

Ashburnham-Westminster Regional School Committee

January 5, 2016 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:04 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded and broadcast live by Ashburnham Westminster Community Access TV
 - 1. Also recorded by The Gardner News

Members present

D. Christianson	K. Glenn	J. Schonborg	G. Farley
L. Beaton	M. Gianino	E. Holmes	L. Weiderman
J. Boudreau		B. Ewing	

Also present: G. Mazzola, S. Kersey

II. PARTICIPATION BY THE PUBLIC

- A. Chris Eddy and Kendra Steucek
 - 1. PAC would like to be added to the agenda for the upcoming meeting on Wednesday the 13th. Attended a three day APPLE conference with Kathy Veroude and Dr. Mazzola

III. STUDENT ADVISORY COMMITTEE

- A. Alicia Ferrick and Lyndsey Williams
 - 1. Classes resumed, winter sports are in full swing, Sound of Music is in the works, 1/21 finals; 1/25 one day break; information session for freshman this Friday; next Thursday is a parent of 8th graders meeting; met with Dennis Mueller about lunches and he added a nacho and pasta bar

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
 - 1. Made a committee change—B. Ewing is the chair of the Superintendent Evaluation and will move things forward
- B. School Committee Comment—None
- C. Correspondence
 - 1. Received audit report form CAPS and FFLAC

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Policy Sub
 - 1. Meeting 1/12/16 at 7 p.m.

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 10/21/15, seconded by K. Glenn Unanimous
- B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Anxious to get Superintendent Evaluation process moving. I have my goals included in tonight's packet
 - 2. Part one my performance goals for 2015-16 are almost complete; 2) working with S. Rehler to be sure that I am in sync with the principals; 3) started this summer with team building and the

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evidence is included in the packet. S. Kersey and I will visit Selectman and Advisory Boards; 4) Using data on PARCC and MCAS

a. **Motion** by E. Holmes that the School Committee adopt the Superintendent's 2015-16 proposed professional practice and student learning goals, proposed district improvement goals and key actions, timelines and benchmarks as presented, seconded by G. Farley
Unanimous

a. B. Ewing-standard indicators and elements will be shared in a presentation at a future meeting

3. Just an FYI for the School Committee that the Spanish classes at Oakmont are planning a trip to Spain 4/15/16 to 4/22/16

B. Nurse Leader Update ~ Marcia Sharkey

1. All nurses are using SNAP thanks to E. Dehays and J. Maxwell. Outline of a day in the life of a school nurse: medications, screenings, procedures, injury care. Applied for a grant from MA Health for future trainings

C. MASC Conference Update ~ Ellen Holmes

1. Socio economic issues were the main theme of the conference. Check out the MASC website for more information. Kathy Skinner presented on Charter Schools—they filter out SPED needs, lower MCAS scores, disciplinary issues, ELL students, certain students are “counseled out” and sent back to sending district. Students who are sent back to a sending district are sent without letting the sending district know.

D. FFLAC Financials

1. **Motion** by E. Holmes that the School Committee accept the FY15 FFLAC financials and annual report as presented, seconded by G. Farley
Unanimous

E. Policy ~ First Reading

1. **Motion** by B. Ewing that the School Committee accept for first reading Policy GBEEA Staff Use of Facilities for Private Remuneration as presented, seconded by K. Glenny
Unanimous

VIII. UNFINISHED BUSINESS—None

IX. NEW BUSINESS—None

X. AGENDA SETTING

A. Upcoming meetings: 1/19/16 and 2/9/16 at 7p.m. There will be a budget hearing on 2/9 and the public is invited

XI. EXECUTIVE SESSION—None

XII. ADJOURNMENT:

A. **Motion** by E. Holmes to adjourn, seconded by J. Boudreau at 8:43 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

January 19, 2016 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:07 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	L. Weiderman	J. Schonborg	B. Ewing
L. Beaton	M. Gianino	E. Holmes	G. Farley
K. Glenny			

Members absent: J. Boudreau

Also present: G. Mazzola, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment
 - 1. L. Weiderman—With much difficulty I am resigning from the School Committee
 - 2. L. Beaton—We have been lucky to have you and we know it wasn’t an easy decision
 - 3. M. Gianino—Thank you
 - 4. E. Holmes—Your work here has shown us your true dedication to this district
 - 5. D. Christianson—We need to inform both sets of selectmen and we will post the opening, we need interested persons from Ashburnham to send letter of interest c/o School Committee Chair by February 5th. We will meet 2/9 at 6:30 p.m. to do interview and if we come to an agreement, we can vote that night
- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Policy Sub
 - 1. B. Ewing-next meeting is 2/2 at 6:30 p.m.

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Schonborg that the School Committee accept the Budget Subcommittee minutes of 12/1/15 and 12/15/15, seconded by E. Holmes Unanimous
- B. Personnel Report
 - 1. **Motion** by E. Holmes that the School Committee accept with regret the retirement of John DeCicco as of 6/30/16, seconded by G. Farley Unanimous
 - 2. **Motion** by E. Holmes that the School Committee accept with regret the retirement of Greg Smith as of 8/1/16, seconded by G. Farley Unanimous

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. One of my points on my entering plan was a plan to be more visible. S. Kersey and I met with Ashburnham Selectmen and intend to meet with the Westminster Selectman next week
 - 2. B. Ewing will address the Superintendent Evaluation included in the packet
 - 3. Also included in the packet is the schedule of the professional development day 1/25 which will be presented to all teachers and paraprofessionals
 - 4. Thank you to all staff, administration and parents who attended the CPAC meeting 1/13. We now have a viable communication plan for our SPED department. Thank you to Kendra Steucek

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- B. PARCC Update ~ Sandy Rehler
 - 1. One assessment in May. To help with understanding the score you can go to Understandscore.org and Greatschool.org
- C. Superintendent Evaluation Process ~ Bill Ewing
 - 1. The subcommittee approved Dr. Mazzola's goals.
 - 2. **Motion** by G. Farley that the School Committee adopt the Massachusetts Department of Elementary and Secondary Education Model Evaluation Process for the Superintendents for the District's initial evaluation of the superintendent, seconded by E. Holmes Unanimous
- D. School Resource Officer Update
 - 1. Kudos to Chief Barrett of Ashburnham and Chief Albert of Westminster for getting this program started
- E. CAPS Financials
 - 1. GASB445 accounting procedure. Cindy Landano is impressive in her leadership and oversight of this program
 - 2. **Motion** by G. Farley that the School Committee accept the CAPS financials as presented, seconded by E. Holmes Unanimous
- F. Pellet Boiler
 - 1. Presentation by S. Kersey
 - 2. **Motion** by L. Weiderman that the School Committee authorize the Superintendent and Business Administrator to finalize an agreement with TRANE to implement the pellet boiler installation and performance contraction at Overlook Middle School and Oakmont Regional High School and to bring the completed contract to School Committee after legal review, seconded by G. Farley Unanimous
- G. Policy ~ Second Reading
 - 1. **Motion** by B. Ewing that the School Committee accept for second reading Policy GBEAA Staff Use of Facilities for Private Remuneration as presented, seconded by K. Glenny Unanimous

VIII. UNFINISHED BUSINESS—None

IX. NEW BUSINESS—None

X. AGENDA SETTING

- A. Upcoming meetings: 2/9 at 6:30 to vote on School Committee position with Budget-Public Hearing at 7:30 and 2/23 at 7 p.m.

XI. EXECUTIVE SESSION

- A. **Motion** by J. Schonborg that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing negotiations and building security and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 9:00 p.m.

Roll Call:

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	E. Holmes	Y
K. Glenny	Y	B. Ewing	Y
L. Weiderman	Y	G. Farley	Y
M. Gianino	Y		

XII. ADJOURNMENT

- A. **Motion** by K. Glenny to adjourn, seconded by G. Farley at 9:24 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

February 9, 2016 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 6:38 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded and broadcast live by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	J. Schonborg	B. Ewing
L. Beaton	M. Gianino	E. Holmes	G. Farley

Members absent: K. Glenny

Also present: G. Mazzola, S. Kersey

II. VOTE TO FILL ASHBURNHAM SCHOOL COMMITTEE SEAT

- A. Ashburnham Selectman Kyle Johnson and Leo Janssens won't formally vote
 - 1. **Motion** by E. Holmes that the School Committee fill unexpired term on the School Committee, seconded by M. Gianino Unanimous
 - 2. **Motion** by E. Holmes that the School Committee appoint Lenny Beaton as temporary Secretary for the sole purpose of swearing in Sarah Dorsey as a member of the School Committee, seconded by G. Farley Unanimous

V. STUDENT ADVISORY COMMITTEE

- A. Anna LaFortune and Be Telcki
 - 1. Semester going well; 9th grade science MCAS; girls' basketball going to district; carnation sale, Mr. Oakmont this Friday; Café Arte is April 1st; Boys hockey won 5 in a row; Indoor track doing very well

IX. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- G. Education Plan FY17
 - 1. Discussion—Class size, cuts

III. PUBLIC HEARING – 7:30-8:00 P.M.

- A. Public Hearing opened at 7:30
 - 1. J. Boudreau: year after year we have been able to work on the deficit with E & D but we cannot do that this year
 - 2. D. Christianson: we knew what we were doing to keep staff and the reason we had increased school choice
 - 3. P. Marquis: at the elementary level the only place we have to cut is teachers and that will give us class sizes of 25-26
 - 4. B. Johnson: How many school choice students are there in the district? 198
 - 5. School Choice at Oakmont causing issues with traffic and parking. 28 school choice seniors leaving in June
 - 6. A. McGrath: more traffic with parent pick up and drop off
 - 7. D. Christianson: for every 10 school choice taken in pays for one teacher
 - 8. M. Gianino: \$12,611 per pupil cost but school choice only gives us \$5,000
 - 9. K. Steucek: Is there a cost assessment based on SPED needs? Only on school choice students in a program, none have one on ones

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10. K. Veroude: needy students in district have moved into the district
11. D. Uminski: block scheduling will become more difficult with more cuts
12. J. Boudreau; cuts may cause us to loose school choice students

Recess at 8:20 p.m.

Resume at 8:27 p.m.

IV. PARTICIPATION BY THE PUBLIC—None

VI. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
 1. I will schedule time with Sarah to bring her up to speed
- B. School Committee Comment—None
- C. Correspondence
 1. D. Christianson copied on emails regarding Friday snow fall will circulate later

VII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

VIII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 1. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 12/15/15, seconded by J. Boudreau Unanimous
- B. Personnel Report
 1. **Motion** by J. Boudreau that the School Committee accept the personnel report as presented, seconded by E. Holmes Unanimous
 2. **Motion** by E. Holmes that the School Committee accept with regret the retirement of Lin Daniels at the end of the 2015-16 school year, seconded by G. Farley Unanimous
 3. **Motion** by E. Holmes that the School Committee accept with regret the retirement of Cindy Robbins at the end of the 2015-16 school year, seconded by G. Farley Unanimous
 4. **Motion** by E. Holmes that the School Committee accept with regret the retirement of Michele St.Cyr as of March 31, 2016, seconded by S. Dorsey Unanimous

IX. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 1. CPAC invited a wonderful speaker Wednesday February 10th, Helping Your Child with Social Skills
 2. AWFAE sponsored a speaker this Thursday 2/11—Dr. Shama
- B. Acceptance of Gifts
 1. **Motion** by G. Farley that the School Committee accept \$500 Mr. Mikes grant towards STEM, seconded by J. Schonborg Unanimous
- C. Policy ~ Adoption
 1. **Motion** by B. Ewing that the School Committee adopt Policy GBEEA Staff Use of Facilities for Private Remuneration as presented, seconded by M. Gianino Unanimous
 2. **Motion** by B. Ewing that the School Committee waive first and second readings and adopt Policy ADFFA Potential Life Threatening Opioid Program as presented, seconded by M. Gianino Unanimous

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- D. Policy ~ First Reading
 - 1. **Motion** by B. Ewing that the School Committee accept for First Reading Policy KBE Authorization of Parent Organizations as presented, seconded by M. Gianino Unanimous
- E. Regional School Transportation Reimbursement
 - 1. We believe in the compact that the Regional Agreement has with the state for becoming regionalized
 - 2. **Motion** by E. Holmes that the Ashburnham-Westminster Regional School District oppose the provisions of Section 173 of HD 4338, seconded by J. Schonborg Unanimous
- F. Charter School Cap
 - 1. **Motion** by E. Holmes that the Ashburnham-Westminster Regional School District oppose lifting the charter school cap without meaningful reform including local approvals, real mandates to accept and serve students at risk and full funding of the charter school expropriation amelioration account, seconded by J. Schonborg Unanimous
 - 2. We will send copies to Selectmen to ask them to sign off on this as well

X. UNFINISHED BUSINESS—None

XI. AGENDA SETTING

- A. Upcoming meetings: 2/23 at 7 p.m. and 3/1, 3/8 at 7 p.m. may add a meeting on 3/15
 - 1. E. Holmes-should we invite legislature to a meeting on 2/23 or 3/8?

XII. EXECUTIVE SESSION—None

XIII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by E. Holmes at 9:10 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

February 23, 2016 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:04 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded and broadcast live by Ashburnham Westminster Community Access TV

Members present

D. Christianson	K. Glenny	J. Schonborg	B. Ewing
L. Beaton	M. Gianino	E. Holmes	G. Farley
J. Boudreau			

Members absent: G. Farley

Also present: G. Mazzola, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE

- A. Anna LaFortune and Alicia Ferrick
 - 1. Boys hockey in the playoffs; Colin Cary Dodgeball tournament is 3/11; StuCo annual conference; girls track did well; Friday there will be a 3 on 3 basketball game to benefit Kate Arpano’s family; band banquet; winter guard completed in their first competition and took 2nd place; winter percussion competes next week; Sound of Music April 7, 8, and 9. Student Advisory Council, group of 8, met with Dr. Mazzola and learned about the budget in a crash course

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment—None
- C. Correspondence
 - 1. Forwarded by D. Christianson, a letter from the Paraprofessional union to start contract negotiations
 - 2. Note from Craig Cole, a survey about user fees. IAS will also discuss user fees

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. IAS
 - 1. Subcommittee will schedule a meeting
- B. Superintendent Evaluation Subcommittee
 - 1. DESE approved our model

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 1/5/16 and 1/19/16, seconded by J. Schonborg Unanimous
- B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Proud of Student Council for asking to have a meeting to discuss the budget. What is the only thing that makes Oakmont click for students—co-curriculars

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2. March is youth Art month. Teachers were asked to submit 6 pieces each and 14 pieces were chosen to be on display in Boston
 3. March 2 and 3 I will be doing an instructional visit with Mrs. McGrath and 5th graders will be observing NASA via teleconference with real scientists
 4. On Friday I will be attending the marching band banquet with my wife
- B. Policy ~ Second Reading
1. **Motion** by B. Ewing that the School Committee accept for second Reading Policy KBE Authorization of Parent Organizations as presented, seconded by K. Glenny Unanimous
- C. Financial Update
1. **Motion** by J. Boudreau that the School Committee accept the financial update as presented, seconded by J. Schonborg Unanimous
- D. Financial Update – Food Service
1. **Motion** by J. Boudreau that the School Committee accept the food services financial update as presented, seconded by J. Schonborg Unanimous
- E. FY17 Budget Discussion
1. There is a @289,302 short fall after the loss of FTEs. Rural superintendents heading to the State House to express concern over the foundation budget and how inadequate it is. How Charter schools are founded to the detriment of public schools.
 2. Each Administrator was asked how many seats would each school open for school choice to keep current staff

VIII. UNFINISHED BUSINESS

- A. The School Committee is sending out letters to legislators on behalf of the committee and for each individual member with concerns about Charter Schools and Regional Transportation
- B.

IX. AGENDA SETTING

- A. Upcoming meetings: 3/1 at 7 p.m. with the budget subcommittee meeting at 6:30 p.m. and 3/8 at 7 p.m. with a Public Hearing, 3/15 at 7 p.m. to certify the Budget

X. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing negotiations with AWTA and Paraprofessionals and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by S. Dorsey at 9:00 p.m.

Roll Call:

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	B. Ewing	Y
K. Glenny	Y	S. Dorsey	Y
M. Gianino	Y		

XI. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by J. Boudreau at 10:10 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

March 8, 2016 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:04 p.m. in the Team Room at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV
 - 1. Also recording The Gardner News, The Sentinel & Enterprise

Members present

D. Christianson	K. Glenny	J. Schonborg	B. Ewing
L. Beaton	S. Dorsey	E. Holmes	G. Farley
J. Boudreau			

Members absent: M. Gianino

Also present: G. Mazzola

III. PARTICIPATION BY THE PUBLIC—None

IV. STUDENT ADVISORY COMMITTEE

- A. Anna LaFortune and Alicia Ferrick
 - 1. Parent-Teacher conferences this week; next week The Colin Carey Dodgeball Tournament; Winter sports done; girls’ basketball lost in playoffs; boys hockey in 2nd round of playoffs; 10th grade long composition in two weeks; harmony week; opioid awareness night

V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment—None
- C. Correspondence
 - 1. Received response from Rep. Ferguson with a positive response against Charters

VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Budget Sub
 - 1. Met last Tuesday
- B. Policy Sub
 - 1. Will not be meeting this month
- C. Superintendent Evaluation Sub
 - 1. Will meet on 3/23/16
- D. Legal Sub
 - 1. Will set up meeting
- E. IAS
 - 1. Met and M. Gianino will report later in meeting

VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes—None
- B. Personnel Report—None

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Marching Band banquet was held last week and congratulations to all
 - 2. Superintendent’s round table with Commissioner Chester who is not happy over all because of the expenses. FY17 budget looking better
 - 3. Met with Mrs. McGrath and attended the Mars Science presentation. I was very impressed with the questions asked by the 5th grade students
- B. Overnight Field Trip
 - 1. **Motion** by J. Boudreau that the School Committee approve the field trip to Cape Cod, seconded by G. Farley
Unanimous

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- C. Policy ~ Adoption
 - 1. **Motion** by B. Ewing that the School Committee adopt Policy KBE Authorization of Parent Organizations as presented, seconded by J. Schonborg Unanimous
- D. Resolution Calling for Full Funding of the Foundation Budget
 - 1. Discussion and handouts concerning the foundation budget, Chapter 70 review, the budget process at the state level, regional transportation
 - 2. **Motion** by E. Holmes that the School Committee call on the Massachusetts Legislature and the Governor of Massachusetts to fully fund and adopt the recommendations of the Foundation Budget Review Commission in the immediate future and to submit the resolution for the record, second J. Boudreau Unanimous

II. GUEST SPEAKERS AT 7:30 P.M.

- A. State Representatives J. Zlotnick and K. Ferguson, Senator A. Gobi and Senator J. Flanagan
 - 1. Discussions concerning marijuana legalization, Charter schools, foundation budget, regional transportation reimbursement, Common Core, Chapter 70
 - 2. Susan Michelle—Westminster—If schools were consistently funded, we wouldn't have the issues we have and we should support schools first

S. Kersey in at 7:40 p.m.

- 3. Natalie Nelson—Ashburnham—Schools should be funded to encourage strong relationships; we should figure out how to fix the formula that is not working

Recess at 8:46 p.m.

Resume open session at 8:52 p.m.

- E. TRANE Agreement
 - 1. S.Kersey updated status. District legal counsel is reviewing the performance contract. The total amount will be \$4,355,202.00. Hopefully the bond authorization will be completed by next meeting. Ordering the pellet boilers is time sensitive as there is at least a 90 day lead time prior to delivery.
- F. User Fees—Carry over
- G. FY17 Budget Discussion

VIII.UNFINISHED BUSINESS—None

IX. NEW BUSINESS—None

X. AGENDA SETTING

- A. Upcoming meetings: Added meeting 3/15 at 7 p.m. and 3/22 at 7 p.m. in the OMS library

XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing labor negotiations with the AWTA and MTA and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 10:07 p.m.

Roll Call:

D. Christianson	Y	J. Schonborg	Y	K. Glenny	Y
L. Beaton	Y	E. Holmes	Y	S. Dorsey	Y
J. Boudreau	Y	B. Ewing	Y	G. Farley	Y

XII. ADJOURNMENT

- A. **Motion** by K. Glenny to adjourn, seconded by J. Boudreau at 10:58 p.m.

Recorded by: Kathi Theriault

Reviewed by: Keith Glenny

Ashburnham-Westminster Regional School Committee

March 22, 2016 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:03 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded and broadcast live by Ashburnham Westminster Community Access TV
 - 1. Recorded by The Gardner News

Members present

D. Christianson	J. Boudreau	J. Schonborg	B. Ewing
L. Beaton	K. Glenny	E. Holmes	M. Gianino

Members absent: G. Farley, S. Dorsey

Also present: G. Mazzola, S. Kersey

II. NFP INSURANCE

Advance Notice of Intent to Vote Pursuant to G.L. c. 32b. Section 21-23

- A. Ken Lumbardy and Denise Cole
 - 1. Will come with a mitigation proposal

S. Dorsey in at 7:14 p.m.

- 2. Public employee committee—each union chooses a representative

G. Farley in at 7:20 p.m.

- 3. Thirty days notification, notify by May 1st for July 1st change
- 4. Joanne Mossman—the PEC is from the school district
- 5. Local adoption is agreed upon and cannot exceed the cost of GIC
- 6. **Motion** by K. Glenny that the School Committee accept G. L. c. 32b. Sections 21-23 regarding employee health insurance plan design change, seconded by L. Beaton Unanimous

III. PARTICIPATION BY THE PUBLIC—None

IV. STUDENT ADVISORY COMMITTEE

- A. Anna LaFortune and Lindsey Sutela
 - 1. MCAS long comp today; Jazz band received the gold at states; Winter percussion has a competition on 4/2; Sound of Music will be performed on 4/7, 8, and 9; hockey benefit will be held 4/2; Easter Egg Hunt was held 3/19 and all went well; peer leaders volunteered for the Bunny Breakfast that was held at Briggs

V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
 - 1. Received a letter of resignation from Sherry Kersey to take another position as of 6/30/16
- B. School Committee Comment
 - 1. J. Boudreau—STEAM Night at MHS with high school students went well
- C. Correspondence
 - 1. Letter from K. Stucek and C. Eddy looking for 30 minutes of agenda time

VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. IAS
 - 1. Met on 3/2 need to make some changes will bring full report
- B. Superintendent Evaluation
 - 1. Will meet 3/23 at OMS
- C. Legal Sub
 - 1. Will meet 3/24 at 6:30 at the Westminster Town Hall

VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 9/8/15 and 11/8/15, seconded by J. Schonborg Unanimous
- B. Personnel Report

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1. **Motion** by E. Holmes that the School Committee accept the retirement of Mary Gagnon effective 6/30/16, seconded by G. Farley Unanimous

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 1. Information packet included and contains: minutes of cabinet meetings, minutes of assessment meeting held this morning; outline of Community Family Partnership Grant by Jana Harrison
 2. I attended the Oakmont Winter Concert and it was excellent
 3. Student received MVP Band awards at the state festival Jack Mellish, Andrew Bedard, and Kevin Gallant
 4. S. Kersey is resigning, she has done a great job and has been an excellent help. I am changing the job description and changing the title to Director of Finance and Business Operations, if you have any thoughts let Dr. Mazzola know by Thursday 3/24
- B. Acceptance/Approval of WES Building Plan ~ David Worthley
 1. **Motion** by J. Boudreau that the School Committee approve the removal of the shed located at Westminster Elementary, and give permission to the Westminster Baseball league to replace it with a 12x20 two level shed, seconded by G. Farley Unanimous
- C. Financial Update
 1. S. Kersey reported and E. Holmes will meet to discuss Trust Funds
 2. **Motion** by J. Boudreau that the School Committee accept the financials as presented, seconded by G. Farley Unanimous
- D. Financial Update ~ Food Service
 1. Updates at Briggs so children can view what is offered; new offerings at Oakmont; new signage at the elementary and middle school; donated snack to the Munchin' Moose program and Let's Get Crackin' program
 2. **Motion** by J. Boudreau that the School Committee accept the food service financials as presented, seconded by G. Farley Unanimous
- E. Acceptance of Gifts
 1. **Motion** by E. Holmes that the School Committee accept the \$2500 donation to be used towards the baseball batting cages, seconded by G. Farley Unanimous
- F. FY17 Budget Discussion
 1. No new information the district is in a holding pattern. We will have two principals at each of the next two meetings to discuss cuts
 2. P. Saisa-Overall performance for the past three years has steadily improved. We have had a 73% growth in our SPED population. With these cuts we could lose our team teaching. We would like to maintain our school choice

K. Glenny out at 9:30 p.m.

3. A. McGrath-concerned will class sizes especially in the 4th grade, kindergarten population is only an estimate, will not take any school choice at this time
4. J. Boudreau-thank you for bringing decisions to School Counsel first
5. John R. Briggs to be used as a model school by the DESE, there will be a visit April 11 or 12

IX. UNFINISHED BUSINESS—None

X. AGENDA SETTING

- A. Upcoming meetings: 3/29 and 4/5 at 7 p.m. at OMS

XI. NEW BUSINESS—None

XII. EXECUTIVE SESSION—None

XIII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by S. Dorsey at 9:49 p.m. Unanimous

Recorded by, Kathi Theriault

Reviewed by, Keith Glenny

Ashburnham-Westminster Regional School Committee

March 29, 2016 Minutes

I. CALL TO ORDER

- A. The special meeting was called to order at 7:03 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	K. Glenny	J. Schonborg	B. Ewing
L. Beaton	M. Gianino	E. Holmes	G. Farley

Members absent: J. Boudreau, S. Dorsey

Also present: G. Mazzola, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE

- A. Oliva Kuehl, Anna LaFortune, Alicia Ferrick
 - 1. This past Saturday winter guard took 4th at winter finals; MCAS this past week, more students took longer to finish that in past years; spring sports have started; hockey benefit this Saturday; Spanish emersion day is soon

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
- B. School Committee Comment
 - 1. E. Holmes asked why meeting was not broadcast live. Conflicting Broadcast.
- C. Correspondence
 - 1. Email from Meredith Dunn was shared with full committee

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Superintendent Evaluation
 - 1. Met Wednesday at 6:30 p.m. at the OMS library
- B. Legal Sub
 - 1. Met last Thursday to review expenditures

VI. RECOMMENDED ACTIONS – ROUTINE MATTERS

- A. Approval of Minutes—None
- B. Personnel Report—None

VII. PRESENTIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Winter guard was funded by a fundraiser and received the highest score of the season; Olivia Boucher from OMS won 2nd place in the state wide Fire Safety Poster Contest; Chloe Davis won the Leominster Art Association Jr. Scholarship; Oakmont's Jazz band received the gold at the state competition and will play at the Hatch Sell in Boston 5/15/16
 - 2. Choral night at Oakmont and Dr. Mazzola was asked to play the piano

S. Dorsey in at 7:13 p.m.

Ashburnham-Westminster Regional School Committee

March 29, 2016 Minutes

3. Hockey Benefit with a 5K race to help Theresa Gusek will take place this Saturday
 4. Ashburnham-Westminster Regional School District has been chosen by the state for a pedagogical study on 4/14 and will observe all four schools
- B. FY17 Budget Discussion
1. D. Uminski and G. Smith: cost effectiveness of block scheduling; 4x4 block scheduling vs 7 period day; start time, length of day; will accept school choice—for every 10 students pays for a teacher
 2. P. Marquis and K. Taylor: would take 8-10 school choice; families that move out of the district and then become school choice; concerned about class size
 3. Tennis court at Oakmont not in good shape, really need three courts to have a match, would use Monty Tech's courts but they are being removed
 4. L. Beaton thanked Dr. Mazzola, S. Kersey and all administration for presenting painful cuts and due diligence
 5. Discussion concerning school choice students and when does it start to cost the district to have choice in
 6. April 26th last meeting to firm up a budget number and the next meeting is April 5th

K. Glenny out at 10 p.m.

7. Plan to present to district Capital plan to Selectmen; this will increase the budget bottom line
8. Turf field: new vendor involved, came to do two minor repairs for safety reasons and will then give us an itemized list of updates and needed repairs
9. Ashburnham town meeting Tuesday 5/3/16 and Westminster town meeting Saturday 5/7/17

VIII. UNFINISHED BUSINESS—None

IX. NEW BUSINESS—None

X. AGENDA SETTING

- A. Upcoming meetings: 4/5 and 4/26 at 7 p.m.

XI. EXECUTIVE SESSION—None

XII. ADJOURNMENT

- A. **Motion** by B. Ewing to adjourn, seconded by J. Schonborg at 10:13 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

April 5, 2016 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:03 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded and broadcast live by Ashburnham Westminster Community Access TV
 - 1. Also recorded by The Gardner News and The Telegram and Gazette

Members present

D. Christianson	J. Boudreau	J. Schonborg	B. Ewing
L. Beaton	K. Glenny	E. Holmes	S. Dorsey

Members absent: M. Gianino, G. Farley

Also present: G. Mazzola, S. Kersey

II. PARTICIPATION BY THE PUBLIC

- A. Limited to 2 minutes per person/group
 - 1. K. Stucek –Ashburnham- upcoming CPAC meeting 4/13 at OMS at 6:30 p.m.

III. STUDENT ADVISORY COMMITTEE

- A. Olivia Kuehl
 - 1. Sound of Music; Jazz night; winter percussion took 1st place; school tours next Thursday

G. Farley in at 7:07 p.m.

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment—None
- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by K. Glenny that the School Committee approve the minutes of 7/21/15, seconded by J. Schonborg Unanimous
 - 2. **Motion** by K. Glenny that the School Committee approve the minutes of 8/18/15, seconded by J. Schonborg 1A Unanimous
 - 3. **Motion** by K. Glenny that the School Committee approve the minutes of 9/8/15, seconded by J. Schonborg Unanimous
 - 4. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 3/8/16 and 3/15/16, seconded by J. Schonborg Unanimous
- B. Personnel Report
 - 1. **Motion** by E. Holmes that the School Committee accept the personnel report as presented, seconded by G. Farley Unanimous

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Invited to participate in this year’s choral night and it was a wonderful experience

Ashburnham-Westminster Regional School Committee

April 5, 2016 Minutes

2. Visited Capital Plan night with Selectmen and presented a 5 year capital plan
 3. Evidence of the cabinet meetings included in the packet as well as a letter concerning the shed at WES field adjacent to the little league field. The shed will be built by Monty Tech
 4. Looking for volunteer for to serve on the search committee for the position of Director of Finance and Business Operations
 5. Thank you to D. Uminski and D. Napolitano for organizing the Hockey Benefit which netted approximately \$40,000 which should take care of the expenses for Theresa Gusek
- B. 2016-17 School Choice
1. **Motion** by K. Glenny that the School Committee approve the Ashburnham-Westminster Regional school District's participation in School Choice for 2016-17 school year and to be capped at 200 students district wide, seconded by G. Farley Unanimous
- C. FY17 Budget Discussion
1. 1.29 million budget gap; possible more in Chapter 70; House budget is due April 13th
 2. Sarah Matthews-Ashburnham-the cheerleaders are more than just teammates-more like sisters
 3. Jessica Jailbert-Cheerleader mom for 10 years, the girls have taken part in fundraiser for Kate Arpano and food drive for the Westminster families
 4. Holly Zagwyn-Ashburnham-My daughter Sheila has special needs and was treated fairly by coaches and teammates. Cheerleaders will do whatever it takes to keep cheerleading active, we are willing to speak to ISA or E. Dawley about details stipends, transportation, and user fees
 5. Renee Caldwell-Ashburnham-asked questions about golf, cost of operations-\$7419, stipend, transportation. E. Dawley's opinion is golf is a "life time" activity
 6. Question why short fall is not spread over all sports? No booster club to do the fundraising for all sports. Trying to keep user fees manageable
 7. Gerry Ridley-Westminster-would rather pay higher user fees than higher taxes forever
 8. Rita Collette-Ashburnham-how to fundraise and donate to district before sports starts? 50% of total expense can be fundraised and 50% of cost will be covered by fees
 9. Barbara Vautour-Westminster-Can you cut stipends across the board? No because the stipends are covered by the teacher contract
 10. Kendra Stucek-Ashburnham-have you considered pro rating the more expensive sports?
 11. L. Beaton-Forming a booster club would be easier that fundraising independently so that you are not asking the same people all the time
 12. Kendra Stucek-help us with verbiage to contact legislators to ask for support for the school district
 13. Tammy Knott-Ashburnham-Kids will see sports on different levels
 14. Katherine Harrington-Ashburnham- if cuts were made to all sports, more people will get out to fundraise
 15. Alexis Boullier-Winchendon school choice-so happy being a cheerleader as a sophomore and hoping to continue
 16. Barbara Vautour- any restrictions for accepting donations from corporations? No as long as it is legal
 17. Rielly Billings-Westminster-I have been cheering since I was 10 years old and I am hoping to continue
 18. Further discussion while waiting for the House budget on 4/13. We are still \$160,000 short with all the cuts
- D. 2016-17 School Calendar
1. **Motion** by K. Glenny that the School Committee approve the 2016-17 School Calendar and have Friday September 2nd as a full day and move the last day of school to 6/13/16, seconded by E. Holmes Passes by majority

Ashburnham-Westminster Regional School Committee

April 5, 2016 Minutes

- E. Out-of-State Field Trip
 - 1. **Motion** by J. Schonborg that the School Committee approve the out-of-state field trips to Jaffrey, NH and Hollis, NH, seconded by E. Holmes Unanimous
- F. Charter of Superintendent Evaluation Subcommittee
 - 1. **Motion** by B. Ewing that the School Committee accept the Superintendent Evaluation Subcommittee Charter as presented, seconded by S. Dorsey Unanimous

VIII. UNFINISHED BUSINESS—None

IX. AGENDA SETTING

- A. Upcoming meetings: 4/26 and 5/10 7 p.m. at OMS

X. NEW BUSINESS

- A. Insurance broker gave us guidelines to vote on adoption of health insurance changes

XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing collective bargaining with AWTA and Paraprofessionals and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 9:01 p.m.

Roll Call:

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	B. Ewing	Y
K. Glenny	Y	G. Farley	Y
S. Dorsey	Y		

XII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by S. Dorsey at 9:51p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

May 12, 2016 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:03 p.m. in the Overlook Middle School Library with the Pledge of Allegiance, by G. Mazzola
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	K. Glenny	J. Schonborg	B. Ewing
L. Beaton	S. Dorsey	E. Holmes	M. Gianino
J. Boudreau			

Members absent: G. Farley

Also present: G. Mazzola, S. Kersey

II. SWEARING IN OF NEWLY ELECTED SCHOOL COMMITTEE MEMBERS

- A. K. Glenny swears in newly elected members: M. Gianino, S. Dorsey, B. Ewing

III. ANNUAL ORGANIZATIONAL ITEMS

- A. Election of officers
 - 1. **Motion** by K. Glenny that the School Committee nominate and elect D. Christiansen as School Committee Chairman, seconded by E. Holmes Unanimous
 - 2. **Motion** by E. Holmes that the School Committee nominate and elect L. Beaton as School Committee Vice Chairman, seconded by B. Ewing Unanimous
 - 3. **Motion** by M. Gianino that the School Committee nominate and elect K. Glenny as School Committee Secretary, seconded by L. Beaton Unanimous
 - 4. Hold treasure's election for a later meeting
- B. Adopt Rules of Order
 - 1. **Motion** by E. Holmes that the School Committee adopt Preliminary Procedures at a Glance Roberts Rules of Order for the current term as outlined in the Bylaws, Section 2.1.2 and 3.4, seconded by J. Boudreau Unanimous
- C. Review of Bylaws
 - 1. Discussion of Bylaws
- D. Appointment of Subcommittees
 - 1. Please review list, choose subcommittees you are interested in and return form to D. Christianson
- E. Open Meeting Law Review and Sign-Off
 - 1. No vote

IV. PARTICIPATION BY THE PUBLIC—None

V. STUDENT ADVISORY COMMITTEE—None

VI. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
 - 1. D. Christianson: attended the Ashburnham Town Meeting, Dr. Mazzola did a great job,
- B. School Committee Comment—None
- C. Correspondence—None

Ashburnham-Westminster Regional School Committee

May 12, 2016 Minutes

VII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Policy Sub
 - 1. Policy Sub will meet on 5/17/16 at 6:30 p.m.

VIII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 4/5/16, seconded by J. Schonborg Unanimous
- B. Personnel Report
 - 1. **Motion** by E. Holmes that the School Committee accept the retirement of Patricia Barron, effective June 30, 2016 with regret, seconded by L. Beaton Unanimous
 - 2. **Motion** by E. Holmes that the School Committee accept the retirement of Brian Sargent, effective June 24, 2016 with regret, seconded by J. Schonborg Unanimous
 - 3. **Motion** by E. Holmes that the School Committee accept the retirement of Susan Berger, effective August 23, 2016 with regret, seconded by S. Dorsey Unanimous

IX. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent—Dr. Mazzola
 - 1. I was impressed at the SOAR banquet. Forty-two children were in attendance, good job everyone
 - 2. I met with the Assistant Principal Search committee at OMS, the applicants have been screened down to 12 individuals and three will be interviewed
 - 3. Evening at the Arts at Oakmont; six admissions directors attended the evening and congratulations to six 11th graders who received scholarships. Very impressive evening
 - 4. Presentation: discuss entry plan, what has been done and what needs to be done
- B. Department of Public Health Delegations
 - 1. **Motion** by J. Boudreau that the School Committee authorize the Chair and Superintendent to sign the DPH delegations, seconded by E. Holms Unanimous
- C. FY17 Budget Discussion
 - 1. Handouts concerning number of staff reductions
- D. AWRSD Public Employee Agreement—Passover
- E. 2016-2017 School Calendar
 - 1. **Motion** by S. Dorsey that the School Committee amend the 2016-2017 school year calendar as presented (calendar handout #2), seconded by E. Holmes Unanimous
- F. Superintendent Evaluation Update
 - 1. B. Ewing presented update on process and documents
- G. Director of Finance & Business Operations Update
 - 1. Mrs. Julie Supernant signed her contract
- H. Out-of-State Field Trip
 - 1. **Motion** by E. Holmes that the School Committee approve the out-of-state field trips to Portsmouth, NH, seconded by J. Schonborg Unanimous
 - 2. **Motion** by E. Holmes that the School Committee approve the out-of-state field trips to Jaffery, NH, seconded by J. Schonborg Unanimous
 - 3. **Motion** by E. Holmes that the School Committee approve the out-of-state field trips to Freedom, NH, seconded by J. Schonborg Unanimous

Ashburnham-Westminster Regional School Committee

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4. **Motion** by E. Holmes that the School Committee approve the out-of-state field trips to Washington, DC, seconded by J. Schonborg Unanimous

I. CAPS Representative

1. **Motion** by K. Glenny that the School Committee appoint E. Holmes representative to the CAPS Board of Directors for the 2016-17 school year, seconded by J. Schonborg Unanimous

J. Acceptance of Gift

1. **Motion** by J. Boudreau that the School Committee accept the \$1500 donation toward the JRB walkway by Vaillancourt Concrete and Construction, seconded by J. Schonborg Unanimous

2. **Motion** by G. Farley that the School Committee accept the \$3000 donation from D. E. Hicks Post 7389 VFW towards the 2016-17 cheerleading program, seconded by S. Dorsey Unanimous

X. UNFINISHED BUSINESS

A. Community Hockey Benefit

1. \$40,000 was donated to Theresa Gusek

XI. NEW BUSINESS

A. Update on Tran Project

1. **Motion** by E. Holmes that the School Committee authorize the Superintendent to sign lease/purchase agreement with TD Equipment Finance Inc., pending approval of the Executive Committee, seconded by J. Schonborg Unanimous

XII. AGENDA SETTING

A. Upcoming meetings: 5/24/16 and 6/7/16 at 7p.m. at OMS

XIII. EXECUTIVE SESSION

A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing negotiations with AWTA and TD Equipment Finance Inc. and further, that the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by L. Beaton at 9:27 p.m.

Roll Call:

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	B. Ewing	Y
K. Glenny	Y	S. Dorsey	Y
M. Gianino	Y		

XIV. ADJOURNMENT

A. **Motion** by E. Holms to adjourn, seconded by J. Boudreau at 10:51 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

May 24, 2016 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:10 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded and broadcast live by Ashburnham Westminster Community Access TV
 - 1. Also recorded by The Sentinel and The Gardner News

Members present

D. Christianson	J. Boudreau	J. Schonborg	
M. Gianino	B. Ewing	E. Holmes	

Members absent: G. Farley, K. Glenny, L. Beaton, S. Dorsey

Also present: G. Mazzola, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE

- A. Alicia Ferrick
 - 1. 5/15 the Jazz band performed at the Hatch Shell; softball team are league champs; hypnosis show went well; Tech wing has Vex Comp-Robot competition; Thursday will be the spring concert; prom was last Saturday; Unified track placed 3rd; this Saturday all day fundraiser at Uno's for cheerleaders; graduation is soon; Relay for Life; survey about starting at 8 a.m. 54% no, 43% yes, 3% other; NHS induction of Juniors and acknowledge Seniors

S. Dorsey in at 7:13 p.m.

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
 - 1. Subcommittee rosters are complete, please check where your name falls
 - 2. I need a CAP planning liaison from Westminster
 - 3. Graduation is 6/5 at 1 p.m. and I will be out of town. L. Beaton will be handing out diplomas.
 - 4. Leo Jansens is looking for a representative to serve on the Town Manager search
- B. School Committee Comment
 - 1. J. Boudreau-I chaperoned the DC trip last week and it was great. Students represented themselves very well at Arlington cemetery
- C. Correspondence
 - 1. Email from Westminster parents

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 4/26/16, seconded by J. Schonborg Unanimous
 - 2. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 2/2/16, seconded by E. Holmes Unanimous
- B. Personnel Report
 - 1. **Motion** by E. Holmes that the School Committee accept the retirement with regret of Patricia O'Brien, effective 6/30/16, seconded by J. Boudreau Unanimous

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Grant from Mass Math and Science Center, 2 year grant \$94,000, 40 slots and four have been taken by our district and those individuals will earn college credit from WPI
 - 2. Partner appreciation breakfast for ACE
 - 3. Finalized financing for our work done by TRANE-Performance Contract

Ashburnham-Westminster Regional School Committee

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4. School Council has a new format for the School Improvement Plan. Oakmont and Briggs will present at the next meeting 6/7
 5. Strategic Plan schedule: two day retreat 6/27 and 28 with the administration
 6. Senate Ways and Means budget was upheld, increase in per pupil spending, transportation cut, kindergarten grant cut by 16 million.
 7. OMS Assistant Principal candidate, Abby Ridley from No. Brookfield High School
 8. Thank you to Marcia Sharkey and Jason Tamulen for their work on Walk to School last Friday
- B. FY15 Audit Financial Reports ~ Melanson Heath**
1. Karen Burke-All accounts in good order; presentation of FY2014-15 audit management letter; review of vendor disbursements; student activity accounts; SPED cluster grant
 2. **Motion** by J. Boudreau that the School Committee accept the FY15 financial audit report and management report as presented, seconded by E. Holmes Unanimous
- C. SEPAC**
1. Chris Eddy and Kendra Steucek – presentation of organization to support parents with children with special needs
- D. CAPS Capital Reserve Funds**
1. **Motion** by E. Holmes that as a district member of CAPS Collaborative, the Ashburnham-Westminster Regional School Committee supports CAPS Collaborative establishing a Capital Reserve Fund to support cost associated with the acquisition, maintenance, and improvement of fixed assets as approved by the CAPS Board of Directors, seconded by J. Boudreau Unanimous
- E. Superintendent Evaluation: Question and Answer**
1. Should have final evaluation form at the next meeting. Some mechanical questions/details reviewed by emails, discussions only take place at meetings
- F. Policy ~ First Reading**
1. **Motion** by B. Ewing that the School Committee approve for first reading Policy IJOA-2 Late Night and Overnight School Sponsored Travel, seconded by E. Holmes Unanimous
- G. Chapter 32B and PEC Update**
1. **Motion** by M. Gianino that the School Committee authorize the Chair to sign the mitigation agreement with the PEC pending final negotiations, seconded S. Dorsey Unanimous

VIII. UNFINISHED BUSINESS—None

IX. NEW BUSINESS

- A. Acceptance of Gift**
1. **Motion** by E. Holmes that the School Committee accept the \$250 donation from Roderick and Donna Lewin, seconded by S. Dorsey Unanimous

X. AGENDA SETTING

- A. Upcoming meetings: 6/7 and 6/21 at 7 p.m. at OMS one meeting in July and August**

XI. EXECUTIVE SESSION

- A. Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing negotiations with AWTA and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by J. Schonborg at 8:50 p.m.

Roll Call:

D. Christianson	Y	J. Schonborg	Y	G. Farley	Y	J. Boudreau	Y
L. Beaton	Y	E. Holmes	Y	B. Ewing	Y		

XII. ADJOURNMENT

- A. Motion** by to adjourn, seconded by at p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

June 7, 2016 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:05 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV
 - 1. Also recorded by Fitchburg Sentinel

Members present

D. Christianson	J. Boudreau	J. Schonborg	B. Ewing
L. Beaton	K. Glenny	E. Holmes	G. Farley
M. Gianino			

Members absent: S. Dorsey

Also present: G. Mazzola, S. Kersey

II. PARTICIPATION BY THE PUBLIC

- A. E. Holmes thanked AWRSD for a wonderful SPED program

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
 - 1. Met recently with the Ashburnham and the Westminster selectman
- B. School Committee Comment—None
- C. Correspondence
 - 1. Open exchange with Chris Eddy and Kendra Steucek

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 5/5/16, seconded by J. Schonborg Unanimous
- B. Personnel Report
 - 1. 19 FTE’s have been let go
 - 2. **Motion** by E. Homes that the School Committee accept the FY2016 Layoffs as outlined by the Superintendent, seconded by G. Farley Unanimous

S. Dorsey in at 7:15 p.m.

- 3. Gwen Farley sworn in as a newly elected School Committee member

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Congratulations to graduating seniors. It was the best graduation I have ever attended. Thanks also to Mike Parenteau and staff for all their hard work
 - a. L. Beaton-Kudos to D. Uminski for saying high school is a lot of work

Ashburnham-Westminster Regional School Committee

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2. D. Uminski received a letter from a former student, Jeff Gilbert class of '93, commenting of the education he received
 3. Complement the commitment from the community for their support of the student community service
 4. Evening of the Arts at J. R. Briggs on 6/3/16 went very well. Congratulations to the students and staff
 5. The issue we were having with the communication with the bus company has been resolved
 6. At the back of the packet is the list of the board members of the FLLAC Collaborative for the 2016-17 school year; the minutes of the May/June cabinet meetings; MCAS schedule
 7. The assistant principal interviews for OMS have finished
 8. Lincoln Stiles has been chosen for the Dean of Students at Oakmont
 9. Also at the back of the packet is a handout on the updated state budget
 - a. J. Boudreau-looking for where new graduates are going
 - b. S. Dorsey-fine arts night at JRB was spectacular
 - c. G. Farley-Congratulations to D. Uminski for getting every child graduated
 - d. M. Gianino-Fantastic ceremony
- B. Extended Day Update – Dorene Francis
1. Increased enrollment, 70 registered for the summer in Westminster, 85 at JRB
 2. **Motion** by S. Dorsey that the School Committee approve the 2016-17 Extended Day calendar as presented, seconded by G. Farley Unanimous
- C. School Improvement Plan/Handbooks
1. A. McGrath presented JRB's School Improvement plan and the handbook
 - a. L. Beaton – commend the collaboration between WES and JRB
 2. **Motion** by S. Dorsey that the School Committee accept the John R. Briggs Elementary School Improvement Plan for 2016-17 as presented, seconded by M. Gianino Unanimous
 3. **Motion** by S. Dorsey that the School Committee approve the John R. Briggs handbook for 2016-17, seconded by J. Boudreau Unanimous
 4. D. Uminski and G. Smith presented the Oakmont School Improvement and handbook
 5. **Motion** by J. Boudreau that the School Committee accept the Oakmont Improvement Plan for 2016-17 as presented, seconded by S. Dorsey Unanimous
 6. **Motion** by G. Farley that the School Committee approve the Oakmont handbook for 2016-17, seconded by S. Dorsey Unanimous
- D. Financial Update ~ S. Kersey
1. **Motion** by J. Boudreau that the School Committee accept the April 30, 2016 financial update, seconded by J. Schonborg Unanimous
- E. Financial Update – Food Service ~ S. Kersey
1. **Motion** by J. Boudreau that the School Committee accept the April 30, 2016 food service financial update as presented, seconded by G. Farley Unanimous
- F. Superintendent Evaluation
1. **Motion** by S. Dorsey that the School Committee accept Dr. Mazzola's school year ending June 30th Summative Evaluation as presented, seconded by B. Ewing Unanimous
- G. Policy ~ Adoption
1. **Motion** by B. Ewing that the School Committee waive second reading and adopt Policy IJOA-2 Late Night and Overnight School Sponsored Travel as revised, seconded by K. Glennly Unanimous
 2. **Motion** by B. Ewing that the School Committee approve the Late Night/Overnight School Sponsored Student Travel Approval form as presented, seconded by K. Glennly Unanimous

Ashburnham-Westminster Regional School Committee

June 7, 2016 Minutes

- H. 2016-17 School Committee Meeting Calendar
1. **Motion** by G. Farley that the School Committee approve the 2016-17 School Committee meeting calendar as presented, seconded by J. Boudreau Unanimous

VIII. UNFINISHED BUSINESS—None

IX. NEW BUSINESS—None

X. AGENDA SETTING

- A. Upcoming meetings: 6/21 at 7 p.m. at OMS; 7/19 at 7 p.m. at Oakmont

XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing potential litigation and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 9:22 p.m.

Roll Call:

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	B. Ewing	Y
K. Glenny	Y	G. Farley	Y
S. Dorsey	Y		

- B. Resume Open Session
1. **Motion** by S. Dorsey that the School Committee approve the proposed retroactive increase for FY16 and the proposed salary schedule for FY17 for Extended Day, seconded by K. Glenny Unanimous
 2. **Motion** by M. Gianino that the School Committee accept the Memorandum of Agreement between the AWTA and the Ashburnham-Westminster Regional School Committee for the FY16-FY19 School years, seconded by G. Farley Unanimous

Roll Call:

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	B. Ewing	Y
K. Glenny	Y	G. Farley	Y
S. Dorsey	Y		

XII. ADJOURNMENT

- A. **Motion** by K. Glenny to adjourn, seconded by E. Holmes at 10:02 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

June 21, 2016 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:07 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV and The Gardner News
- C. D. Christianson announced the passing of former Superintendent of Schools Bill Allen and this is S. Kersey last School Committee presentation as she is leaving for her new position

Members present

D. Christianson		J. Schonborg	
L. Beaton		E. Holmes	
J. Boudreau		B. Ewing	
K. Glenny		G. Farley	
M. Gianino			

Members absent: S. Dorsey

Also present: G. Mazzola, S. Kersey

II. PARTICIPATION BY THE PUBLIC

- A. K. Steucek
 - 1. Thank you to the School Committee for allowing CPAC to present and apologize for not getting the message of appreciation for the committee and for working with the CPAC and working and supporting the families in the district

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
 - 1. The committee needs to ratify in open session the vote concerning the AWTA contract
- B. School Committee Comment
 - 1. B. Ewing attended the selectman's meeting concerning how many people do not have internet access for homework assignments
- C. Correspondence
 - 1. Received emails from Chris Eddy and Kendra Steucek

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Policy Subcommittee
 - 1. Next meeting 6/29 at 6:30 p.m.

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 5/24/16, seconded by J. Schonborg Unanimous
- B. Personnel Report
 - 1. **Motion** by E. Holmes that the School Committee accept the personnel report as presented, seconded by G. Farley Unanimous

Ashburnham-Westminster Regional School Committee

June 21, 2016 Minutes

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
1. Introduced Abigail Rigney from Barre, new Assistant Principal at Overlook Middle School. We had 51 applications, eight were interviews and Abigail was chosen. Welcome to the district
 2. Thank you for a great school year and look forward to many more
 3. We recently had our SPED review-the mid cycle review and we are in 100% compliance
 4. Monday and Tuesday there is a management conference with Katherine Willis with all administration. I will bring updates
- B. School Improvement Plan / Handbooks—Overlook Middle School and Westminster Elementary/Meetinghouse School
1. Patty Marquis and Kathy Taylor
 2. **Motion** by E. Holmes that the School Committee accept the Westminster/Meetinghouse Elementary School Improvement Plans for 2016-17 as presented, seconded by J. Boudreau
Unanimous
 3. **Motion** by G. Farley that the School Committee approve the Westminster/Meetinghouse handbook changes as presented, seconded by M. Gianino
Unanimous
 4. Phil Saisi and Christina Bogosh
 5. **Motion** by J. Boudreau that the School Committee accept the Overlook Middle School Improvement Plan for 2016-17, seconded by G. Farley
Unanimous
 6. **Motion** by J. Schonborg that the School Committee approve the Overlook Middle School handbook, seconded by J. Boudreau
Unanimous
- C. FY17 Sports/Band User Fees
1. **Motion** by M. Gianino that the School Committee approve the recommendation to set the sports and band user fee to \$285 per student per activity for the 2016-17 school year, seconded by E. Holmes
1N-K. Glenn
Passed by majority
- D. Financial Update—S. Kersey
1. To prepare end of year reports and transfers
 2. **Motion** by J. Boudreau that the School Committee accept the financial update as presented, seconded by J. Schonborg
Unanimous
- E. Financial Update ~ Food Service- S. Kersey
1. **Motion** by J. Boudreau that the School Committee accept the Food Service financial update as presented, seconded by G. Farley
Unanimous
- F. TRANE Performance Contract Update—S. Kersey
1. Work started at Oakmont last week to remove two boilers, add new lighting. Work as begun at Overlook, dismantling old boiler, new boiler and pellet boiler will be arriving during the summer
- G. Superintendent Merit Pay
1. **Motion** by B. Ewing that the School Committee approve the Superintendent's contractual merit increase of 2.5% payable on or before June 30, 2016, seconded by E. Holmes
Unanimous
- H. Out-Of-State Field Trip
1. **Motion** by K. Glenn that the School Committee approve the Field Trip to Freedom, NH, seconded by E. Holmes
Unanimous
- I. Release of Summer Checks
1. **Motion** by K. Glenn that the School Committee authorize the Director of Finance to release checks throughout the summer, seconded by E. Holmes
Unanimous

VIII. UNFINISHED BUSINESS—None

Ashburnham-Westminster Regional School Committee

June 21, 2016 Minutes

IX. NEW BUSINESS

A. Executive Session Vote

1. **Motion** by E. Holmes that the School Committee authorize the Executive Committee to sign the AWTA contract when received from Legal Counsel, seconded by G. Farley Unanimous
2. **Motion** by E. Holmes that the School Committee appoint Ken Caron for six months from 7/1/16-1/1/17 then review, seconded by J. Boudreau Unanimous

X. AGENDA SETTING

- A. Upcoming meetings: 7/19 at 7 p.m. and 8/16 at 7 p.m. at the Oakmont Library

XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing negotiations with the MTA Paraprofessionals and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of ratifying votes taken in executive session, seconded by J. Boudreau at 8:52 p.m.

Roll Call:

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	B. Ewing	Y
K. Glenny	Y	G. Farley	Y
M. Gianino	Y		

Resume open session at 9:16 p.m.:

1. **Motion** by K. Glenny that the School Committee approve the tentative agreement between the MTA Paraprofessionals and the Ashburnham-Westminster Regional School District from 7/1/16-6/30/18, seconded by E. Holmes Unanimous
2. **Motion** by K. Glenny that the School Committee authorize the Executive Committee to authorize the Chair to sign the final contract when received from counsel, seconded by E. Holmes Unanimous

XII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by E. Holmes at 9:17 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

July 19, 2016 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:03 p.m. in the Library at Oakmont High School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	J. Schonborg	B. Ewing
L. Beaton	S. Dorsey	E. Holmes	G. Farley

Members absent: M. Gianino, K. Glenny
 Also present: G. Mazzola, J. Surprenant

II. RECOGNITION – LAURA WEIDERMAN

- A. Presentation to L. Weiderman for her service on the School Committee

III. PARTICIPATION BY THE PUBLIC—None

IV. STUDENT ADVISORY COMMITTEE—None

V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
 - 1. Looking for a volunteer School Committee representative for the town manager search
- B. School Committee Comment—None
- C. Correspondence—None

VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by E. Holmes that the School Committee approve the minutes of 9/22/15, seconded by G. Farley
Unanimous
 - 2. **Motion** by E. Holmes that the School Committee approve the minutes of 10/20/15, seconded by G. Farley
Unanimous
 - 3. **Motion** by E. Holmes that the School Committee approve the minutes of 5/12/16, seconded by G. Farley
Unanimous
 - 4. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 6/7/16,
seconded by J. Schonborg Unanimous
 - 5. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 5/17/16,
seconded by E. Holmes Unanimous
- B. Personnel Report—None

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Welcome to Julie Surprenant, she started last week
 - 2. The administration retreat took place at the Colonial Hotel thanks to Nikki Moorhead. Plans were discussed for the Strategic Plan. Julie Surprenant attended both days
- B. School Physician’s Contract
 - 1. **Motion** by E. Holmes that the School Committee approve the School Physician’s for the 2016-17 as presented, seconded by G. Farley Unanimous
- C. Treasurer’s Contract—Passover until August
- D. Assistant Treasurer Discussion
 - 1. The Business Administrator should not have the authority to sign or have name on any accounts. Dr. Mazzola and J. Surprenant will bring back recommendations for action

Ashburnham-Westminster Regional School Committee

July 19, 2016 Minutes

- 2. **Motion** by E. Holmes that the School Committee authorize Dr. Mazzola to be a signature on all district accounts, seconded by J. Boudreau Unanimous
- 3. **Motion** by E. Holmes that the School Committee authorize the Chairman to sign letter to notify all district financial institutions to remove S. Kersey’s name, seconded by J. Boudreau Unanimous
- E. Appointment of Ad Hoc Subcommittee
 - 1. **Motion** by B. Ewing that the School Committee authorize the Chair to appoint as “Ad Hoc Subcommittee” for the purpose of providing a recommendation to the Full Committee for recognition of a “Special Education Parent Advisory Council” in accordance with MGL Chap 71B, section 3 and AWRSD Policy KBE, seconded by J. Schonborg Unanimous
 - 2. Subcommittee should have a minimum of 3-5 School Committee members; K. Glenn, E. Holmes, B. Ewing, S. Dorsey, D. Christianson volunteered. J. Surprenant and Dr. Mazzola to coordinate meeting
- F. User Fee Shortfall
 - 1. \$29,000 deficit; 66 individuals did not pay; players should have check in hand for tryouts
- G. School Committee Retreat
 - 1. August 10th
- H. 2016-17 School Calendar Amendment
 - 1. **Motion** by E. Holmes that the School Committee amend the 2016-17 school calendar as presented, seconded by G. Farley Unanimous

VIII. UNFINISHED BUSINESS

- A. Correspondence
 - 1. Received letter from Ann Gobi regarding the state budget and regional transportation

IX. NEW BUSINESS—None

X. AGENDA SETTING

- A. Upcoming meetings: 8/16 at 7 p.m. at Oakmont and 9/6 at 7 p.m. at Overlook

XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing litigation and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 8:15 p.m.

Roll Call:

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	B. Ewing	Y
S. Dorsey	Y	G. Farley	Y

XII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by G. Farley at 8:42 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenn

Ashburnham-Westminster Regional School Committee

July 19, 2016 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:03 p.m. in the Library at Oakmont High School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	J. Schonborg	B. Ewing
L. Beaton	S. Dorsey	E. Holmes	G. Farley

Members absent: M. Gianino, K. Glenny
 Also present: G. Mazzola, J. Surprenant

II. RECOGNITION – LAURA WEIDERMAN

- A. Presentation to L. Weiderman for her service on the School Committee

III. PARTICIPATION BY THE PUBLIC—None

IV. STUDENT ADVISORY COMMITTEE—None

V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
 - 1. Looking for a volunteer School Committee representative for the town manager search
- B. School Committee Comment—None
- C. Correspondence—None

VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by E. Holmes that the School Committee approve the minutes of 9/22/15, seconded by G. Farley
Unanimous
 - 2. **Motion** by E. Holmes that the School Committee approve the minutes of 10/20/15, seconded by G. Farley
Unanimous
 - 3. **Motion** by E. Holmes that the School Committee approve the minutes of 5/12/16, seconded by G. Farley
Unanimous
 - 4. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 6/7/16,
seconded by J. Schonborg Unanimous
 - 5. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 5/17/16,
seconded by E. Holmes Unanimous
- B. Personnel Report—None

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Welcome to Julie Surprenant, she started last week
 - 2. The administration retreat took place at the Colonial Hotel thanks to Nikki Moorhead. Plans were discussed for the Strategic Plan. Julie Surprenant attended both days
- B. School Physician’s Contract
 - 1. **Motion** by E. Holmes that the School Committee approve the School Physician’s for the 2016-17 as presented, seconded by G. Farley Unanimous
- C. Treasurer’s Contract—Passover until August
- D. Assistant Treasurer Discussion
 - 1. The Business Administrator should not have the authority to sign or have name on any accounts. Dr. Mazzola and J. Surprenant will bring back recommendations for action

Ashburnham-Westminster Regional School Committee

July 19, 2016 Minutes

- 2. **Motion** by E. Holmes that the School Committee authorize Dr. Mazzola to be a signature on all district accounts, seconded by J. Boudreau Unanimous
- 3. **Motion** by E. Holmes that the School Committee authorize the Chairman to sign letter to notify all district financial institutions to remove S. Kersey’s name, seconded by J. Boudreau Unanimous
- E. Appointment of Ad Hoc Subcommittee
 - 1. **Motion** by B. Ewing that the School Committee authorize the Chair to appoint as “Ad Hoc Subcommittee” for the purpose of providing a recommendation to the Full Committee for recognition of a “Special Education Parent Advisory Council” in accordance with MGL Chap 71B, section 3 and AWRSD Policy KBE, seconded by J. Schonborg Unanimous
 - 2. Subcommittee should have a minimum of 3-5 School Committee members; K. Glenn, E. Holmes, B. Ewing, S. Dorsey, D. Christianson volunteered. J. Surprenant and Dr. Mazzola to coordinate meeting
- F. User Fee Shortfall
 - 1. \$29,000 deficit; 66 individuals did not pay; players should have check in hand for tryouts
- G. School Committee Retreat
 - 1. August 10th
- H. 2016-17 School Calendar Amendment
 - 1. **Motion** by E. Holmes that the School Committee amend the 2016-17 school calendar as presented, seconded by G. Farley Unanimous

VIII. UNFINISHED BUSINESS

- A. Correspondence
 - 1. Received letter from Ann Gobi regarding the state budget and regional transportation

IX. NEW BUSINESS—None

X. AGENDA SETTING

- A. Upcoming meetings: 8/16 at 7 p.m. at Oakmont and 9/6 at 7 p.m. at Overlook

XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing litigation and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 8:15 p.m.

Roll Call:

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	B. Ewing	Y
S. Dorsey	Y	G. Farley	Y

XII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by G. Farley at 8:42 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenn

Ashburnham-Westminster Regional School Committee

August 16, 2016 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:03 p.m. in the Library at Oakmont Regional High School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV and The Gardner News

Members present

D. Christianson	J. Boudreau	J. Schonborg	L. Beaton	E. Holmes
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Members absent: M. Gianino, K. Glenny, B. Ewing, G. Farley

Also present: G. Mazzola, J. Surprenant

II. RECOGNITION—Dottie Munroe

- A. Mrs. Munroe as service as a member of the Oakmont School Council since 2001 and her commitment has been greatly appreciated

III. PARTICIPATION BY THE PUBLIC

- A. D. Uminski proposed to name classroom 609 for Shirley Griffin, who taught at Oakmont since 1968, and is looking for an Ad Hoc committee to decide on whether or not to name the classroom

S. Dorsey in at 7:10 p.m.

- 1. **Motion** by E. Holmes that the School Committee to name as Ad Hoc Committee to consider naming room 609 after Shirley Griffin, seconded by J. Boudreau Unanimous
- 2. D. Uminski and S. Brown available to service on the committee
- B. K. Steucek from Ashburnham—disappointed not included on the information about the Ad Hoc Committee concerning SEPAC
 - 1. D. Christianson explained that the Ad Hoc Committee is not a public committee

IV. STUDENT ADVISORY COMMITTEE—None

V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
 - 1. Last chance to discuss the agenda for the retreat: how to rearrange the agenda, public participation, flipping the agenda. Public participation- comments should only be what is on the agenda and all other requests should be made prior to the meeting; try to control the length of the meetings
- B. School Committee Comment
 - 1. J. Boudreau spoke to the questionable ads concerning question 2
 - 2. E. Holmes – the passing of question 2 would be effectively a tax increase as the state cannot afford the funding
 - 3. Tom Siffert and Cameron Rochford both earned Eagle Scout
- C. Correspondence
 - 1. From Murphy, Hesse, Toomey and Lahane concerning pay equity
 - 2. DESE concerning charter schools

VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Budget Subcommittee
 - 1. J. Boudreau stated budget sub met 8/16/16

VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 6/24/16, seconded by J. Schonborg Unanimous
- B. Personnel Report
 - 1. Teachers were added to WES and JRB. Money saved from the insurance opt out option. Hoped to have a multi age classroom but will have a 4th grade teacher at WES and JRB
 - 2. **Motion** by E. Holmes that the School Committee accept the personnel report as presented, seconded by J. Boudreau Unanimous

Ashburnham-Westminster Regional School Committee

August 16, 2016 Minutes

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
1. Welcome back letter was sent out to all staff. There will be a Mentor teacher's meeting on Monday. Information was posted to parents about the busses
 2. The admin retreat is continuing from 9-12 and all staff will report to work on Thursday 8/25
 3. Tran has been working around the clock to get OMS ready to open and reports that school will be ready to open in two weeks. The work will be paid for from the projected energy savings. The next school committee meeting will be held at OMS with a tour of the project
 4. Looking to have a school committee member available to meet and greet new teachers 8/22 and 8/24 at Oakmont
- B. Treasurer's Contract
1. Kenneth Caron
 - a. **Motion** by E. Holmes that the School Committee appoint Kenneth Caron as the District Treasurer for the 2016-2017 school year, seconded by J. Boudreau Unanimous
 - b. **Motion** by E. Holmes that the School Committee approve the Treasurer's Contract for the 2016-2017 as presented, seconded by J. Boudreau Unanimous
- C. Financial Update—J. Surprenant
1. **Motion** by J. Boudreau that the School Committee accept the financial update as presented, seconded by J. Schonborg Unanimous
- D. Financial Update-Food Service—J. Surprenant
1. **Motion** by J. Boudreau that the School Committee accept the food service financials as presented, seconded by J. Schonborg Unanimous
- E. Transfer of Funds
1. **Motion** by J. Boudreau that the School Committee transfer funds as recommended by the Budget Subcommittee, seconded by J. Schonborg Unanimous
- F. Policy – Adoption
1. **Motion** by B. Ewing that the School Committee waive first and second readings and adopt Policy Regulation JKAA-R Physical Restraint Regulations as amended, seconded by E. Holmes Unanimous
 2. **Motion** by B. Ewing that the School Committee approve the amendment to replace Health Coordinator with Nurse Leader, seconded by E. Holmes Unanimous
- G. Ratification of Paraprofessional Contract
1. **Motion** by E. Holmes that the School Committee ratify the Agreement between the AWRSD School Committee and the MTA – Paraeducator Unit and to authorize the Chair and the Secretary to sign the agreement as presented, seconded by J. Boudreau Unanimous
- H. Ratification of Teachers Contract
1. **Motion** by E. Holmes that the School Committee ratify the Agreement between the AWRSD School Committee and the Ashburnham-Westminster Teachers' Association and to authorize the Chair and the Secretary to sign the agreement as presented, seconded by J. Boudreau Unanimous
 2. Thanks to John Fairbanks for being the community representative

IX. UNFINISHED BUSINESS—None

X. NEW BUSINESS—None

XI. AGENDA SETTING

- A. Upcoming meetings: 9/6 and 9/20 at 7 p.m. at OMS. A tour of OMS will take place at one of the next two meetings

XII. EXECUTIVE SESSION—None

XIII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by E. Holmes at 8:19 p.m.

Recorded by, Kathi Theriault

Reviewed by, Keith Glenny

Ashburnham-Westminster Regional School Committee

September 6, 2016 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:08 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV and The Gardner News

Members present

D. Christianson	K. Glenny	J. Schonborg
L. Beaton	M. Gianino	E. Holmes
J. Boudreau	G. Farley	B. Ewing

Members absent: S. Dorsey

Also present: G. Mazzola, J. Surprenant

II. RECOGNITION – Dennis Mueller, Director of Food Service—Hold over to 9/20

III. PUBLIC COMMENT

- A. Kendra Steucek- Ashburnham, What is the new format for public comment? Will be explained

S. Dorsey in at 7:12 p.m.

IV. STUDENT ADVISORY COMMITTEE—None

V. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Opening of School—relatively smooth opening despite program cuts. Hired a 4th grade teacher at WES and JRB. Thank you to Jeanne Erickson for taking care of busses. Thank you to L. Beaton for coming to opening day program at Oakmont. Teachers seemed to enjoy the program. J. Surprenant and I visited all the schools and town officials
 - 2. User Fee Update— Met with Eric Dawley about uncollected fees, please keep in mind that you need to pay to play
 - 3. United Way Day of Caring – September 16, 2016—Volunteers in district contact non-profits and schools to assist with any project that needs work or help. A breakfast was held at the DoubleTree and I will get a report for next meeting
 - 4. Title IIB MA Math and Science Partnership Grant—the district has received a grant MMSP on 8/31/16 for \$217,049 offering courses at WPI
 - 5. Math Modeling Partnership Agreement with MWCC—No cost to high school students
 - a. **Motion** by E. Holmes that the School Committee authorize the Superintendent of Schools to sign the Math Modeling Partnership Agreement with MWCC, seconded by G. Farley Unanimous
- B. Dedication of Oakmont Facilities
 - 1. **Motion** by E. Holmes that the School Committee name room 609 at Oakmont Regional High School the Shirley L. Griffin Science Room as recommended by the Naming/Dedication Ad Hoc Committee, seconded by G. Farley Unanimous
- C. Ad Hoc SEPAC Committee
 - 1. S. Dorsey (chairman), K. Glenny, B. Ewing, E. Holmes, met 8/17/16. Looking for a community member as a voting member of committee. Will contact Kathy Barlow

VI. UNFINISHED BUSINESS

- A. Update on Regional Agreement and discussion regarding Special Town Meetings

Ashburnham-Westminster Regional School Committee

September 6, 2016 Minutes

1. Received an inquiry from both towns asking if we wanted the Regional Agreement amendment on the fall warrant. Will probably bring it to the spring town meetings. The Boards of Selectman from both towns could not come to an agreement concerning the Regional Agreement
2. The committee will bring forth the resolution on our stance on Charter School. Reaffirm our previous resolution
3. Walk through at OMS on 9/20 at 6:30 p.m.

VII. NEW BUSINESS

- A. New business items will be announced before meetings start

VIII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
 1. There were 31 applicants for town manager. Ed Vitone, chairman of the search committee
 2. New Public Participation Rules—People will be asked to sign in with comments on anything that is not on the agenda. If you would like any added to the agenda, make a request to the Chairman through the superintendent's office.
- B. School Committee Comment—None
- C. Correspondence—None

IX. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Policy
 1. Policy will meet on 9/14
- B. Superintendent's Evaluation Subcommittee
 1. Superintendent's evaluation subcommittee will schedule time with B. Ewing
- C. IAS
 1. M. Gianino will schedule a meeting and talk with E. Dawley

X. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 1. Budget Subcommittee – July 19, 2016
 - a. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 6/24/16, seconded by J. Schonborg Unanimous
- B. Personnel Report
 1. **Motion** by E. Holmes that the School Committee accept the personnel report as presented, seconded by G. Farley Unanimous

XI. AGENDA SETTING

- A. Upcoming meetings: 9/20 and 10/4 at 7 p.m. with a walk through OMS at 6:30 on 9/20

XII. EXECUTIVE SESSION—None

XIII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by J. Boudreau at 8:09 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

September 20, 2016 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:14 p.m. in the Library at Oakmont High School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV and The Gardner News

Members present

D. Christianson	M. Gianino	J. Schonborg	B. Ewing
L. Beaton	G. Farley	E. Holmes	

Members absent: S. Dorsey, J. Boudreau, K. Glenny

Also present: G. Mazzola, J. Surprenant

II. RECOGNITION – Dennis Mueller, Director of Food Service

- A. Congratulations to Dennis Mueller, Director of Food Service for the district for bringing our food service into the black after running in the red for so many years. Thanks you

III. PUBLIC COMMENT

- A. Kendra Steucek—Please consider our correspondence, we would like to work with the district. We have an action plan in place and would like to share and activate the plan and bring in speakers for staff and families
- B. Duncan Phyfe—there were 31/32 applicants for Town Administrator; two candidate were recommended by the search committee, interviews were held last Friday; one candidate pulled out; Heather Budrewicz was offered the position and accepted and will start December 1st. She will move to town soon

IV. STUDENT ADVISORY COMMITTEE

- A. Ben Telicki
 - 1. Tall sports and started; football team played Leominster; Marching band earned a 75.3 in division four; homecoming is October 7th and the dance in the 8th; PSATs will take place 10/9; parent teacher conferences will be 10/12 & 13

V. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Looking to appoint a teacher advisory committee. I would like to have a high school guidance counselor as chairman
 - 2. Friday is the last day for United Way of Caring, local residents worked at WES and OMS on the grounds. Thank you to Jana Harrison and Mary Beth Jansen for setting this up
 - 3. The administrative team completed six hours of strategic planning—goal setting and working on an action plan. I will meet with Kathy Willis to discuss what has been completed
 - 4. This past Saturday evening I attended the Outstanding Achievement of Oakmont alumni from graduating years '62, '65, '72, '75, and '77. The reception was put on by Dennis Mueller and Chartwells
 - 5. 9/23/16 will be a family event, Ready Set Glow at John R. Briggs
 - 6. In the opening of school letter, I asked for six or seven residents to help with a community council

Ashburnham-Westminster Regional School Committee

September 20, 2016 Minutes

7. Union leaders cannot or should not be working on anything to do with Question 2 during school hours
 8. The district will participate in Walk to School, Oakmont, OMS and JRB will walk on 10/4 and WES and MHS on 10/5. To encourage parents and students to walk more. Wonderful opportunity for high school and middle school students to meet and chat with elementary
- B. Report of Athletic Director
1. Superintendent appoints Eric Dawley as Athletic Director
 2. Working to collect past and present fees. Great start to fall sport season, 8/19 practice for football started, 8/25 practice started for field hockey
- C. Athletic Handbook
1. Add paragraph headings to list of changes as presented; fees apply to band and sports
 2. **Motion** by B. Ewing that the School Committee approve the changes to the 2016-17 athletic handbook as presented, seconded by G. Farley Unanimous
- D. Policy – First Reading
1. **Motion** by B. Ewing that the School Committee accept for first reading Policy DGA Authorized Signatures – Fund Disbursements and Deposits, seconded by E. Holmes Unanimous
 2. **Motion** by B. Ewing that the School Committee accept for first reading Policy JJIB Athletic Programs as revised, seconded by E. Holmes Unanimous
 3. **Motion** by B. Ewing that the School Committee accept for first reading Policy ACAC Non-Discrimination on the Basis of Gender Identity, seconded by J. Schonborg Unanimous
- E. Ad Hoc SEPAC Subcommittee
1. **Motion** by B. Ewing that the School Committee authorize non-School Committee members to have the right to vote as recommended by the Ad Hoc SEPAC Subcommittee, seconded by E. Holmes Unanimous
 2. **Motion** by E. Holmes that the School Committee accept the charge of the committee as recommended by the Ad Hoc SEPAC Subcommittee, seconded by B. Ewing Unanimous
- F. Charter School Opposition
1. **Motion** by E. Holmes that the Ashburnham-Westminster Regional School District oppose lifting the charter school cap in the Commonwealth of Massachusetts, seconded by J. Schonborg Unanimous
 2. We will contact the BOS of both towns to be sure we are all on the same page. 96% of school age children are not in charter schools.
- G. Acceptance of Gifts
1. **Motion** by J. Schonborg that the School Committee accept the \$741 donation from Whitman and Bingham Association to fund Oakmont Science Club, seconded by G. Farley Unanimous
 2. **Motion** by J. Schonborg that the School Committee accept the \$500 donation from the class of '96 to help Oakmont students with financial difficulties pay for field trips, AP exams, etc., seconded by E. Holmes Unanimous
 3. **Motion** by J. Schonborg that the School Committee accept \$500 donation to the WES music department from Danielle Ferguson, seconded by E. Holmes Unanimous
 4. **Motion** by J. Schonborg that the School Committee accept the \$1000 donation for the WES student activity fund from Hannaford, seconded by E. Holmes Unanimous

VI. UNFINISHED BUSINESS—None

VII. NEW BUSINESS—None

VIII. PARTICIPATION BY THE SCHOOL COMMITTEE

Ashburnham-Westminster Regional School Committee

September 20, 2016 Minutes

- A. Chairman’s Report—None
- B. School Committee Comment—None
- C. Correspondence
 - 1. Letter form Para’s union concerning Charter School, Sean Walker, to support No on Question 2
 - 2. SEPAC correspondence to the Ad Hoc committee

IX. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. IAS-M. Gianino
 - 1. Working on setting up a meeting, would like to meet before next School Committee meeting
- B. School Health Advisory-G. Farley
 - 1. Next meeting on 10/12

X. ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 6/29/16, seconded by J. Schonborg Unanimous
- B. Personnel Report—None

X. AGENDA SETTING

- A. Upcoming meetings: 10/4 with a visit to one of the other schools at 7 p.m. and 10/18 at OMS at 7 p.m.

XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing potential litigation and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 9:34 p.m.

Roll Call:

D. Christianson	Y	E. Holmes	Y
L. Beaton	Y	B. Ewing	Y
J. Schonborg	Y	G. Farley	Y
M. Gianino	Y		

XII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by J. Schonborg at 10:10 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

October 4, 2016 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:10 p.m. in the Library at Oakmont High School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV and The Gardner News

Members present

D. Christianson	K. Glenny	J. Schonborg	B. Ewing
L. Beaton	G. Farley	E. Holmes	

Members absent: M. Gianino, S. Dorsey, J. Boudreau

Also present: G. Mazzola, J. Surprenant

II. PUBLIC COMMENT—None

III. STUDENT ADVISORY COMMITTEE

IV. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. There is a full day professional day training on October 7th, there is no school for students. This is the first and last full day professional development day with Patrick Quinn, thanks to Sandi Rehler
 - 2. I received the PARCC and MCAS scores, the district did really well especially in math
 - 3. Dr. Shirley Griffin has been nominated to the hall of fame for Science Educators. The presentation will take place October 20th in Marlborough. On October 22nd room 209 will be dedicated as the Shirley Griffin Room
 - 4. Walk to School Day for Oakmont, OMS and JRB. WES and MHS will be tomorrow 10/5
 - 5. There will be a Health Committee meeting with Marcia Sharkey on October 12th

S. Dorsey in at 7:12 p.m.

- B. Update on Unfunded Athletics—E. Dawley
 - 1. Golf and fall Cheering are both funded; winter Cheering is pending funding; boys and girls tennis in question and will probably not take place because of the condition of the courts
 - 2. Premium cards are being sold as a fundraiser for \$20 and they offer discounts for various businesses
 - 3. Currently no inquiries for a Booster Club
- C. Acceptance of Gift
 - 1. **Motion** by K. Glenny that the School Committee accept the \$15,490 donation to the revolving account and the \$1,493.50 donation to the Student Activity account to be used for Oakmont Athletics, seconded by J. Schonborg Unanimous
- D. Policy – Second Reading
 - 1. **Motion** by B. Ewing that the School Committee accept for second reading Policy DGA Authorize Signatures – Fund Disbursements and Deposits, seconded by J. Schonborg Unanimous
 - 2. **Motion** by B. Ewing that the School Committee accept for second reading Policy JIIB Athletic Programs as revised, seconded by K. Glenny Unanimous
 - 3. **Motion** by B. Ewing that the School Committee accept for second reading Policy ACAC Non-Discrimination on the Basis of Gender Identity including amendment, seconded by J. Schonborg Unanimous
 - 4. **Motion** by B. Ewing to amend the draft of Policy ACAC Non-Discrimination of the Basis of Gender Identity by adding Language relating to overnight accommodations as presented in Guideline #6, seconded by J. Schonborg Unanimous

Ashburnham-Westminster Regional School Committee

October 4, 2016 Minutes

V. UNFINISHED BUSINESS—None

VI. NEW BUSINESS

- A. Statement: SPED Program
1. Plan statement, the district is aware and follows all requirements and are in compliance
 2. **Motion** by K. Glenny that the School Committee authorize the chairman to sign the SPED Program Plan Statement, seconded by G. Farley
Unanimous

VII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None
- B. School Committee Comment
1. MIAA lacrosse question: asked what the MIAA's stand on transgender? Must identify with the child's chosen gender
 2. Walk to School was a wonderful exciting event
 3. Vote NO on question 2: only 4-7% of students in state attend Charters. More Charters will not benefit Ashburnham-Westminster. There will be a meeting Wednesday at 9 p.m. at the Memorial School in Fitchburg concerning the referendum
- C. Correspondence
1. Received letters concerning Question 2

VIII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

IX. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes—None
- B. Personnel Report—None

X. AGENDA SETTING

- A. Upcoming meetings: 10/18 at WES and MHS at 6:15 p.m. with a tour; 11/1 at JRB at 6:30 p.m.; 11/15 public hearing at OMS

XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing on going and potential litigation and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by J. Schonborg at 8:26 p.m.

Roll Call:

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	E. Holmes	Y
K. Glenny	Y	B. Ewing	Y
S. Dorsey	Y	G. Farley	Y

XII. ADJOURNMENT

- A. **Motion** by K. Glenny to adjourn, seconded by G. Farley at 8:55 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

October 18, 2016 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:02 p.m. in the Library at Westminster Elementary School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV and The Gardner News

Members present

D. Christianson	J. Boudreau	J. Schonborg	B. Ewing
K. Glenny	M. Gianino	E. Holmes	

Members absent: S. Dorsey, G. Farley, L. Beaton

Also present: G. Mazzola, J. Surprenant

II. PUBLIC COMMENT—None

III. STUDENT ADVISORY COMMITTEE

- A. Lyndsey Williams and Jason Fontaine
 - 1. Homecoming last week; Marching Band Scored 82.3 at competition; Parent/ Teacher conferences last week; PSAT/SAT took place last week; Boston Symphony Orchestra field trip; field hockey doing very well; boys golf team are league champs; girl's cross-country came in second at Quabbin; Spirit week coming up

IV. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Started the month off with a full day professional development day and many have said it was the best PD ever
 - 2. Included in the packet is a chart of class sizes at JRB, WES, MHS, and OMS. Third grade at JRB is large as is the 5th grade at WES
 - 3. Keynote speaker, Banquet Tent, this Friday at PTA Health Summit at FSU
 - 4. A copy of a letter to The Boston Globe is included in the informational section of the packet concerning Charter's and the effect on public schools
 - 5. Dr. Shirley Griffin was inducted into the Hall of Fame at a luncheon ceremony sponsored by the Massachusetts Science Education Leadership Association on October 20, 2016. Saturday evening on October 22nd the dedication of room 209 in honor Dr. Griffin will be held at Oakmont
 - 6. I have worked on my self-assessment and have spoken to B. Ewing
- B. Policy – Adoption
 - 1. **Motion** by B. Ewing that the School Committee waive First and Second Readings and Adopt Policy AD Mission and Vision Statement as revised, seconded by K. Glenny Unanimous
 - 2. **Motion** by B. Ewing that the School Committee accept for adoption Policy DGA Authorized Signatures – Fund Disbursements and Deposits as presented, seconded by K. Glenny Unanimous
 - 3. **Motion** by B. Ewing that the School Committee accept for adoption Policy JJIB Athletic Programs as revised as presented, seconded by M. Gianino Unanimous
 - 4. **Motion** by B. Ewing that the School Committee table until a future meeting for Policy ACAC Non-Discrimination on the Basis of Gender Identity as presented, seconded by K. Glenny Unanimous
 - a. There will be a two hour training from DESE this Thursday from 9-11 and then we will revisit this policy
- C. Policy – First Reading
 - 1. **Motion** by B. Ewing that the School Committee accept for First reading Policy IHAMB Teaching About Alcohol, seconded by K. Glenny Unanimous

Ashburnham-Westminster Regional School Committee

October 18, 2016 Minutes

- D. Policy – Rescind
1. **Motion** by B. Ewing that the School Committee rescind Policy GCBB Employment of Principals, seconded by K. Glenny Unanimous
 - a. School Committee does not negotiate a principal’s contract
- E. Update: Policy KFA Facility Use and User Fee Regulation
1. Tier 1 shall apply to worthy educational, civic charitable events and the like directly associated with either of the District towns and shall reflect only actual costs attributed to the activity
 2. Tier 2 shall apply to other outside responsible organizations and shall include a higher fee schedule that takes into consideration depreciated value due to additional use. The excess revenue from these activities may be transferred to related school activities such as the Athletic Revolving Fund
 3. B. Ewing; Wondering if there was any interest from the committee to revise this policy, to open facilities to for profit programs. Might try a trial period. Would like to see what policy sub comes up with for fee to support building
- F. FLLAC Appointment
1. **Motion** by K. Glenny that the School Committee appoint Dr. Mazzola as representative to the FLLAC Board of Directors for the 2016-2017 school year, seconded by J. Schonborg Unanimous
- G. Financial Update—J. Surprenant
1. **Motion** by E. Holmes that the School Committee accept the financials as presented, seconded by J. Boudreau Unanimous
- H. Financial Update – Food Service—J. Surprenant
1. **Motion** by E. Holmes that the School Committee accept the food service financials as presented, seconded by J. Boudreau Unanimous
- I. Budget Transfer
1. **Motion** by J. Boudreau that the School Committee approve the FY17 budget transfer as recommended by the Budget Subcommittee, seconded by J. Schonborg Unanimous
- J. MASC Delegate Appointment
1. **Motion** by K. Glenny that the School Committee appoint E. Holmes as School Committee member as the MASS/MASC delegate for the Ashburnham-Westminster Regional School District, seconded by M. Gianino Unanimous
- K. Resolution from Delegate Assembly—E. Holmes
1. The School Committee approved unanimously to support the MASC Report of the Resolutions Committee: Foundation Budget, Tax Reform Ballot Question, Charter School Reform, Social and Emotional Well-Being of Students

V. UNFINISHED BUSINESS—None

VI. NEW BUSINESS—None

VII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment
 1. J. Boudreau attended Westminster’s walk to school
 2. B. Ewing—grandchildren didn’t understand why they were walking to school
- C. Correspondence—None

VIII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Legal Subcommittee
 1. E. Holmes—legal sub will meet in November

Ashburnham-Westminster Regional School Committee

October 18, 2016 Minutes

IX. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
1. **Motion** by K. Glenny that the School Committee approve the minutes of 11/3/15, seconded by J. Boudreau Abstain-E. Holmes Majority
 2. **Motion** by K. Glenny that the School Committee approve the minutes of 11/18/15, seconded by J. Boudreau Abstain-E. Holmes Majority
 3. **Motion** by K. Glenny that the School Committee approve the minutes of 12/1/15, seconded by M. Gianino Unanimous
 4. **Motion** by K. Glenny that the School Committee approve the minutes of 12/15/15 with the following correction, seconded by J. Boudreau Abstain-J. Boudreau Majority
 - a. IV. B. 3. Should read “a presentation by Lew Evangelidis”
 5. **Motion** by K. Glenny that the School Committee approve the minutes of 1/5/16, seconded by M. Gianino Unanimous
 6. **Motion** by K. Glenny that the School Committee approve the minutes of 1/19/16, seconded by M. Gianino Abstain-J. Boudreau Majority
 7. **Motion** by K. Glenny that the School Committee approve the minutes of 2/9/16, seconded by M. Gianino Unanimous
 8. **Motion** by K. Glenny that the School Committee approve the minutes of 2/23/16, seconded by M. Gianino Unanimous
 9. **Motion** by K. Glenny that the School Committee approve the minutes of 3/8/16, seconded by M. Gianino Abstain-M. Gianino Majority
 10. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 9/14/16, seconded by M. Gianino Unanimous
- B. Personnel Report-None

X. AGENDA SETTING

- A. Upcoming meetings: 11/1 at JRB at 7 p.m. with a tour at 6:30 p.m.; 11/15 at Oakmont at 7 p.m. with a tour at 6:30 p.m. it will also be a Budget-Public Hearing

XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing potential litigation and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by M. Gianino at 8:33 p.m.

Roll Call:

D. Christianson	Y	J. Schonborg	Y
K. Glenny	Y	E. Holmes	Y
J. Boudreau	Y	B. Ewing	Y
M. Gianino	Y		Y

XII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by J. Schonborg at 8:52 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

November 1, 2016 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:05 p.m. in the Library at John R. Briggs School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	J. Schonborg	B. Ewing
L. Beaton	K. Glennly	M. Gianino	

Members absent: S. Dorsey, G. Farley, E. Holmes
 Also present: G. Mazzola, J. Surprenant

II. PUBLIC COMMENT—None

III. STUDENT ADVISORY COMMITTEE

- A. Alicia Ferrick and Mary Mahoney
 - 1. The Marching Band will be attended a Division IV competition in Medford and placed 3rd overall; Sr. Halloween party was Friday; haunted high was Saturday; SADD Halloween party for Hope House; D. Uminski and K. Bogosh attended a RAD class and D. Uminski was at NHS; x-country boys won league champions; golf won league champs; there are more options for lunches; Jonathan Collette had the lowest score in Oakmont history; Phil Hanno retiring as coach

S. Dorsey in at 7:15 p.m.

G. Farley in at 7:18 p.m.

IV. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Welcome Troy and Laura Berg. Troy teaches PE at Briggs and they are here to talk about Ready Set Glow
 - a. We started working on Ready Set Glow in May looking for sponsors, with \$100 donation, the sponsor's name went on our T-shirt. We planned this as a family event, children could not be dropped off, parents or adults had to stay with the children for a fun walk/run around the field for 45 minutes then join in for a dance party. We estimated 550 people attended, we asked for a \$5 admission with a \$20 family cap, there were raffles and glow sticks for sale. All money raised went to the shade structure which was about \$6000
 - 2. Health and Wellness Summit was held at the Colonial Hotel in Gardner with 150-180 attended
 - 3. The marching band made an impression on a custodian from my former district. He reached out to me with very positive remarks
 - 4. I have received a letter from AFSCME asking to open negotiations as their contract expires 6/2017
 - 5. Strategic Plan is underway
 - 6. The Gardner News will be highlighting Oakmont this week
- B. Policy – First Reading
 - 1. **Motion** by B. Ewing that the School Committee accept for first reading Policy JH Student Absences and Excuses, seconded by J. Schonborg Unanimous
 - 2. **Motion** by B. Ewing that the School Committee accept for first reading Policy JIC Student Conduct, seconded by J. Schonborg Unanimous
 - 3. **Motion** by B. Ewing that the School Committee accept for first reading Policy JII Student Complaints and Grievances, seconded by J. Schonborg Unanimous
 - 4. **Motion** by B. Ewing that the School Committee accept for first reading Policy JK Student Discipline, seconded by J. Schonborg Unanimous
- C. Policy – Second Reading

Ashburnham-Westminster Regional School Committee

November 1, 2016 Minutes

1. **Motion** by B. Ewing that the School Committee accept for second reading Policy IHAMB Teaching About Alcohol, Tobacco and Drugs, seconded by J. Schonborg Unanimous
- D. Out-of-State Field Trip
 1. **Motion** by J. Boudreau that the School Committee approve the out-of-state field trip to Freedom, NH, seconded by J. Schonborg Unanimous
- E. Superintendent Evaluation ~ Self Evaluation
 1. **Motion** by B. Ewing that the School Committee accept the Superintendent's Goals for 2016-17 as presented, seconded by L. Beaton Unanimous

V. UNFINISHED BUSINESS

- A. Election 11/8/16
 1. Further discussion on the misleading information on Charter Schools

VI. NEW BUSINESS—None

VII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None
- B. School Committee Comment—None
- C. Correspondence—None

VIII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Wellness Sub
 1. Met and discussed Transgender policy; school safety; RSO involvement; drug screening, working with 9th grade; Walk to School day
- B. Policy Sub
 1. Will meet November 9th

IX. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 1. **Motion** by K. Glenny that the School Committee approve the minutes of 3/22/16, seconded by S. Dorsey Unanimous
 2. **Motion** by K. Glenny that the School Committee approve the minutes of 3/29/16, seconded by S. Dorsey Unanimous
 3. **Motion** by K. Glenny that the School Committee approve the minutes of 4/5/16, seconded by S. Dorsey A-M.G. Majority
 4. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 8/16/16, 9/6/16, 9/20/16 and 10/4/16, seconded by J. Schonborg Unanimous
- B. Personnel Report—None

X. AGENDA SETTING

- A. Upcoming meetings: 11/15 at Oakmont with a tour at 6:30, meeting at 7 in the library, Public Hearing for 2018 Budget; 12/6 at Overlook with a tour at 6:30, meeting at 7 in the library, Public Hearing

XI. EXECUTIVE SESSION—None

XII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by M. Gianino at 8:18 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

November 15, 2016 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:08 p.m. in the Library at Oakmont High School with the Pledge of Allegiance, by D. Christianson
 - 1. Thanks to D. Uminski and C. Barnard for the tour of the building
- B. Is being recorded by Ashburnham Westminster Community Access TV and The Gardner News

Members present

D. Christianson	G. Farley	J. Schonborg	
K. Glenny	B. Ewing	E. Holmes	

Members absent: M. Gianino, S. Dorsey, J. Boudreau, L. Beaton
 Also present: G. Mazzola, J. Surprenant

M. Gianino in at 7:11 p.m.

II. PUBLIC HEARING – open at 7:15 p.m.

- A. 2018 Budget discussion
 - 1. We encourage people to attend all budget meetings
 - 2. Ina Carey, Westminster –co-chair of Oakmont School Council here with Shevan and Paula Stef, with budget impacts on high school courses-gave hand out to committee

S. Dorsey in at 7:18 p.m.

- 3. Holly Garlock, Ashburnham – Concerns: class size, certified librarians in district
- 4. D. Uminski – Oakmont does not have a certified librarian and it is a possibility of being by NEASC which means student from an accredited school has the advantage during a college search
- 5. Ben Robertson, Westminster – All that was cut should be replaced, I encourage School Committee to talk to the community early; Westminster is receptive to supporting an increase in the budget
- 6. Jonathan Teg, Westminster – I am pleased with the extra teacher the school received in August which reduced large classes to a reasonable size
- 7. E. Holmes – What can communities do in preparation of foundation budget—start attending every budget meeting, learn about the foundation budget and overall funding for schools
- 8. Dr. Mazzola – only 1% increase in state aid; 10-18% increase on health insurance; J. Surprenant and I will be meeting with Westminster selectmen 11/21 and Ashburnham selectman in December to start conversations concerning the budget. We need to hold legislators accountable
- 9. Holly Garlock – Help parents know who to contact, how budget process works
- 10. D. Christianson - Administration start to put things together, include school councils input, all information is turned over to the superintendent, the superintendent presents to the School Committee, the committee then presents budget to the two towns by the beginning of May but the state budget is not done until 6/30.
- 11. Dr. Mazzola – I have scheduled meeting with each of the schools principals, putting finishing touches on the Strategic Plan; meeting with budget subcommittee; the School Committee has approved the Superintendent Parent Advisory Council
- 12. Thank you to all who came out for this discussion. Public Hearing closed at 8:04 p.m.

Ashburnham-Westminster Regional School Committee

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III. PUBLIC COMMENT—None

IV. STUDENT ADVISORY COMMITTEE

A. Anna LaFortune and Ben Telicki

1. Field hockey team district champion, first state tournament tomorrow, there will be a fan bus, the team will play Greenfield at Springfield in state semifinals 11/16; Boy's cross country placed second, qualified for the state meet, this is the first time in 21 years; football team will play Gardner at Gardner; interclass plays competition take place 11/18 & 19 at 7 p.m.; 8th grade tours 11/21 and 22; girl's and boys' soccer lost in finals

V. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Report of the Superintendent

1. Reminder to everyone that the AWFEA event is this Friday 11/18 at 6:30 at the Colonial Hotel. This is the 8th annual. Thanks to the foundation committee for organizing this great event
2. The Ashburnham-Westminster 20/21 Strategic Plan is coming to a conclusion. Each committee finished a 5 year plan and submitted to me for approval
3. I have sent a letter to eight individuals invited to join my Superintendent's Parent Advisory Council
4. Good luck to the girl's field hockey team tomorrow

B. Front Row Ambassador ~ Jean Girouard

1. Presentation and discussion concerning how students enjoy using Front Row

C. MASC/PARRC Update – Sandy Rehler

1. Presentation on MASC and PARRC district results, all schools doing well, targets are high and harder to reach

D. Policy – Second Reading

1. **Motion** by B. Ewing that the School Committee accept for second reading Policy JH Student Absences and Excuses, seconded by K. Glenny Unanimous
2. **Motion** by B. Ewing that the School Committee accept for second reading Policy JIC Student Conduct, seconded by K. Glenny Unanimous
3. **Motion** by B. Ewing that the School Committee accept for second reading Policy JII Student Complaints and Grievances, seconded by K. Glenny Unanimous
4. **Motion** by B. Ewing that the School Committee accept for second reading Policy JK Student Discipline, seconded by K. Glenny Unanimous

E. Policy – Adoption

1. **Motion** by B. Ewing that the School Committee adopt Policy IHAMB Teaching about Alcohol, Tobacco and Drugs as presented, seconded K. Glenny Unanimous

F. Financials

1. **Motion** by E. Holmes that the School Committee accept the financials as presented, seconded by G. Farley Unanimous

G. Financials – Food Service—Passover to next meeting

H. Overnight Field Trip

1. **Motion** by M. Gianino that the School Committee approve the overnight field trip to Osterville, MA, seconded by S. Dorsey Unanimous

I. FY18 Preliminary Capital Plan

1. Just an FYI to start planning early

VI. UNFINISHED BUSINESS—None

Ashburnham-Westminster Regional School Committee

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VII. NEW BUSINESS—None

VIII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
 - 1. Received K. Glenny’s letter of resignation as of 1/2/17. Next we will need to fill vacancy, notify both boards of selectmen, the term expires 2018
- B. School Committee Comment—None
- C. Correspondence
 - 1. Received letter from NEASC

IX. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

X. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by K. Glenny that the School Committee approve the minutes of 4/26/16, seconded by G. Farley Unanimous
 - 2. **Motion** by K. Glenny that the School Committee approve the minutes of 5/3/16, seconded by G. Farley Unanimous
 - 3. **Motion** by K. Glenny that the School Committee approve the minutes of 5/24/16, seconded by G. Farley Unanimous
 - 4. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 10/18/16, seconded by J. Schonborg Unanimous
- B. Personnel Report—None

X. AGENDA SETTING

- A. Upcoming meetings: 12/6, Budget/Public Hearing; 12/20 at 7 p.m. at OMS

XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing collective bargaining agreement and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 9:06 p.m.

Roll Call:

D. Christianson	Y	J. Schonborg	Y
K. Glenny	Y	E. Holmes	Y
M. Gianino	Y	B. Ewing	Y
S. Dorsey	Y	G. Farley	Y

XII. ADJOURNMENT

- A. **Motion** by K. Glenny to adjourn, seconded by E. Holmes at 9:32 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

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I. CALL TO ORDER

- A. The meeting was called to order at 7:07 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	M. Gianino	B. Ewing
L. Beaton	K. Glenny	E. Holmes	G. Farley

Members absent: J. Schonborg, S. Dorsey

Also present: G. Mazzola, J. Surprenant

II. PUBLIC HEARING

- A. Open at 7:09 p.m.
 - 1. Natalie Nelson, Ashburnham-Thank you for the extra 4th grade teacher, the 3rd grade classes are very large and not good for the students; could you please post the information for letter writing to the state representatives? How much would a dream education cost each of the town, perhaps we could get a spread sheet. I heard money is available in Westminster—should WES has large classes if they have money?
 - 2. Dr. Mazzola—we are currently working on two plans for the budget; a dream education would be level services. On 1/10/17 I will present the Strategic Plan and on 1/24/17 I will present the dream education

S. Dorsey in at 7:16 p.m.

- 3. Kendra Steucek, Ashburnham-Would there be more communication school to school? To S. Dorsey, the SEPAC committee hasn't heard anything as yet, how are our concerns being addressed?
- 4. Holly Garlock, Ashburnham-concerns: class sizes at the 8th and 3rd grade, no certified librarian at the high school level. Smaller class sized can make better communication between teacher and student, better test scores; 3rd grade class is 29, my daughter was a wonderful student last year but this year she shows lack of enthusiasm. Please supply more data to help us parents advocate for the school committee
- 5. B. Ewing – The superintendent has asked to develop a policy concerning class size
- 6. Kelly Hansen, Ashburnham-Would like to see all libraries staffed, middle school homework club; would like every staff person that was cut reinstated
- 7. Tiffany Davis, Westminster-My son doesn't have the option to take honors math next year; need certified librarian at the high school, research is a life skill as well as reading; update technology instruction. To D. Christianson; Are you looking for an override?
- 8. D. Christianson: How do you feel about an override?
- 9. G. Mazzola; the Superintendent's Parent Advisory Board will be a good resource for parents developing a plan for communication to the public. Stay tuned for more information to come in January and February
- 10. Cathy Cunningham, Ashburnham-It seems that this is the same meeting I attended 5 years ago, we cannot lose any more teachers in our schools
- 11. D. Christianson – the last successful override was in 2004, we have had at least two failed overrides since. Class sizes are not lost on this committee
- 12. Meredith Fagan, Ashburnham-Volunteers and a teacher have staffed the OMS library

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13. Kristin Belkin, Ashburnham-I like the fact that parents are talking about the schools. I took over staffing the library with volunteers-without a stipend
14. G. Mazzola; We recognize the lack of staffing at all our libraries
15. Kendra Steucek—would like to learn more about the override process and money staying in our school district
16. Meredith Fagan, would like to see a cap on school choice, last year capped at 200 early in the process, hope that Ashburnham-Westminster students come first
17. Holly Garlock – thank you to Kristen for taking over staffing of the library but I heard the library was not open at lunch time

**Public hearing closed at 8:03 p.m. Recess at 8:04 p.m.
Resume meeting at 8:12 p.m.**

V. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 1. Oakmont senior Emily Buchanan will be recognized by the Massachusetts Association of School Superintendent scholar for the A.W.R.S.D. at a ceremony on Tuesday, January 10 at the Clark University.

III. PUBLIC COMMENT—None

IV. STUDENT ADVISORY COMMITTEE

- A. Olivia Kuehl and Jason Fontaine
 1. Winter sports are underway; 8th grade tours were held 11/28; field hockey lost in states; auditions on 12/9 for Grease; Turkey bingo; our football team beat Gardner; boys' basketball playing this Thursday in Lunenburg; tree lighting was well attended; Youth Venture representative congratulated the Oakmont Youth Venture Program; can drive; Toys for Tots; boys' cross country competed at the State Competition and came in 9th

V. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 2. I have included in your packet a budget time line. State figures will be released the third or fourth week in January
 3. Also included in your packet is the list of the Superintendent's Parent Advisory Council members
 4. I have included the Strategic Plan information. A handout will be shared with parents and the community
- B. MASC Conference Update
 1. E. Holmes—The foundation budget question passed unanimously; the Tax Reform Ballot question concerning more equitable distribution; Charter School Reform, more communication is needed; everything that we as a committee supported passed
 2. Nashoba Valley Program-very successful dual enrollment program, saves on college expenses, later start time, students still felt like a member of the high school community, the later start did not affect younger sibling
- C. Policy – Adoption
 1. **Motion** by B. Ewing that the School Committee adopt Policy JH Student Absences and Excuses, seconded by K. Glenny Unanimous

Ashburnham-Westminster Regional School Committee

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2. **Motion** by B. Ewing that the School Committee adopt Policy JIC Student Conduct, seconded by K. Glenny Unanimous
 3. **Motion** by B. Ewing that the School Committee adopt Policy JII Student Complaints and Grievances, seconded by K. Glenny Unanimous
 4. **Motion** by B. Ewing that the School Committee adopt Policy JK Student Discipline, seconded by K. Glenny Unanimous
- D. Policy – Second Reading
1. **Motion** by B. Ewing that the School Committee accept for second reading Policy ACAC Non-Discrimination on the Basis of Gender Identity as revised, seconded by K. Glenny Unanimous
- E. Financials
1. **Motion** by J. Boudreau that the School Committee accept the financials as presented, seconded by E. Holmes Unanimous
- F. Financials – Food Service
1. **Motion** by J. Boudreau that the School Committee accept the food service financials as presented, seconded by E. Holmes Unanimous

VI. UNFINISHED BUSINESS—None

VII. NEW BUSINESS

VIII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
1. K. Glenny has submitted his resignation as of 1/2/17, both boards of selectmen have been notified. If interested you have to be a Ashburnham resident, letters of interest should be submitted attention the Chairman of the School Committee by 12/30 to 11 Oakmont Drive; we will notify the boards of selectmen that at the 1/10/17 meeting, we will interview and vote to fill the unexpired term and fill the secretaries post
- B. School Committee Comment—None
- C. Correspondence—None

IX. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Policy Subcommittee
1. Will meet 12/14/16 at 6:30 p.m.
- B. Budget Subcommittee
1. Will meet 12/19 at 7 p.m.
- C. Legal Subcommittee
1. Met tonight, reviewed bills, 9C cuts, regional transportation
 2. E. Holmes-attended the foundation budget meeting, need to inform state reps that “we” need this done, schools should be a priority—everything will impacts schools

X. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
1. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 10/12/2016, seconded by K. Glenny Unanimous
- B. Personnel Report
1. **Motion** by S. Dorsey that the School Committee accept the personnel report as presented, seconded by J. Boudreau Unanimous

Ashburnham-Westminster Regional School Committee

December 6, 2016 Minutes

X. AGENDA SETTING

- A. Upcoming meetings: 12/20 and 1/10/17 at 7 p.m. at OMS

XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing collective bargaining and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 9:25 p.m.

Roll Call:

D. Christianson	Y	J. Schonborg	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	B. Ewing	Y
K. Glenny	Y	G. Farley	Y
S. Dorsey	Y		

XII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by G. Farley at 9:57 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

December 20, 2016 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:05 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	G. Farley	B. Ewing
L. Beaton	K. Glenny	E. Holmes	

Members absent: M. Gianino, S. Dorsey, J. Schonborg
 Also present: G. Mazzola, J. Surprenant

II. RECOGNITION

- A. Keith Glenny has submitted his resignation as of 1/2/17
 - 1. Many thanks and much appreciation to Keith for his many years of service to the School Committee

S. Dorsey in at 7:16 p.m.

III. PUBLIC COMMENT

- A. **Motion** by B. Ewing that the School Committee suspend our rules to allow Natalie Nelson to report on the organization SOCS-Support our Children and Schools, seconded by S. Dorsey Unanimous
 - 1. Thirty parents attended a meeting at Oakmont on 12/19/16. Eighty parents want to be involved; we asked parents to share how cuts have impacted them directly, larger classes, options reduced at the middle school, class not available at the high school

IV. STUDENT ADVISORY COMMITTEE—None

V. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. I sent out a holiday message to staff and School Committee with a copy of the Strategic Plan update
 - 2. Budget Subcommittee met last night trying to keep the district on track while working on budget
 - 3. I recently had the pleasure of meeting with the new Ashburnham Town Administrator, Heather Budrewicz, we have set up a meeting to discuss capital plans
 - 4. It’s been a pleasure serving on the board at Oakmont for the United Way Youth Venture Program, which gives students the opportunity to develop their own business plans. Thank you to Wendy LeBlanc for overseeing this program which was funded a \$1000 from the United Way as start up
- B. MARS Legal Fund
 - 1. **Motion** by E. Holmes that the School Committee authorize the \$500 previously paid to MARS to be used for authorized legal services solely related to Regional School District issues, seconded by L. Beaton Unanimous
- C. Policy – Adoption
 - 1. **Motion** by B. Ewing that the School Committee adopt Policy ACAC Non-Discrimination on the Basis of Gender Identity, seconded by G. Farley Unanimous
- D. January 23, 2017 High School Late State
 - 1. Oakmont will have a delayed opening on 1/23/17 as teachers prepare for the start of the new semester. There will be an assembly on what to do if there is an intruder

VI. UNFINISHED BUSINESS—None

VII. NEW BUSINESS—None

Ashburnham-Westminster Regional School Committee

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VIII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
 - 1. We currently have a vacancy on the School Committee from Ashburnham as of 1/2/17. Please send letters of interest to the chairman of the School Committee care of the Superintendent’s office no later than 12/30/16. If you have any questions, feel free to reach out to anyone on the committee or the Superintendent
- B. School Committee Comment
 - 1. B. Ewing—I appreciate the letter from D. Uminski that is included in the packet
- C. Correspondence
 - 1. A letter from Natalie Nelson to D. Christianson and will forward to members of the committee

IX. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Budget Subcommittee
 - 1. Met 12/19, reviewed Strategic goals and principals reports
- B. SEPAC ad hoc
 - 1. Looking to schedule a meeting

X. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by K. Glenny that the School Committee accept the School Committee minutes of 6/7/16, seconded by J. Boudreau Unanimous
 - 2. **Motion** by K. Glenny that the School Committee accept the School Committee minutes of 6/21/16, seconded by J. Boudreau Unanimous
 - 3. **Motion** by K. Glenny that the School Committee accept the School Committee minutes of 7/19/16, seconded by J. Boudreau Unanimous
- B. Personnel Report—None

X. AGENDA SETTING

- A. Upcoming meetings: 1/10/17 and 1/24/17 at 7p.m. at OMS library; will add 2/7/17 at 7p.m. at OMS

XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing collective bargaining and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by B Ewing at 8:05 p.m.

Roll Call:

D. Christianson	Y	S. Dorsey	Y	K. Glenny	Y
L. Beaton	Y	E. Holmes	Y	G. Farley	Y
J. Boudreau	Y	B. Ewing	Y		

XII. ADJOURNMENT

- A. **Motion** by K. Glenny to adjourn, seconded by G. Farley at 8:08 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny