

Ashburnham-Westminster Regional School Committee

January 25, 2011 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:10 p.m. in the Team Room at Overlook Middle School with the Pledge of Allegiance, by D. Christianson

A. Statement by D. Christianson: The ultimate goal is to certify a budget by March 15th

Members present

D. Christianson

L. Beaton

M. Gianino

J. Boudreau

J. Schonborg

L. Weiderman

E. Holmes

J. Rheault

G. Farley

Members absent: K Glenny

Also present: M. Zapantis, S. Kersey

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

C. Presentation of Education Plan FY12

1. Presentation of the projected budget by M. Zapantis and S. Kersey using several different scenarios with explanations for expenses, income, state reimbursements, and formulas used

K. Glenny in at 7:40 p.m.

Recess at 9:10 p.m.

Resume open session meeting at 9:20 p.m.

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman's Report—None

B. School Committee Comment

1. K. Glenny announced there are openings on the school committee two from Ashburnham and two from Westminster and nomination papers are available at the Superintendent's office starting 1/26/11 through 3/4/11, 8-4 M-F.
2. J. Boudreau attended the Lacrosse fundraising dinner
3. E. Holmes reported on the award Oakmont's SPED program received

C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

A. Superintendent's Search

1. The group reviewed resumes and narrowed to 8 semi finalists

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

A. Approval of Minutes—None

B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Report of the Superintendent

Ashburnham-Westminster Regional School Committee

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1. I received concern from parents about moving the off day from Monday to Wednesday. The administrative team made the decision to move all schools to the same day to save the district \$3500 in transportation costs
2. Dr. Englander from the Massachusetts Aggression Reduction Center will present a “Stop Bullying” professional development on 2/11/11 from 12:30-2:30
3. Reminder to the committee of the visit to the charter school at Devens on 2/3/11 8-12 p.m.
4. Dr. Zapantis received a letter from C. Wright announcing her intent to retire as of June 30th
5. Dr. Zapantis also received a letter from L. Stiles stating he would not be reapplying for the position of Athletic Director for FY12. Two search committees will be needed to fill both positions

B. Overlook Middle School Statement of Interest

1. **Motion** by K. Glenny and seconded by G. Farley having convened in an open meeting on January 25, 2011, the Ashburnham-Westminster Regional School Committee of the Ashburnham-Westminster Regional School District, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest dated January 26, 2011 for the Overlook Middle School located at 10 Oakmont Drive, Ashburnham, MA which describes and explains the following deficiencies and the priority category(s) for which Ashburnham-Westminster Regional School District may be invited to apply to the Massachusetts School Building Authority in the future Priority #5 – replace pneumatic HVAC system with direct digital control system; replace boilers with high efficiency boilers and hot water heater; replace and insulate roof; water-proof exterior block walls; installation of light motion detectors in all rooms; and hereby further specifically acknowledges that by submitting this Statement of Interest, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Ashburnham-Westminster Regional School District to filing an application for funding with the Massachusetts School Building Authority.

Roll call vote:

D. Christianson	Y	G. Farley	Y
L. Beaton	Y	M. Gianino	Y
K Glenny	Y	J. Schonborg	Y
J. Boudreau	Y	E. Holmes	Y
L. Weiderman	Y	J. Rheault	Y

2. **Motion** by K. Glenny that the School Committee authorize the chair to sign the 1/25/11 portion of the minutes pertaining to OMS Statement of Interest as presented for submission to MSBA, seconded by G. Farley

Roll call vote:

D. Christianson	Y	G. Farley	Y
L. Beaton	Y	M. Gianino	Y
K Glenny	Y	J. Schonborg	Y
J. Boudreau	Y	E. Holmes	Y
L. Weiderman	Y	J. Rheault	Y

3. **Motion** by K. Glenny that the School Committee authorize the chair and superintendent of schools to sign the OMS Statement of Interest as presented, seconded by G. Farley

Roll call vote:

D. Christianson	Y	G. Farley	Y
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L. Beaton	Y	M. Gianino	Y
K Glenny	Y	J. Schonborg	Y
J. Boudreau	Y	E. Holmes	Y
L. Weiderman	Y	J. Rheault	Y

C. Presentation of Educational Plan FY12

1. **Motion** by L. Weiderman that the School Committee accept the FY12 educational plan as presented, seconded by E. Holmes Unanimous

VIII. UNFINISHED BUSINESS—None

IX. NEW BUSINESS—None

X. AGENDA SETTING

- A. Upcoming meetings: 2/1/11 at OMS, 6:30 p.m. TriBoard meeting; 2/8 (possibility of being cancelled), and 2/15/11. 2/2 & 3 for interviews

XI. EXECUTIVE SESSION

- A. **Motion** by G. Farley that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations and superintendent candidates and to reconvene into open session for the purpose of adjournment, seconded by K. Glenny

Roll call vote:

D. Christianson	Y	G. Farley	Y
L. Beaton	Y	M. Gianino	Y
K Glenny	Y	J. Schonborg	Y
J. Boudreau	Y	E. Holmes	Y
L. Weiderman	Y	J. Rheault	Y

XII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by J. Boudreau at 10:44 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

February 15, 2011 Minutes

I. CALL TO ORDER

The meeting was called to order at 6:45 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson K Glenny L. Weiderman
L. Beaton M. Gianino E. Holmes

Members absent: J. Boudreau, J. Rheault, G. Farley, J. Schonborg

Also present: M. Zapantis, S. Kersey

II. PUBLIC HEARING

A. User fee discussion

1. Maggie Porpora—working with L. Stiles concerning user fees. She would like to see a comparison of users compared with different schools.

J. Boudreau in at 7:46 p.m.

2. Tom Clabaugh—user fees for sports only not for other extracurricular activities

G. Farley in at 7:47 p.m.

B. Aggregate wealth formula vs. regional formula

1. Jim DeLisle— concern over state influence over schools; the public should vote to determine which formula is best for us
2. Keith Harding—doesn't believe the aggregate wealth model is beneficial to the towns or the students. Question about average expenditure per student—state vs. district. We are below average in cost/student compared to other districts although it appears we are funding more
3. M. Zapantis—responds with facts of surrounding comparable schools.

Public Hearing ends at 7:10 p.m.

III. PARTICIPATION BY THE PUBLIC—None

IV. STUDENT ADVISORY COMMITTEE

A. Liz Duggas

1. Update on schools: Sr. class trip to NY was cancelled, yearbook orders closed, Gold Key artist named, SAT's on 5/9/11, Galactic Bowling on 2/17/11, *Les Mis* rehearsals ongoing, Hiking Club planning on hiking the Appalachian Trail; Café Artè; 3/25, dodge ball game

V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None
- B. School Committee Comment—None
- C. Correspondence—None

VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

A. Superintendent's Search Committee

1. G. Farley gave update on search—first finalists interview with J. Jolicoeur on Tuesday; R. Hicks on Wednesday; R. Ramen on Thursday. 2/22/11 interviews with all finalists at 6 p.m.

B. Legal Sub

1. Next meeting on March 9th

VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

A. Approval of Minutes

1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 11/16/10, 12/7/10, and 12/21/10, seconded by G. Farley Unanimous

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B. Personnel Report—None

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Report of the Superintendent

1. In the process of setting the time line for the principal search. We are still looking for a school Committee member to serve on the search committee, please let D. Christianson know

B. Education Plan FY12 Presentations

1. Presentation by P. Marquis, C. Wright, and K. Taylor for the elementary schools
2. Presentation by K. Veroude for SPED—414 students are on IEPs - 70 less than two years ago
3. Presentation by K. DeMoura for the band

C. Financial Update

1. Budget discussion: 2 ½ plus growth may be in jeopardy; controversy concerning regional method and aggregate wealth model—best solution; a compromise/phase in process
2. **Motion** by E. Holmes that the School Committee accept the financial update as presented, seconded by G. Farley Unanimous

D. Food Service Financial Update

1. **Motion** by E. Holmes that the School Committee accept the food service financial update as presented, seconded by G. Farley Unanimous

E. Acceptance of Gifts

1. **Motion** by J. Boudreau that the School Committee accept the donation of two American flags to WES/MHS, the donation made to Briggs Nature's Classroom and the donation of hats and mittens made to Briggs Students, seconded by G. Farley Unanimous

IX. UNFINISHED BUSINESS—None

X. NEW BUSINESS

A. Field trip approval

1. **Motion** by K. Glenny that the School Committee approve the field trip to the Trinity Repertory Theater in Providence, RI, seconded by E. Holmes Unanimous
2. Final interview for superintendent candidates to discuss--- what do they see as major issues and strengths for us—possibly with a meal

XI. AGENDA SETTING

A. Upcoming meetings: 2/22/11 -6:30 p.m.; 3/2/11 TriBoard Meeting -6:30 p.m.; 3/8/11 -7 p.m.; at OMS

XII. EXECUTIVE SESSION

A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL Chapter 30A, Section 21, for the purpose of discussing negotiations and to reconvene into open session for the purpose of adjournment, seconded by J. Boudreau at 10:00 p.m.

Roll Call Vote

D. Christianson	Y	L. Weiderman	Y	J. Boudreau	Y
L. Beaton	Y	E. Holmes	Y	G. Farley	Y
K Glenny	Y	M. Gianino	Y		

XIII. ADJOURNMENT

A. **Motion** by J. Boudreau to adjourn, seconded by G. Farley at 10:43p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

February 22, 2011 Minutes

I. CALL TO ORDER

The meeting was called to order at 6:10 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson J. Boudreau L. Weiderman G. Farley J. Rheault
L. Beaton J. Schonborg E. Holmes M. Gianino K. Glenny

Also present: M. Zapantis, S. Kersey

II. SUPERINTENDENT INTERVIEW

A. Dr. Ralph Hicks

1. G. Farley offered an introduction: there were eight qualified applicants; six had preliminary interviews leaving three finalists. Two of our finalists have dropped out for other positions.
2. G. Farley—Dr. Hicks please tell us what you see as our major issues—strengths/weaknesses
 - a. Dr. Hicks explained the apportionment in his district; addressed strengths-committee enjoyed site visits, impressed by teachers; commended the School Committee for not settling during the first Superintendent’s search; additional strengths—community support, capital planning, buildings, graduation rate above state average, location, technology, variety of co-curricular activities, Extended Day program.
Weaknesses/challenges: money, raising money through businesses. Will look at all reimbursements; familiar with building projects
 - b. Question; How do you feel about fees for co-curricular activities? Not a fan but sometimes a necessary evil
3. D. Christianson—what is your leadership style and expectations of the administrative leaders?
 - a. Dr. Hicks; Follow Standard Based Education guidelines and use committees to hire principals. Expect admin to work hard, handle problems with their buildings, act as educational leaders, attend regular meetings, and make academics a priority.
4. K. Glenny—How do you view your relationship with School Committees? Expect to work as a team—will offer direction on policies and budgets, will have an open door as long as it is not everyday
5. D. Christianson—With the municipal experience (was a selectman and SPED director and on an advisory board) you have had in the past, how does it help with your job as a superintendent?
 - a. Dr. Hicks; It makes me familiar with community issues, how towns are run, understand negotiations and overall town government
6. L. Weiderman—Can you give examples of what the public/school staff can expect from you?
 - a. Dr. Hicks; I will be attending School Committee meetings, visit all the schools, have lunch with teachers and staff, meet with selectpeople, and finance committees. I will be involved in the community, would go on TV when needed, will attend PTO/A and booster club meetings
7. K. Glenny—The Spencer-E. Brookfield School Com. did not renew your contract—Why?
 - a. Dr. Hicks; 3 members of the School Com. liked my views on education and 4 did not. Those 4 had vastly different views on budget issues and there was no way of an agreement
8. L. Beaton—Can you give us your opinion on strategic planning?
 - a. Dr. Hicks; It is an opportunity to renew relationships with the community, teachers, selectpeople—the more people involved the better
9. J. Boudreau—Curriculum, How do you keep things fresh with Standard Based?
 - a. Dr. Hicks; Administrative meetings, meeting with teachers and keeping people involved

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10. E. Holmes—Please discuss your experiences with the Representatives and DESE advocates for your districts
 - a. Dr. Hicks; Maintain relationships with government leaders; knows many representatives personally and many people at DESE

Interview portion closed at 7:30 p.m.

Meeting resumes at 7:43 p.m.

III. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Superintendent Candidate Discussion

1. D. Christianson—Final interviews are done. Two finalists dropped out prior to this meeting. Are there any reservations from the committee that would prevent us from offering Dr. Hicks a contract? There appears to be no options below the top six that were chosen as semi finalists and we would not be willing to go back to any of the others that had applied
 - a. E. Holmes—very strong, excellent experience, student centered budgeting, current experience with two town district
 - b. L. Weiderman—liked that he discussed strengths with back up information
 - c. G. Farley—very strong candidate, many of the same qualities as our current superintendent, offers stability
 - d. D. Christianson—had the strongest resume, was a teacher, spent seven years as a superintendent, has municipal experience, tough budget experience, he appears to be a philosophical match
 - e. L. Beaton—good ideas, experience with contract negotiations, has read our regional agreement, did home work, time management with principals
 - f. M. Gianino—experience with building projects
 - g. J. Boudreau—knows where we are and where we are headed as a district
 - h. K. Glenny—it is irrelevant that he is our only candidate, he is an excellent choice
 - i. J. Rheault—supports looking at what Monty Tech does and does not offer
 - j. L. Beaton—experience with Special Ed

- B. **Motion** by L. Beaton that the School Committee offer the position of Superintendent of Schools to Dr. Ralph Hicks of Spencer, MA effective 7/1/11 subject to satisfactory completion of references and background checks and to authorize the Executive Committee to negotiate compensation and employment contract terms with Dr. Hicks and report back to the School Committee as soon as possible for final approval, seconded by G. Farley

Roll Call

D. Christianson – Y	J. Boudreau – Y	L. Weiderman – Y	G. Farley – Y	J. Rheault – Y
L. Beaton – Y	J. Schonborg – Y	E. Holmes – Y	M. Gianino – Y	K Glenny – Y

IV. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing negotiation of Superintendent designee contract details and to reconvene into open session for the purpose of adjournment, seconded by J. Boudreau at 8:04 p.m.

Roll Call Vote

D. Christianson – Y	J. Boudreau – Y	L. Weiderman – Y	G. Farley – Y	J. Rheault – Y
L. Beaton – Y	J. Schonborg – Y	E. Holmes – Y	M. Gianino – Y	K Glenny – Y

V. ADJOURNMENT

- A. **Motion** by J. Schonborg to adjourn, seconded by G. Farley at 8:37 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

March 8, 2011 Minutes

I. CALL TO ORDER

The meeting was called to order at 6:37 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson	J. Boudreau	M. Gianino
L. Beaton	J. Schonborg	E. Holmes

Members absent: L. Weiderman, K Glenny, G. Farley, J. Rheault

Also present: M. Zapantis, S. Kersey

L. Weiderman in at 6:38 p.m.

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- B. Education Plan FY12 Presentations
 - 1. Presentation of athletic budget by L. Stiles

G. Farley and K. Glenny in at 6:53 p.m.

- 2. Presentation of technology budget by E. Dehays

II. TRI-BOARD MEETING at 7:15 p.m.

- A. Discussion concerning budget funding by both towns; separating transportation budget from operating funds; funding method

Recess at 8:15 p.m.; Resume open meeting at 8:27 p.m.

III. PARTICIPATION BY THE PUBLIC

- A. M. Poppora-questions concerning user fees—would like some type of advantage for parents paying user fees. Suggestions were family caps or passes for parents that attend games
 - 1. D. Christiansen recommended that M. Poppora send suggestions to Interscholastic Athletic subcommittee
 - 2. **Motion** by L. Weiderman that the School Committee refer communication from M. Poppora concerning fees and passes to Interscholastic Athletic Subcommittee and report back to the full committee on 3/22/11, seconded by E. Holmes Unanimous

IV. STUDENT ADVISORY COMMITTEE

- A. Liz Duggas
 - 1. NHS hosting Cradles to Crayons; parent/teacher conferences, National History Day was 3/6; *Alice in Wonderland* this Friday and Saturday at OMS

V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report--None
- B. School Committee Comment—None
- C. Correspondence
 - 1. Email from Maggie Poppora to be distributed to committee members

VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Legal Sub
 - 1. Met 3/8 and has made plans to reduce line item by \$5000. Planning to recommend current council

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VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes—None
- B. Personnel Report—None

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. There was a lockdown at WES/MHS
- C. JRB Project Funding Agreement
 - 1. **Motion** by L. Weiderman that the School Committee authorize the Superintendent of School designated as the local public official, to sign the Project Funding Agreement (the PFA) document as required by the Massachusetts School Building Authority on behalf of the Briggs Building Committee as authorized by the Ashburnham-Westminster Regional School Committee and voted in the intermunicipal agreement between the Ashburnham-Westminster Regional School Committee and the Board of Selectmen of the Town of Ashburnham, seconded by G. Farley Unanimous
 - a. E. Holmes noted that she would vote on authorizing M. Zapantis to sign because the conflict of interest does not apply
- B. Educational Plan FY12
 - 3. Presentation of OMS budget by P. Saisa and S. Rehler
 - 4. Presentation of ORHS by D. Uminski and G. Smith

J. Rheault in at 9:16 p.m.

- D. Naming Committee
 - 1. J. Schonborg recommended that room 117 be named the Bill Webber Conference Room 117
 - 2. **Motion** by J. Rheault that the School Committee approve the recommendation of the Naming Committee to name the conference room 117 to the Bill Webber Conference Room, seconded by J. Schonborg Unanimous
- E. Field Trip Approval
 - 1. **Motion** by G. Farley that the School Committee approve the out-of-state field trips to Jaffrey, NH, Wapack Trail, NH and to Italy, seconded by J. Schonborg Unanimous
- F. Acceptance of Gifts
 - 1. **Motion** by J. Rheault that the School Committee accept the donation towards MHS
- G. Educational Plan FY12 ~Discussion/Certification
 - 1. **Motion** by L. Weiderman that the School Committee certify the FY12 (2011-2012) operating budget in the amount of \$28,383,628 as recommended by the Superintendent of Schools and that amount to be assessed to the member towns based on the methodology in the Regional Agreement, seconded by L. Beaton

Roll Call

D. Christianson	Y	M. Gianino	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	J. Schonborg	Y
K. Glenny	Y	G. Farley	Y
L. Weiderman	Y	J. Rheault	Y

- 2. **Motion** by J. Rheault that the School Committee request Capital appropriation from the town of Westminster for a generator at MHS for \$36,000, seconded by G. Farley

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Roll Call:

D. Christianson	Y	M. Gianino	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	J. Schonborg	Y
K. Glenny	Y	G. Farley	Y
L. Weiderman	Y	J. Rheault	Y

3. **Motion** by J. Rheault that the School Committee request Capital appropriation from the towns of Ashburnham and Westminster to replace the 8th grade lockers for \$30,000, seconded by G. Farley

Roll Call:

D. Christianson	Y	M. Gianino	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	J. Schonborg	Y
K. Glenny	Y	G. Farley	Y
L. Weiderman	Y	J. Rheault	Y

4. **Motion** by J. Rheault that the School Committee request Capital appropriation from the town of Westminster for the replacement freeze stat vent for \$6,500, seconded by G. Farley

Roll Call:

D. Christianson	Y	M. Gianino	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	J. Schonborg	Y
K. Glenny	Y	G. Farley	Y
L. Weiderman	Y	J. Rheault	Y

5. **Motion** by J. Rheault that the School Committee request Capital appropriation from the towns of Ashburnham and Westminster to install turf field fencing and backstop for \$34,000, seconded by G. Farley

Roll Call:

D. Christianson	Y	M. Gianino	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	J. Schonborg	Y
K. Glenny	Y	G. Farley	Y
L. Weiderman	Y	J. Rheault	Y

IX. UNFINISHED BUSINESS—None

X. NEW BUSINESS—None

XI. AGENDA SETTING

- A. Upcoming meetings: 3/22/11 at 7 p.m.; 4/12/11 at 7 p.m.

XII. EXECUTIVE SESSION—None

XIII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by J. Boudreau at 10:20 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

March 22, 2011 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:03 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

J. Schonborg

L. Weiderman

E. Holmes

M. Gianino

Members absent: J. Boudreau, K. Glenny, J. Rheault, G. Farley, M. Zapantis in FL

Also present: S. Kersey, Jeff Wulfson

II. TRI-BOARD MEETING

A. Discussion and information concerning towns' assessment method

1. Jeff Wulfson presented information of funding at the state level

G. Farley in at 7:06 p.m.

2. T. Maeder; Westminster Advisory Board—question the fluctuation in the aggregate wealth formula mythology—Can it change each year
3. B. Ruland, Westminster, R. Reed, Ashburnham, J. Fairbanks, Ashburnham, and K. Hard, Westminster, questioned which formula would be the best for receptive towns

K. Glenny in at 7:40 p.m.

4. Two thirds of districts in Massachusetts use the statutory method. L. Beaton, Ashburnham; J. Shenk, Westminster; T. Maeder, Westminster; W. Walker, Westminster; R. Reed, Ashburnham; M. Gianino, Ashburnham; discussed if votes goes to a joint town meeting, the statutory method is put in place automatically

Jeff Wulfson, Associated Commissioner left meeting at 8:05 p.m.

5. J. Fairbanks, Westminster would like to address the Ashburnham town meeting and would like if E. Vitone would address the Westminster town meeting
6. K. Glenny commented that we should stick with the regional method to prevent animosity between the two towns

Recess open meeting at 8:18 p.m.

Resume meeting at 8:27 p.m.

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Extended Day Summer Program

1. Presentation of summer program by D. Francis
2. Motion by L. Weiderman that the School Committee accept the summer program, handbook and fees as presented, seconded by G. Farley Unanimous

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III. PARTICIPATION BY THE PUBLIC—None

IV. STUDENT ADVISORY COMMITTEE—None

V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None
- B. School Committee Comment
 - 1. K. Glenny note that although the Commissioner of Education was in town attending a public school forum on bullying, he did not stop by the district
- C. Correspondence—None

VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. IAS
 - 1. Interscholastic Athletic Subcommittee will bring a report to next meeting

VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by K. Glenny that the School Committee approve the minutes of 7/20/10, seconded by J. Schonborg Unanimous
 - 2. **Motion** by K. Glenny that the School Committee approve the minutes of 8/17/10, seconded by J. Schonborg Unanimous
 - 3. **Motion** by K. Glenny that the School Committee approve the minutes of 9/7/10, seconded by J. Schonborg Unanimous
 - 4. **Motion** by K. Glenny that the School Committee approve the minutes of 9/21/11, seconded by J. Schonborg Unanimous
 - 5. **Motion** by K. Glenny that the School Committee approve the minutes of 10/5/10, seconded by J. Schonborg Unanimous
 - 6. **Motion** by K. Glenny that the School Committee approve the minutes of 11/2/10, seconded by G. Farley 1A-J. Schonborg Majority
 - 7. **Motion** by K. Glenny that the School Committee approve the minutes of 11/16/10, seconded by J. Schonborg Unanimous
 - 8. **Motion** by K. Glenny that the School Committee approve the minutes of 12/7/10, seconded by J. Schonborg Unanimous
 - 9. **Motion** by K. Glenny that the School Committee approve the minutes of 12/21/10, seconded by J. Schonborg Unanimous
 - 10. **Motion** by K. Glenny that the School Committee approve the minutes of 1/25/11, seconded by J. Schonborg Unanimous
 - 11. **Motion** by K. Glenny that the School Committee approve the minutes of 3/8/11 as amended, seconded by J. Schonborg Unanimous
 - 12. **Motion** by J. Schonborg that the School Committee accept the Budget Subcommittee minutes of 1/25/11 and 2/15/11, seconded by G. Farley Unanimous
- B. Personnel Report—None

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent—None
- C. Out-of-State Field Trip—Hold over for next meeting
- D. 2011-2012 School Committee Meeting Calendar

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1. **Motion** by K. Glenny that the School Committee approve the 2011-2012 School Committee meeting calendar, seconded by L. Weiderman Unanimous

E. FLLAC Charter Change

1. **Motion** by K. Glenny that the School Committee accept the changes made to the FLLAC Charter contract, seconded by L. Weiderman Unanimous

IX. UNFINISHED BUSINESS

A. Budget presentation dates

1. During the 4/12/11 and 4/26/11 School Committee meeting there will be a discussion on the funding issues. The School Committee is proposing an amendment to the regional agreement to prevent a switch in the assessment in the future

X. NEW BUSINESS—None

XI. AGENDA SETTING

- A. Upcoming meetings: 4/12/11 and 4/26/11 at 7 p.m.

XII. EXECUTIVE SESSION

- A. Motion by E. Holmes that the School Committee go into Executive Session under MGL Chapter 30A, Section 21, for the purpose of discussing negotiations and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 9:12 p.m.

Roll Call Vote

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	E. Holmes	Y
J. Schonborg	Y	M. Gianino	Y
K. Glenny	Y	G. Farley	Y

XIII. ADJOURNMENT

- A. Motion by E. Holmes to adjourn, seconded by G. Farley at 9:36 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

April 26, 2011 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:04 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

K Glenny

J. Boudreau

J. Schonborg

L. Weiderman

E. Holmes

G. Farley

M. Gianino

Members absent: J. Rheault

Also present: M. Zapantis, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman's Report—None

B. School Committee Comment

1. L. Beaton received communication that will be brought to next meeting
2. L. Weiderman reminded everyone of the Oakmont play "Les Mis"

C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

A. Approval of Minutes—None

B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Report of the Superintendent

1. After much thought, the decision has been made to appoint Eric Dawley as Athletic Director for one year. I strongly believe that the Athletic Director should be a member of our staff
2. The Construction Manager at Risk—there were 10 submissions those were narrowed down to three, they will then have to submit a full proposal for the interviews with the Building Committee

B. FY12 Budget Recertification

1. Level dollars does not mean level services. I recommend that the budget be level funded at \$27,517,290
2. Discussion based on less money available in the district means that the children will not have the same opportunities as 10 years ago
3. **Motion** by K. Glenny that the School Committee recertify the FY12 budget in the amount of \$27,517, 290 as recommended by the Superintendent of Schools, seconded by L. Weiderman

Ashburnham-Westminster Regional School Committee

April 26, 2011 Minutes

Roll call—super majority

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	E. Holmes	Y
K Glenny	Y	G. Farley	Y
J. Boudreau	Y	M. Gianino	Y
J. Schonborg	Y		

3. **Motion** by J. Boudreau that the School Committee formulate the budget for FY12 based on the Regional Agreement, seconded by L. Beaton Unanimous

C. Out-Of-State Field Trip

1. **Motion** by J. Boudreau that the School Committee approve the field to Cheshire, CT, and Portsmouth, NH, seconded by E. Holmes Unanimous

E. Holmes out at 8:24 p.m.

D. 2011-2012 School Calendar

1. **Motion** by K. Glenny that the School Committee approve the 2011-2012 school calendar, seconded by J. Boudreau Unanimous

VIII. UNFINISHED BUSINESS—None

IX. NEW BUSINESS—None

X. AGENDA SETTING

A. Upcoming meeting: 5/10/11 and 5/24/11 at OMS at 7 p.m.

XI. EXECUTIVE SESSION

A. **Motion** by J. Boudreau that the School Committee go into Executive Session under MGL Chapter 30A, Section 21, for the purpose of discussing the employment contract for Dr. Hicks and to reconvene in open session to ratify any Executive Session votes, seconded by K. Glenny at 8:35 p.m.

Roll Call Vote:

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	J. Schonborg	Y
K Glenny	Y	G. Farley	Y
J. Boudreau	Y	M. Gianino	Y

Reconvene in open session at 9:15 p.m.

B. **Motion** by K. Glenny that the School Committee ratify the five year contract beginning 7/1/11 between AWRSD and Dr. Ralph Hicks and authorize the chairman to sign, seconded by L. Weiderman Unanimous

XII. ADJOURNMENT

A. **Motion** by J. Boudreau to adjourn, seconded by G. Farley at 9:34 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

May 10, 2011 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:04 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by M. Zapantis, pro temp

Members present

D. Christianson

L. Beaton

K Glenny

J. Boudreau

G. Farley

E. Holmes

J. Schonborg

Members absent: L. Weiderman, M. Gianino, J. Rheault

Also present: M. Zapantis, S. Kersey

II. SWEARING IN OF NEWLY ELECTED SCHOOL COMMITTEE MEMBERS

A. Newly elected members:

1. J. Schonborg, E. Holmes, L. Beaton and D. Christianson are sworn

III. ELECTION OF OFFICERS

A. Chair/Vice Chair/Secretary/Treasurer

1. **Motion** by J. Boudreau that the committee nominate D. Christianson as Chairman, seconded by G. Farley Unanimous
2. **Motion** by E. Holmes that the committee close nominations, seconded by J. Schonborg Unanimous
3. **Motion** by E. Holmes that the committee elect D. Christianson as Chairman, seconded by J. Schonborg Majority 1A D. C.
4. **Motion** by E. Holmes that the committee nominate L. Beaton as Vice Chair, seconded by J. Boudreau Unanimous
5. **Motion** by E. Holmes that the committee close nominations, seconded by G. Farley Majority 1A L.B.
6. **Motion** by E. Holmes that the committee elect L. Beaton as Vice Chair, seconded by G. Farley Majority 1A L.B.
7. **Motion** by J. Boudreau that the committee nominate K. Glenny as secretary, seconded by L. Beaton Unanimous
8. **Motion** by E. Holmes that the committee close nominations, seconded by G. Farley Majority 1A K. G.
9. **Motion** by E. Holmes that the committee elect K. Glenny as secretary, seconded by G. Farley Majority 1A K. G.
9. **Motion** by E. Holmes that the committee nominate Ken Caron as district treasurer, seconded by J. Schonborg Unanimous
10. **Motion** by E. Holmes that the committee close nominations, seconded by G. Farley Unanimous
11. **Motion** by E. Homes that the committee elect Ken Caron as district treasurer, seconded by G. Farley Unanimous

IV. ADOPT ROBERTS RULE OF ORDER

- A. **Motion** by E. Holmes that the School Committee adopt Preliminary Procedures at a Glance: Roberts Rules of Order for the current term as outlined in the Bylaws, Section 2.1.2 and 3.4, seconded by G. Farley Unanimous

Ashburnham-Westminster Regional School Committee

May 10, 2011 Minutes

V. REVIEW OF BYLAWS

- A. Discussion

VI. APPOINTMENT OF SUBCOMMITTEES

- A. Please check your preferences as to the subcommittees on which you would be willing to serve for the 2011-12 school year and submit to the Chairman at the next meeting

VII. PARTICIPATION BY THE PUBLIC—None

VIII. STUDENT ADVISORY COMMITTEE

- A. Sierra Vachon and Liz Duggas
 - 1. Walk for Hunger 5/1/11, 20 mile walk and \$1500 was raised; last Saturday was Prom and SATs; AP test will take place this week; there was a power outage for 20 minutes at the end of the day; there were 21 TAMMY award nominations for the actors and actresses in “Les Mis”; Jr. class Frisbee tournament to be held on 5/13/11; next Friday will be Mr. Oakmont contest; MCAS coming up soon for sophomores-math and biology and health for freshmen; spring-fling dance; survey going out concerning classes that are of interest, will include a question about a field trip to Washington, D.C.

IX. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
 - 1. Committee members are invited to the dedication of the Bill Webber conference room
- B. School Committee Comment
 - 1. Les Mis—impressed by work done by all of the 50-60 students and parent volunteers involved
- C. Correspondence—None

X. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Technology sub met at 6:30 p.m. tonight and E. DeHays will discuss plan later in agenda

XI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 3/2/11, 3/8/11, and 3/22/11, seconded by J. Schonborg Unanimous
- B. Personnel Report
 - 1. **Motion** by E. Holmes that the School Committee accept the personnel report as presented, seconded by G. Farley Unanimous

XII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Reminder to folks of Jordyn Kallagher Day all day 5/14/11. Fun for all with a field hockey tournament
 - 2. In the informational side of the committee packet is an award for Dan Dufour for the Mass Track Assoc. Dan was nominated for the award by his colleagues
- B. FLLAC Update
 - 1. Presentation by Richard Murphy of FFLAC. AWRSD belongs to two collaboratives—CAPS and FFLAC—to help with a small population of Special Ed students. There are 28 collaboratives in the state. The board members are the superintendents from member districts.

Ashburnham-Westminster Regional School Committee

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The collaboratives can help prevent students with special ed issues from dropping out of school and helps ELL students by supplying translators for a number of different languages

C. Technology Update

1. Presentation by E. DeHays—The technology plan is moving ahead with limited funds. There are currently 40 smart boards in the district.
2. **Motion** by G. Farley that the School Committee approve the technology plan for 2011-2014, seconded by K. Glenny Unanimous
3. The plan for the near future is that every kindergartener had an IPAD to use in school. The cost would be for the parents \$50 up front and \$25 per month for two years then offer a buy out for \$1

D. Copier Leases

1. Presentation by Sherry Kersey
2. **Motion** by E. Holmes that the School Committee authorize the Business Administrator to enter into contract for the leasing of district copiers, seconded by G. Farley Unanimous

F. Budget Discussion

1. **Motion** by K. Glenny that the School Committee recertify the FY12 AWRSD budget in the amount of \$27,517,290, seconded by E. Holmes Roll call:

D. Christianson	Y	G. Farley	Y
L. Beaton	Y	E. Holmes	Y
K Glenny	Y	J. Schonborg	Y
J. Boudreau	Y		
 2. **Motion** by K. Glenny that the School Committee use the statutory/aggregate wealth model for the purpose of assessment amount to the two towns, seconded by E. Holmes Roll call:

D. Christianson	Y	G. Farley	Y
L. Beaton	Y	E. Holmes	Y
K Glenny	Y	J. Schonborg	Y
J. Boudreau	Y		
- ### E. Acceptance of Gifts
1. **Motion** by G. Farley that the School Committee accept the \$500 towards JRB Nature's Classroom, \$1000 Excellence in History scholarship and JV Softball uniforms, seconded by J. Boudreau Unanimous

XIII. UNFINISHED BUSINESS—None

XIV. NEW BUSINESS—None

XV. AGENDA SETTING

- A. Upcoming meetings: 5/24/11 & 6/7/11 at 7 p.m. at OMS and discuss adding a subcommittee concerning assessment method

XVI. EXECUTIVE SESSION—hold over to next meeting

XVII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by G. Farley at 9:00 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

May 24, 2011 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:10 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

K. Glenn

J. Boudreau

J. Schonborg

Members absent: L. Beaton, J. Rheault

Also present: M. Zapantis, S. Kersey

L. Weiderman

E. Holmes

G. Farley

M. Gianino

II. PARTICIPATION BY THE PUBLIC

A. IPAD discussion

1. Katherine Adair—Expressed concern over how the IPADs will be paid for and why was kindergarten targeted and why can't the money in the technology budget be moved else where
2. Natalie Nelson—Expressed concern there was no committee that included parents to be part of the decision on the IPADs
3. M. Zapantis & G. Farley explained that moving the money out of the technology line would not be in the best interest of children in district and the computer leasing program was started to keep technology updated and current

B. Mrs. Faneuf

1. Andrea Alexis, Maureen Isadorin and Sarah Ludwick advocated for Mrs. Faneuf to keep her job at the pre-school

III. STUDENT ADVISORY COMMITTEE

A. Sierra Vachon

1. Leadership day was held last Friday; Monday left for Nature's Classroom; TAMMY awards were handed out with Erin Glenn and Chris DeMoura receiving one; last Friday was Mr. Oakmont; this Friday is the spring fling

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman's Report

1. Recently had a discussion with E. DeHays and Duncan Phyfe on the IPAD initiative

B. School Committee Comment

1. K. Glenn has concerns over the IPADs but will be willing to support the technology subcommittee
2. G. Farley—the technology subcommittee did not intentionally avoid talking to parents. The initiative was presented at a conference and the press printed article with incorrect facts

C. Correspondence

1. K. Glenn received information concerning Charter schools from Jim Kane that is included in the informational side of committee packet

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

A. Approval of Minutes

1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 4/12/11 and 4/26/11, seconded by J. Schonborg Unanimous

B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Report of the Superintendent

Ashburnham-Westminster Regional School Committee

May 24, 2011 Minutes

1. Sat down with Dr. Hicks last Thurs to discuss the candidate for principal at JRB. Looked at all the data collected and have offered the job to Andrea McGrath
- B. Discussion – Amendment of By-laws
 1. **Motion** by J. Boudreau that the School Committee amend the By-laws by striking “in person or by telephone” under 9.3, seconded by J. Schonborg Roll call:

D. Christianson	Y	L. Weiderman	Y
K Glenny	Y	E. Holmes	Y
J. Boudreau	Y	G. Farley	Y
J. Schonborg	Y	M. Gianino	Y
- C. Acceptance of Gifts
 1. **Motion** by J. Schonborg that the School Committee accept the donation of two flags to Oakmont and \$3000 grant to update lab equipment at Oakmont, seconded by J. Boudreau
Unanimous
- D. Financial Report –S. Kersey
 1. **Motion** by J. Boudreau that the School Committee accept the financial reports as presented, seconded by J. Schonborg
Unanimous
- E. Financial Report – Food Service – S. Kersey
 1. **Motion** E. Holmes that the School Committee accept the food service financial reports as presented, seconded by J. Boudreau
Unanimous
- F. Regional Agreement
 1. M. Zapantis recommended that the regional agreement should be reviewed periodically by a subcommittee. Committee will discuss the regional agreement as a 10 member committee with the goal of August 30th to have an amended regional agreement to present to both towns. Discussion will take place during the summer meetings while M. Zapantis does some research
- G. School Committee Retreat / Self-Evaluation
 1. Retreat meeting will be Wednesday 6/29/11 at 6 p.m.
- H. Special Education Director Contract
 1. Discussion to take place in Executive Session

VIII. UNFINISHED BUSINESS—None

IX. NEW BUSINESS—None

X. AGENDA SETTING

- A. Upcoming meetings: 6/7/11 and 6/21/11 at 7p.m. at Overlook Middle School

XI. EXECUTIVE SESSION

- A. **Motion** by J. Boudreau that the School Committee go into Executive Session under MGL Chapter 30A, Section 21, for the purpose of discuss the Special Education Director contract and to approve and/or release Executive Session minutes, seconded by J. Schonborg at 8:47 p.m. Roll Call Vote

D. Christianson	Y	L. Weiderman	Y
K Glenny	Y	E. Holmes	Y
J. Boudreau	Y	G. Farley	Y
J. Schonborg	Y	M. Gianino	Y

E. Holmes out at 8:48 p.m.

XII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by G. Farley at 10:22 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

June 7, 2011 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:05 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

K Glenny

J. Boudreau

J. Schonborg

E. Holmes

G. Farley

M. Gianino

Members absent: L. Beaton, L. Weiderman, J. Rheault

Also present: M. Zapantis, S. Kersey

II. PARTICIPATION BY THE PUBLIC

- A. Natalie Nelson, Casey McNally, Meaghan Fagan with concerns about the IPAD program
 - 1. Statements concerning equity in distribution; positive comments concerning options; questions concerning implementation of program
 - 2. D. Christianson appreciative of public participation concerning the IPAD project which should be in place by late summer

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
 - 1. Thank you for the contingent of School Committee members who attended graduation ceremonies
- B. School Committee Comment
 - 1. J. Boudreau—Kris Lucander invited parents in to classroom to show how he teaches children music
- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Tech sub
 - 1. Met on 6-6-11 to adopt Charter
 - 2. Discussed the IPADs and will continue meeting on issue
- B. Legal sub
 - 1. Met on 6-1-11
 - 2. Did 3 year evaluation with counsels and will bring recommendation to school committee at a later meeting
- C. Briggs Building Committee
 - 1. Consigli has been chosen at the contractors for the Briggs project
- D. Full Day Kindergarten Grant
 - 1. Letters were sent out to parents of incoming kindergarteners from teachers and PTA
 - 2. Teachers want to screen their own students
 - 3. A Play Date will be set up for the parents and the children to meet before classes start

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 5/10/11, seconded by J. Schonborg Unanimous
- B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent

Ashburnham-Westminster Regional School Committee

June 7, 2011 Minutes

1. Thank you to Joshua Hall for help in sweeping the roads and parking areas at Meetinghouse School, Westminster Elementary School, Overlook Middle School and Oakmont Regional High School
 2. Sent a letter to the two managers of Westminster and Ashburnham concerning a meeting held with the interim superintendent and masonry staff at Monty Tech with reference to the sidewalks and retaining wall at Overlook Middle School.
 3. The Ash/West Foundation is sponsoring an outdoor family movie night on Friday June 24. Both communities are welcome to attend
 4. Enclosed in your packets is a list of FTE reductions in the district some by RIF some by attrition
- B. Discussion – Regional Agreement
1. K. Glenny suggested that the School Committee members read Sections I through III and be prepared to discuss any recommendations at the next meeting
 2. It should be added to the agreement that the School Committee should read and update the Regional Agreement in a specific length of time
 3. All changes and updates have to be approved by the Commissioner of DESE
- C. Acceptance of Gifts
1. **Motion** by G. Farley that the School Committee accept the \$3,110 grant for Oakmont student programs, seconded by J. Schonborg
Unanimous

M. Gianino out at 7:47 p.m.

- D. Field Trip Approval
1. **Motion** by G. Farley that the School Committee approve the field trip to Freedom, NH for Briggs and Westminster, seconded by J. Boudreau
Unanimous

M. Gianino in at 7:50 p.m.

- E. Special Education Director Contract—held over

VIII. UNFINISHED BUSINESS—None

IX. NEW BUSINESS—None

X. AGENDA SETTING

- A. Upcoming meetings: 6/21/11 at 7 p.m. at OMS, 7/19/11 at 7 p.m. at OAK and just a reminder on 6/29/11 at 6 p.m. there will be a meeting with M. Zapantis and R. Hicks

XI. EXECUTIVE SESSION

- A. **Motion** by J. Boudreau that the School Committee go into Executive Session under MGL Chapter 30A, Section 21 for the purpose of discussing contracts and collective bargaining and to reconvene into open session for the purpose of taking action on Executive session actions, seconded by M. Gianino at 7:55 p.m.

Roll Call Vote

D. Christianson	Y	E. Holmes	Y
K Glenny	Y	G. Farley	Y
J. Boudreau	Y	M. Gianino	Y
J. Schonborg	Y		

XII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by G. Farley at 8:44 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

June 21, 2011 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:04 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

K Glenny

J. Boudreau

E. Holmes

G. Farley

M. Gianino

J. Schonborg

Members absent: J. Rheault, L. Weiderman

Also present: M. Zapantis, S. Kersey

Comments by Chairman, D. Christianson: This is Mike's last School Committee meeting, he announced his retirement 2 yrs ago, decided to one more year and served one year as our interim. He is our second longest serving superintendent and he worked hard for the district and the communities. We, as a School Committee would like to say thank you.

Comments by Superintendent, M. Zapantis: Thank you to the School Committee and the communities for allowing me to serve for the last 8 years. This is a good school district waiting to be great. Everyone works as a team; custodian to paras to teacher to administration to administrative assistants. Thank you as a group and individually. If you give Dr. Hicks even half as much support, he will do well.

II. PARTICIPATION BY THE PUBLIC

- A. Ed Vitone presented information on the Regional Agreement with an explanation on how things were done starting in 1957, then the state changed things from the statutory method to the aggregate method and now we should go back to the statutory method. In order to keep from having to vote on the contribution method, the regional agreement would have to be changed

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None
- B. School Committee Comment
 1. G. Farley—E. DeHays and G. Farley visited Royalston Elementary School where they are using IPADs with kindergarteners. The IPADs are shared with other grades bur are predominately used with kindergartens. Autistic children used the IPADs with other students and were engaged and engaging
- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Technology sub
- B. Briggs Building Committee

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes—None
- B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 1. Today was the last day of school. Have a safe summer
- B. Nurse Update – Marcia Sharkey
 1. The Health Advisory Committee met four times this year. The state is mandating having a Health Advisory Committee for every district

Ashburnham-Westminster Regional School Committee

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2. Conversation concerning food in the classroom. There are so many food allergies today that it is difficult to have parents bring in food without knowing what is in the food
3. The Health Advisory Committee has developed Health Education Protocols for the district
- C. School Improvement Plan/Handbook
 1. C. Wright presented updates to the School Improvement plan and handbook for JRB. Stated that allergies are a major concern and the protocol for Food in the classroom will be revisited
 2. P. Marquis and K. Taylor presented updates to the School Improvement plan and handbook for WES and MHS. Concerns for Westminster are the technology program and parent to school communication
 3. **Motion** by J. Boudreau that the School Committee approves the handbooks and non-financial School Improvement plans from JRB, WES, and MHS as submitted, seconded by G. Farley Unanimous
- D. Chartwell's Contract
 1. **Motion** by E. Holmes that the School Committee authorize the Business Administrator to enter into a one year extension contract with Charwells for the 2011-2012 school year, seconded by G. Farley Unanimous
- E. Food Service Financial Report – May
 1. Presented by S. Kersey, C. Callahan and D. Mueller. Also noted were changes in the nutritional guidelines and will get information to parents

L. Beaton out at 9:29 p.m.

2. **Motion** by G. Farley that the School Committee accept the food service financial update as presented, seconded by E. Holmes Unanimous

L. Beaton in at 9:32 p.m.

- F. Financial Update – May
 1. **Motion** by J. Schonborg that the School Committee accept the financial update as presented, seconded by J. Boudreau Unanimous
- G. Appropriation of Excess and Deficiency
 1. **Motion** by J. Boudreau that the School Committee appropriate \$271,974 from excess and deficiency to stabilization account, seconded by J. Schonborg Unanimous
- H. Release of Summer Checks
 1. **Motion** by J. Boudreau that the School Committee allow the Business Administrator to release payroll and pay bills through the summer, seconded by J. Schonborg Unanimous
- I. Waiver of Athletic Eligibility
 1. Even though waiver is in place doesn't necessarily mean that the 8th graders will play in Freshmen or JV sports
 2. **Motion** by M. Gianino that the School Committee authorize the Chair and Superintendent of Schools to sign waivers of Athletic Eligibility Rule 53 forms for the upcoming school year sports, seconded by G. Farley Unanimous
 3. **Motion** by M. Gianino that the School Committee refer the Athletic Eligibility Rule 53 waiver form over to the Interscholastic Athletic Subcommittee for review and report back to full committee by 7/29/11, seconded by E. Holmes Unanimous
- J. Discussion of Regional Agreement
 1. E. Holmes: page 2, section 1D, 7 lines down add "if the elections are on separate dates"
D. Christiansen: remove section with old 1957 language due to relevance [section B & C entirely]—page 1, section B & C removed; page 1, section A "eliminate "sometimes"; page 1 section A strike after "provided" to the end of sentence
K. Glenn: page 3, section F, more research is needed on the 1984 special amendment language
D. Christiansen: page 2, section E, five sentences down, "The District" to "papers may be filed." needs more research: page 4, section G, strike "in" three sentences down and replace with "under" and remove "Sections 16" to "Chapter 71 of the"; page 4, section H, add language at the end of the sentence "but a lesser number may adjourn meeting from time to time"

Ashburnham-Westminster Regional School Committee

June 21, 2011 Minutes

*Items K, L, M will be addressed following Executive Session

- K. School Physician Contract
- L. District Treasurer Contract
- M. Special Education Director Contract

VIII. UNFINISHED BUSINESS—None

IX. NEW BUSINESS

- A. Acceptance of gifts
 - 1. **Motion** by G. Farley that the School Committee accept \$10,000 donation from SimplexGrinnell, seconded by M. Gianino Unanimous
- B. Senate Budget
 - 1. **Motion** by E. Holmes that the School Committee endorse the Senate Budget recommendations of \$43,521 for the FY12 Regional School Transportation reimbursement funding and to request the AWRSD's legislative representatives and senators also support this figure with the Joint Conference Committee, seconded by L. Beaton 1N-K. Glenny Majority

*Send note to all four legislators and ask for their support at the joint conference committee

X. AGENDA SETTING

- A. Upcoming meetings: 7/19/11 & 8/16/11 at 6:30 p.m. at Oak; the retreat is postponed until July

XI. EXECUTIVE SESSION

- A. **Motion** by J. Boudreau that the School Committee go into Executive Session under MGL Chapter 30A, Section 21 for the purpose of discussing employment contracts and to reconvene into open session for the purpose of approving Executive Session actions, seconded by G. Farley at 10:32 p.m.

Roll Call Vote

D. Christianson	Y	E. Holmes	Y
L. Beaton	Y	G. Farley	Y
K. Glenny	Y	M. Gianino	Y
J. Boudreau	Y	J. Schonborg	Y

K. Glenny and E. Holmes out at 10:33 p.m.

Reconvene open session at 10:41 p.m.

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- K. School Physician Contract
 - 1. **Motion** by G. Farley that the School Committee approve a contract for the School Physician for 2011-2012, seconded by J. Boudreau Unanimous

*Note that Dr. Lisa Rembetsy-Brown donates 1/2 stipend to the AWRSD nurses program
- L. District Treasurer Contract
 - 1. **Motion** by G. Farley that the School Committee approve a contract for the District Treasurer for 2011-2012, seconded by J. Boudreau Unanimous
- M. Special Education Director Contract
 - 1. **Motion** by G. Farley that the School Committee approve a three year contract for the Special Education Director, seconded by J. Boudreau Unanimous

XII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by G. Farley at 10:44 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

July 19, 2011 Minutes

I. CALL TO ORDER

The meeting was called to order at 6:30 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

K Glenny

J. Schonborg

L. Weiderman

E. Holmes

G. Farley

M. Gianino

Members absent: J. Boudreau, J. Rheault

Also present: M. Zapantis, S. Kersey

II. PARTICIPATION BY THE PUBLIC—to be revisited later in the agenda if need be

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman's Report

1. Received a note from Mike Zapantis thanking the committee for eight great years

B. School Committee Comment

1. L. Beaton had received notes that was shared with the committee after the meeting

C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

A. Legal Subcommittee

1. Finished review of legal counsel and will make recommendations later in meeting

B. Briggs Building Committee

1. Will meet Thursday 7/21/11 and will have a report for the 8/16/11 School Committee meeting

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

A. Approval of Minutes—None

B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Report of the Superintendent

1. Dr. Hicks spoke to M. Zapantis and he sends his good wishes
2. Eric DeHays has updated the website and will continue to update as needed. Information on the Briggs building progress will also be on the website
3. I have shared with the committee a short outline of what I did before coming to this district and have toured the buildings in this district
4. I have also outlined what I would like to do and would like to meet with each School Committee member to find out thoughts for the future of the district. I have met with bargaining units and planning on meeting town officials, I have also met with most administrators: I would like to meet parents and students. I will be meeting with administrators in the future to realign the curriculum with the new Core Standards

L. Beaton asked if there is a plan for a new Strategic Plan.

Ashburnham-Westminster Regional School Committee

July 19, 2011 Minutes

- R. Hicks—Not at this time but I will revisit this later
5. K. Gauvin and I have created a new personnel acquisition form and plan on meeting with new teachers and depending on time I will also meet with all staff

- B. MIAA Waiver presented by Eric Dawley
1. **Motion** by M. Gianino that the School Committee authorize the chair and superintendent to sign the MIAA waiver to allow 7th and 8th graders to play at the high school level, seconded by G. Farley Unanimous
 2. **Motion** by G. Farley that the School Committee approve the athletic handbook changes as outlined in enclosure 2, seconded by M. Gianino Unanimous

II. PARTICIPATION BY THE PUBLIC

- A. Open at 7:05 P.M.
1. Wendy Hess of Ashburnham and a teacher in Winchendon—she brought her own IPAD to school and used it with non-verbal students and learned about student’s abilities, then on students who read independently, small centers and reported that her kindergarteners responded very well and were respectful of the equipment.
 2. Chris Picone of Ashburnham expressed that there should be a pilot study

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- C. Preschool Rates – Kathy Veroude
1. Will be brought back in August when Kathy Veroude can be in attendance
- D. School Improvement Plan/Handbook
1. OMS School Improvement and Handbook presented by S. Rehler
 2. **Motion** by L. Weiderman that the School Committee approve changes to the OMS handbook and School Improvement Plan, seconded by G. Farley Majority 1A-E.H.
 3. Request by D. Uminski to add Lydia Rheul’s name to the garden that is currently in memory of Zelda Peterson
 4. **Motion** by L. Weiderman that the School Committee approve Lydia Rheul’s name to be add to the memorial garden, seconded by G. Farley Unanimous
 5. ORHS School Improvement and Handbook presented by D. Uminski and G. Smith
 6. **Motion** by L. Weiderman that the School Committee approve change to the ORHS student handbook, athletic handbook and School Improvement Plan, seconded by G. Farley Unanimous
- E. Regional Agreement Discussion
1. Section III B include MHS
 2. Section IV A— ok as it, B—ok with \$270,000 is 1% of operating budget, C1 ok, C2-delete from “for replacement to or for equipment” and add ”for the purchase or replacement of equipment” and delete “in the same to Section IVE” and add “to each Member Town by multiplying the total operating costs to be apportioned by a fraction of which the numerator shall be that town’s pupil enrollment in the regional district schools on October 1 of the year next preceding the year for which the apportionment is determined and the denominator shall be the total pupil enrollment in said District schools on the same date from all the Member Towns. In the event that enrollment in the regional district schools has not been accomplished by the aforesaid October 1 operating costs shall be apportioned on the basis of enrollment on that date in grades Kindergarten through 12 of pupils residing and attending in Member Towns schools and receiving education at such town’s expense.”. Add under C3 add after “under

Ashburnham-Westminster Regional School Committee

July 19, 2011 Minutes

subsection IV C1 and 2. D is ok; E update dollar amount and change "shall" to "may" at the end of the paragraph "the cost of such project **may** be treated as a capital....."

K. Glenny out at 9:07 p.m.

3. Section IV F ok. Strike all of G; H will become G
4. Section V will be discussed at next meeting
- F. Appointment of Legal Counsel
 1. Legal Sub met with Joe Bartulis. All counsel has delivered outstanding service
 2. **Motion** by E. Holmes that the School Committee appoint Joe Bartulis of Fletcher Tilton as district legal counsel from 7/1/11 to 6/30/12, seconded by J. Schonborg Unanimous
 3. **Motion** by E. Holmes that the School committee appoint Murphy Hess Toomey and LeHane as Special Education counsel from 7/1/11 to 6/30/12, seconded by J. Schonborg Unanimous
- G. Acceptance of Gifts
 1. **Motion** by L. Weiderman that the School Committee accept the gifts of cross country skis and boots given to Oakmont, seconded by J. Schonborg' Unanimous
- H. Fuel Oil Bid
 1. **Motion** by L. Weiderman that the School Committee allow S. Kersey to enter into the fuel oil bid process on behalf of the district, seconded by M. Gianino Unanimous

VIII. UNFINISHED BUSINESS—None

IX. NEW BUSINESS

- A. Introduce Andrea McGrath as new principal at John R. Briggs
- B. R. Hicks and administrators will be attending an IPAD training at MESPA on August 4th

X. AGENDA SETTING

- A. Upcoming meetings: 8/16/11 at Oakmont at 6:30 p.m. and September 6th at OMS at 7 p.m.

XI. EXECUTIVE SESSION

- A. **Motion** by G. Farley that the School Committee go into Executive Session under MGL Chapter 30A, Section 21, for the purpose of discussing collective bargaining and to reconvene into open session for the purpose of adjournment, seconded by J. Schonborg at 9:37 p.m.

Roll Call Vote

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	E. Holmes	Y
J. Schonborg	Y	G. Farley	Y
M. Gianino	Y		

XII. ADJOURNMENT

- A. **Motion** by J. Schonborg to adjourn, seconded by G. Farley at 10:18 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

August 16, 2011 Minutes

I. CALL TO ORDER

The meeting was called to order at 6:40 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

K Glenny

J. Boudreau

G. Farley

M. Gianino

J. Schonborg

Members absent: L. Weiderman, J. Rheault, E. Holmes

Also present: R. Hicks

L. Weiderman in at 6:41 p.m.

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman's Report—None

B. School Committee Comment—None

C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

A. Full Day Kindergarten—G. Farley

1. A welcome letter will be sent out and a meet and greet for students and teachers are set for Thursday 8/18 for Ashburnham and Thursday 9/1 for Westminster

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

A. Approval of Minutes—None

B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Report of the Superintendent

1. We now have a construction contract with Consigli that is signed and they are ready to move ahead
2. I attended the band camp last Friday. Band is an important part of high school
3. There will be a district staff meeting on 8/25 at 8:45 a.m. with coffee at 8 a.m. There will be presentations from myself (R. Hicks) and other administrators. We should be finished by 10ish, and then a luncheon will be provided.

B. Employee Health/Food Program ~ Marcia Sharkey—Hold to 9/6/11

C. FLLAC Collaborative – Appointment of Voting Member

1. **Motion** by L. Weiderman that the School Committee appoint Superintendent Hicks as the Ashburnham-Westminster Regional School District's voting member to the FFLAC Collaborative Board of Directors, seconded by G. Farley Unanimous

Ashburnham-Westminster Regional School Committee

August 16, 2011 Minutes

- D. Free and Reduced Initiative
1. We are considering a raffle of sorts for each family that signs up for free and reduced lunch. The district receives a reimbursement in the amounts of \$3,200 for high school and \$2,600 for elementary school from Chapter 70 for each respective student
 2. **Motion** by M. Gianino that the School Committee approve the recommendation made by the Superintendent of Schools to raffle off iPads as an incentive to complete the Free and Reduced Lunch application, seconded by J. Boudreau Unanimous
- E. Approval of Briggs Building Committee Members and By-Laws—Pass over until 8/25
- F. iPad Initiative Recommendation
1. G. Farley –Tech Sub met twice and recommends purchasing/leasing classroom packs of 25 that will be shared by 2 classrooms. Parents will have the opportunity to purchase or lease because the iPads will not be going back and forth to home. The iPads can be used by other grades. The iPads lease will be \$25/month. The focus group consists of G. Farley, R. Hicks, and R. Hicks. R. Hicks recommended a 1 year trail
 2. Natalie Nelson from Ashburnham would like parents to be on the study committee and to have some type of assessment to be sure this program is worthy
 3. **Motion** by G. Farley that the School Committee approve the iPad initiative recommendation as presented by the Technology Subcommittee, seconded by J. Boudreau Majority 1No-L.W.
- G. FY12 Computer Lease Resolution
1. **Motion** by J. Boudreau that the School Committee adopt the resolution as presented and authorize the chair and secretary to sign, seconded by G. Farley Unanimous

VIII. UNFINISHED BUSINESS

- A. Regional Agreement Review (Section 5)—rescheduled to 8/23 at 6:30 p.m.

IX. NEW BUSINESS—None

X. AGENDA SETTING

- A. Upcoming meeting: Special meeting 8/23 at 6:30 p.m.; 9/6 at OMS at 7p.m.; 9/20 at OMS at 7p.m.

XI. EXECUTIVE SESSION

- A. **Motion** by G. Farley that the School Committee go into Executive Session under MGL Chapter 30A, Section 21, for the purpose of discussing negotiations and to reconvene into open session for the purpose of adjournment, seconded by M. Gianino at 7:45 p.m.

Roll Call Vote

D. Christianson	Y	G. Farley	Y
L. Beaton	Y	M. Gianino	Y
K Glenny	Y	J. Schonborg	Y
J. Boudreau	Y		

XII. ADJOURNMENT

- A. **Motion** by K. Glenny to adjourn, seconded by L. Weideman at 9:08 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

August 23, 2011 Minutes

I. CALL TO ORDER

The meeting was called to order at 6:30 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

K. Glenny

J. Boudreau

L. Weiderman

E. Holmes

J. Schonborg

M. Gianino

Members absent: G. Farley, J. Rheault

Also present: R. Hicks, S. Kersey

II. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Regional Agreement

1. Section VA delete from the second sentence “the District Treasurer” and “mail to” and add an “a” after deliver; delete “the following” from the next to the last sentence and add “separate” before categories and add “or as required by law:” after “Committee may determine” and delete all numbered list
2. Section VB in the fourth sentence delete “ten (10)” and add “seven (7)” in the sixth sentence add “Forty-five (45) days prior to the first Member Town annual meeting but”, delete the capital N and change March 15 to March 31
3. Section VC delete “Promptly” and add “Within 10 days” and delete “and in any case to of each such year” and in the fourth sentence add “District Treasurer shall” before “certify to the treasurer”
4. Section 1X is deleted and change subsequent heading numbers
5. Add D, “Such Withdrawal shall be subject to all other requirement of law.”

K. Glenny out at 7:55 p.m.

6. Section XIII1 delete “the Committee may” to “of the children involved” and add “the District” to “and federal laws”XII2 delete “Committee” in the second section and add “Superintendent”

L. Weiderman out at 8:18 p.m.

7. Section XIII delete from the fourth line “Upon the effective” to “”through six through June 30, 1984.”
8. Section XIII delete page 14 in its entirety

III. ADJOURNMENT

A. **Motion** by J. Boudreau to adjourn, seconded by E. Holmes at 8:50 p.m.

Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

September 6, 2011 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:05 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

K Glenny

L. Weiderman

E. Holmes

J. Schonborg

Members absent: G. Farley, M. Gianino, J. Boudreau, J. Rheault

Also present: R. Hicks, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman's Report—None

B. School Committee Comment—None

C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

A. Briggs Building Committee

1. Last meeting time was spent going over the budget. \$1.5 million in reductions had to be made to meet budget restrictions. The cuts that were made were mostly cosmetic—materials cost went up. Site logistics: fencing, removing portables, playgrounds. Discussions concerning playground and Rachel Lee obstacle course. The town waived the building permit fee of \$95,000

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

A. Approval of Minutes

1. **Motion** by J. Schonborg that the School Committee accept the Budget Subcommittee minutes of 5/24/11, 6/7/11 and 6/21/11, seconded by L. Weiderman Unanimous

B. Personnel Report

1. **Motion** by L. Weiderman that the School Committee accept the personnel report as presented, seconded by L. Beaton Unanimous

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Report of the Superintendent

1. The first day of school went very smoothly. I visited each of the schools during the first three days of school
2. NAWWG program was made available for 750 teachers with Kathy Taylor as the liaison
3. Tuesday 9/13/11 is the first meeting of the readiness committee for me since taking M. Zapantis' place

M. Gianino in at 7:16 p.m.

Ashburnham-Westminster Regional School Committee

September 6, 2011 Minutes

4. Ed Burns from out insurance company has informed us that there are going to be changes in regulations and will let us know when all regulations are in order and what changes is any
5. Explained information found concerning the Regional Agreement
- B. NEASC Subcommittee
 1. The review is a long drawn out process and the team is not due back here for three more years. Will need to wait for D. Uminski to be present—held over for next meeting
- C. Charter of Legal Subcommittee
 1. E. Holmes—legal sub met and reviewed its charter and would like it approve by the School Committee
 2. **Motion** by E. Holmes that the School Committee approve the Charter of the Legal Services Subcommittee as presented, seconded by J. Schonborg Unanimous

VIII. UNFINISHED BUSINESS—None

IX. NEW BUSINESS—None

X. AGENDA SETTING

- A. Upcoming meetings: 9/20/11 and 10/4/11 at 7p.m. at OMS main discussion will be the Regional Agreement and various amendments

XI. EXECUTIVE SESSION—None

XII. ADJOURNMENT

- A. **Motion** by M. Gianino to adjourn, seconded by L. Weideman at 7:30 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

September 20, 2011 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:12 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

K Glenny

J. Schonborg

L. Weiderman

G. Farley

M. Gianino

Members absent: E. Holmes, J. Boudreau, J. Rheault

Also present: R. Hicks, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE

A. Liz Duggas

1. First home game this Friday evening, Chris Herron, a former Celtic player, gave a school wide presentation about drug abuse; the Student Advisory Council had lunch with Dr. Hicks

J. Boudreau in @ 7:15 p.m.

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman's Report—None

B. School Committee Comment

1. J. Boudreau—Attended the Ashburnham-Westminster Foundation for Academic Excellence evening held at the Colonial Hotel. It was well attended and a good time

C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

A. Briggs Building Committee

1. D. Christianson—Met last Thursday and spent time working through the budget. Bid packages are going out in November

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

A. Approval of Minutes

1. **Motion** by K. Glenny that the School Committee approves the minutes of 2/15/11 with the following changes-J. Boudreau in at 6:46 p.m. not 7:46, G. Farley in at 6:47 p.m. not 7:47, Public Hearing ends at 6:10 p.m. not 7:10 p.m., seconded by L. Weiderman Unanimous
2. **Motion** by K. Glenny that the School Committee approve the minutes of 2/22/11, seconded by L. Weiderman Unanimous

B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Report of the Superintendent

1. Readiness Center—the board is comprised of the Superintendents in Worcester County
2. Recently I donated a large picture that belonged to my brother to the district to hang in the conference room at the central office. The colors are very complimentary

Ashburnham-Westminster Regional School Committee

September 20, 2011 Minutes

3. Thanks to M. Parenteau for work well done in my office. I chose to change rooms for my personal office space
 4. More information on the IPAD initiative, Auburn, ME has given an IPAD to each of their incoming 200 kindergarteners. In this district we have ordered 47 for MHS and 36 for JRB and they should be arriving soon
 5. I recently had a productive meeting with members of the Teachers Association
 6. I also had lunch with the Student Advisory Council and the guidance department at Oakmont
 7. Kim Gauvin went to a seminar on payroll laws delivered by Joe Bartulis
 8. Anyone in the public sector interested in purchasing an IPAD, please contact Eric DeHays at the Superintendent's office
- B. Field Trip Approval
1. **Motion** by G. Farley that the School Committee approve the field trip to White Mountains for the Oakmont Hiking Club, seconded by J. Boudreau Unanimous
- C. Acceptance of Gifts
1. **Motion** by G. Farley that the School Committee accept the donation of the Owl picture to the Central Office, seconded by M. Gianino Unanimous
- D. Duplicator Lease for Overlook Middle School/ Oakmont Regional High School
1. **Motion** G. Farley that the School Committee authorize the Business Administrator to enter into a 3-year lease for RISO for three replacement duplicators, seconded by M. Gianino Unanimous
- E. NEASC Subcommittee
1. D. Uminski asked for the School Committee to be involved with the NEASC process. Meetings are held after school. The School Committee should have a liaison to keep the full committee informed on the process
 2. L. Weiderman volunteered with J. Boudreau as an alternate
 3. No further action required
- A. Report of the Superintendent
9. The Town Administrator from Westminster and Ashburnham are looking for a copy of the Regional Agreement, although it is not completed the School Committee is hoping to have it done for October 4th meeting
 10. There is a vacancy on the Monty Tech School Committee and they are looking for a Westminster representative. The Board of Selectman would like to get the Westminster members of the School Committee to the next meeting on October 3rd at 6 p.m.
- F. Approval of Briggs Building Committee Members
1. Members of the Committee should be the Chair, someone from town, a parent or parents for Briggs, a citizen at large, JRB staff, the superintendent—25 members total. A quorum will consist of 8 members
 2. **Motion** by G. Farley that the School Committee approve the appointments to the Briggs Building Committee as presented, seconded by J. Boudreau Unanimous

VIII. UNFINISHED BUSINESS—None

IX. NEW BUSINESS—None

Ashburnham-Westminster Regional School Committee

September 20, 2011 Minutes

X. AGENDA SETTING

- A. Upcoming meetings are 10/4/11 and 10/18/11 at 7 p.m. at Overlook. We will discuss traveling to other buildings at the next meeting

XI. EXECUTIVE SESSION

- A. **Motion** by L. Weiderman that the School Committee go into Executive Session under MGL Chapter 30A, Section 21, for the purpose of discussing collective bargaining and to reconvene into open session for the purpose of adjournment, seconded by M. Gianino at 7:56 p.m

Roll Call Vote

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	G. Farley	Y
K Glenny	Y	M. Gianino	Y
J. Schonborg	Y	J. Boudreau	Y

XII. ADJOURNMENT

- A. **Motion** by G. Farley to adjourn, seconded by J. Boudreau at 8:27 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

October 4, 2011 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:06 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson K Glenny J. Schonborg G. Farley
L. Beaton J. Boudreau E. Holmes

Members absent: L. Weiderman, J. Rheault, M. Gianino

Also present: R. Hicks, S. Kersey

II. I-PAD DRAWING

- A. The drawing for the raffle that was used to promote more possible participation in the Free and reduced lunch program that Dave Tolman recommended to R. Hicks to try
 - 1. Winners: Marquis Meda from Oakmont and Zuiah Mele from Overlook

III. PARTICIPATION BY THE PUBLIC—None

IV. STUDENT ADVISORY COMMITTEE

- A. Ben, Ryan, Rebecca, Julianna
 - 1. Last week seniors had SATs, PSATs are coming up, football team won last game, MCAS scores were outstanding

V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None
- B. School Committee Comment—None
- C. Correspondence—None

VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Briggs Building update
 - 1. Finalizing building packages, ground breaking will start in January or February and scheduled completion is 2013

VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 7/19/11, 8/16/11 and 9/6/11, seconded by J. Schonborg Unanimous
- B. Personnel Report
 - 1. **Motion** by J. Schonborg that the School Committee accept the personnel report as presented, seconded by J. Boudreau Unanimous

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. The MCAS memorandum enclosed explains a scoring error that affects 325 students including some at Oakmont. MCAS scores were outstanding at Oakmont. Staff and students should take a bow! I am very proud of all the staff and students of Oakmont. OMS exceeded the state average except for math and that was missed by only 2 points. Lower and middle grades toughest for MCAS. Westminster Elementary scores were good but not great and they are in

Ashburnham-Westminster Regional School Committee

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the process of purchasing as assessment tool called STAR Math. JRB grade 3 reading low by 3 points. Grade 4 math lower and they are working to find a remedy. Grade 3 math scores very good. Annual Yearly Progress not accurate as a comparison

2. IPAD update-the IPADs are in and E. DeHays will meet with the teachers on Friday
3. NAWWAG day will take place 11/18/11 with workshops in Gardner and Oakmont. All core subject teachers will be at Oakmont, specialist teachers will be in Gardner, and gym teachers will be at Narragansett
4. I met with Linda Perla-Mullins on 9/21/11 and the MTA will meet once a month
5. St. Mary's school is being purchased by CAPS board. They plan on renovating the building and it will be used by the collaborative
6. I met with the administrative team and they set their goals for this school year

C. Acceptance of Gifts

1. **Motion** by E. Holmes that the School Committee accept the donation of the paint, books and \$2500 all donated to Westminster Elementary School, seconded by J. Boudreau Unanimous
 - a. The paint will be used for the Quotes Project with Lee Lamsa

D. Van Surplus

1. **Motion** by E. Holmes that the School Committee declare the two 1997 Chevrolet 8 passenger express vans as surplus, seconded by G. Farley

Roll Call Vote

D. Christianson	Y	J. Schonborg	Y	J. Boudreau	Y
L. Beaton	Y	E. Holmes	Y		
K Glenny	Y	G. Farley	Y		

B. Regional Agreement

1. Discussion concerning sending the red lined revised version of the regional agreement to DESE for review and advice for no extra cost to the district

IX. UNFINISHED BUSINESS—None

X. NEW BUSINESS—None

XI. AGENDA SETTING

- A. Upcoming meetings: 10/18 at WES at 6:30 p.m. for a tour; 11/1 at Oakmont at 6:30 p.m. for a tour

XII. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL Chapter 30A, Section 21, for the purpose of discussing collective bargaining and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 8:18p.m.

Roll Call Vote

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	E. Holmes	Y
K Glenny	Y	G. Farley	Y
J. Boudreau	Y		

XIII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by G. Farley at 8:44 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

October 18, 2011 Minutes

I. CALL TO ORDER

The meeting was called to order at 6:47 p.m. in the on Library at the Westminster Elementary School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

K Glenny

J. Boudreau

E. Holmes

G. Farley

J. Schonborg

Members absent: L. Weiderman, M. Gianino, J. Rheault, L. Beaton

Also present: R. Hicks, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman's Report—None

B. School Committee Comment—None

C. Correspondence

1. Email from Westminster kindergarten parent, Lauri Buscowiz, concerned about class size and not enough aides

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

A. Budget

1. To meet Thursday to discuss goals

B. Briggs Building Committee

1. Met last Wednesday to form a communication subcommittee. Ground breaking still set for January

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

A. Approval of Minutes

1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 9/20/11, seconded by J. Schonborg Unanimous

B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Report of the Superintendent

1. October 1st enrollment shows we are down by 51 students. There was a similar decline in Spencer/E. Brookfield so it appears to be a trend
2. A comment for the parent at MHS about class size in kindergarten—it was something unplanned and a result of move ins during the summer. Briggs has a similar problem with the second grade
3. At a meeting of the Ashburnham-Westminster Foundation for Academic Excellence there was a discussion about the fact that they would like to see more teachers and parents in attendance in the future. The last event was well attended with a dinner station, auctions, and live music
4. I will appear on One TV with Keith Harding to discuss my views on public education

Ashburnham-Westminster Regional School Committee

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5. We have been looking for a picture of Levi Redfield to hang in Oakmont and Mr. Uminski found one that is now hanging in Mrs. Kersey's office. Mr. Redfield was the first superintendent for this district and also helped found CAPS
 6. K. Glenny asked if enrollment was down because of choice out. Dr. Hicks responded with some students went to Monty Tech, some went to private schools. Choice numbers will be available in December
- B. Chartwells Update—Hold over to next meeting
- C. Head Injury Disclosure Form
1. Presentation by E. Dawley
 2. **Motion** by J. Boudreau that the School Committee approve the Parent/Athlete Head Injury Disclosure Form as presented, seconded by M. Gianino Unanimous
- D. MIAA Waiver
1. **Motion** by J. Boudreau that the School Committee authorize the Superintendent of Schools and Chair to sign the MIAA waiver for 8th grade participation for freshman boys and girls basketball, seconded by M. Gianino Unanimous
- E. Impact of John R. Briggs Elementary School Construction
1. Presented by Dr. Hicks—the telephone pole at the back of the building is a concern. The pole is the internet connection and is in the way of the access road. We are hoping to minimize the interruption in the educational process with the removal of the pole
- F. Financial Reports
1. Presented by S. Kersey
 2. **Motion** by G. Farley that the School Committee accept the financial reports as presented, seconded by J. Boudreau Unanimous
- G. Financial Reports—Food Service
1. Presented by S. Kersey—D. Mueller coming to the next meeting to give update on program
 2. **Motion** by G. Farley that the School Committee accept the food service financial report as presented, seconded by J. Boudreau Unanimous
- H. End-of-Year Report
1. **Motion** by E. Holmes that the School Committee authorize the Chair to sign the 2011 end-of-year report, seconded by G. Farley Unanimous

Thank you to Kathy Taylor and Patty Marquis for having us here. There was no tour because there were not changes in the building.

VIII. UNFINISHED BUSINESS

- A. The Regional Agreement
1. A discussion concerning the changes in the Regional Agreement. Minor changes in the second draft after being reviewed by Joe Bartulis, district counsel.
 2. Discussion concerning leaving in the methodology option in the event the state changes the formula again along with the statutory method of assessment
 3. Dr. Hicks asked to be allowed to send the agreement to Christine Lech at the DESE to review it to see if both option should be included
 4. Questions as to whether or not there should be a three board agreement—Ashburnham select people, Westminster select people and the School Committee

K. Glenny out at 8:05 p.m.

Ashburnham-Westminster Regional School Committee

October 18, 2011 Minutes

5. Questions to ask Joe Bartulis-How to word the regional agreement to include the assessment options and Dr. Hicks will ask the superintendent's group

IX. NEW BUSINESS—None

X. AGENDA SETTING

- A. Upcoming meetings: 11/1/11 at Oakmont at 6:30 p.m. with a tour; 11/15/11 to be determined

XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL Chapter 30A, Section 21, for the purpose of discussing collective bargaining and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 8:15 p.m.

Roll Call Vote

D. Christianson	Y	E. Holmes	Y
K Glenny	Y	G. Farley	Y
J. Boudreau	Y	J. Schonborg	Y

XII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by E. Holmes at 9:56 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

Minutes November 1, 2011

I. CALL TO ORDER

The meeting was called to order at 7:09 p.m. in the on Library at Oakmont Regional High School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson	J. Boudreau	M. Gianino
K. Glenny	J. Schonborg	G. Farley
L. Weiderman		

Members absent: J. Rheault, E. Holmes, L. Beaton

Also present: R. Hicks, S. Kersey

V. STUDENT ADVISORY COMMITTEE

A. Sierra Vachion and Rebecca Greenlee

1. Homecoming parade and football game Friday; Homecoming dance is postponed to November 19; girls field hockey and soccer teams qualified for finals; marching band finals will be held on Saturday; fall concert will be held on Thursday and Grade 8 tours will be on November 21 & 22

II. EXECUTIVE SESSION ~ MGL 30A, SECTION 21 – TO DISCUSS COLLECTIVE BARGINING NEGOTIATIONS FOR ALL UNIONS

Motion by L. Weiderman that the School Committee adjourn to the Von Deck Hall for Executive Session, seconded by M. Gianino

Roll Call

D. Christianson	Y	M. Gianino	Y
K. Glenny	Y	G. Farley	Y
J. Boudreau	Y	J. Schonborg	Y
L. Weiderman	Y		

Meeting reconvened at 8:10 p.m.

III. TOUR OF OAKMONT

- A. Assistant Principal Greg Smith gave a slide presentation of the building condition and concerns at Oakmont. The main concern is the condition of the roof; the deterioration of the cinder board is causing interior water damage. The cost of fixing the cinder boards, flashing and sealing is approximately \$60,000. In the meantime, Mike Parenteau has done an excellent job of patching the cinder boards and flashing.
- B. Thomas Anderson Collection is being established in the Library. Tom has left the district due to a medical issue. Jeff Aubuchon is the temporary Librarian.
- C. Two interior doors need to be replaced at a cost of \$5,000

IV. PARTICIPATION BY THE PUBLIC

A. None

VI. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman's Report--None

B. School Committee Comment

1. G. Farley announced girls soccer team will play Bromfield for league championship tomorrow 4:00 p.m. at Oakmont

VII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

A. JR Briggs Building Project

Ashburnham-Westminster Regional School Committee

Minutes November 1, 2011

1. D. Christianson presented an update on the JR Briggs building project; actual work to begin early February 2012 and ground breaking will be late February or early March 2012

VIII RECOMMENDED ACTIONS –ROUTINE MATTERS

- A. Budget Subcommittee
 1. **Motion** by J. Boudreau to accept the Budget Subcommittee minutes of 10/04/2011, seconded by J. Schonborg
Unanimous
- B. Personnel Report
 1. **Motion** by J. Bourdeau to accept the Personnel Report of 11/01/2011, seconded by G. Farle
Unanimous

IX PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 1. November 8 NAWWAG Professional Development at Oakmont Regional High School
 2. FLLAC Collaborative purchase of St. Mary's School in Clinton fell through, other options are now being explored
 3. Presentation by the MTA on the new law for teacher evaluation will be held on a future professional development half-day
 4. Oakmont teacher Sharon Decicco has been named the DESE's Math Science Advisory Council
 5. Massachusetts has placed at the top in National Assessment of Educational Progress for 4th and 8th grade Math and English testing
- B. Budget Goals
 1. Discussion of FY12 District Budget Goals regarding curriculum renewal program, class size and funding.
 2. **Motion** by J. Boudreau to adopt School Committee Budget Goals FY12 with the following changes omit number 3; add 2.c. To work with the towns to provide sufficient funding, seconded by J. Schonborg.
Unanimous
- C. Out-of-State Field Trip
 1. Discussion on out-of-country trips. Out-of-country trips are not school sanctioned and have never been approved by the School Committee. Informational only.
 2. **Motion** by K. Glenny to approve English Department trip to Providence, RI, seconded by L. Weiderman
Unanimous
 3. **Motion** by K. Glenny to approve Marching Band trip to Bridgeport, CT, seconded by G. Farley
Unanimous

X UNFINISHED BUSINESS

- A. Regional Agreement-Passed over

XI NEW BUSINESS-None

XII AGENDA SETTING

- A. Upcoming meetings: November 15, 2011 at Meetinghouse School, 7:00 p.m.; Executive Session at 6:30 p.m.; December 6, 2011 at Overlook at 7:00 p.m.

XIII. ADJOURNMENT

- A. **Motion** by L. Weiderman to adjourn, seconded by G. Farley at 9:10 p.m.

Recorded by,
Linda McClenahan

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

November 15, 2011 Minutes

I. NO QUORUM—NO DISCUSSION

II. CALL TO ORDER

The meeting was called to order at 7:09 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

J. Boudreau

E. Holmes

J. Schonborg

Members absent: K Glenny, L. Weideman, J. Rheault, M. Gianino, G. Farley

Also present: R. Hicks, S. Kersey

Ashburnham-Westminster Regional School Committee

December 6, 2011 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:05 p.m. in the cafeteria at John R. Briggs with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

K Glenny

J. Boudreau

J. Schonborg

L. Weiderman

E. Holmes

J. Rheault

G. Farley

M. Gianino

Also present: R. Hicks, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None
- B. School Committee Comment—None
- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Briggs Committee—next meeting 12/7/11

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee accept the Budget subcommittee minutes of 10/18/11, seconded by J. Schonborg Unanimous
- B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. NAWWAG day went very well, teacher evaluation very positive
 - 2. Monty Tech has agreed to contribute a 10x12 storage shed. Current garage needs to be taken down for the access road—our cost will be materials and permits. Thanks to Monty Tech for their offer to build a shed at John R. Briggs
 - 3. February 6th is an in-service by the MTA led by Linda Perla-Mullins. By 2013 we will have a new teacher evaluation and we will need to hire a consultant
 - 4. IPAD updates—they are being used at Briggs and MHS. Kids love them. Mr. DeHays is looking into an evaluation program
 - 4. There are leaks at Oakmont that have been temporary fixed. The leaks are coming in from the cinder blocks. Mike Parenteau doing a great job repairing and looking into a permanent fix. We are very lucky to have him.
 - 5. Regional Agreement—we have a draft and counsel recommended changes. The new draft will be presented at a later date

Ashburnham-Westminster Regional School Committee

December 6, 2011 Minutes

B. Overlook Middle School Phone System

1. **Motion** by E. Holmes that the School Committee appropriate \$16973.63 from stabilization account to replace Overlook Middle School phone system, seconded by G. Farley

Roll Call Vote

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	E. Holmes	Y
K Glenny	Y	J. Rheault	Y
J. Boudreau	Y	G. Farley	Y
J. Schonborg	Y	M. Gianino	Y

C. Westminster Elementary School/Meetinghouse School Handbook Change

1. Presented by Dr. Hicks
2. **Motion** by J. Boudreau that the School Committee approve the addition of the Anti Bullying Policy and Regulations into the Westminster Elementary School/Meetinghouse School handbook, seconded by J. Schonborg Unanimous

VIII. UNFINISHED BUSINESS—None

IX. NEW BUSINESS

- A. Steven Hemman from Westminster and on the executive board at MARS was approached by Westminster finance committee concerning the assessment in the Regional Agreement. This will be discussed at the next meeting
 1. Keith Harding—Spoke to Steve at a social gathering and I was just looking out for Westminster's interests and looking for more information

X. AGENDA SETTING

- A. Upcoming meetings: 12/20/11 and 1/10/12 at 7 p.m. at Overlook Middle School

XI. EXECUTIVE SESSION

- A. **Motion** by J. Boudreau that the School Committee go into Executive Session under MGL Chapter 30A, Section 21, for the purpose of discussing collective bargaining and to reconvene into open session for the purpose of ratifying executive session decisions, seconded by M. Gianino at 7:30 p.m.

Roll Call Vote

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	E. Holmes	Y
K Glenny	Y	J. Rheault	Y
J. Boudreau	Y	G. Farley	Y
J. Schonborg	Y	M. Gianino	Y

***No decisions to ratify**

XII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by J. Boudreau at 8:43 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

Minutes December 20, 2011

Location: Library at Overlook Middle School

I. CALL TO ORDER

The meeting was called to order at 7:12 p.m. in the on Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson	J. Boudreau	E. Holmes
L Beaton	J. Schonborg	G. Farley

Members absent: J. Rheault, , K. Glenn L. Weiderman, M. Gianino

Also present: R. Hicks, S. Kersey

II. PATRICIPATION BY THE PUBLIC

None

III. STUDENT ADVISORY COMMITTEE

A. Emily Dewey and Sierra Vachion

1. Winter sports, basketball, hockey and indoor track have started; Winter concert is tonight; Café Arte, January 30th; Toys for Tots drive; NHS food drive; Alumni day January 5th; Grade 8 Parents Night January 12th; finals January 19th and 20th.

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman's Report

1. None

B. School Committee Comments

1. Jeff Boudreau judged speech contest fort the Lion's Club
2. Lenny Beaton suggested the Athletic Director be invited to update Fall sports

C. Correspondence

1. None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

A. M. Gianino is trying to set up a meeting of the Superintendent's Evaluation Subcommittee

B. JR Briggs Building Project

1. D. Christianson reported that the JR Briggs Building Project is on time and on budget so far, by mid January all the subcontractors bids will be submitted. The building project has received a permit from the Conservation Department and is currently working with the Board of Selectmen on the inspection fees for the cost of the building.
2. Dr. Hicks reported the existing playground structures have been dismantled and are in storage. Also Dr. Hicks stated that the playground equipment will have to be upgraded to compile with handicap accessible laws
3. Thanks to the teachers and students from Monty Tech the shed is almost complete.

VI. RECOMMENDED ACTIONS – ROUTINE MATTERS

A. Approval of Minutes

1. J. Boudreau moved that the School Committee Accept the Budget Subcommittee minutes of November 15, 2011. Seconded by J. Schonborg. Unanimous

B. Personnel Report

1. None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Report of the Superintendent

Ashburnham-Westminster Regional School Committee

Minutes December 20, 2011

1. Dr. Hicks reported on visiting different FLLAC programs with Dick Murray and Beth Schaper
 2. Dr. Hicks would like to set a Policy Subcommittee meeting in January for resolving the conflict on overnight field trips
- B. Rural Utility Grant
1. E. Dehays reported the district has been awarded the Rural Utility Grant. The district's portion of the grant award is \$167,000, to be used for distance learning equipment
 2. iPad Update-The program is doing better than expected, it is well received and the teachers are looking forward to expanding the program to other grade levels.
- C. Nurse Leader Report
1. M. Sharkey gave an annual update on health services provided in the district. A major concern for the future is the above average BMI of the children in the district. Also goals for the upcoming year are working on the nutrition requirements and the new head injury law.
- D. Chartwells Update
1. D. Mueller and S. Kersey gave an overview of the challenges the food service program has experienced this year.
 - a. Major maintenance repairs
 - b. Nutritional changes to implement
 - c. Collection of past due balances
 - i. Currently the outstanding student debt is \$6,402, this is a cumulative amount. School Committee is requesting monthly report on additional uncollected debt. Discussion held on how to adhere to the district's policy on unpaid debt.
- E. Financial Update – Food Service
1. S. Kersey presented the Food Service November financial update. Bids will be out in March and the new food service contract will be awarded in April 2012 as Chartwell's contract ends June 2012.
 2. Motion by E. Holmes that the School Committee accepts the food service financial report as presented, seconded by G. Farley. Unanimous
- F. Financial Update – November
1. S. Kersey updated the School Committee on the November financials
 2. Motion by E. Holmes that the School Committee accepts the financial report as presented, seconded by G. Farley. Unanimous
- G. Fuel Oil Award FY13
1. As a member of the French River Collaborative the district's oil price for the upcoming fiscal year is \$3.21 per gallon.
 2. Motion by E. Holmes that the School Committee award the Fuel Oil #2 Bid for the period of July 1, 2012 – June 30, 2012 to Peterson Oil, Inc for the fixed price of \$3.21 per gallon, seconded by G. Farley. Unanimous
- H. 2011-2012 School Calendar – Amended
1. Amend number of school days from 182 to 183
 2. Motion by E. Holmes that the School Committee approve the changes to the 2011-2012 school calendar as presented, seconded by G. Farley. Unanimous
- I. National Grid Easement
1. National Grid has agreed to an easement to allow for construction vehicles and equipment to access the road behind JR Briggs School during construction.
 2. Motion by J. Boudreau to authorize the JR Briggs Building Committee to execute the easement agreement with National Grid, seconded by E. Holmes. Unanimous

VIII. UNFINISHED BUSINESS

- A. Regional Agreement
1. Joe Bartulus recommends leaving the language using the statutory method option in the regional agreement
 2. Carryover Regional Agreement to the next School Committee meeting

Ashburnham-Westminster Regional School Committee

Minutes December 20, 2011

IX. NEW BUSINESS

None

X. AGENDA SETTING

A. Upcoming meetings: Tuesday, January 10, 2012 at Overlook Middle School, 7:00 pm; Tuesday, January 24, 2012 at Overlook Middle School, 7:00 pm

XI. EXECUTIVE SESSION ~ MGL 30a, SECTION 21

Motion by E. Holmes that the School Committee go into Executive Session under MGL Chapter 30A, Section 21, for the purpose of discussing labor negotiations and to reconvene into open session for the purpose of ratification of labor agreement, seconded by G. Farley

Roll Call:

C. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	G. Farley	Y

XII. ADJOURNMENT

A. **Motion** by E. Holmes to adjourn, seconded by G. Farley at 9:31 p.m.

Recorded by,
Linda McClenahan

Reviewed by,
Keith Glenny