

# Ashburnham-Westminster Regional School Committee

## DECEMBER 12, 2000 Minutes

### A. CALL TO ORDER

1. The meeting was called to order at 7:00 p.m. in the Oakmont Library, by Vice Chairman, G. Leger
2. Members present: N. Bakanowsky, G. Leger, W. Cooper, G. Lane, E. Holmes and L. Beaton.
3. Also present: C. Thibodeau, E. Muserallo, K. Caron and members of Oakmont's Student Council.

### B. APPROVAL OF MINUTES

#### 1. November 14, 2000

- a. **MOTION** to accept minutes of November 14, 2000 by E. Holmes, seconded by W. Cooper  
Y - 6 N - 0

### C. PUBLIC PARTICIPATION - none

### D. CORRESPONDENCE

1. Letter from Christine Lynch of the D.O.E. School Building Assistance re: Oakmont Regional High School site approval

### E. REPORTS

#### 1. Oakmont Facilities Committee

- a. There have been two phasing meetings at the HL Turner Group in Concord, NH. Next meeting in early January.
- b. Mr. Thibodeau has all submission letters requested from Boards of each Town.

#### 2. Westminster Building Committee

- a. Met 11/16/00.
- b. Playground moving forward in a couple of weeks; heating in place; roof to be set in a few weeks.
- c. The subcommittee will be talking to the Town officials re: skateboarding park.

J. Anderson arrived at 7:06 PM

#### 3. Budget Subcommittee

- a. **MOTION** to accept minutes of November 14, 2000 and November 21, 2000 by L. Beaton, seconded by E. Holmes Y - 7 N - 0

#### 4. Technology Subcommittee

- a. Met two weeks ago.
- b. Subcommittee to work on 3-5 year Tech Plan
- c. Next meeting 12/20/00

#### 5. Transportation Subcommittee

- a. A letter was sent by the Subcommittee to Mrs. Rogers who disagreed with Mr. Muserallo's bus route decision.

#### 6. Other

- a. In the near future, the Oakmont Student Council will be presenting the issue of student parking which is a concern with the student body.

S. Boudreau arrived 7:12 PM

- b. E. Holmes would like a subcommittee for MCAS
- c. **MOTION** to develop an MCAS Subcommittee by S. Boudreau, seconded by E. Holmes  
Y - 8 N - 0
- d. E. Holmes and S. Boudreau volunteered to serve on this subcommittee

# Ashburnham-Westminster Regional School Committee

## DECEMBER 12, 2000 Minutes

### F. ADMINISTRATIVE UPDATE

#### 1. Audit Presentation - Scott McIntire, Melanson, Heath & Co.

- a. Scott McIntire of Melanson, Heath & Co was present to review the Management Letter and Financial Statements for the year ended June 30, 2000 and answer questions. Mr. McIntire noted that the District had positive results with a surplus.
- b. Financial Statements:
  - Balance sheet - general fund unreserved \$602,049. \$900,000 set as goal is viewed favorably with bond agents.
  - Excess of revenues over expenditures \$177,553. Shows positive results of operations.
  - Comparison of FY00 budget to the adjusted actual budget shows that more money came into the district and the year was closed with \$0 in equity.
- c. Management Letter:
  - Current year recommendations - the district is required to implement the Government Accounting Standards Board Statement Number 34.

#### 2. WebMaster Presentation/Update

- a. Tom Anderson, Oakmont's WebMaster, presented a letter he wrote re: Web Page Publishing Policy. Mr. Anderson recommends rewriting the consent form to read "...granting consent unless otherwise notified..." Discussion followed.
- b. Eileen Barnacoat, Overlook's Co-WebMaster, and Tiffany Davis, JRB WebMaster, also attend and updated the Committee of their progress on their school's web page.

P. Brault arrived at 8:40 PM

#### 3. FY02 Budget Update

- a. C. Thibodeau reviewed the following with the Committee:
  - Estimated revenue projections - Ashburnham assessment estimated at \$4,863,881;  
Westminster assessment estimated at \$5,359,224
  - 01-02 budget explanations - total budget increase from 00-01 to 01-02 \$1,862,545
  - 01-02 budget maintenance plan by school - total budgeted \$113,490
  - 01-02 proposed position changes by school - total budgeted \$367,112
  - 01-02 technology costs (5 yr. plan) by school - total budgeted \$307,022
- b. Ashburnham Selectmen, Ron Reed, told the Committee that he finds it hard to support the presented budget with the current and projected taxes.

### G. DISCUSSION ITEMS

1. Authorization of Westminster Project Funds - none
2. Contract Ratification with Two Unions - none

### H. ACTION ITEMS

#### 1. Authorization of Westminster Project Funds

- a. **MOTION** that the Ashburnham-Westminster Regional School Committee authorizes borrowing the remaining \$8,108,770.00 for the construction of the Westminster Elementary School Building Project by G. Lane, seconded by G. Leger Y - 9 N - 0

#### 3. Contract Ratification with Two Unions

- a. **MOTION** to adopt the AFSME Contract as presented by S. Boudreau, seconded by G. Leger Y - 9 N - 0
- b. **MOTION** to adopt the Head Custodian Contract as presented by E. Holmes, seconded by S. Boudreau Y - 9 N - 0

**Ashburnham-Westminster Regional School Committee**  
**DECEMBER 12, 2000 Minutes**

2. **Approval for Superintendent / Business Administrator to Approve Payment of Bills until 1/9/01 Meeting**
  - a. **MOTION** to allow the Superintendent and/or Business Administrator to approve payment of bills until the Committee's next meeting (1/9/01) by E. Holmes, seconded by G. Leger Y - 9 N - 0
4. **Other - Amendment of 00-01 Calendar**
  - a. **MOTION** to amend the 00-01 school calendar to reflect March 16<sup>th</sup> as "no school" for the elementary schools and middle school for teachers to attend a FSC workshop rather than March 23<sup>rd</sup> by G. Leger, seconded by E. Holmes Y - 9 N - 0
5. **Other - Amended Educational Specifications**
  - a. **MOTION** that the Ashburnham-Westminster Regional School Committee approve the amended educational specifications as of October 19, 2000, for the Oakmont Regional High School that include the increased student projections that were received from NESDEC's representative, Dr. William Zimmerman by E. Holmes, seconded by G. Leger Y - 9 N - 0
6. **Other - Summary of Long Range Educational Facilities Plan**
  - a. **MOTION** to accept the Summary of the Long Range Educational Facilities Plan for the AWRSD as of November 22, 2000 by G. Leger, seconded by J. Anderson Y - 7 N - 2 (E. Holmes, G. Lane)

**I. AGENDA SETTING**

1. Budget
2. MASC Update
3. Academic Coordinators - MCAS

**K. ADJOURNMENT**

1. **MOTION** to adjourn the meeting at 10:06 PM by E. Holmes, seconded by G. Leger Y - 9 N - 0

Submitted,  
Elaine Niedermeier