minutes of 3/18/08, seconded by L. Weiderman Unanimous
  2. **Motion** by K. Glenn that the School Committee approve the School Committee minutes of 3/25/08, seconded by L. Weiderman Unanimous
  3. **Motion** by K. Glenn that the School Committee approve the School Committee minutes of 4/8/08, seconded by L. Weiderman Unanimous 1 A—J. Rheault
  4. **Motion** by K. Glenn that the School Committee approve the School Committee minutes of 4/14/08, seconded by L. Weiderman Unanimous

# Ashburnham-Westminster Regional School Committee

## July 29, 2008 Minutes

5. **Motion** by K. Glenny that the School Committee approve the School Committee minutes of 4/29/08, seconded by L. Weiderman & J. Boudreau Unanimous 2 A—L. Weiderman
  6. **Motion** by K. Glenny that the School Committee approve the School Committee minutes of 5/13/08, seconded by L. Weiderman Unanimous
  7. **Motion** by K. Glenny that the School Committee approve the School Committee minutes of 5/27/08, seconded by L. Weiderman Unanimous
  8. **Motion** by K. Glenny that the School Committee approve the School Committee minutes of 6/9/08, seconded by L. Weiderman & J. Boudreau Unanimous 2 A—L. Weiderman
  9. **Motion** by L. Weiderman that the School Committee accept the Budget Subcommittee minutes of 4/29/08, 5/13/08, 5/27/08, 7/9/08, seconded by J. Rheault Unanimous
- B. Personnel Report
1. **Motion** by G. Farley that the School Committee accept the personnel report as presented, seconded by L. Weiderman Unanimous

### VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
1. Kathleen Kelly is the new Assistant Principal in Westminster, Phil Saisa new Principal OMS
  2. Forty teachers participating in Understanding by Design—committed educator on their own time
  3. Paving OMS road—Lazarro Paving—thanks to J. Rheault overseeing project
  4. Correspondence side of packet—Gov. Patrick's Readiness Project
  5. Correspondence side of packet—extra revenue from Medicare
- D. Interscholastic Athletic Subcommittee - Lacrosse
1. J. Rheault reported: first meeting 6/23/08 to discuss lacrosse, met again 7/28/08—Varsity/JV unfunded sport discussion, supervision, supplies impact on other sports.
  2. Recommendation is that lacrosse become a varsity/ jv unfunded sport for spring 2009
  3. **Motion** by J. Rheault that the School Committee approve the recommendation of the Interscholastic Athletic Subcommittee to allow lacrosse become an unfunded varsity/jv sport for both boys and girls at Oakmont, seconded by M. Gianino Unanimous

Short Break at 7:41 to 7:43 p.m.

- B. School Improvement Plan/Handbook ~ OMS and OAK

### E. Holmes in at 7:45 p.m.

1. **Motion** by E. Holmes that the School Committee accept the OMS School Improvement plan as presented, seconded by J. Boudreau Unanimous
  2. **Motion** by K. Glenny that the School Committee approve the OMS handbook for 08-09 as presented, seconded by L. Weiderman Unanimous
  3. **Motion** by E. Holmes that the School Committee accept the OAK School Improvement plan as presented, seconded by J. Boudreau Unanimous
  4. **Motion** by E. Holmes that the School Committee approve the OAK handbook for 08-09 as presented, seconded by J. Boudreau Unanimous
- F. Student Athletic Handbook

# Ashburnham-Westminster Regional School Committee

## July 29, 2008 Minutes

1. **Motion** by E. Holmes that the School Committee approve the Student Athletic Handbook as presented, G. Farley Unanimous

### E. Gate Fees ~ Field Hockey and Boys/Girls Soccer

1. **Motion** by L. Weideman that the School Committee set a gate fee of \$5.00 per adult for Field Hockey and Boys and Girls Soccer and Boys and Girls Lacrosse, seconded by J. Boudreau
2. Amended to add: for games beginning 5 p.m. or later (evening games) Unanimous

### E. Holmes out at 9:06 p.m.

- C. JRB Feasibility Study Update—No action

### E. Holmes in at 9:15 p.m.

### G. Financial Update—by M. Zapantis

1. **Motion** by J. Boudreau that the School Committee accept the financial update as presented, seconded by G. Farley Unanimous

### H. Acceptance of Gifts

1. **Motion** by E. Holmes that the School Committee accept the dugouts as a donation from the Oakmont Athletic Booster club, seconded by M. Gianino Unanimous

### I. Budget Subcommittee

- i. **Motion** by L. Weideman that the School Committee approve the charter established by the Budget Subcommittee as presented with the corrections, seconded by J. Rheault Unanimous
- ii. **Motion** by L. Weideman that the School Committee approve the recommendation of the Budget Subcommittee to purchase a 12-15 passenger van not to exceed \$35,000 to be used throughout the district including Extended Day, and authorize payment from excess and deficiency funds of the Extended Day program, seconded by J. Boudreau Unanimous
- iii. **Motion** by L. Weideman that the School Committee appropriate \$48,811 from excess and deficiency to the food service revolving account to balance the FY08 deficit, seconded by E. Holmes Unanimous
- iv. **Motion** by L. Weideman that the School Committee approve the FY09 food service prices as follows: breakfast \$1.50; Elementary lunch \$2.50; Middle School lunch \$2.75; High School \$2.75; Adult lunch \$4.00 and milk \$.50, seconded by J. Boudreau Unanimous
- v. **Motion** by L. Weideman that the School Committee transfer the full balance of E&D as of June 30, 2008 of \$74,355 to the stabilization account, seconded by K. Glenny Unanimous

### E. Holmes out of room from 9:57 to 10:02 p.m.

- vi. **Motion** by L. Weideman that the School Committee approve the year end budget transfer of \$235,600 from function 500 to be distributed as follows: \$171,500 to function 4000, \$6,900 to function 7000 and \$57,200 to function 9000, seconded by K. Glenny Unanimous
- vii. **Motion** by L. Weideman that the School Committee authorize the superintendent to grant the Extended Day employees a cost of living increase not to exceed to \$13,000 for FY09 effective July 1, 2008, seconded by J. Boudreau Unanimous

# Ashburnham-Westminster Regional School Committee

## July 29, 2008 Minutes

### VIII. UNFINISHED BUSINESS—None

### IX. NEW BUSINESS

- A. M. Zapantis presented information on the OMS paving project; there is a water leak near the flagpole and it will cost an additional \$20,000 to take care of the problem.
  - 1. **Motion** by K. Glenny that the School Committee approve the appropriation of \$20,000 from the Stabilization account to fund the extra work done at OMS drive way and to ask the Superintendent to report back if money can be appropriated from the capital fund at the next meeting, seconded by L. Weiderman Unanimous

### X. AGENDA SETTING

- A. Upcoming meetings—8/26/08 at 7 p.m.; Charter for Legal Sub; delegate for MASC

### XII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by G. Farley at 10:14 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## August 26, 2008 Minutes

### I. CALL TO ORDER

The meeting was called to order at 7:05 p.m. in the Von Deck Lecture Hall at Oakmont High School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

K. Glenny

J. Boudreau

M. Gianino

E. Holmes

J. Schonborg

Members absent: G. Farley, J. Rheault, L. Weiderman

Also present: M. Zapantis

### II. PARTICIPATION BY THE PUBLIC—None

### III. STUDENT ADVISORY COMMITTEE

- A. Amanda Wrigley reported: Incoming freshmen had the opportunity to attend two open houses, freshmen orientation 8/25/08

**L. Weiderman in at 7:08 p.m.**

### IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
  - 1. Budget shortfall by town-Selectman and Advisory Committee support payment by town to district
- B. School Committee Comment
  - 1. E. Holmes attended four of the town meetings held by the governor and asked questions regarding SPED transportation
- C. Correspondence—None

### V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Legal sub—E. Holmes reported that Joe Bartulis sent newsletter regarding trends in school law. Will hold charter for sub committee discussion
- B. JRB Building Committee will meet again September 3<sup>rd</sup> to continue to prepare for vote on feasibility study by getting information to community. Information will be available at Briggs open house on September 17<sup>th</sup>, and for tours being held October 1<sup>st</sup>

### VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes—None
- B. Personnel Report
  - 1. **Motion** by E. Holmes that the School Committee accept the personnel report as presented, seconded by J. Boudreau Unanimous

### VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  - 1. Great school opening. Staff started Monday, students started Tuesday.
  - 2. Kudos to Staff—custodial staff did a fantastic job
  - 3. Capital project—OMS road looks beautiful, replacement of hot water tanks at WES
  - 4. Job descriptions reorganized: School district Registrar, and Out of district early childhood liaison

**J. Rheault in at 7:31 p.m.**

# Ashburnham-Westminster Regional School Committee

## August 26, 2008 Minutes

5. Thirty teachers this summer with the help from principals and assistant principals attended Understanding by Design
- B. Extended Day Handbook
  1. **Motion** by K. Glenny that the School Committee approve the handbooks and changes as presented, seconded by L. Beaton Unanimous
- C. CAPS Collaborative Contracts
  1. **Motion** by E. Holmes that the School Committee instruct the Superintendent of Schools to sign an agreement to rent two classroom at Westminster Elementary to CAPS Collaborative for the 2008-2009 school year for \$10,000 per year per program, seconded by J. Boudreau Unanimous
- D. Overlook Middle School Road/Capital Plan
  1. Question concerning “pooled” monies , whose responsibility are the repairs? Bring back discussion to next agenda
  2. **Motion** by K. Glenny that the School Committee transfer \$20,00 from the capital improvement plan fund back to the stabilization fund as voted on July 29, 2008, seconded by L. Weiderman Unanimous
- E. MASC Delegate Appointment
  1. **Motion** by J. Boudreau that the School Committee elect Ellen Holmes a MASC delegate for the 2008 joint MASC/MASS Conference, seconded by L. Benton Unanimous 1-A—E. Holmes
- F. Ratify MOA – AFSCME
  1. **Motion** by L. Weiderman that the School Committee approve the MOA with AFCME, seconded by M. Gianino Unanimous 1 A—J. Rheault

**VIII. UNFINISHED BUSINESS—None**

**IX. NEW BUSINESS—None**

**X. AGENDA SETTING**

- A. Upcoming meetings 9/9/08 at Overlook Middle School, 9/23/08 at WES

**XI. EXECUTIVE SESSION**

- A. **Motion** by K. Glenny that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations and to reconvene into open session for the purpose of adjournment, seconded by J. Rheault at 7:55 p.m.

Roll Call Vote

D. Christianson	Y	M. Gianino	Y
L. Beaton	Y	E. Holmes	Y
K Glenny	Y	J. Schonborg	Y
J. Boudreau	Y	J. Rheault	Y
L. Weiderman	Y		

**XII. ADJOURNMENT**

- A. **Motion** by E. Holmes to adjourn, seconded by J. Boudreau at 8:47 p.m. Unanimous

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## September 9, 2008 Minutes

### I. CALL TO ORDER

The meeting was called to order at 7:11 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson	L. Weiderman
L. Beaton	J. Rheault
J. Boudreau	G. Farley
J. Schonborg	M. Gianino

Members absent: K Glenny, E. Holmes

Also present: M. Zapantis, S. Kersey, K. Caron

### II. PARTICIPATION BY THE PUBLIC—None

### III. STUDENT ADVISORY COMMITTEE

A. Amanda Wrigley and Sara Flynn—Freshmen elect student council on 9/15; Parent Night 9/23; Chemical health night 9/11; last Friday a welcome back dance was held; Tom Rush Concert on 9/11; the freshman orientation held before school was very successful

### IV. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman's Report

1. D. Christianson expressed regret regarding the Selectman's meeting held on Monday night while discussing with the Selectman the \$155,000 owed to the school district. Some town leaders suggested that the district acted illegally in the attempt to have the town pay the debt service amount. D. Christianson defended the actions of M. Zapantis and the school committee concerning the budget. Members of the school committee and M. Whitney, selectman, agreed that Dave had no reason to apologize.
2. L. Beaton commented on the state of Ashburnham
3. M. Zapantis is in possession of a letter from the town of Ashburnham guaranteeing that the \$155,000 will be paid to the district

**E. Holmes in at 7:30 p.m.**

B. School Committee Comment—None

C. Correspondence—None

### V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

A. JRB Building Committee

1. Will meet concerning vote on 10/14 for the Feasibility study; tours will be held at Briggs on 9/17 at 7:30, 10/1 at 3:30-4:30 and 6:30-7:30, 10/4 at 10:00 -4:00
2. Letter from the JRB Building Committee read into record concerning the feasibility study and open house on Oct 1<sup>st</sup> paid for by the John R. Briggs PTA

### VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

A. Approval of Minutes

1. **Motion** by L. Weiderman that the School Committee approve the School Committee minutes of 6/24/08, seconded by L. Beaton

Unanimous

1A-J. Boudreau



# Ashburnham-Westminster Regional School Committee

## September 9, 2008 Minutes

2. **Motion** by L. Weiderman that the School Committee approve the School Committee minutes of 7/29/08, seconded by J. Boudreau Unanimous

### B. Personnel Report

1. **Motion** by E. Holmes that the School Committee accept the personnel report as presented, seconded by M. Gianino Unanimous

## VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

### C. Installation of Gate at OMS

1. Mr. Garrifano presented information
2. **Motion** by E. Holmes that the School Committee accept the gift from Oakmont Pop Warner and approve the installation of a new gate at OMS field as presented, seconded by J. Boudreau Unanimous

## X. NEW BUSINESS

### A. Field hockey at OMS

1. J. Rheault chairman of the Interscholastic Subcommittee presented information on field hockey as a club sport at the middle school level and to charge \$25 per participant for shirts and mouth guards
2. **Motion** by L. Weiderman that the School Committee approve the fee of \$25 per student per participation on the OMS development field hockey team, seconded by M. Gianino Unanimous
3. D. Christianson—Great start to fall sports season. OMS games have been played on Oakmont fields. Questions as to whether or not the athletic fees have resulted in a decreased involvement on the Oakmont football team

## VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

### B. Interest Income

1. Information presented by K. Caron

### G. Acceptance of Gifts

1. **Motion** by E. Holmes that the School Committee accept the donation made towards the Oakmont Scholarship fund from the Estate of Doris Leona Smith in Memory of Maurice Smith Class of 1962, seconded by J. Boudreau Unanimous

### A. Report of the Superintendent

1. MCAS—AYP is based on several things-level of student participation, performance, test improvement targets, and attendance. Both elementary schools did not make AYP; WES in ELA and Briggs in SPED. Will need to meet with principals and assistant principals from both elementary school to redesign School Improvement Plans. 10% of Title 1 money to be used for professional development for teachers
2. The text of a speech delivered at the Superintendent's Conference this summer is enclosed in the correspondence side of packet

### D. Declaration of Surplus

1. **Motion** by E. Holmes that the School Committee declare a typewriter located at the Central Office surplus and to give it to Westminster Public works, seconded by L. Weiderman Unanimous

**J. Boudreau out at 8:45 p.m.**

# Ashburnham-Westminster Regional School Committee

## September 9, 2008 Minutes

E. Ratify MOA – Head Custodian

1. **Motion** by G. Farley that the School Committee approve the MOA with the Head Custodians as presented, seconded by E. Holmes Unanimous 1A-J. Rheault

**J. Boudreau in at 8:55 p.m.**

F. Legal Subcommittee Charter

1. **Motion** by E. Holmes that the School Committee approve the Legal Subcommittee Charter as presented, seconded by J. Rheault Unanimous

**VIII. UNFINISHED BUSINESS—None**

**IX. NEW BUSINESS**

- A. E. Holmes—Local government advisory commission to address concerns; health insurance, retirement disadvantages
- B. Regional school caucus would like ideas of what changes can be made to the Chapter 70 formulas for districts. They will be taking ideas on a rolling basis but E. Holmes would like to submit something by November. Looking for input from community leaders. To be put on the agenda for a future meeting
- C. \$155,000 discussion by D. Christianson

**X. AGENDA SETTING**

- A. Because of Parent’s night at Oakmont on 9/23 the next meeting will be changed to 9/22 at 7 p.m. at WES with a tour, new teacher’s reception at 6:30 p.m.; 10/7 at JRB at 7 p.m.

**XI. EXECUTIVE SESSION**

- A. **Motion** by K. Glenny that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 9:23 p.m.

Roll Call Vote

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	J. Rheault	Y
J. Boudreau	Y	G. Farley	Y
J. Schonborg	Y	M. Gianino	Y

**XII. ADJOURNMENT**

- A. **Motion** by E. Holmes to adjourn, seconded by J. Boudreau a 9:48 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## September 22, 2008 Minutes

- I. NATURE TRAIL TOUR W/ Max Hertel at 6:30 p.m.
- II. SOCIAL W/ NEW TEACHERS TO DISTRICT at 6:45 p.m.
- III. TOUR OF WESTMINSTER ELEMENTARY SCHOOL at 7:15 p.m.

### IV. CALL TO ORDER

The meeting was called to order at 7:45 p.m. in the Library at the Westminster Elementary School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson	L. Weiderman
L. Beaton	E. Holmes
K Glenny	J. Rheault
J. Schonborg	G. Farley
	M. Gianino

Members absent: J. Boudreau

Also present: M. Zapantis, S. Kersey

### V. EXECUTIVE SESSION

- A. **Motion** by L. Weiderman that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations and to reconvene into open session for the purpose of continuing the regularly scheduled meeting, seconded by J. Rheault at 7:45 p.m.

#### Roll Call

D. Christianson	L. Weiderman
L. Beaton	E. Holmes
K Glenny	J. Rheault
J. Schonborg	G. Farley
	M. Gianino

Return to open session at 8:50 p.m.

### VI. PARTICIPATION BY THE PUBLIC—None

### VII. STUDENT ADVISORY COMMITTEE

- A. Amanda Wrigley—Thank you to school committee for moving meeting to accommodate Parent's night at Oakmont; Homecoming October 4<sup>th</sup> with parade—class floats; student leadership day 9/26 with cookout for school student leaders

### VIII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
  - 1. Ashburnham board of selectmen to send report to all school committee members
  - 2. Chris Gagnon call to say they have been working through the \$155,000 question and with the advisory board in support of paying debt to district
- B. School Committee Comment
  - 1. E. Holmes—Tuesday and Thursday FY10 budget open meetings
- C. Correspondence
  - 1. Special Education legal council included in packet

# Ashburnham-Westminster Regional School Committee

## September 22, 2008 Minutes

### IX. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Legal Sub
  - 1. Met Friday to discuss expenses that may come up through out the school year
- B. JRB Building Sub
  - 1. Large group attended Briggs Open House to meet and discuss the issue of feasibility study and to answer questions

### X. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  - 1. **Motion** by L. Weiderman that the School Committee accept the Budget Subcommittee minutes of 6/9/08, 6/24/08, 7/29/08, 8/26/08, seconded by J. Rheault Unanimous
- B. Personnel Report
  - 1. **Motion** by G. Farley that the School Committee accept the personnel report as presented, seconded by L. Beaton Unanimous

### XI. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  - 1. Comparison of capital vs. operating costs
  - 2. Upcoming tours at JRB—10/1 3:30-4:30 and 6:30-7:30 conducted by Candace Wright and 10/4 during the Family Fun day celebration 10-2
  - 3. Letter from Deval Patrick to Chris DeMoura concerning nomination to the organizers of the National Independence Day Parade
  - 4. Ed Fitzgerald preformed abdominal thrusts on student at lunch to dislodge what student was choking on. Thank you for saving the life of one of our students
  - 5. District has received approval from the DOE to run under a 1/12<sup>th</sup> budget
- B. MOA Ratification
  - 1. **Motion** by L. Weiderman that the School Committee ratify the lacrosse memorandum of agreement between the Ashburnham-Westminster Regional School Committee and the Ashburnham-Westminster Teachers' Association as presented, seconded by G. Farley Unanimous 1A—J. Rheault
  - 2. **Motion** by L. Weiderman that the School Committee ratify the teacher evaluation memorandum of agreement between the Ashburnham-Westminster Regional School Committee and Ashburnham-Westminster Teachers' Association as presented, seconded by G. Farley Unanimous 1A—J. Rheault
- C. AWTA Contract Ratification
  - 1. **Motion** by L. Weiderman that the School Committee ratify the 2007-2008 Collective Bargaining Agreement between the Ashburnham-Westminster Regional School Committee and the Ashburnham-Westminster Teachers' Association as presented, seconded by G. Farley Unanimous 1A—J. Rheault
- D. Cooperative – Ice Hockey and Wrestling
  - 1. **Motion** by L. Weiderman that the School Committee allow the high school to enter into a co-op wrestling team between Monty Tech and Fitchburg Public Schools and authorize the chair to sign, seconded by G. Farley Unanimous
  - 2. **Motion** by J. Rheault that the School Committee allow the high school to enter into a co-op ice hockey team with Narragansett and authorize chair to sign, seconded by L. Weiderman Unanimous

# Ashburnham-Westminster Regional School Committee

## September 22, 2008 Minutes

### E. Acceptance of Gifts

1. **Motion** by L. Weideman that the School Committee accept the donation made from the Reynolds family to Oakmont Regional High and by M/M Landry matched by Fidelity Charitable Gift Fund to be used by Chris DeMoura, seconded by J. Schonborg  
Unanimous

### F. Approval of Field Trips

1. **Motion** by J. Rheault that the School Committee approve the field trips to Blackstone, MA; Dartmouth, New Bedford, MA; Wakefield, MA; New Britain, CT; and Allentown, PA, seconded by J. Schonborg  
Unanimous
  - a. A field trip to Putnam, CT was approved 9/17/08 by Executive Committee

### G. Financial Report—July/August

1. Presented by S. Kersey
2. **Motion** by K. Glenny that the School Committee accept the financial report as presented, seconded by G. Farley  
Unanimous

## XII. UNFINISHED BUSINESS—None

## XIII. NEW BUSINESS

- A. J. Rheault asked about benefit to district of having a driver's ed program available through Oakmont
- B. Bio Lab at Oakmont on 9/29 at 1 p.m.

## XIV. AGENDA SETTING

- A. Upcoming meetings—10/7 at JRB with a tour at 6:30 p.m. and meeting at 7 p.m. (may have to be shifted slightly due to an Executive Session); 10/21 at MHS with a tour a 6:30 and meeting at 7 p.m.

## XI. EXECUTIVE SESSION—held before regular meeting

## XII. ADJOURNMENT

- A. **Motion** by L. Weideman to adjourn, seconded by G. Farley at 9:45 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## September 29, 2008 Minutes

### I. CALL TO ORDER

The meeting was called to order at 6:40 p.m. in the Team Room at Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

K Glenny

J. Schonborg

L. Weiderman

J. Rheault

M. Gianino

Members absent: G. Farley, E. Holmes, J. Boudreau

Also present: M. Zapantis, S. Kersey

### J. Boudreau in at 6:41

### II. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Council on Aging of Ashburnham

1. Proposal to C.O.A.

a. Discussion follows concerning rent

b. **Motion** by L. Beaton that the School Committee approve the proposal as presented by the Superintendent of School (that the COA be allowed to use classroom, galley kitchen, office and rest rooms at Oakmont, seconded by L. Weiderman Unanimous

B. Percentage of School Town Budget

1. Presentation by S. Kersey and M. Zapantis

**Short recess at 7:16 p.m. to 7:21 p.m.**

### III. Adjournment

A. **Motion** to adjourn by L. Weiderman, seconded by J. Boudreau at 8 p.m.

Unanimous

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## October 7, 2008 Minutes

### Tour of John R. Briggs Elementary 6:30-7:10 p.m.

#### I. CALL TO ORDER

The meeting was called to order at 7:12 p.m. at John R. Briggs Elementary School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

J. Boudreau

J. Schonborg

J. Rheault

G. Farley

M. Gianino

Members absent: K Glenny, E. Holmes, L. Weiderman

Also present: M. Zapantis, S. Kersey

#### II. PARTICIPATION BY THE PUBLIC

- A. Thank you to Dr. Zapantis and School Committee for the offer to use the former area used by the Ashburnham Town offices as a temporary Senior center by M. Whitney

#### III. STUDENT ADVISORY COMMITTEE—None

#### IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
  1. Final meeting prior to October 14<sup>th</sup> vote. Reminder to community to get out and vote. These are steps laid out by the SBA
- B. School Committee Comment—None
- C. Correspondence—None

#### V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Health and Wellness will have first meeting 10/16/08

#### VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  1. **Motion** by J. Rheault that the School Committee accept the Budget Subcommittee minutes of 9/9/08, seconded by J. Boudreau Unanimous
- B. Personnel Report
  1. **Motion** by J. Boudreau that the School Committee accept the personnel report as presented, seconded by G. Farley Unanimous

#### VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  1. Mass Association of Regional Schools is looking for more involvement from school committee members to go to one monthly meeting and the annual meeting—J. Boudreau expressed interest.
  2. School Committee take public position on question 1 (state income tax)
- B. Chapter 70 / 10 year History of AWRSD funding
  1. Presentation by Dr. Zapantis and S. Kersey

# Ashburnham-Westminster Regional School Committee

## October 7, 2008 Minutes

- C. Approval of Field Trip
  - 1. **Motion** by J. Rheault that the School Committee approve the field trip to Freedom, NH and Salem, NH, seconded by G. Farley Unanimous
- D. Acceptance of Gifts
  - 1. **Motion** by J. Rheault that the School Committee accept the \$2000 donation towards athletics, seconded by J. Boudreau Unanimous

### VIII. UNFINISHED BUSINESS—NONE

### IX. NEW BUSINESS—NONE

### X. AGENDA SETTING

- A. Upcoming meetings; 10/21/08 with a tour at 6:30 & meeting at 7p.m. at Meetinghouse School, 11/4/08 at OMS, 11/18/08 at Oakmont Regional

### XI. EXECUTIVE SESSION—NONE

### XII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by G. Farley at 8:55 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny



# Ashburnham-Westminster Regional School Committee

## October 21, 2008 Minutes

### I. TOUR OF MEETINGHOUSE SCHOOL

- A. Thanks to Patty Marquis and Kathy for directing tour

### II. CALL TO ORDER

The meeting was called to order at 7:10 p.m. in the Meetinghouse School cafeteria with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

K Glenny

J. Boudreau

L. Weiderman

E. Holmes

M. Gianino

J. Schonborg

Members absent: L. Beaton, J. Rheault, G. Farley

Also present: M. Zapantis, S. Kersey

### III. PARTICIPATION BY THE PUBLIC—None

### IV. STUDENT ADVISORY COMMITTEE

- A. Jackie Bresnahan and Anya Wilczynski

1. 10/4—Homecoming; 10/7—Booster Club meeting; 10/18—PSAT; varsity and junior varsity field hockey team undefeated; 10/29—NHS new inductees at Monty Tech; 10/31—Halloween party, grade 8 tours

### VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- J. Food Service Update

1. Presentation by Chris Callahan and Dennis Mueller
2. **Motion** by J. Boudreau that the School Committee accept the September food service update as presented, seconded by J. Schonborg Unanimous

- C. Ballot Question #1

1. Statement read by Douglas Potter and Lincoln Stiles opposing Question 1; Mike Foley and Keith Harding sent letter via email in support of Question 1
2. **Motion** by L. Weiderman that the School Committee propose a resolution opposing Question 1, seconded by J. Boudreau Unanimous
3. Douglas Potter and Lincoln Stiles offer to draft letter for M. Zapantis to distribute

### V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None

- B. School Committee Comment

1. M. Gianino was approached by a parent at a field hockey game with concerns over gate fees
2. E. Holmes as a member of MASC met with Legislator Turner concerning Chapter 70 funds
3. D. Christianson mentioned that the Briggs feasibility passed
4. K. Glenny reported that the Ashburnham Selectman met Monday, 10/20, to discuss Ashburnham's \$800,000 shortfall
5. D. Christianson expressed appreciation to the Selectman and the Advisory Board for not cutting the School districts budget

- C. Correspondence—None

### VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

# Ashburnham-Westminster Regional School Committee

## October 21, 2008 Minutes

### VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  - 1. **Motion** by K. Glenny that the School Committee approve the School Committee minutes of 8/26, 9/6, and 9/22, seconded by L. Weiderman  
Unanimous  
J. Boudreau-Abstain
- B. Personnel Report
  - 2. **Motion** by J. Boudreau that the School Committee accept the personnel report as presented, seconded by J. Schonberg  
Unanimous

### VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  - 1. Memo from D. Uminski concerning the participation of Juniors and Seniors in Dual enrollment at MWCC and Fitchburg State. D. Christianson questions availability of courses at Oakmont as to why students are taking classes at MWCC and FSC
  - 2. Letter to Katherine Craven of SBA concerning vote at town meeting on 11/13
  - 3. S. Kersey and M. Zapantis met with administrative team concerning freezing the budget
- B. Massachusetts Association of Regional Schools
  - 1. M. Zapantis looking for volunteer or two from School Committee and maybe one alternate to attend the MARS meetings. Meetings are at 10 a.m. J. Boudreau, D. Christianson to share meeting attendance, L. Weiderman, Michelle Gianino as alternates
  - 2. **Motion** by K. Glenny that the School Committee appoint J. Boudreau as a member to serve as a MARS representative, seconded by J. Schonberg  
Unanimous
- D. Acceptance of Gifts
  - 1. **Motion** by J. Boudreau that the School Committee accept the donation of cabinets by Hewlett Packard and shelving units by Aubuchon Hardware, seconded by L. Weiderman  
Unanimous
- E. History of Cost/Savings of Ashburnham and Westminster
  - 1. Information presented by M. Zapantis
- F. Field Trip Approval
  - 1. **Motion** by K. Glenny that the School Committee approve the field trip to Hanover, NH, seconded by J. Boudreau  
Unanimous
- G. Duplicator Lease Agreement
  - 1. **Motion** by L. Weiderman that the School Committee allow the Business Administrator to enter into a 4-year duplicator agreement, seconded by M. Gianino  
Unanimous
- H. 403B Update
  - 1. **Motion** by K. Glenny that the School Committee authorize the chair to sign the Inter Municipal agreement for the cooperative agreement, seconded by J. Boudreau  
Unanimous
- I. End-of- Year Report
  - 1. **Motion** by J. Boudreau that the School Committee authorize the Chair to sign the 2008 End-of-Year report, seconded by J. Schonberg  
Unanimous
- K. Financial Update
  - 1. **Motion** by J. Boudreau that the School Committee accept the September financial update as presented, seconded by J. Schonberg  
Unanimous

### IX. UNFINISHED BUSINESS—None

# Ashburnham-Westminster Regional School Committee

## October 21, 2008 Minutes

### X. NEW BUSINESS—None

### XI. AGENDA SETTING

A. Upcoming meetings: November 14, @6:30 p.m.; November 18<sup>th</sup> @ 6:30

### XII. EXECUTIVE SESSION

A. **Motion** by K. Glenny that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of ligation and to reconvene into open session for the purpose of adjournment, seconded by J. Boudreau at 9:15 p.m.

Roll Call Vote

D. Christianson	Y	L. Weiderman	Y
K Glenny	Y	E. Holmes	Y
J. Boudreau	Y	M. Gianino	Y
		J. Schonborg	Y

### XIII. ADJOURNMENT

A. **Motion** by to adjourn, seconded by at p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## November 4, 2008 Minutes

### I. TOUR OF OVERLOOK MIDDLE SCHOOL—6:30 p.m.

- A. Tour led by P. Saisa and S. Rehler

### II. CALL TO ORDER

The meeting was called to order at 7:12 p.m. in the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson	L. Weiderman
L. Beaton	E. Holmes
K. Glenny	J. Rheault
J. Boudreau	G. Farley
J. Schonborg	M. Gianino

Members absent:

Also present: M. Zapantis,

### III. PARTICIPATION BY THE PUBLIC

- A. AABL—
  - 1. Discussion concerning use of gyms and lack of custodians

### IV. STUDENT ADVISORY COMMITTEE

- A. Jackie Bresnahan and Amanda Wrigley
  - 1. Girls soccer in semi finals; cheerleaders in 2<sup>nd</sup> place; golf team in 2<sup>nd</sup> place; on 11-25 the Jr./Sr. Powder Puff game; band is in PA for a competition; 11/20 & 21 8<sup>th</sup> grade tours; Oakmonitor given out last Friday; music presentation in Auditorium

### V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—will present under VIII
- B. School Committee Comment
  - 1. L. Weiderman-questions concerning breakfast at OMS for students
- C. Correspondence—None

### VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Legal Sub will meet 11/17 at 9:30 a.m.
- B. Briggs Committee met 10/23 concerning town meeting; Briggs Committee will be 11/5 at 7 p.m. at the Von Deck Lecture hall

### VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  - 1. **Motion** by L. Weiderman that the School Committee accept the Budget Subcommittee minutes of 10/9/08, seconded by J. Rheault Unanimous
- B. Personnel Report
  - 1. **Motion** by L. Weiderman that the School Committee accept the personnel report as presented; seconded by G. Farley Unanimous

# Ashburnham-Westminster Regional School Committee

## November 4, 2008 Minutes

### VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  - 1. The next PD day—Ashburnham/Westminster, Gardner, Winchendon, Monty Tech. Multi learner styles in classroom assessment with peer presentations
  - 2. November 5<sup>th</sup>, 12<sup>th</sup> and 19<sup>th</sup> there will be an employee benefit fair at 10 a.m. & 3:30 p.m.
  - 3. Newsletter was sent to all residents with the survey enclosed
  - 4. Letter received from Mr. Jeff Wilson, Associate Commissioner of Elementary and Secondary Education, directed to the Selectman in reference to the school budget and town financial issues
- B. 2008-2009 School Calendar Change
  - 1. **Motion** by J. Schonborg that the School Committee approve the revision made to the 2008-2009 school calendar, seconded by J. Boudreau 1 A-E. Holmes Majority
- C. Ballot Question #1
  - 1. Statement read by R. L. Stiles
- D. Discussion: Ashburnham Special Town Meeting Dates
  - 1. Town meeting dates 11/13/08, feasibility question; 12/03/08 school budget. Statement read by C. Gagnon
- F. Discussion: Town of Ashburnham Municipal Override
  - 1. Multi level failures; school bill will be paid
  - 2. **Motion** by K. Glenny that the School Committee endorse the Municipal override to maintain municipals serviced, seconded by E. Holmes Unanimous
- E. Discussion: New Growth
- G. MARS Report

### IX. UNFINISHED BUSINESS—None

### X. NEW BUSINESS—None

### XI. AGENDA SETTING

- A. Meetings changed: 11/19/08 at 6:30; 12/2/08 and 12/15/08 at 7 p.m.

### XII. EXECUTIVE SESSION—None

### XIII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by M. Gianino at 9:03 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## November 19, 2008 Minutes

### I. TOUR OF OAKMONT REGIONAL HIGH SCHOOL

- A. D. Uminski and C. Smith lead tour of Oakmont

Members present

D. Christianson	L. Weiderman
L. Beaton	J. Rheault
K. Glenny	M. Gianino
J. Schonborg	

Members absent: J. Boudreau, E. Holmes, G. Farley, S. Kersey

Also present: M. Zapantis

### II. CALL TO ORDER

- A. The meeting was called to order at 7:24 p.m. in the Von Deck Lecture Hall at Oakmont High School with the Pledge of Allegiance, by D. Christianson

### III. PARTICIPATION BY THE PUBLIC—None

### IV. STUDENT ADVISORY COMMITTEE

- A. Jackie Bresnahan: 11/25 at 7 p.m. Jr. vs. Sr. girls powder puff; 12/5 at 7-10 p.m. dodge ball game for Mr. Carey; Amanda Wrigley: 11/21 Oakmont Idol 7-9 p.m.; 11/20 8<sup>th</sup> grade tours begin during B-Block

### V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None  
B. School Committee Comment—None  
C. Correspondence  
1. A letter to the Mass Department of Elementary and Secondary Education from the Selectman of Westminster concerning the AWRSD budget and Ashburnham's contribution

### VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. JRB Building Committee met 11/18/08 to discuss search for OPM (Owner Project Manager) as a result of the feasibility passage

### VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes  
1. **Motion** by L. Weiderman that the School Committee accept the Budget Subcommittee minutes of 10/21/08, seconded by J. Schonborg Unanimous  
B. Personnel Report  
1. **Motion** by K. Glenny that the School Committee accept the personnel report as presented, seconded by L. Weiderman Unanimous

### VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent  
1. Thanks to the residents of Ashburnham for supporting the feasibility study  
2. MARS (Mass Assoc. of Regional Schools)—M. Zapantis, on the Board of Directors, J. Boudreau and S. Kersey, voting members

# Ashburnham-Westminster Regional School Committee

## November 19, 2008 Minutes

3. Dept. of Elementary & Secondary Education presented budget of FY10 by Dr. Chester, with cuts to regional transportation and circuit breaker
4. Westminster Selectman wrote a letter in support of the Town of Ashburnham supporting schools
5. Happy Thanksgiving to everyone
- B. Letter of Support – Ashburnham Municipal Operating Override
  1. **Motion** by J. Rheault that the School Committee authorize chair to distribute endorsement letter to the press, seconded by K. Glenny Unanimous
    - a. C. Gagnon read letter to Jeff Wulfson from Ashburnham Selectman
    - b. B. Johnson, Ashburnham Advisory, in support of town paying debt service
    - c. C. Gagnon expressed thanks from Board of Selectman to School Committee, J. Lawrence and D. Uminski
- C. Discussion of Budget Goals FY10
  1. Budget subcommittee has not met to discuss FY10 budget projection
- D. Financial Update – October
  1. **Motion** by K. Glenny that the School Committee accept the October financial update as presented, seconded by M. Gianino Unanimous

### IX. UNFINISHED BUSINESS—None

### X. NEW BUSINESS

- A. Norfolk Agricultural—Town responsibility to pay

### XI. AGENDA SETTING

- A. Upcoming meetings: 12/2/08 and 12/16/08 at 7 p.m. at OMS

### XII. EXECUTIVE SESSION

- A. **Motion** by J. Rheault at 8:30 p.m. that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing litigation and to reconvene into open session for the purpose of adjournment, seconded by M. Gianino

#### Roll Call Vote

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	J. Rheault	Y
K Glenny	Y	M. Gianino	Y
J. Schonborg	Y		

### XIII. ADJOURNMENT

- A. **Motion** by J. Rheault to adjourn, seconded by 8:56 M. Gianino at p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny

# Ashburnham-Westminster Regional School Committee

## December 16, 2008 Minutes

### I. CALL TO ORDER

Quorum was not met; D. Christianson led an informational meeting starting at 7:08 p.m.

Members present

D. Christianson

J. Rheault

G. Farley

L. Weiderman

M. Gianino

Members absent: L. Beaton, K. Glenny, J. Boudreau, J. Schonborg, E. Holmes

Also present: M. Zapantis, S. Kersey

### II. PRESENTATION BY THE FIRE AND POLICE DEPARTMENTS

- A. Ashburnham and Westminster Fire and Police Departments explained the extensive damage caused by the storm 12/12/08. Most roads in Ashburnham are clear; many roads in Westminster still need clearing.
- B. M. Zapantis thanked the principals, fire and police for all the hard work. The shelters, at Westminster Elementary and Oakmont will remain open. Volunteers can check in with Carolyn Uminski at Oakmont.
  1. M. Zapantis also explained the reimbursement from FEMA at 75%.

Group dispersed at 8:15 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
Keith Glenny