

Ashburnham-Westminster Regional School Committee

January 6, 2009 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:05 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson	L. Weiderman	K Glenny	G. Farley	E. Holmes
L. Beaton	M. Gianino	J. Rheault	J. Boudreau	

Also present: M. Zapantis, S. Kersey

II. PARTICIPATION BY THE PUBLIC - NONE

III. STUDENT ADVISORY COMMITTEE

A. Amanda Wrigley

1. Introduced other members of the Student Council; discussed the schedule changes and rumors of how snow days will be made up.

IV. PARTICIPATION BY THE SCHOOL COMMITTEE - None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

A. Health and Wellness met. Topics included food at Overlook Middle School and possible programs.

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. **MOTION** that the School Committee accept the Budget Subcommittee minutes of 11/04/08 and 11/19/08 by L. Weiderman, seconded by J. Rheault Y – 9 N – 0
- B. **MOTION** that the School Committee accept the personnel report as presented by K. Glenny, seconded by J. Boudreau Y – 9 N – 0

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- H. Corrective Action Plan (FY08 Audit Report) ~ Melanson Health ~ Scott McIntire
 1. Scott McIntire reviewed the annual financial statement year end 06/30/2008 and management letter.

J. Schonborg arrived 7:19 PM

2. **MOTION** that the School Committee accept the audit report as presented by G. Farley, seconded by J. Boudreau Y – 10 N – 0
- C. Interest Income – Presentation by Treasurer Ken Caron
 1. Ken Caron reviewed the Treasurer's Quarterly Cash Report ending 09/30/08.
- D. School Improvement Plan – MHS/WES and JRB
 1. Principals Patty Marquis and Candy Wright addressed their School Improvement Action Plan 08/10.
 2. **MOTION** that the School Committee approve the School Improvement Plans as presented by G. Farley, seconded by J. Boudreau Y – 10 N – 0
- I. 2008-2009 School Calendar – David Uminski
 1. Principal David Uminski reviewed the proposed calendar changes to the high school due to the ice storm.

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2. Discussion followed.
3. **MOTION** that the School Committee accept the changes to the 2008-2009 school calendar, regarding Oakmont Regional High School, as presented by G. Farley, seconded by L. Weiderman Y – 10 N – 0
4. M. Zapantis reviewed the potential options to make-up the ice storm days. Discussion followed.
5. **MOTION** that the School Committee approve option #1 and make February 12 and February 13 full days of school by J. Rheault, seconded by K. Glenny Y – 10 N – 0

G. Farley left at 9:10 PM

- A. Report of the Superintendent
 1. M. Zapantis reviewed correspondence.
- B. School Committee Budget Goals
 1. **MOTION** that the School Committee approve the School Committee budget goals as recommended by the Budget Subcommittee by L. Weiderman, seconded by J. Rheault Y – 9 N – 0
- E. Superintendent of Schools Goals
 1. M. Zapantis reviewed the goals.
 2. **MOTION** that the School Committee approve the Superintendent of Schools goals as presented by J. Rheault, seconded by L. Weiderman Y – 9 N – 0
- F. Food Service Financials
 1. S. Kersey reviewed the October and November food service financials. Discussion followed.
 2. **MOTION** that the School Committee accept the October and November financials as presented by J. Boudreau, seconded by L. Weiderman Y – 9 N – 0
- G. Financial Report - November
 1. S. Kersey reviewed the November financial report.
 2. **MOTION** by the School Committee to accept the November financial report as presented by J. Rheault, seconded by J. Boudreau Y – 9 N – 0

VIII. UNFINISHED BUSINESS - NONE

IX. NEW BUSINESS - NONE

X. AGENDA SETTING

XI. EXECUTIVE SESSION

MOTION that the School Committee go into Executive Session at 9:50 pm under MGL 39, Section 23B for the purpose of discussing negotiations and to reconvene into open session for the purpose of adjournment by J. Rheault, seconded by E. Holmes

Y-D. Christianson	Y-L. Weiderman	Y-K Glenny	Y-J. Schonborg	Y-E. Holmes
Y-L. Beaton	Y-M. Gianino	Y-J. Rheault	Y-J. Boudreau	

XII. ADJOURNMENT

- A. **MOTION** to adjourn at 10:05 pm by J. Boudreau, seconded by J. Schonborg Y – 9 N – 0

Recorded by,
Elaine M. Niedermeier

Ashburnham-Westminster Regional School Committee

January 13, 2009 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:10 p.m. in the Team Room at Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

K. Glenny

L. Weiderman

E. Holmes

J. Schonborg

Members absent: M. Gianino, G. Farley, J. Boudreau, J. Rheault

Also present: M. Zapantis, S. Kersey

II. REPORT OF THE SUPERINTENDENT

A. Superintendent Update

1. Meeting with the DOE commissioner: students must attend 180 days. Possible to use February and/or April vacations and Saturdays, he was not agreeable to adding time to the school day. Graduation date will stay as previously set.

III. BUDGET

A. Presentation by M. Zapantis and S. Kersey

J. Boudreau in at 7:57 p.m.

IV. AGENDA

A. Upcoming meetings; 1-27-09—Tri-Board meeting, 2-3-09—Public Hearing at 7 p.m. at OMS Library

V. ADJOURNMENT

A. **Motion** by E. Holmes to adjourn, seconded by J. Boudreau at 8:50 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

January 20, 2009 Minutes

I. CALL TO ORDER

The Special meeting was called to order at 7:03 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

K Glenny

M. Gianino

L. Weiderman

E. Holmes

J. Rheault

G. Farley

Members absent: S. Kersey, J. Boudreau, J. Schonborg

Also present: M. Zapantis

J. Schonborg in at 7:06 p.m.

II. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. 2008-2009 Snow Day Make-Up Proposal

1. State laws requires 990 hour for high school and middle school and 900 hours for elementary as well as 180 days
2. Email from Chris Daigle. Statement by Tom Neader, Chris Daigle, Margeret Greenly, Jackie Bresnahan, Doug Greenly, David Worthly
3. Decision: **Motion** by E. Holmes that the School Committee change the 2008-2009 school calendar as follows: Thursday February 19 and Friday February 20, Thursday April 23, and Friday April 24 as full school days with the last day being June 22, seconded by G. Farley
Majority Rules

III. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by G. Farley at 8:15 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

January 27, 2009 Minutes

I. CALL TO ORDER

The meeting was called to order at 6:38 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

J. Schonborg

L. Weiderman

E. Holmes

M. Gianino

Members absent: K Glenny, G. Farley, J. Boudreau, J. Rheault

Also present: M. Zapantis, S. Kersey

II. TRI-BOARD MEETING

A. Topics: budget, presentation, chapter 70, town budgets

1. Discussion regarding cuts, state funding

K. Glenny in at 6:49 p.m.

G. Farley in at 6:51 p.m.

J. Boudreau in at 6:54 p.m.

2. Discussions concerning budgets, revenues, shortfalls, override potential

3. Capital plan—maintain properties at what expense? How to convince public of the need?

4. Split capital plan: purchases and repairs/upgrades

Tri-Board discussion ends at 7:50 p.m.

Recess

Resume at 8:02 p.m.

III. PARTICIPATION BY THE PUBLIC—None

IV. STUDENT ADVISORY COMMITTEE

A. Amanda Rigley reports:

1. Finals will take place Friday 1/30 and Monday 2/2 or Monday 2/2 and Tuesday 2/3 with intercession Tuesday or Wednesday depending on the predicted bad weather; Biology MCAS—Thursday 1/29 and Friday 1/20; dance at the Colonial Hotel sponsored by the Westminster 250th celebration committee; cheerleaders heading to Florida

V. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman's Report—None

B. School Committee Comment

1. Reminder of the Overlook Middle School play-Thursday and Friday at 7p.m. at Oakmont

C. Correspondence—None

VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

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VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by K. Glenny that the School Committee approve the minutes of 1/6/09, seconded by L. Weiderman Unanimous
 - 2. **Motion** by L. Weiderman that the School Committee accept the Budget Subcommittee minutes of 12/4/08, 12/16/08 and 1/6/09, seconded by J. Boudreau Unanimous
- B. Personnel Report
 - 1. **Motion** by K. Glenny that the School Committee accept the personnel report as presented, seconded by J. Boudreau Unanimous

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- B. Education Plan FY10 Presentations
 - 1. Marching Band—presentation by C. Demoura
 - 2. WES/MHS—presentation by P. Marquis and K. Kelly
 - 3. JRB—presentation by C. Wright and A. McGrath

K. Glenny out at 8:55 p.m.

E. Holmes out at 8:56 p.m.

- 4. Special Education—presentation by A. Chates
- C. Financial Report
 - 1. **Motion** by G. Farley that the School Committee accept the financial report as presented, seconded by J. Boudreau Unanimous
- D. Field Trip Approval
 - 1. **Motion** by G. Farley that the School Committee approve the field trip to Orlando, FL, seconded by J. Boudreau Unanimous
- E. Acceptance of Gifts
 - 1. **Motion** by G. Farley that the School Committee accept the donations made towards the ice storm relief and the art display case made towards JRB, seconded by J. Schonborg Unanimous
- A. Report of the Superintendent
 - 1. Public notice—two school committee terms are expiring. Anyone interested has from 1/28/09 to 2/26/09 to pick up nomination papers from the superintendent's office. Present member may submit a letter of interest to the school committee secretary
 - 2. School choice numbers and information enclosed in packets
 - 3. Enrollment numbers for all schools in the district enclosed in packets
 - 4. Dates for final exams at Oakmont 1/30/09 and 2/2/09 or 2/2/09 and 2/3/09 with the semester break either 2/3/09 or 2/4/09 depending on the impending snow storm

IX. UNFINISHED BUSINESS—None

X. NEW BUSINESS—None

XI. AGENDA SETTING

- A. Upcoming meetings: 2/3/09 at 7 p.m.; 2/10/09-Public Hearing; 2/24/09-Public Hearing; 3/10/09-Certification

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XI. EXECUTIVE SESSION

- A. **Motion** by G. Farley that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations and to reconvene into open session for the purpose of adjournment, seconded by L. Weideman at 9:48 p.m.

Roll Call Vote

D. Christianson	Y	L. Weideman	Y
L. Beaton	Y	M. Gianino	Y
J. Schonborg	Y	G. Farley	Y
J. Boudreau	Y		

XII. ADJOURNMENT

- A. **Motion** by G. Farley to adjourn, seconded by J. Boudreau at 10:20 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

February 3, 2009 Minutes

I. CALL TO ORDER—NO QUORUM PRESENT NOT AN OFFICIAL MEETING

Members present

D. Christianson

L. Beaton

J. Schonborg

L. Weiderman

G. Farley

Members absent: K Glenny, J. Boudreau, J. Rheault, E. Holmes, M. Gianino

Also present: M. Zapantis, S. Kersey

II. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Technology—Eric DesHays

B. Overlook Middle School—Phil Siasa

C. Athletics—Dave LaRoche

D. Oakmont Regional—Dave Uminski and Greg Smith

III. ADJOURNMENT

A. Presentations ended at 8:40 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

February 10, 2009 Minutes

I. CALL TO ORDER

The meeting was called to order at 6:45 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson	K Glenny	L. Weiderman
L. Beaton	J. Boudreau	E. Holmes

Members absent: J. Rheault, J. Schonborg, G. Farley, M. Gianino,
Also present: M. Zapantis, S. Kersey

II. PUBLIC HEARING

- A. Marcia Sharkey, nurse supervisor for AWRSD, spoke to the potential problems in the schools with the proposed nurse reduction

M. Gianino in at 6:53 pm; J. Rheault in at 6:57 pm; J. Schonborg in at 6:58 pm; G. Farley in at 7:00 pm

- B. Next public hearing will be 2/24/09

Public hearing closed at 7:05 p.m.

III. PARTICIPATION BY THE PUBLIC—None

IV. STUDENT ADVISORY COMMITTEE

- A. Amanda Ridley
 1. Second semester underway, sophomore started course selection for junior year, military placement test

V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
 1. At the 2/3/09 meeting budget presentations were made despite the fact there was no quorum
- B. School Committee Comment
 1. E. Holmes-next Tuesday at the MASC meeting, local legislators have been invited in light of the current financial crisis to discuss stimulus update with highlights with respect to education, staff and buildings
 2. Martha Chapin, long time teacher in the district, passed away recently
- C. Correspondence
 1. Steve Glover concerning lacrosse coach

VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 1. **Motion** by L. Weiderman that the School Committee accept the Budget Subcommittee minutes of 1/13/09 and 1/27/09, seconded by J. Boudreau Unanimous
- B. Personnel Report
 1. **Motion** by L. Weiderman that the School Committee approve the personnel report as presented, seconded by K. Glenny Unanimous

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 1. All administrators are attending a supervision evaluation course
 2. MASS Leadership Academy each principal and the superintendent has a coach

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- C. OBRA (Omnibus Budget Reconciliation Act) Presentation
1. **Motion** by J. Rheault that the School Committee authorize the Business Administrator to enter into agreement with the Commonwealth of Massachusetts regarding the State Employees' Deferred Compensation Plan, seconded by E. Holmes Majority 1-N-L. Beaton
 2. Comment: Notify substitutes at the end of school year that they can move the withholdings

E. Holmes out at 7:50 p.m.

- D. John R. Briggs Elementary School Feasibility Study Related
1. Town to borrow money not district so that Westminster would not have to approve or disapprove vote
 2. **Motion** by J. Rheault that the School Committee approve the intermunicipal agreement which allows the Briggs Building Committee to conduct business regarding a feasibility study for the John R. Briggs Elementary School on behalf of the Town of Ashburnham, seconded by K. Glenny Unanimous
 3. **Motion** by K. Glenny that the School Committee approve the expansion of the Briggs Building Committee to include the following individuals: Donna Michael, Gail Dumont, Kelly Hansen, Patty Fields, Andrea McGrath and Ralph Kenney, seconded by J. Boudreau Unanimous
 4. **Motion** by J. Rheault that the School Committee approve the Request for Service (RFS) proposal, seconded by K. Glenny Unanimous
 5. **Motion** by J. Rheault that the School Committee approve the advertising for an owner project manager, seconded by J. Boudreau Unanimous

E. Holmes in at 8:12 p.m.

- B. Food Service Presentation – Chartwells
1. Chris Callahan and Dennis Mueller presented food service report
 2. **Motion** by J. Rheault that the School Committee approve the December 2008 food service financials as presented, seconded G. Farley Unanimous
- E. Approval of Field Trips
1. **Motion** by J. Boudreau that the School Committee approve the field trip to Providence, RI, seconded by G. Farley Unanimous
- F. Acceptance of Gifts
1. **Motion** by J. Boudreau that the School Committee accept the donations made towards Oakmont Reg. HS library and to the school store, seconded by G. Farley Unanimous
- G. Educational Plan FY10 Discussion
1. Discussion—Tri Board meeting added to 2/24/09 meeting

IX. UNFINISHED BUSINESS—None

X. NEW BUSINESS—None

XI. AGENDA SETTING

- A. Upcoming meetings: 2/24/09—Public Hearing at 6:30 p.m. with TriBoard meeting at 7 p.m.; 3/10/09—First round certification at 7 p.m.

XII. EXECUTIVE SESSION

XIII. ADJOURNMENT

- A. **Motion** by K. Glenny to adjourn, seconded by J. Boudreau at 9:30 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

February 24, 2009 Minutes

I. CALL TO ORDER

The meeting was called to order at 6:43 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

K Glenny

J. Schonborg

L. Weiderman

E. Holmes

J. Rheault

Members absent: J. Boudreau, M. Gianino, G. Farley

Also present: M. Zapantis, S. Kersey

II. PUBLIC HEARING—None

IV. PARTICIPATION BY THE PUBLIC—None

V. STUDENT ADVISORY COMMITTEE—None

VI. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman's Report—None

B. School Committee Comment

1. E. Holmes distributed information on stimulus information

C. Correspondence—None

VII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

VIII. RECOMMENDED ACTIONS - ROUTINE MATTERS

A. Approval of Minutes

1. **Motion** by L. Weiderman that the School Committee accept the Budget Subcommittee minutes of 2/3/09, seconded by J. Rheault Unanimous

B. Personnel Report—None

IX. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Report of the Superintendent

1. Dillon Hagg, a student at Oakmont, has been name the recipient of the Henry J. Smith Courage Award by the Gridiron Club of Greater Boston for overcoming his disability
2. Copy of letter in packet concerning the inter-municipal agreement between the AWRSD and the JRB building committee
3. Letter in packet to Mr. Bingham of Roy Bros. Oil concerning the award of the oil bid
4. The district has applied for an energy audit for all buildings starting in the fall

C. Food Service Financial Update

1. Report by S. Kersey—Profit of \$900, better than last year
2. FEEMA re-imburement—Bill Johnson suggested that the school district should not be responsible for the 25% not covered by FEEMA

Close Public Session at 7:02 p.m.

III TRIBOARD

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- A. Budget discussion concerning Ashburnham, Westminster and the impact on the school district
 - 1. M. Zapantis presented reimbursement numbers known to date—Chapt. 70 being level funded
 - 2. C. Gagnon—discussed the contribution of the two towns
 - 3. K. Glenny—questions to towns concerning 2 ½ plus growth
 - 4. B. Johnson—no decisions made in Ashburnham but district should expect zero

J. Boudreau in at 7:55 p.m.

- 5. E. Holmes—explained Title 1 and IDEA dollars are in the form of grants
- 6. C. Gagnon—concerned about oil status—S. Kersey responded
- 7. Jane Claybaugh—questions concerning breaks between semesters or the start of school

Tri-Board closed at 8:20 p.m.

Open session resumes at 8:24 p.m.

- B. Interest Income—held over
- D. Financial Update – January—held over
- G. Educations Plan FY10 Discussion
 - 1. Discussions concerning co-curriculars and increases in activity fees

L. Beaton out at 10 p.m.

- E. Field Trip Approval
 - 1. **Motion** by J. Rheault that the School Committee approve the field trip to Hyannis, MA, seconded by K. Glenny Unanimous
- F. Accept Gifts
 - 1. **Motion** by J. Rheault that the School Committee accept the donation made by the Booster Club towards lacrosse, seconded by J. Boudreau Unanimous

X. UNFINISHED BUSINESS—None

XI. NEW BUSINESS—None

XII. AGENDA SETTING

- A. Upcoming meetings—Monday 3/2/09 at 7 p.m.

XIII. EXECUTIVE SESSION—None

XIV. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by J. Boudreau at 10:45 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

March 2, 2009 Minutes

I. CALL TO ORDER

The special meeting was called to order at 7:09 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

K Glenny

J. Boudreau

J. Schonborg

L. Weiderman

J. Rheault

G. Farley

M. Gianino

Members absent: E. Holmes

Also present: M. Zapantis, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

E. Holmes in at 7:14 p.m.

III. REPORT OF THE SUPERINTENDENT

A. Oakmont Co-curriculars

1. There are currently 80 marching band members. The ice hockey team finish 1st seed in division 3A and will be in the semi finals on Saturday 3/6/09; girl's basketball are in the semi-finals; boy's basketball are going to the semi finals on Thursday 3/4/09; Cheerleaders received a Sportsmanship award; 5 members of the track team will be going to states

B. Reduction Discussion

1. The staff reductions would jeopardize lead teachers at Oakmont and the middle school philosophy; possibility of closing MHS and have all students at WES if there is enough room; paraprofessionals help with inclusion; adjustment counselors help support children during the school day. These reductions will be painful for our district

IV. AGENDA SETTING

A. Upcoming meeting: 3/10/09 at 7 p.m. budget certification

V. ADJOURNMENT

A. **Motion** by J. Boudreau to adjourn, seconded by L. Weiderman at 10:35 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

March 10, 2009 Minutes

I. CALL TO ORDER

The meeting was called to order at 8:18 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson (Delayed start due to School Committee support of Ice Hockey team)

Members present

D. Christianson

L. Beaton

J. Boudreau

J. Schonborg

L. Weiderman

E. Holmes

J. Rheault

G. Farley

M. Gianino

Members absent: K Glenny

Also present: M. Zapantis, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE

A. Report by Amanda Wrigley

1. Cheerleaders are district champions; boys and girls basketball teams are in the semi-final; National Honor Society having a coat drive; there will be a pep rally on Friday 3/13/09; Student Council will be involved with the Walk for Hunger in the spring; parent/teacher conferences will take place next Thursday 3/19/09

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman's Report—None

B. School Committee Comment—None

C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

A. Approval of Minutes

1. **Motion** by L. Weiderman that the School Committee accept the Budget Subcommittee minutes of 2/10/09 and 2/24/09, seconded by J. Rheault Unanimous

B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Report of the Superintendent

1. Please note in the Correspondence side of the folder the comparison of students who participate in afterschool activities verses those that don't participate. The attendance is better and the GPA's are higher
2. The bus surveys from the transportation subcommittee are finished and will go out to all students to be filled out by the parents
3. Please read the letter from Dr. Alan Chates concerning the impact of cutting Dr. Vargo's and Cathy LaRoche's position on the district
4. We have posted the Athletics Director's position
5. Oakmont's art students, Mr. Haru Shiga, and Greg Barry have created an Origami Peace Flag that they would like to take to Washington to present to President Obama and/or Senator Kennedy depending on funding
6. The district received a thank you note from Doris Bolduc, an Ashburnham resident, that the district for having the shelter during the December ice storm

B. Interest Income ~ Presentation by Treasurer Ken Caron—**HELD OVER TO NEXT MEETING**

C. Financial Update – January

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1. **Motion** by J. Boudreau that the School Committee accept the interest income report as presented, seconded by J. Rheault
Unanimous
- D. Acceptance of Gifts
 1. **Motion** by J. Schonborg that the School Committee accept the donation made towards lacrosse, the donation made towards Oakmont Regional High School library, and the donations made towards Westminster Elementary School library and their youth programs, seconded by J. Rheault
Unanimous
- E. Educational Plan FY10
 1. **Motion** by E. Holmes that the School Committee certify the FY10 (2009-2010) operating budget in the amount of \$29,816,551 with the intention of ratifying the number no later than April 28, 2009, seconded by L. Beaton
 2. **Motion** by J. Rheault that the School Committee amend the previous motion to add \$50,000 to support the curriculum renewal cycle for a total of \$29,866,551, seconded by J. Boudreau

Roll Call vote:

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	J. Rheault	Y
J. Schonborg	Y	G. Farley	Y
		M. Gianino	Y

3. Discussion concerning budget:
 - a. L. Beaton—Why do we have to certify by 3/15 if we always re-certify by 4/28?
 - b. D. Christianson—The regional agreement and town meeting restrictions. The school committee agrees to certify a number 45 days prior to town meeting and do not will not bring an increased number to town meeting.
 - c. Open bid for oil-\$1.77 possible
 - d. Status on OBRA conversion-not in current year but in FY10
 - e. Discussion concerning stimulus payments, full day kindergarten, capital fund plan, stabilization, E & D, food service, override amounts, principal's recommended cuts, club & co-curricular fees, transportation, professional development days, advertising in the district, driver's ed
 - f. E. Holmes—Education Foundation information

VIII. UNFINISHED BUSINESS—None

IX. NEW BUSINESS

- A. Any further snow days will be added to the end of the school year

X. AGENDA SETTING

- A. Upcoming meetings: 3/24/09 and 4/14/09 at 7 p.m. at Overlook Middle School with Budget Ratification on 4/28/09; Negotiation Subcommittee to meet 3/16/09 at 6:30 p.m. at Superintendent office

XI. EXECUTIVE SESSION—None

XII. ADJOURNMENT

- A. **Motion** by J. Schonborg to adjourn, seconded by J. Boudreau at 10:03 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenn

Ashburnham-Westminster Regional School Committee

March 24, 2009 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:10 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

K Glenny

J. Boudreau

E. Holmes

G. Farley

M. Gianino

J. Schonborg

Members absent: L. Weiderman, J. Rheault

Also present: M. Zapantis, S. Kersey, K. Caron

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE

A. Amanda Wrigley reported

1. Jazz band received gold medals; spring concert; planning night for juniors; sports awards; parent/teacher conference; talent show; MCAS

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman's Report

1. D. Christiansen recognized Norm Thiedeman-interim town manager
2. D. Christiansen congratulated M. Zapantis for his role in the recent talent show

B. School Committee Comment

1. E. Holmes questioned if money could be saved on special education transportation if something could be worked out with NAWWG

C. Correspondence

1. Emails concerning full day kindergarten distributed to school committee members

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

A. Transportation subcommittee waiting for more information on survey, then will move forward

B. Briggs Building Committee

1. Met twice in February and received 11 applications for OPM; narrowed to six. Subcommittee interviewed with two called back and interviews on 3/24
2. Should committee member that left be replace?
3. **Motion** by K. Glenny that the Briggs Building Committee stand as is and use those that are interested as alternates, seconded by L. Beaton Unanimous

C. Ashburnham and Westminster Selectman have approved the municipal agreement

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

A. Approval of Minutes

1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 3/10/09, seconded by J. Schonborg Unanimous

B. Personnel Report—None

Ashburnham-Westminster Regional School Committee

March 24, 2009 Minutes

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Report of the Superintendent

1. The last day of school will be June 24th for students and the 25th for the teachers as long as there are no more storms. Graduation will take place June 2nd
2. Minna Wang's drawing was chosen for the 2009 MSLA Book Mark Competition
3. \$404.00 of stabilization money will be used to receive foundation money to the district
4. Breakfast will be offered at OMS. Students are encouraged to come as early at 7 a.m. to eat breakfast before school
5. We will be sending out a vacation survey—to keep or delete the February vacation, to combine February and April in March vacation

J. Rheault in at 7:30 p.m.

6. We are going to track the fundraising activity—how many students are involved, superintendent approved, after school and at night activity
7. Chuck Kirusis will be here to work part time to help us through to the end of the fiscal year with Special Education. We are putting together a search committee for the Special Education Director and the Athletic Director.

B. Interest Income ~ Presentation by Treasurer Ken Caron

1. **Motion** by E. Holmes that the School Committee accept the interest income report as presented, seconded by G. Farley Unanimous

C. E&D, School Choice and Stabilization

1. **Motion** by J. Rheault that the School Committee move \$509,516 from E&D to stabilization, seconded by K. Glennly Unanimous

D. Financial Update – February

1. **Motion** by K. Glennly that the School Committee accept the January financial update as presented, seconded by G. Farley Unanimous

E. Food Service Financial Update – February

1. **Motion** by J. Boudreau that the School Committee accept the January financial update as presented, seconded by M. Gianino Unanimous

E. Holmes out at 8:15 p.m.

F. John R. Briggs Elementary School – Intermunicipal Agreement

1. **Motion** by G. Farley that the School Committee approve the intermunicipal agreement which allows the Briggs Building Committee to conduct business regarding a feasibility study for the John R. Briggs Elementary School on behalf of the Town of Ashburnham, seconded by J. Boudreau Unanimous

E. Holmes in at 8:25 p.m.

G. Acceptance of Gifts

1. **Motion** by G. Farley that the School Committee accept the \$3,000 donation made towards Oakmont's out-dated lab equipment, \$6,500 donation made towards the lacrosse program and \$897.96 donation of TVs and brackets for Oakmont, seconded by E. Holmes Unanimous

Ashburnham-Westminster Regional School Committee

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- H. Education Plan FY10
 - 1. Discussion

K. Glenny out at 8:40 p.m.

VIII. UNFINISHED BUSINESS

- A. Committee members instructed to read hand out by the DOE Commissioner

IX. NEW BUSINESS—None

X. AGENDA SETTING

- A. Upcoming meetings: 4/7/09, 4/14/09 (could possibly be cancelled), and 4/28/09 at 7 p.m.

XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiation and to reconvene into open session for the purpose of adjournment, seconded by J. Boudreau at 9:50 p.m.

Roll Call Vote

D. Christianson	Y	E. Holmes	Y
L. Beaton	Y	G. Farley	Y
J. Rheault	Y	M. Gianino	Y
J. Boudreau	Y	J. Schonborg	Y

XII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by G. Farley at 10:37 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

April 7, 2009 Minutes

I. CALL TO ORDER

The special additional meeting was called to order at 7:05 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

K Glenny

J. Boudreau

L. Weiderman

J. Rheault

G. Farley

J. Schonborg

Members absent: M. Gianino, E. Holmes

Also present: M. Zapantis, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman's Report—None

B. School Committee Comment—None

C. Correspondence

1. Please note the letter from E. Holmes to D. Christianson, chairman of the AWRSDSC

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

A. Approval of Minutes—taken at New Business

B. Personnel Report

1. **Motion** by J. Rheault that the School Committee accept the personnel report as presented, seconded by J. Boudreau Unanimous

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Report of the Superintendent

1. We have three applicants for the Athletic Director. If you are interested in serving on the search committee, notify the superintendent's office by 4-10-09. J. Rheault and G. Farley volunteered to serve on the search committee
2. Special Education Director—we are looking for a diverse search committee-parents, school committee members and community members—if you are interested in serving on the committee, notify the superintendent's office by 4-15-09. J. Boudreau and L. Weiderman (maybe) volunteered to serve on the search committee
3. Be sure to read the memo from the Commissioner of Education dated 3/30/09 in the correspondence side of the packet
4. Stephen Amblo from Westminster has been selected by the Coughlin Conference to receive the 2009 Boston Bruins Ice Hockey Sportsmanship Award.
5. Enclosed in the correspondence side of the packet is the statute of the stabilization account
6. Also on the correspondence side is a letter from J. D. Roger concerning a summer band project at JRB again this year

Ashburnham-Westminster Regional School Committee

April 7, 2009 Minutes

- B. Field Trip Approval
 - 1. **Motion** by J. Boudreau that the School Committee approve the field trips to Pawtucket RI, Providence, RI and Salem, NH, seconded by J. Rheault Unanimous
- C. Acceptance of Gifts
 - 1. **Motion** by J. Rheault that the School Committee accept the donations made to the district by Paul King, SimplexGrinnell and Kevin Descarreaux, seconded by L. Beaton
- D. 2009-2010 School Calendar
 - 1. Held over until next meeting
- E. American Recovery & Reinvestment Act (ARRA)
 - 1. This was an explanation of how dollars are to be used and not used—Superintendents are cautioned repeatedly to be careful
- F. Superintendent’s Revised/Recommended FY10 Budget
 - 1. **Motion** by K. Glenny that the School Committee recertify a budge of \$28,835,995, seconded by L. Beaton

Roll call:

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	J. Rheault	Y
K Glenny	Y	G. Farley	Y
J. Boudreau	Y	J. Schonborg	Y

- G. Use of Available Fund
 - 1. **Motion** by K. Glenny that the School Committee reserve \$117,500 from stabilization to be used to fund the FY10 capital plan as presented, seconded by J. Boudreau

Roll call:

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	J. Rheault	Y
K Glenny	Y	G. Farley	Y
J. Boudreau	Y	J. Schonborg	Y

- 2. **Motion** by K. Glenny that the School Committee reserve \$20,00 from stabilization to be used to balance the food service program deficit, seconded by L. Weiderman

Roll call:

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	J. Rheault	Y
K Glenny	Y	G. Farley	Y
J. Boudreau	Y	J. Schonborg	Y

- 3. **Motion** by L. Weiderman that the School Committee appropriate \$17,000 from Stabilization to be used to purchase point of sale software and hardware for Oakmont Regional High School, seconded by J. Boudreau

Roll call:

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	J. Rheault	Y
K Glenny	Y	G. Farley	Y
J. Boudreau	Y	J. Schonborg	Y

Ashburnham-Westminster Regional School Committee

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4. **Motion** by L. Weiderman that the School Committee reserve \$200,000 from school choice to be used to offset potential unemployment costs, seconded by K. Glenny

Roll call:

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	J. Rheault	Y
K Glenny	Y	G. Farley	Y
J. Boudreau	Y	J. Schonborg	Y

5. **Motion** by J. Boudreau that the School Committee appropriate \$10,000 from school choice to be used to continue the license of ConnectEd for the 2009-2010 school year, seconded by K. Glenny

Roll call:

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	J. Rheault	Y
K Glenny	Y	G. Farley	Y
J. Boudreau	Y	J. Schonborg	Y

VIII. UNFINISHED BUSINESS—None

IX. NEW BUSINESS

- A. **Motion** by K. Glenny that the School Committee approve the school committee minutes of 2-10-09, seconded by L. Weiderman Unanimous

X. AGENDA SETTING

- A. Upcoming meetings: 4/14/09, 4/28/09 at 7 p.m. in the OMS Library

XI. EXECUTIVE SESSION

- A. **Motion** by L. Weiderman that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations and to reconvene into open session for the purpose of adjournment, seconded by J. Boudreau at 9:24 p.m.

Roll Call Vote

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	J. Rheault	Y
K Glenny	Y	G. Farley	Y
J. Boudreau	Y	J. Schonborg	Y

XII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by G. Farley at 10:02 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

April 14, 2009 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:06 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

K Glenny

J. Boudreau

J. Schonborg

L. Weiderman

E. Holmes

J. Rheault

M. Gianino

Members absent: G. Farley

Also present: M. Zapantis, S. Kersey

E. Holmes out at 7:08 p.m.

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE

- A. Amanda Wrigley report that the hockey team played Saturday 4/11/09, 4/8/09 was district band night, 4/15 students would leave for their trip to Italy and Greece, 4/16 Independent film night

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None
- B. School Committee Comment—None
- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. The Superintendent's Evaluation Subcommittee should meet soon as the results are overdue

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by L. Weiderman that the School Committee accept the Budget Subcommittee minutes of 3/24/09, seconded by J. Rheault Unanimous
- B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. The Athletic Director search started today. Members of committee; Candace Wright, Patty Marquis, Jamie Rheault, Gwen Farley, parents and community members
 - 2. The second major search is for the SPED Director and Pupil Services. If anyone is interested in serving on the committee, contact the Superintendent
 - 3. An article in the Sentinel & Enterprise stated the 43 full time staff will be laid off which was an incorrect statement. Assumption #6 state that 16 FTEs will be laid off which equals 19 individuals

Ashburnham-Westminster Regional School Committee

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4. Next week will be school vacation week for Monday, Tuesday and Wednesday with regular school hours on Thursday and Friday

B. Acceptance of Gifts

1. **Motion** by M. Gianino that the School Committee accept the donations made to the district by FAS Foundation towards lacrosse and the Lee Family towards a JRB art cabinet and monetary donation by Target, seconded by J. Boudreau Unanimous

E. Holmes in @ 7:22 p.m.

C. 2009-2010 School Calendar

1. **Motion** by J. Rheault that the School Committee adopt the 2009-2010 school calendar as presented, seconded K. Glenny Unanimous

D. Educational Plan FY10

1. Discussion: town budgets, town personnel, oil bid, athletic fees, date to notify staff of lay offs, overrides

VIII. UNFINISHED BUSINESS—None

IX. NEW BUSINESS

A. Important information for the School Committee that if towns do not vote for the assessment, the district will be forced to go to a 12 month budget

X. AGENDA SETTING

A. Upcoming meetings: if new information is received then the committee will meet on 4/21/09 in the Von Deck Room at Oakmont at 7 p.m.; 4/28/09 at 7 p.m. An invitation will be extend to the legislators

XI. EXECUTIVE SESSION

A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations and to reconvene into open session for the purpose of adjournment, seconded by J. Boudreau at 9:11 p.m.

Roll Call Vote

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	E. Holmes	Y
K Glenny	Y	J. Rheault	Y
J. Boudreau	Y	M. Gianino	Y
J. Schonborg	Y		

XII. ADJOURNMENT

A. **Motion** by M. Gianino to adjourn, seconded by L. Weiderman at 9:49 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

April 21, 2009 Minutes

I. CALL TO ORDER

The special meeting was called to order at 7:05 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

K Glenny

J. Boudreau

J. Rheault

G. Farley

M. Gianino

J. Schonborg

Members absent: L. Weiderman, E. Holmes

Also present: M. Zapantis, S. Kersey

II. EXECUTIVE SESSION

- A. **Motion** by J. Boudreau that the School Committee to into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations and to reconvene into open session, seconded by G. Farley at 7:06 p.m.

Roll call;

D. Christianson	Y	J. Rheault	Y
L. Beaton	Y	G. Farley	Y
K Glenny	Y	M. Gianino	Y
J. Boudreau	Y	J. Schonborg	Y

Reconvene at 7:42 p.m.

III. PARTICIPATION BY SCHOOL COMMITTEE

A. Correspondence

1. The school committee is in receipt of a petition from Concerned Parents of Briggs concerning the school nurse plus an article from USA Today concerning teachers acting as nurses

IV. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Discussion: \$200K Unemployment

1. Memo received Friday afternoon about transportation dollars being cut. Discussion concerning shortfall: recertify number; wait out governmental "steps"; go forward with current certified number to town meeting; increase of 17 positions on chopping block-total of 36 people/positions to balance budget; meeting with both town to discuss shortfalls and budget numbers; invite Tri board members to the April 28th meeting to discuss budget

B. Discussion: FY10 Education Plan

III. ADJOURNMENT

A. **Motion** by J. Boudreau to adjourn, seconded by G. Farley at 8:48 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

April 28, 2009 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:06 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson	L. Weiderman
L. Beaton	J. Rheault
K. Glenny	G. Farley
J. Boudreau	M. Gianino
J. Schonborg	

Members absent: E. Holmes

Also present: M. Zapantis, S. Kersey

II. TRI-BOARD MEETING

A. Update

1. Budget cuts from state short falls; full day kindergarten grant funded by stimulus; transportation survey to find out how many children need bussing; reductions of staff; overrides in Westminster and Ashburnham; parking fees at Oakmont
2. M. Zapantis presented to the boards what will be presented at the town meetings

Tri-Board meeting ended at 8:29 p.m.

Resume open meeting at 8:38 p.m.

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

E. Education Plan FY10

1. **Motion** by K. Glenny that the School Committee recertify the FY10 budget number to \$28,339,934, seconded by J. Boudreau
 - a. State reductions in transportation reimbursement causing the district to reduce staff by 16
 - b. K. Glenny amended original motion to add “and assess two towns the additional amounts of transportation in the amount of \$411,573
 - c. Superintendent recommends NO

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	J. Rheault	Y
K. Glenny	Y	G. Farley	Y
J. Boudreau	Y	M. Gianino	Y
J. Schonborg	Y		

J. Rheault out at 8:27 p.m

K. Glenny out at 8:28 p.m.

III. PARTICIPATION BY THE PUBLIC—None

IV. STUDENT ADVISORY COMMITTEE—None

V. PARTICIPATION BY THE SCHOOL COMMITTEE

Ashburnham-Westminster Regional School Committee

April 28, 2009 Minutes

- A. Chairman's Report—None
- B. School Committee Comment—None
- C. Correspondence—None

VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by L. Weiderman that the School Committee accept the Budget Subcommittee minutes of 4/7/09, seconded by J. Boudreau Unanimous
- B. Personnel Report
 - 1. **Motion** by J. Boudreau that the School Committee accept the personnel report as presented, seconded by G. Farley Unanimous

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Wednesday 4/29/09 will be Evening of the Arts at Overlook Middle School with a spaghetti supper
 - 2. This year's musical at Oakmont will be "Music Man" playing this Friday 5/1; Saturday 5/2; and Sunday 5/3. Also at Oakmont this Sunday will be the Art Show
- B. Food Service Financial Report – March
 - 1. **Motion** by J. Boudreau that the School Committee accept the Food Service financial report as presented, seconded by G. Farley Unanimous
- C. Financial Report – March
 - 1. **Motion** by G. Farley that the School Committee accept the financial report as presented, seconded by J. Boudreau Unanimous
- D. Approval of Field Trips
 - 1. **Motion** by L. Weiderman that the School Committee approve the field trip to Portsmouth, NH, seconded by G. Farley Unanimous

IX. UNFINISHED BUSINESS—None

X. NEW BUSINESS

- A. Subcommittees
 - 1. New list will be changed after the next meeting

XI. AGENDA SETTING

- A. Upcoming meetings 5/12/09 (reorganizational meeting) and 5/26 at 7 p.m.
 - 1. At the 5/12 meeting—discuss school committee calendar, retreat and review rules

XII. EXECUTIVE SESSION—None

XIII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by L. Weiderman at 9:56 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

May 12, 2009 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:06 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by M. Zapantis chairman pro tem

Members present

D. Christianson	K Glenny	L. Weiderman	J. Rheault
L. Beaton	J. Schonborg	E. Holmes	M. Gianino

Members absent: J. Boudreau, G. Farley

Also present: M. Zapantis, S. Kersey

II. SWEARING IN OF NEWLY ELECTED SCHOOL COMMITTEE MEMBERS

A. Keith Glenny

1. **Motion** by M. Gianino that the School Committee have L. Weiderman as acting Secretary, seconded by J. Rheault Unanimous
2. L. Weiderman as acting Secretary swears K. Glenny in as re-elected member of School Committee

III. ELECTION OF OFFICERS

A. Chairman, pro tem, M. Zapantis

1. **Motion** by J. Rheault that the School Committee nominate Dave Christianson as Chair, seconded by E. Holmes Unanimous
2. **Motion** by E. Holmes to close nomination for chair, seconded by J. Rheault Unanimous

Roll call:

D. Christianson	A	L. Weiderman	Y
L. Beaton	Y	E. Holmes	Y
K Glenny	Y	J. Rheault	Y
J. Schonborg	Y	M. Gianino	Y

G. Farley in at 7:10 p.m.

3. **Motion** by J. Rheault that the School Committee nominate Lenny Beaton as Vice Chair, seconded by E. Holmes Unanimous
4. **Motion** by E. Holmes to close nomination for vice chair, seconded by J. Rheault Unanimous

Roll call:

D. Christianson	Y	L. Weiderman	Y
L. Beaton	A	E. Holmes	Y
K Glenny	Y	J. Rheault	Y
J. Schonborg	Y	M. Gianino	Y
G. Farley	Y		

5. **Motion** by J. Rheault that the School Committee nominate Keith Glenny as secretary, seconded by E. Holmes Unanimous
6. **Motion** by E. Holmes to close nomination for chair, seconded by J. Rheault Unanimous

Roll call:

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	E. Holmes	Y
K Glenny	A	J. Rheault	Y
J. Schonborg	Y	M. Gianino	Y
G. Farley	Y		

Ashburnham-Westminster Regional School Committee

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7. **Motion** by E. Holmes that the School Committee nominate Ken Caron as treasurer, seconded by J. Rheault
Unanimous
 8. **Motion** by J. Rheault to close nominations for treasurer, seconded by G. Farley
Unanimous
- | | | | |
|-----------------|---|--------------|---|
| D. Christianson | Y | L. Weiderman | Y |
| L. Beaton | Y | E. Holmes | Y |
| K Glenny | Y | J. Rheault | Y |
| J. Schonborg | Y | M. Gianino | Y |
| G. Farley | Y | | |

IV. ADOPT RULES OF ORDER

- A. Abridged version of Roberts Rules of Order
 1. **Motion** by E. Holmes that the School Committee adopt the abridged version of Roberts Rules of Order for the current term as described in the Bylaws, Section 2.1.2, seconded by J. Rheault
Unanimous

V. REVIEW OF BYLAWS

- A. Discussion and review

VI. APPOINTMENT OF SUBCOMMITTEES

- A. Negotiation Sub Committee
 1. Status quo
- B. Superintendent Evaluation Sub Committee
 1. Status quo

VII. PARTICIPATION BY THE PUBLIC—None

VIII. STUDENT ADVISORY COMMITTEE—None

- A. Amanda Rigley
 1. Prom on 5/9/09; Band & Chorus received Gold awards in competition, Jazz Band received a Platinum; Walk for Hunger and Special Olympics; musical was well attended; Health Fair on 5/12/09; Survey of who does not have a computer at home

IX. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
 1. Met with Ed Vitone and M. Zapantis concerning override vote on 6/16/09 for Ashburnham & Westminster
- B. School Committee Comment—None
- C. Correspondence—None

X. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. E. Holmes
 1. Legal sub—continues to meet planning to recommend Murphy, Hesse, Toomey, & Lehane
 2. Although Joe Bartulis is with another firm, M. Zapantis recommends keeping him as Special Ed. Counsel

Ashburnham-Westminster Regional School Committee

May 12, 2009 Minutes

XI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
1. **Motion** by K. Glenny that the School Committee approve the minutes of 9/29/08, 20/7/08, 10/21/08, 11/19/08,12/16/08, 1/13/09, 1/27/09, 2/3/09, and 2/10/09, seconded by L. Beaton
Unanimous
 2. **Motion** by L. Weiderman that the School Committee accept the Budget Subcommittee minutes of 4/10/09, seconded by J. Rheault
Unanimous
- B. Personnel Report—None

XII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
1. Spoke with Sen. Brewer concerning the budget from the Ways & Means Committee which is expected to be released Wednesday 5/13/09
 2. Chapter 70—the Governor will reduce Chapter 70 by 10% but will supplant with federal stabilization money
 3. The packets for the School Committee members can be sent via email with the items scanned in and hard copies will be available at the meetings or they can be mailed. How do members prefer to receive packets?
 4. MASC Day on the Hill will included information on unfunded and under funded mandates
 5. June 16th is the vote for the override for both Ashburnham and Westminster. Plans by the School Committee to get the word out—public meetings with presentations and Q & A time
 6. Chapter 71, section 4 states that non-professional status personal need to be notified on or before June 15th if they are not to be employed for the following year. This will be used as our time table for notifying people
 7. There are three excellent candidates for Athletic Director. It will be a difficult decision. Lincoln Stiles has expressed interest

XIV. NEW BUSINESS

- A. Resolution Regarding Override
1. **Motion** by K. Glenny that the School Committee adopt resolution regarding the return of unanticipated funds to member towns for FY2010, seconded by E. Holmes Unanimous
 2. Read into the record:
Whereas:
 1. The stated intent of Ashburnham-Westminster Regional School Committee is to request from the towns of Ashburnham and Westminster only those funds necessary to support the certified budget and education plan for Fiscal Year 2010.
 2. Due to delays and uncertainty in the state budgeting process, it is possible that the school district could receive additional regional school transportation reimbursements from the Commonwealth of Massachusetts during FY2010, beyond what is currently anticipated.
 3. The School Committee believes that the current override request, if successful at the ballot on June 16, 2009, should be offset by any additional regional school transportation reimbursements.Therefore,
The Ashburnham-Westminster Regional School Committee resolves that any regional school transportation reimbursements for FY2010 from the Commonwealth of Massachusetts, in excess of the school district's currently certified FY2010 budget, will be returned to the towns according to the proportions mandated by the Regional Agreement.

Ashburnham-Westminster Regional School Committee

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It is expected that the return of such funds to the towns would be used by each town to reduce the property tax rate. However, the School Committee recognizes that it is within the sole authority of the Boards of Selectmen of each town to determine the disposition of such funds for their respective town.

- B. Outreach to community groups
 - 1. L. Weiderman suggests inviting such groups as School Councils, PTO/PTA's, Booster Club, and members of the Senior Center to a School Committee meeting similar to a Tri-Board meeting—social meeting 5:30-6:30, presentation 6:30-7:00; create Ad hoc committee—L. Weiderman, M. Gianino, E. Holmes with D. Christianson as needed. M. Zapantis to work with administration about possible dates

XII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- B. 2009-2010 School Committee Meeting Calendar
 - 1. **Motion** by E. Holmes that the School Committee approve the 2009-2010 school committee calendar as presented, seconded by J. Schonborg Unanimous
- C. Acceptance of Gifts
 - 1. **Motion** by E. Holmes that the School Committee accept the \$250 donation made towards AED, \$643.61 donation made towards wrestling, \$300 and \$100 donation towards JRB Nature's Classroom and the \$5,000 donation made towards the off-set of the 2009-2010 operating budget, seconded by K. Glenny Unanimous
- D. School Committee Retreat / Self-Evaluation
 - 1. Monday June 15th at 6 p.m. for the retreat
- E. Discussion: distribution of School Committee Packets
 - 1. Packets will be distributed electronically, executive session by mail. Email addresses of town committee members will be checked for accuracy

XIII. UNFINISHED BUSINESS—None

XIV. NEW BUSINESS

XV. AGENDA SETTING

- A. Upcoming meetings: 5/26 and 6/9 at OMS

XVI. EXECUTIVE SESSION

- A. **Motion** by J. Rheault that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations and personal and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 8:32 p.m.

Roll Call Vote

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	E. Holmes	Y
K Glenny	Y	J. Rheault	Y
J. Schonborg	Y	M. Gianino	Y
G. Farley	Y		

XVII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by J. Rheault at 8:58 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

May 26, 2009 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:10 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

K Glenny

J. Schonborg

L. Weiderman

E. Holmes

M. Gianino

Members absent: L. Beaton, J. Boudreau, G. Farley, J. Rheault

Also present: M. Zapantis, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE

A. Amanda Rigely

1. NHS induction 5/27 at 7 p.m.; Spring concert 5/28; JKal event held 5/23—big success M. Gianino comments: Thanks to all who helped and attended; Dan Farrell Tournament 5/30; upcoming events at ORHS—Powder Puff game, Robotics competition, MCAS (math is done, biology is next); band is scheduled for both town parades; Senior week with the last day for seniors on 5/29; graduation 6/7; this is Amanda's last meeting

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None
- B. School Committee Comment—None
- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Superintendent's Evaluation Sub
 1. L. Weiderman, K. Glenny, D. Christian
- B. Briggs Building Committee
 1. STV-OPM out of Boston; design process to start in July to be turned into the MSBA by 2010
 2. Planning a public forum with Ashburnham Selectman to look at community use for old Briggs. MSBA will reimburse more money for multi use building—community, library, senior center

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 1. **Motion** by L. Weiderman that the School Committee accept the Budget Subcommittee minutes of 4/28/09, seconded by J. Schonborg Unanimous
- B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 1. We are finishing search for Special Education Director and should be making a decision on a candidate by Friday
 2. Monday, 6/8/09 at 6:30 p.m. there will be an override forum with a spaghetti supper, presentation and Q&A held at Oakmont as well as one on 6/2 at the library in Ashburnham and

Ashburnham-Westminster Regional School Committee

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6/11 at the library in Westminster. These two presentations will be geared towards folks without children. The override date is 6/16

3. The Chapter 70 dollars are provided by the state for school support. However the Senate and the governor are using different inflation rates which change the dollar amount. Current numbers show a reduced amount by \$232,000 but this is not the final figure. Without an override the RIF number would be 16

J. Rheault in at 7:35 p.m.

- B. Educational Foundation Presentation
 1. Founders of foundation, Rod Lewen, Chris Wells, Frank Colvario, M. Zapantis, Beth D'Onfro, and Jen Shenk. Ken Caron agreed to serve as treasurer and board member. K. Glennly will assist with filing paperwork
- C. Food Service Financial Report – April
 1. Update by S. Kersey and Dennis Mueller
 2. **Motion** by J. Rheault that the School Committee accept the April food service financials as presented, seconded by K. Glennly Unanimous
- D. Financial Report
 1. **Motion** by J. Rheault that the School Committee accept the April financial report as presented by S. Kersey, seconded by K. Glennly Unanimous
- E. Capital Plan
- F. Appointment of Legal Counsel

VIII. UNFINISHED BUSINESS—None

IX. NEW BUSINESS—None

X. AGENDA SETTING

- A. Upcoming meetings: 6/9/09, 6/18/09, 6/23/09 at 7 p.m. at OMS. June 18th is a special meeting and we may forgo the meeting on the 23rd if all goes well on the 18th

XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations and reviewing executive session minutes for accuracy/acceptance and for approval and or release and to reconvene into open session for the purpose of adjournment, seconded by J. Rheault at 9 p.m.

Roll Call Vote

D. Christianson	Y	L. Weiderman	Y
K Glennly	Y	E. Holmes	Y
J. Schonborg	Y	M. Gianino	Y
J. Rheault	Y		

XII. ADJOURNMENT

- A. **Motion** by J. Rheault to adjourn, seconded by M. Gianino at 9:44 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glennly

Ashburnham-Westminster Regional School Committee

July 8, 2009 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:04 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson	K Glenny	L. Weiderman	G. Farley
L. Beaton	J. Boudreau	J. Rheault	M. Gianino
J. Schonborg			

Members absent: E. Holmes

Also present: M. Zapantis, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
 - 1. Education Foundation held first meeting 7/1/09
- B. School Committee Comment—None
- C. Correspondence
 - 1. Correspondence from parent inadvertently put in packet

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Transportation Sub-to held for budget discussion

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by L. Weiderman that the School Committee accept the Budget Subcommittee minutes of 5/12/09, seconded by J. Rheault Unanimous
- B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. M. Zapantis, D. Christianson, J. Rheault, and Jon Dennehy went to MSA on 7/7/09 regarding designer selection (Architect). Lamareaux-Pagano will be awarded JRB Building project. Strong points—small firm but not too small, elementary school experience (30+ years experience) and located in Worcester. Vote was based on Briggs School Building Committee selection
 - 2. M. Zapantis distributed and reviewed FY09 AWRSD Evaluation summary—Thanked Linda McClenahan for putting summary together
- B. Interest Income ~ Presentation by Treasurer Ken Caron
 - 1. **Motion** by K. Glenny that the School Committee accept the interest income report as presented, seconded by J. Boudreau Unanimous
- C. Amendment to Trust Agreement
 - 1. Amendment to trust agreement. Upham trusts (Bank of America in Atlanta manages) will now be a private foundation. They will be able to opt out of 30% payment to IRS by paying trustees 5%.
 - 2. **Motion** J. Boudreau that the School Committee approve the amendment to the trust agreement as presented, seconded by K. Glenny Unanimous
- D. Proposal for Ashburnham-Westminster Community Access Television
 - 1. Board of Directors; Bill Waight, Dan DuBrule, Chris Gagnon, Matt Bourgeault, and Mike Sunderland. More space is needed at Oakmont—History—early 1990's the studio was one

Ashburnham-Westminster Regional School Committee

July 8, 2009 Minutes

room at the library, 1994-2003 the media production class made necessary to get a bigger room. During renovation, space was given for studio, however, old space had separate entrance now all guests must sign in at front office. 2005 AWCA came into being (not part of town) funding through subscribership in Ashburnham and Westminster.

2. Request that the cable studio move to the two rooms in Oakmont that temporarily housed the Ashburnham Town Hall. Report outlines benefits of the move: will increase “live” presentations
 3. **Motion** by J. Rheault that the School Committee accept the report of the Board of Directors, seconded by J. Boudreau Unanimous
 4. **Motion** by J. Rheault that the School Committee form an Ad Hoc subcommittee to examine cable TV proposal from AWCT and report back to full committee with a recommendation, seconded by G. Farley Unanimous
- E. Food Service Financial Report
1. **Motion** by J. Rheault that the School Committee accept the May food service financials as presented, seconded by J. Boudreau Unanimous
- F. Financial Update – May
1. **Motion** by K. Glenny that the School Committee accept the May financial update as presented, seconded by J. Boudreau Unanimous
- G. Acceptance of Gifts
1. **Motion** by K. Glenny that the School Committee accept the \$4000 donation toward lacrosse, the \$50 donation towards JRB music room, \$500 donation towards JRB art/music, \$10,000 towards JRB playground and the ban/table saw worth \$350, seconded by J. Rheault Unanimous
- H. Field Trip Approval
1. **Motion** by J. Rheault that the School Committee approve the field trip to Freedom, NH, seconded by G. Farley Unanimous
 2. Spain trip was FYI for the School Committee
- I. Release of Summer Checks
1. **Motion** by J. Rheault that the School Committee allow the Business Administrator to release payroll and pay bills through the summer, seconded by G. Farley Unanimous
- J. FY10 Budget Discussion
1. Both towns have approved assessments; eliminated late busses, Transportation subcommittee met 6/23 & 7/8 to discuss ways to save money on busses. Based on MGL and regional agreement the district is required to provide bussing. Discussions for next Transportation sub meeting—rescheduling out of district games, is the athletic bus necessary, bus company contract, transportation survey, only a 50% return to date.

VIII. UNFINISHED BUSINESS—None

IX. NEW BUSINESS—None

X. AGENDA SETTING

- A. Upcoming meetings: 7/21 & 8/18 at 7 p.m. in the Oakmont Library. Possible early August meeting.

XI. EXECUTIVE SESSION—None

XII. ADJOURNMENT

- A. **Motion** by G. Farley to adjourn, seconded by J. Rheault at 10 p.m.

Recorded by,
Kathi Theriault & Sherry Kersey

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

July 21, 2009 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:00 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson	L. Weiderman
L. Beaton	E. Holmes
K Glenny	G. Farley
J. Schonborg	M. Gianino

Members absent: S. Kersey, J. Rheault, J. Boudreau

Also present: M. Zapantis

II. PARTICIPATION BY THE PUBLIC

- A. Laura Halfkenny presented documents to the School Committee

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None
- B. School Committee Comment—None
- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Transportation Sub
 - 1. Meeting with L. Stiles concerning athletic schedule and will make changes for FY11. Will meet again to discuss changes

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes—None
- B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. M. Zapantis met with the Council on Aging and visited Swansea High School which has a C.O.A. center. Maggie Whitney has photos and will put together a presentation
- C. FY10 Budget Recertification
 - 1. **Motion** by L. Beaton that the School Committee recertify the FY10 budget to the amount of \$27,756,935, seconded by L. Weiderman (E. Holmes out at 8:45 p.m.)

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y		
K Glenny	Y	G. Farley	Y
J. Schonborg	Y	M. Gianino	Y

E. Holmes back 8:55 PM

- 2. Discussion follows concerning cuts, services, associations to which the district belongs

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3. **Motion** by K. Glenny that the School Committee not renew membership in MASC and NESDEC and those funds be appropriated to supplies, seconded by L. Weiderman
Majority Yes, Abstain-E. Holmes, No-L. Beaton, J. Schonborg

B. Capital Plan Discussion

1. **Motion** by K. Glenny that the School Committee request from the Selectmen that a school committee member serve on each town's Capital Planning Committee, seconded by G. Farley
Unanimous

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. AGENDA SETTING

1. Special School Committee meeting August 4th at 7p.m.

XI. EXECUTIVE SESSION—None

XII. ADJOURNMENT

- A. **Motion** by K. Glenny to adjourn, seconded by L. Weiderman at 9 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

August 4, 2009 Minutes

I. CALL TO ORDER

The Special meeting was called to order at 7:10 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

K Glenny

L. Weiderman

G. Farley

J. Schonborg

Members absent: M. Gianino, J. Rheault, J. Boudreau, E. Holmes

Also present: M. Zapantis, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman's Report—None

B. School Committee Comment—None

C. Correspondence

1. Correspondence to be presented at New Business

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

A. Approval of Minutes—None

B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Report of the Superintendent

1. Reminder to folks that school will be starting 8/31/09 Monday, Tuesday, Wednesday, and Thursday. Friday will start the Labor Day break. Kindergarten will start 9/8/09
2. During the summer months the administration in the district worked on SMART goals. SMART goals are an accountability model

J. Rheault in at 7:16 p.m.

3. Briggs Building Committee—The building committee postponed their first scheduled meeting because the MSBA would like to manage the 1st meeting

B. Meetinghouse School/Westminster Elementary School and John R. Briggs Elementary School School Improvement Plan – Non-Financial/Handbooks

1. Presentations made by Candy Wright and Patty Marquis

2. **Motion** by J. Rheault that the School Committee approve the handbooks and non-financial School Improvement Plans as submitted by Meetinghouse School/Westminster Elementary School and John R. Briggs Elementary School, seconded by G. Farley Unanimous

C. FEMA/MEMA Update

1. Information on ice storm figures to be sent to town boards

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- D. Acceptance of Gifts
 - 1. **Motion** by K. Glenny that the School Committee accept the donations totaling \$335 towards the hockey program, seconded by J. Rheault Unanimous
- E. Food Service Contract
 - 1. **Motion** by K. Glenny that the School Committee accept the FY09 food service year end financials, seconded by G. Farley Unanimous
 - 2. Recommend staying with Chartwell's—director model
 - 3. **Motion** by J. Rheault that the School Committee award the food service contract as recommended by the Superintendent of Schools, seconded by G. Farley Unanimous

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. AGENDA SETTING

- A. Upcoming meetings; 8/18 at Oakmont and 9/8 at Overlook at 7 p.m.

XI. EXECUTIVE SESSION

- A. **Motion** by J. Rheault that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations and student privacy and to reconvene into open session for the purpose of adjourning, seconded by G. Farley at 8:53 p.m.

Roll Call Vote

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	J. Rheault	Y
K Glenny	Y	G. Farley	Y
J. Schonborg	Y		

XII. ADJOURNMENT

- A. **Motion** by J. Rheault to adjourn, seconded by G. Farley at 9:55 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

August 18, 2009 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:10 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson	K Glenny	L. Weiderman	J. Schonborg
L. Beaton	J. Boudreau	J. Rheault	M. Gianino

Members absent: E. Holmes, G. Farley

Also present: M. Zapantis, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
 - 1. Email Sen. Flanagan concerning the hearing to be held on 9/17/09 on the governor proposal on Charter Schools with your comments and concerns
- B. School Committee Comment—None
- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Transportation sub
 - 1. J. Rheault stated that the bid process will begin in October

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by L. Wiederman that the School Committee accept the Budget Subcommittee minutes of 5/26/09 and 6/23/09, seconded by J. Boudreau Unanimous
- B. Personnel Report
 - 1. J. Rheault would to see athletic coaches on personnel report
 - 2. **Motion** by J. Rheault that the School Committee accept the personnel report as presented, seconded by K. Glenny Unanimous

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- B. Recognition – Jared Quinn & Jason Young
 - 1. Presentation of certificated to Jared Quinn and Jason Young
- A. Report of the Superintendent.
 - 1. Reminder of school opening on 8/31 for grades 1-12. Teachers will report for 8/25 & 8/26 for professional development days. 8/27 is a furlough day for teachers and 9/4 will be a furlough day for remainder of district employees
 - 2. Briggs Building Committee, Architects, Lamreaux-Pergano, M. Zapantis, and J. Rheault met about designs and needs. Waiting to schedule a meeting so that the MSBA can be there
 - 3. MSBA has had some regulation changes. There is a public hearing 9/9/09 concerning “Model School Program”. There may be a need to have the Briggs Building Committee meet to discuss concerns with new regulations

Ashburnham-Westminster Regional School Committee

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4. Bussing differences—the late bus from Overlook and Oakmont has been eliminated
- C. Overlook Middle School and Oakmont Regional High School Improvement Plan – Non-Financial/Handbooks
 1. Phil Saisa and Sandy Rehler presented changes to OMS handbook and school improvement plan
 2. Dave Uminski & Craig Smith presented changes to ORHS handbook and school improvement plan
 3. **Motion** by J. Rheault that the School Committee approve the handbooks and non-financial School Improvement Plans as submitted by Overlook Middle School and Oakmont Regional High School, seconded by J. Boudreau Unanimous
- D. Youth Risk Behavior Survey – Overlook Middle School & Oakmont High School
 1. **Motion** by J. Boudreau that the School Committee accept the report as presented, seconded by J. Rheault Unanimous
- E. Lease Agreements – Elementary Schools
 1. **Motion** by J. Rheault that the School Committee authorize the Chair to sign a 20 year lease agreement between AWRSD and the Town of Ashburnham for John R. Briggs Elementary School, seconded by J. Boudreau Unanimous
 2. **Motion** by J. Rheault that the School Committee authorize the Chair to sign a 20 year lease agreement between AWRSD and the Town of Westminster for Meetinghouse School and Westminster Elementary School, seconded by J. Boudreau Unanimous
- F. School Physician Contract
 1. Thanks to Lisa Rembetsy-Brown for her generosity to the district and the children in the district
 2. **Motion** by J. Rheault that the School Committee approve the 2009-2010 school physician contract and authorize the chair to sign as presented, seconded by J. Boudreau Unanimous

VIII. UNFINISHED BUSINESS

- A. Town Government
 1. School Committee members on the Capital Planning Committee. Ashburnham Selectmen said members of School Committee welcome

IX. NEW BUSINESS

X. AGENDA SETTING

- A. Upcoming meetings; 9/8/09 and 9/22/09 at 7 p.m. at Overlook
 1. Student reps from other schools. M. Zapantis to extent invitation to other schools to have updates

XI. EXECUTIVE SESSION

XII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by J. Rheault at 9:36 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

September 8, 2009 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:07 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

K Glenny

J. Boudreau

L. Weiderman

E. Holmes

M. Gianino

J. Schonborg

Members absent: G. Farley, J. Rheault

Also present: M. Zapantis, S. Kersey

II. PARTICIPATION BY THE PUBLIC

A. Ashburnham-Westminster Academic Excellence Foundation

1. Ron Hurd gave an overview of the foundation: 10 members, planning a mailing in two weeks to everyone in both towns, will be looking for information from teachers and staff as to what their needs are-supplies, activities, or programs. There will be a wine tasting fundraising event at the Fitchburg museum with a silent auction.

III. STUDENT ADVISORY COMMITTEE

A. Amber Cardwell, Jess Wing, Jess Pultorak, Jackie Bresnahan and Sara Flynn

1. 8/22 freshman orientation, 8/31 first day of school, 9/10 breakfast, 9/15 chemical health day.

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman's Report

1. Congratulations to staff for school opening
2. Westminster's 250 anniversary letter inviting school committee members to join the festivities
3. MASC -letter for committee to review and D. Christiansen to sign

B. School Committee Comment

1. State level revenues are looking good but the true numbers won't show up until the end of September.

C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

A. Transportation sub

1. L. Wiederman-Going out to bid for bus contract. Next open meeting in November will review three year contract with years 4 and 5 as options with First Student but may get a better price if we go out to bid

B. Superintendent's Evaluation sub

1. Will distribute evaluation by the end of the week for input from all School Committee members

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

A. Approval of Minutes

1. **Motion** by K. Glenny that the School Committee approve the minutes of 2/24/09, seconded by L. Weiderman Unanimous

Ashburnham-Westminster Regional School Committee

September 8, 2009 Minutes

2. **Motion** by K. Glenny that the School Committee approve the minutes of 3/2/09, seconded by J. Boudreau Unanimous
 3. **Motion** by K. Glenny that the School Committee approve the minutes of 3/10/09, seconded by J. Boudreau Unanimous
 4. **Motion** by K. Glenny that the School Committee approve the minutes of 3/24/09, seconded by J. Boudreau Unanimous
 5. **Motion** by K. Glenny that the School Committee approve the minutes of 4/7/09, seconded by J. Boudreau 1A-E. Holmes, Unanimous
 6. **Motion** by K. Glenny that the School Committee approve the minutes of 4/14/09, seconded by J. Schonborg Unanimous
 7. **Motion** by K. Glenny that the School Committee approve the minutes of 4/21/09, seconded by L. Beaton 1A-E. Holmes Unanimous
 8. **Motion** by K. Glenny that the School Committee approve the minutes of 4/28/09, seconded by J. Boudreau 1A-E. Holmes Unanimous
 9. **Motion** by L. Weiderman that the School Committee accept the Budget Subcommittee minutes of 6/18/09, 7/8/09, 7/21/09, and 8/4/09, seconded by J. Schonborg Unanimous
- B. Personnel Report
1. **Motion** by J. Boudreau that the School Committee accept the personnel report as presented, seconded by J. Schonborg Unanimous

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- B. Readiness Advantage School Update – Jana Harrison & Patty Marquis
1. **Motion** by L. Weiderman that the School Committee sign the letter of support for the SPARK program, seconded by L. Beaton Unanimous
- C. Professional Development – Patty Marquis
1. Presentation by P. Marquis
- D. Athletic Department Handbook – Lincoln Stiles
1. **Motion** by J. Boudreau that the School Committee approve the Athletic Department Handbook as presented, seconded by M. Gianino 1A-E. Holmes Unanimous
- G. Field Trip Approval
1. **Motion** by J. Boudreau that the School Committee the out-of-state field trip to Manchester, NH, seconded by M. Gianino Unanimous
- A. Report of the Superintendent
1. Opening day of school was great. There is concern about the elimination of the two busses and the late bus but the busses are full
 2. There has been a reduction of 17 sections of classes at the high school
 3. We appreciate the work the custodians have done during the summer to clean all of the buildings

E. Holmes out at 8:54 p.m.

4. M. Zapantis is going to the MSBA to testify on proposed regulations and to speak in opposition on the new regulation

E. Holmes in at 9:00 p.m.

Ashburnham-Westminster Regional School Committee

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5. Parade in Westminster for 250th, looking for as many members of the committee to participate as possible
- E. Acceptance of Gifts
 1. **Motion** by L. Weiderman that the School Committee accept the software programs for MHS and furniture and books for Oakmont library, seconded by J. Boudreau Unanimous
 2. M. Zapantis to send thank you
- F. Leave of Absence – Ken Caron
 1. **Motion** by E. Holmes that the School Committee approve Ken Caron’s leave of absence, seconded by M. Gianino Unanimous

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. AGENDA SETTING

- A. Upcoming meetings: 9/22 and 10/6 at 7 p.m. Transportation will meet 9/22 at 6 p.m.
 1. Ad hoc to wait after meeting to schedule Growth Module

XI. EXECUTIVE SESSION

XII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by L. Weiderman at 9:12 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

September 22, 2009 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:09 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

J. Schonborg

J. Rheault

L. Beaton

M. Gianino

G. Farley

Members absent: K Glenny, J. Boudreau, L. Weiderman, E. Holmes

Also present: M. Zapantis, S. Kersey

II. PARTICIPATION BY THE PUBLIC

A. M/M Kosakowski—Daughter. Arianna attends private school but would like to play soccer at Overlook

1. D. Christiansen—the last time something like this came up was 8/5/04. Recommendation is that Arianna be “grandfathered” in and allowed to play
2. **Motion** by J. Rheault that the School Committee allow an exception and Arianna Kosakowski play soccer at Overlook Middle School for this current soccer season, seconded by M. Gianino

Unanimous

E. Holmes in at 7:15 p.m

3. **Motion** by J. Rheault that the School Committee refer question of the out of district sports & co-curriculars to policy sub to report to the full committee by November 15th, seconded by G. Farley

Unanimous

III. STUDENT ADVISORY COMMITTEE

A. Amber Cardwell, Sara Flynn, Jessica Pultorak, Jessica Wing, Anya Wylchinski, and Jackie Bresnahan

1. 9/26 field hockey, freshman listened to motivational speaker, 9/25 pep rally, football, and home coming, 9/26 Westminster 250th

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman’s Report—None

B. School Committee Comment

1. E. Holmes mentioned that the Charter School hearing and Readiness bill was held 9/17/09

C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

A. Approval of Minutes—None

B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

C. 7th/8th Grade Indoor Track

1. **Motion** by J. Rheault that the School Committee approve the waiver for 8th grade indoor track only, seconded by G. Farley

Unanimous

K. Glenny in at 7:26 p.m.

Ashburnham-Westminster Regional School Committee

September 22, 2009 Minutes

- D. Freshman Boys/Girls Basketball
 - 1. Presentation by Mike Alario
 - 2. **Motion** by J. Rheault that the School Committee approve the reinstatement of basketball for freshman girls and boys pending funding from outside sources by November 17th, seconded by G. Farley
Unanimous
- A. Report of the Superintendent
 - 1. The beautiful banner engineered and designed by Linda McClanahan.
 - 2. J. Schonborg, L. Beaton and G. Farley marching in parade. Be at Fenno Drive at 12:30 if you are marching
 - 3. MSBA meeting was held last week. It was poorly attended. Brian Aho spoke. Ashburnham done with most paperwork, next step is to sign contracts with contractors
 - 4. The district fiscally needs to freeze budget now. This will be a tight year, however, some items may be allowed on a case by case review
- B. Superintendent's Evaluation
 - 1. Presentation by D. Christiansen. Evaluation delayed due to budget matters. Evaluation covers the superintendent's work from 3/1/08 to 2/28/09 and on a scale of 369 points M. Zapantis scored 356.
 - 2. **Motion** by J. Rheault that the School Committee approve the Evaluation Subcommittee's evaluation of the Superintendent from 3/1/08 to 2/28/09, seconded by L. Beaton Unanimous
 - 3. The evaluation subcommittee will bring recommendations as to contract renewal, merit and cost of living increases to the next meeting

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

- A. Presentation by M. Zapantis and S. Kersey
 - 1. Information concerning purchasing a new van with the operating dollars of Extended Day for use in transporting Extended Day children for field trips and can be used by other departments

X. AGENDA SETTING

- A. Upcoming meetings; 10/6 and 10/20 at 7 p.m. at Overlook Middle School; Ad hoc committee will meet 9/23/09 at 7:30 p.m. and the policy sub will meet Wednesday 9/30 at 6:30 p.m. in the Superintendent's office

XI. EXECUTIVE SESSION

- A. **Motion** by J. Rheault that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations, confidential student matters and the accuracy/acceptance and/or approval./release of executive session minutes, seconded by G. Farley at 8:23 p.m.

Roll Call Vote

D. Christianson	Y	J. Rheault	Y	J. Schonborg	Y	M. Gianino	Y
L. Beaton	Y	G. Farley	Y	E. Holmes	Y	K. Glenny	Y

E. Holmes out at 8:25 p.m.

XII. ADJOURNMENT

- A. **Motion** by J. Schonborg to adjourn, seconded by L. Beaton at 9:31 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

October 6, 2009 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:12 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

J. Boudreau

J. Schonborg

L. Weiderman

E. Holmes

J. Rheault

G. Farley

Members absent: M. Gianino, K Glenny

Also present: M. Zapantis, S. Kersey

II. PARTICIPATION BY THE PUBLIC

- A. Denise Macaloney and Steve Hemman extended many thanks to Dave Uminski, Kris Demoura, the School Committee, Mike Zapantis, and the schools for the help and support of Westminster's 250th parade and celebrations

III. STUDENT ADVISORY COMMITTEE

- A. Jackie Bresnahan and Anya Wilczynski
1. 9/25-27 Homecoming parade, dance, and game; 10/3 marching band competition, 10/5 assembly based on environment; 10/15 parent/teacher conference; 10/27 senior Halloween Party; 10/28 induction to NHS

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None
- B. School Committee Comment
1. L. Weiderman-MASS School Council of OMS received an award –Massachusetts Accountability Report Card for the outstanding commitment to implementing Mass model of comprehensive School Counseling to be used as a model state wide. Only four in the state have been recognized
- C. Correspondence
1. Legal sub information from counsel on Hepa laws

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Technology sub
1. One terminal can run 10 computers. WES & MHS has older computers. Lease 65 computers for the reading lab at Oakmont and the computers from Oakmont will go to WES. Buy out of lease for \$89

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
1. **Motion** by L. Weiderman that the School Committee accept the Budget Subcommittee minutes of August 18, 2009, seconded by J. Boudreau Unanimous
- B. Personnel Report
1. **Motion** by G. Farley that the School Committee accept the personnel report as presented, seconded by J. Boudreau Unanimous

Ashburnham-Westminster Regional School Committee

October 6, 2009 Minutes

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Report of the Superintendent

1. The Education Foundation is up and running. The first fundraising event will be a wine tasting on 11/19 at the Fitchburg Art Museum
2. School nurses are working closely with health organizations for training for mock disasters. The first training will be in the form of a seasonal flu clinic 3-7 p.m. at Oakmont early November and the follow up clinic will take place some time mid November for the H1N1
3. Worcester County Superintendents Group has been discussing 9C cuts. At this time the plan is not to fill any open positions that come up in this current school year. For FY10 there maybe cuts in Chapter 70 money and FY11 is looking to be a difficult year financially-No IDEA money

K. Glenny in at 7:40 p.m.

G. Cable Studio Recommendation

1. Presentation on expansion of Cable studio in the section that was formally used by the Ashburnham Town Hall
2. **Motion** by J. Boudreau that the School Committee accept the recommendation of the ad hoc Cable Studio Subcommittee and authorize the Superintendent to negotiate, seconded by J. Schonborg
Unanimous 1A—E. Holmes

B. Policies – Adopt/First Reading/Revised

1. **Motion** by K. Glenny that the School Committee adopt the Charter for Policy Subcommittee 09-10 Policy as presented, seconded by J. Rheault
Unanimous
2. **Motion** by K. Glenny that the School Committee accept for First Reading the Acceptable Use Policy for Technology and Electronic Resources Policy, seconded by J. Rheault
Unanimous
3. **Motion** by K. Glenny that the School Committee accept as First Reading the Facilities Planning Policy seconded by J. Rheault
4. A. **Motion** by K. Glenny that the School Committee accept for First Reading the Participation in Athletics, Clubs and All Other Co-Curricula Programming, seconded by J. Rheault
B. **Motion** by K. Glenny to amend the Participation in Athletics, Marching Band, Clubs and All Other Co-Curricula Programming policy by adding “alternative public high school institution (ie. WPI Math/Science Academy)” to the first paragraph, third sentence after the words “into the district.....”, seconded by J. Rheault
Unanimous
5. **Motion** by K. Glenny that the School Committee accepts as First Reading the revisions made to the Criminal Offender Record Information Policy as presented, seconded by J. Rheault
Unanimous

C. Superintendent’s Performance Merit

1. **Motion** by L. Weideman that the School Committee accept the Superintendent’s merit increase of 5% as recommended by the Superintendent’s Evaluation Subcommittee, seconded by J. Rheault
Unanimous

D. FY09 End-of-Year Financials

1. Presented by S. Kersey
2. **Motion** by J. Boudreau that the School Committee approve the FY09 end-of-year financials as presented, seconded by L. Weideman
Unanimous

E. Transfer of Funds

Ashburnham-Westminster Regional School Committee

October 6, 2009 Minutes

1. **Motion** by K. Glenny that the School Committee transfer \$35,000 from Function 5000 (fixed charges) to Function 4000 (operation and maintenance of plant), seconded by L. Weiderman
Unanimous
- F. Field Trip Approval
 1. **Motion** by J. Boudreau that the School Committee approve the field trips to New Britain, CT; Orlando, FL; and Freedom, NH, seconded by K. Glenny
Unanimous

VIII. UNFINISHED BUSINESS—None

IX. NEW BUSINESS

- A. Did receive notice on 9/22/09 from the AWTA to begin collective bargaining
- B. K. Glenny policy sub choose to keep Naming Policy as is.

X. AGENDA SETTING

- A. Upcoming meetings: 10/20, 11/3 at 7 p.m., Policy 10/14 at 6:30 p.m.

XI. EXECUTIVE SESSION

- A. **Motion** by J. Boudreau that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 8:52 p.m.

Roll Call Vote

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	J. Rheault	Y
J. Schonborg	Y	G. Farley	Y
K. Glenny	Y		

XII. ADJOURNMENT

- A. **Motion** by G. Farley to adjourn, seconded by J. Boudreau at 9:38 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

October 20, 2009 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:08 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

J. Boudreau

J. Schonborg

L. Weiderman

E. Holmes

G. Farley

Members absent: S. Kersey, J. Rheault, K Glenny, L. Beaton, M. Gianino

Also present: M. Zapantis,

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE

A. Jessica Pultorak

1. Oakmont vs. Westboro in football 49-7; Senior night 10/27; Parent/Teacher conferences were held 10/15, Saturday 1/17 PSAT; Student Council to give away tickets to next football game.

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman's Report

1. Ashburnham-Westminster Educational Foundation for Academic Excellence flyer will be sent out to both communities. First fundraiser 11/19/09 from 7-9, with live auction, wine tasting, and food, ticket \$25 per person

B. School Committee Comment—None

C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

A. Approval of Minutes

1. **Motion** by L. Weiderman that the School Committee accept the Budget Subcommittee minutes of 9/8/09 and 9/22/09, seconded by J. Boudreau Unanimous

B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

F. Naming Ad Hoc Committee

1. Lincoln Stiles and Eric Dawley want basketball court in new gym named after William H. Wyman Memorial Court by Friday December 11th

2. **Motion** by J. Boudreau that the School Committee appoint members for the Naming Ad Hoc Committee and refer the request to the Ad Hoc Naming Committee, seconded by J. Schonborg Unanimous

3. G. Farley, Chair, J. Boudreau, J. Schonborg, D. Christiansen

A. Report of the Superintendent

Ashburnham-Westminster Regional School Committee

October 20, 2009 Minutes

1. School District has 45 students who qualify for the Abigail & John Adams award for free tuition to a state school or University because of their proficiency on MCAS. The top 25% of senior class
2. Diane Erickson received her doctorate degree, she currently teaches English at Oakmont
3. Flu clinic at Oakmont for the seasonal flu
4. 9C cuts from governor coming soon. We should have the information by the end of the month. Could reduce Chapter 70, could reduce transportation or circuit breaker
5. Joint School Council Wednesday 10/21 to discuss cuts for FY10 & FY11
6. Reductions in clubs or teams; it is not true that residents are cut over school choice

B. Policies – Second Reading

1. **Motion** by J. Boudreau that the School Committee accept for a second reading the Acceptable Use Policy for Technology and Electronic Resources Policy as presented, seconded by G. Farley
Unanimous

K. Glenny in at 7:36 p.m.

2. **Motion** by J. Boudreau that the School Committee accept for a second reading the Facilities Planning Policy, seconded by L. Weiderman
Unanimous 1A-K. Glenny
3. A. **Motion** by J. Boudreau that the School Committee accept for a second reading the Participation in Athletics, Clubs and All Other Co-Curricula Programming Policy as presented seconded by L. Weiderman
B **Motion** by J. Boudreau to amend motion to accept for second reading the Participation in Athletics, Clubs and All Other Co-Curricula Programming Policy by adding a slash after diploma and add certificate, seconded by L. Weiderman
Unanimous
4. **Motion** by J. Boudreau that the School Committee accept for a second reading the Criminal Offender Record Information Policy as presented, seconded by L. Weiderman
Unanimous

C. Copy Lease Agreement

1. **Motion** by E. Holmes that the School Committee authorize the Business Administrator to enter into a lease agreement for copiers, seconded by G. Farley
Unanimous
2. **Motion** by E. Holmes that the School Committee appropriate \$4754.00 for the Extended Day E & D for the purchase of a new Extended Day copier, seconded by G. Farley
(may withdraw if questions arise) Unanimous

D. Acceptance of Gifts

1. **Motion** by J. Boudreau that the School Committee accept the \$2000 donation towards the purchase of a piano for Westminster Elementary School, seconded by E. Holmes
Unanimous

E. Holmes out @ 8:07 p.m.

E. MSBA Design Enrollment Certification

1. Briggs Building committee met 10/20 to discuss design certification 50,000 sq. foot total/80,000 sq foot useable space. Would like to include a letter to agree to disagree, would like to have a larger enrollment space. Unanimous recommendation from Building Committee for design certification
2. **Motion** by K. Glenny that the School Committee authorize the Chair and Superintendent of Schools to sign the MSBA John R. Briggs Elementary School Design Enrollment Certification as presented, seconded by G. Farley
Unanimous

VIII. UNFINISHED BUSINESS—None

Ashburnham-Westminster Regional School Committee

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IX. NEW BUSINESS—None

E. Holmes in at 8:15 p.m.

X. AGENDA SETTING

A. Upcoming meetings: 11/3 and 11/17 at 7 p.m.; Ad hoc naming sub 10/28

XI. EXECUTIVE SESSION

A. **Motion** by J. Boudreau that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 8:20 p.m.

Roll Call Vote

D. Christianson	Y	L. Weiderman	Y
J. Boudreau	Y	E. Holmes	Y
J. Schonborg	Y	G. Farley	Y
K. Glenny	Y		

XII. ADJOURNMENT

A. **Motion** by J. Boudreau to adjourn, seconded by J. Schonborg at 9:24 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

November 3, 2009 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:08 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson	J. Schonborg	L. Weiderman	G. Farley
L. Beaton	M. Gianino	E. Holmes	

Members absent: K Glenny, J. Boudreau, J. Rheault

Also present: M. Zapantis, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE—None

A. Jackie Bresnahan

1. Clinton beat Oakmont during the last home game; Thanksgiving game in Gardner; Field hockey in districts; Oakmont band in all of N. E.; girls cross country team in third place; Sophomore class sponsoring Cash for Gold; Thursday 11/5 fall concert; Friday Veteran's Day program; 11/12 & 14 class night plays; Board of selectman are welcoming Student Council participation

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman's Report

1. Ashburnham-Westminster Academic Excellence Foundation fundraiser Thursday 11/19 at the Fitchburg Art Museum 6-9 p.m.

B. School Committee Comment—None

C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

A. Approval of Minutes

1. **Motion** by L. Weiderman that the School Committee accept the Policy Subcommittee minutes of 9/30/09, seconded by M. Gianino Unanimous

B. Personnel Report

1. **Motion** by L. Weiderman that the School Committee accept the personnel report as presented, seconded by M. Gianino Unanimous

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Report of the Superintendent

1. Education Foundation encourages everyone to attend fundraising wine tasting to benefit the schools
2. The two planned flu clinics had to be postponed due to the lack of seasonal and H1N1 vaccines. Parents concern with those out with illness and wondering if it is H1N1—that data is not kept. Teacher absenteeism is low
3. NWAGG day-staff development-each school offered something at each location. The district's own staff were presenters in different area.

Ashburnham-Westminster Regional School Committee

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4. 9C cuts and how have they affected the district? \$390,000-400,000 cut in the budget based on Cherry Sheet figures from the state. Now we do not have a balanced budget. Please contact senators and representatives saying that we are hurting because the transportation cuts affect the general operating budget
- B. Policies – Adoption
 1. **Motion** by L. Weiderman that the School Committee adopt the Acceptable Use Policy for Technology and Electronic Resources Policy as presented, seconded by J. Schonborg
Unanimous
 2. **Motion** by L. Weiderman that the School Committee adopt the Facilities Planning Policy as presented, seconded by J. Schonborg
Unanimous
 3. **Motion** by L. Weiderman that the School Committee adopt the Participation in Athletics, Clubs and All Other Co-Curricula Programming as presented, seconded by M. Gianino
Unanimous
 4. **Motion** by L. Weiderman that the School Committee adopt the Criminal Offender Record Information Policy as presented, seconded by J. Schonborg
Unanimous
- C. End-of-Year Report
 1. **Motion** by L. Weiderman that the School Committee authorize the Chair to sign the end-of-year report, seconded by G. Farley
Unanimous
- D. Naming Ad Hoc Committee
 1. G. Farley—the proposal for the William H. Wyman Memorial Court was withdrawn due to a request from the family not to name the court after their dad. Perhaps play a game a year in small gym to honor Bill Wyman. Subcommittee will meet again to discuss a Bill Webber and Alumni walk way

VIII. UNFINISHED BUSINESS—None

IX. NEW BUSINESS

- A. Matt Bourgeault will review the cable studio agreement draft and bring questions to M. Zapantis and then present to school committee

X. AGENDA SETTING

- A. Upcoming meetings; 11/17 and 12/1 at 7p.m. at the OMS library-Philbin Library; Transportation and Cable Station will be on the next agenda

XI. EXECUTIVE SESSION

- A. **Motion** by G. Farley that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations and to reconvene in open session for the purpose of adjournment, seconded by L. Weiderman at 8:04 p.m.

Roll Call Vote

D. Christianson	Y	L. Weiderman	Y	M. Gianino	Y
L. Beaton	Y	E. Holmes	Y	G. Farley	Y
J. Schonborg	Y				

XII. ADJOURNMENT

- A. **Motion** by L. Weiderman to adjourn, seconded by G. Farley at 9:19 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

November 17, 2009 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:07 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson	J. Schonborg	J. Rheault	M. Gianino
L. Beaton	K. Glenny	G. Farley	

Members absent: J. Boudreau, E. Holmes, L. Weiderman

Also present: M. Zapantis, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
 - 1. Reminder of the Ashburnham-Westminster's Foundation for Academic Excellence fundraiser this Thursday at the Fitchburg Art Museum 6-9 p.m.
- B. School Committee Comment—None

L. Weiderman in at 7:10 p.m.

- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by L. Weiderman that the School Committee accept the Budget Subcommittee minutes of 10/6/09 and 10/20/09, seconded by J. Schonborg Unanimous
- B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. We have received phone call about the school calendar—parent/teacher conference night is Thursday 11/19 for the middle school, also on 11/23 & 24 for middle and elementary. There are two calendars floating around, please be sure to check the dates
 - 2. We have received a letter from Steve Brewer stating that the Briggs project is not in jeopardy. A copy is in the packet
 - 3. We have certified the Excess and Deficiency number
 - 4. Regional transportation cut for AWRSD by \$308,000 for FY10. Impacts the budget
 - 5. Summary of Ed Reform of 2009 to the House and Senate—significant changes as proposed from the secretary of Education and governor's office
- B. Freshman Basketball
 - 1. Mike Alario handed a check for \$7,000 to be used for boys and girls freshman basketball

Ashburnham-Westminster Regional School Committee

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2. **Motion** by J. Rheault that the School Committee accept the donation made by FAS to fund freshman boys and girls basketball for 2009-2010 school year, seconded by M. Gianino
Unanimous
- C. Lease Agreement – Ashburnham-Westminster Community Access Corp.
 1. **Motion** by G. Farley that the School Committee approve the lease agreement between the Ashburnham-Westminster Regional School District and the Ashburnham-Westminster Community Access Corporation and authorize Chairman to sign lease, seconded J. Rheault
Unanimous
- D. Food Service Financials – September
 1. **Motion** by G. Farley that the School Committee accept the September Food service financials as presented, seconded J. Rheault
Unanimous
- E. Financial Report – October
 1. **Motion** by G. Farley that the School Committee accept the financial report as presented, seconded by J. Rheault
Unanimous
- F. Paraprofessional Contract
 1. Passover

VIII. UNFINISHED BUSINESS—None

IX. NEW BUSINESS

- A. Marcia Sharkey—Children absences are going down and staff seems to be doing okay. The Westminster Board of Health has 100 does of flu mist for ages 2-9, Nashoba has 100 doses that needs to be divided among 13 towns
- B. L. Beaton stated that the Anti –bullying Legislator appears in all the handbooks
- C. L. Beaton would like to see more information on the MCAS at a future meeting
- D. D. Christiansen-certified E & D balance. Stabilization \$98,638. Possible balance \$315, 487
 1. **Motion** by K. Glenny that the School Committee certify the E & D balance, seconded by J. Rheault
Unanimous

X. AGENDA SETTING

- A. Upcoming meetings: 12/1 and 12/15 at 7 p.m. at Overlook

XI. EXECUTIVE SESSION

- A. **Motion** by J. Rheault that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 7:54 p.m.

Roll Call Vote

D. Christianson	Y	J. Rheault	Y
L. Beaton	Y	G. Farley	Y
K Glenny	Y	M. Gianino	Y
J. Schonborg	Y	L. Weiderman	Y

XII. ADJOURNMENT

- A. **Motion** by J. Rheault to adjourn, seconded by M. Gianino at 8:28 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

December 2, 2009 Minutes

I. CALL TO ORDER

The meeting was called to order at 7:08 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson	J. Boudreau	L. Weiderman
L. Beaton	G. Farley	J. Rheault

Members absent: E. Holmes, K Glenny, M. Gianino, J. Schonborg

Also present: M. Zapantis, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
 - 1. Congratulations to all fall sports teams on behalf of the School Committee. League champs: soccer, golf, cross country, field hockey. Football Superbowl at FSC against Littleton
 - 2. The fundraiser for the Foundation for Academic Excellence went very well
- B. School Committee Comment—None
- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Policy sub has met will give more information later in the agenda

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Rheault that the School Committee approve the School Committee minutes of 5/12/09, seconded by G. Farley Unanimous 1A – J. Boudreau
 - 2. **Motion** by J. Rheault that the School Committee approve the School Committee minutes of 5/26/09, seconded by G. Farley Unanimous 1A – J. Boudreau
- B. Personnel Report
 - 1. **Motion** by J. Rheault that the School Committee accept the personnel report as presented, seconded by G. Farley Unanimous

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. GIC – each year we take a look to see if we should join

M. Gianino in at 7:18 p.m.

- 2. RTT – from the DESE – information on the stimulus money to be involved in the Race to the Top grant. Paperwork must be turned in by mid January
- 3. GRG – Ed Reform Act of 2009 summary-list of requirements of the Superintendent
- 4. S. Kersey created a draft time line for the next fiscal year
- 5. Recommend the budget subcommittee start planning/meeting to be prepared for next year

Ashburnham-Westminster Regional School Committee

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J. Schonborg in at 7:28

*D. Christiansen-agenda note: Capital plan discussion with both towns

6. December 1, 2009 Mike Zapantis announced retirement and submitted it in writing to each School Committee member as of June 2010

*D. Christiansen – agenda note: 12/15 to discuss search committee organization

B. Nurse Leader Report – Marcia Sharkey

1. Information on BMI

C. Food Service Financial – October

1. **Motion** by J. Rheault that the School Committee accept the October food service financials as presented, seconded by G. Farley Unanimous

D. Discussion: \$308K Deficit

1. Discussion – ask for additional furlough days. Use zero stabilization money, wage freeze

2. **Motion** by L. Beaton that the School Committee have Superintendent take action necessary to request furlough days or other consideration from staff with deadline of December 15th, seconded by L. Weiderman Unanimous 1A – J. Rheault

E. Policies – First Reading

1. **Motion** by J. Rheault that the School Committee Approve for first reading the Day Field Trip Policy and the Late Night & Overnight School Sponsored Student Travel Policy as presented and to suspend requirements for reading and to accept the adoptions, seconded by G. Farley Unanimous

VIII. UNFINISHED BUSINESS—None

IX. NEW BUSINESS—None

X. AGENDA SETTING

A. Upcoming meetings: 12/15/09 & 1/5/2010 at 7 p.m. at OMS

XI. EXECUTIVE SESSION

A. **Motion** by J. Rheault that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations and to reconvene into open session for the purpose of ratifying Executive Session vote, seconded by G. Farley at 9:36 p.m.

Roll Call Vote

D. Christianson	Y	L. Weiderman	Y	J. Boudreau	Y	G. Farley	Y
L. Beaton	Y	J. Rheault	Y	M. Gianino	Y	J. Schonborg	Y

XII. RECONVENE AT 9:50 P.M

A. **Motion** by M. Gianino to approve the Paraprofessional contract agreement between the School Committee of AWRSD and MTA and to authorize the Chair and Secretary to sign, seconded by G. Farley Unanimous 2A – J. Rheault & J. Boudreau

B. **Motion** by M. Gianino to ratify the vote and memorandum of agreement, seconded by G. Farley Unanimous 2A – J. Rheault & J. Boudreau

XIII. ADJOURNMENT

A. **Motion** by J. Boudreau to adjourn, seconded by G. Farley at 9:49 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

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I. CALL TO ORDER

The meeting was called to order at 7:05 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson

L. Beaton

K Glenny

J. Boudreau

L. Weiderman

G. Farley

M. Gianino

J. Schonborg

Members absent: E. Holmes, J. Rheault

Also present: M. Zapantis, S. Kersey

II. PARTICIPATION BY THE PUBLIC

A. Mr. & Mrs. Claybaugh expressed gratitude for the education that their children, Sam and Esther, received from AWRSD

B.

III. STUDENT ADVISORY COMMITTEE

A. Jackie Bresnahan and Anya Wilczynski

1. Marching band was in Florida last week and marched in the Santa parade; football team was super bowl champs; hockey team beat Groton 4-0; 8th grade tours have started; 12/22 NHS will hold a food drive

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman's Report—None

B. School Committee Comment—None

C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

A. Approval of Minutes

1. **Motion** by L. Weiderman that the School Committee accept the Budget Subcommittee minutes of 11/3/09, seconded by J. Boudreau Unanimous

B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Report of the Superintendent

1. State Ethics Commission—All employees including School Committee members must read and sign off that information has been received. This information explains ethics laws and needs to be reviewed every year. It will be suggested that building principals include the information with the opening day packets handed out to employees. The online test needs to be taken every two years
2. Great Northern Electric—Stan Herriot at the Ashburnham Municipal Light Plant has applied for a grant that will be used to put solar panel on Oakmont and in the future on the other

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schools. He is very optimistic that it will be received. There will be no cost to the district for the solar panels, if there are any costs, they should be covered by AMLP

3. Requesting that all staff consider a 1 ½ day furlough. Every employee gave a day at the beginning of the year to funds the cuts from the state transportation reimbursement. One day equals \$78,000 and I am asking for an additional 1 ½ days to save positions
 4. The DOE has District School Assistance Center located at FSC. The center will offer local professional development and will help districts analyze data
 - a. L. Beaton—Are we still going to have an energy audit? M. Zapantis—Because of state cut backs we have been pushed back until spring but we are still on the list
- C. Superintendent Search Committee
1. D. Christiansen—Would like to appoint a five member subcommittee and bring back suggestions by 1/12/10
 2. **Motion** by L. Weiderman that the School Committee form a five person subcommittee to create a plan for the search for a new superintendent and report to the full committee by 1/12/10, seconded by G. Farley Unanimous
 3. Members of subcommittee: D. Christiansen, M. Gianino, G. Farley, J. Rheault, J. Boudreau, L. Weiderman
 4. L. Beaton—In the past all School Committee members were involved

D. Christiansen out at 7:41 p.m.

D. Race to the Top Grant

1. State to apply for \$250 million grant for ARRA money
2. **Motion** by G. Farley that the School Committee authorize the Superintendent of Schools and Chair to sign the memo of understanding as presented, seconded by K. Glenny Unanimous

D. Christiansen in at 7:49 p.m.

B. Fall Sports Review – Lincoln Stiles

1. Report on participants in fall sports-191 from Oakmont, 101 from Overlook all paying the \$195 user fee. Five leagues champions in golf, field hockey, boys and girls soccer, cross country, cheerleaders, football; 32 all stars; 5 MVPS; 5 all state players. Out of the 191 athletes from Oakmont, 50 were seniors

E. Superintendent of Schools Goals

1. Presentation by M. Zapantis
2. **Motion** by L. Weiderman that the School Committee approve the Superintendent's goals as presented, seconded by G. Farley Unanimous

F. Discussion: \$308,000.00 Deficit

1. Discussion concerning transportation cuts, possible Chapter 70 cuts if busses are cut, Sen. Brewer's amendment, ways to make up deficit

J. Rheault in at 8:38 p.m.

2. **Motion** by L. Weiderman that the School Committee Support the Superintendent's recommended actions as presented in enclosure #4, seconded by L. Beaton Unanimous

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VIII. UNFINISHED BUSINESS—None

IX. NEW BUSINESS

- A. **Motion** by K. Glenny that the School Committee allow the Business Administrator to release payroll and pay bills during the winter break, seconded by G. Farley Unanimous

X. AGENDA SETTING

- A. Upcoming meetings: 1/5/10 & 1/12/10 at 7 p.m. at OMS

XI. EXECUTIVE SESSION

- A. **Motion** by G. Farley that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations and to reconvene into open session for the purpose of adjournment, seconded by L. Weiderman at 8:58 p.m.

Roll Call Vote

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	G. Farley	Y
K Glenny	Y	M. Gianino	Y
J. Boudreau	Y	J. Schonborg	Y
J. Rheault	Y		

XII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by G. Farley at 9:29 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny