

# Ashburnham-Westminster Regional School Committee

## January 9, 2018 Minutes

**I. CALL TO ORDER**

- A. The meeting was called to order at 7:10 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	E. Holmes	C. Eddy
G. Farley	B. Ewing	B. Tucker	J. Sparks

Members absent: M. Gianino

Also present: G. Mazzola, J. Surprenant

**II. PUBLIC COMMENT—None**

**III. STUDENT ADVISORY COMMITTEE—None**

**IV. PRESENTATIONS FOR INFORMATION AND/OR ACTION**

- A. Report of the Superintendent
  - 1. Attended the Annual Scholars’ Luncheon today at Assumption College with D. Uminski and Ben Telicki. Congratulations to Ben
  - 2. Refer to evidence section of packet to see budget time line and information on the meeting with police chiefs in local communities concerning the opioid crisis
  - 3. NEASC letter included in the information packet, very positive letter concerning the new hires in the district
- B. Interview/Vote to Fill Ashburnham Seat
  - 1. Winnie Kender-main focus bridging local seniors and children needs in Ashburnham. Active at Briggs and at the senior center
  - 2. Cathy Cunningham-involved in the community, concerned about athletic fees and communication with the community
  - 3. Roll call vote with Ashburnham Selectman:

	W. Kender	C. Cunningham
D. Christianson		YES
G. Farley	YES	
J. Boudreau		YES
B. Ewing	YES	
E. Holmes	YES	
B. Tucker	YES	
C. Eddy	YES	
J. Sparks	YES	
Leo Janssens		YES
Kyle Johnson	YES	
John Mulhall		YES

- 4. W. Kender sworn in as a member of the Ashburnham-Westminster Regional School District School Committee by J. Boudreau
- C. Special Education Report
  - 1. K. Veroude gave a report of special education programs within the district; number of students on IEPs; transportation; services across the district; pre-school; ages of students-3 to 22; out of district placements
- D. FLLAC Annual Report/Financials
  - 1. **Motion** by G. Farley that the School Committee accept FLLAC Annual Report ad financials for 2016-2017 as presented, seconded by J. Sparks Unanimous

# Ashburnham-Westminster Regional School Committee

## January 9, 2018 Minutes

V. UNFINISHED BUSINESS—None

VI. NEW BUSINESS—None

VII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment
  - 1. C. Eddy announced that she was the former chairman for SEPAC and can perform her job as a school committee member fairly and objectively
- C. Correspondence
  - 1. An email by a student will be forwarded to all members

VIII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Ad Hoc Communication Subcommittee
  - 1. Will meet next Tuesday 1/16/18. G. Farley to contact E. Niedermeier to schedule meeting for 6:30 p.m. at the superintendent’s office and to report back to full committee at the 1/23 meeting

IX. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 11/21/17, seconded by J. Sparks Unanimous
- B. Personnel Report
  - 1. **Motion** by E. Holmes that the School Committee accept the retirement of June Lantry as of 6/30/18 with regret, seconded by J. Sparks Unanimous
  - 2. **Motion** by E. Homes that the School Committee accept the retirement of Anthony Gleason as of 6/30/18 with regret, seconded by J. Boudreau Unanimous

X. AGENDA SETTING

- A. Upcoming meetings: 1/23 and 2/13 at 7p.m. at OMS library with 2/13 will include a Budget Public Hearing

XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing collective bargaining and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 9:41 p.m.

**Roll Call:**

D. Christianson – Y	J. Sparks – Y	J. Boudreau – Y	B. Ewing – Y
G. Farley - Y	E. Holmes - Y	C. Eddy - Y	B. Tucker – Y
W. Kender - Y			

XII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by G. Farley at 10:40 p.m. Unanimous

Recorded by,  
Kathi Theriault

Reviewed by,  
J. Boudreau

# Ashburnham-Westminster Regional School Committee

## January 30, 2018 Minutes

### I. CALL TO ORDER

- A. The meeting that was rescheduled from 1/23/18 was called to order at 7:15 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV and The Gardner News

Members present

D. Christianson	J. Boudreau	C. Eddy	W. Kender
G. Farley	B. Ewing	M. Gianino	B. Tucker
J. Sparks			

Members absent: E. Holmes

Also present: G. Mazzola

### II. PUBLIC COMMENT

- A. Budget, school choice, transportation reimbursement
  - 1. Holly Garlock-Ashburnham; asked about budget schedule, school choice tuition rates, petition for 100% transportation reimbursement
  - 2. D. Christianson explained the budget timeline-Public Hearings 2/13 & 27; certification 3/13; school choice tuition rates
  - 3. G. Mazzola explained the process to transportation reimbursement

### III. STUDENT ADVISORY COMMITTEE—None

### IV. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  - 1. The MASS Superintendent’s and the MASC would like to celebrate student achievement, Dr. Mazzola will start this Thursday with a Podcast highlighting students at Briggs entitled “What makes your school special”
  - 2. Included in the packet is a newspaper article about teacher salaries. The number of veteran teachers affect the average salary
  - 3. Welcome to W. Kender to the School Committee and apologies for not having your name plate
  - 4. As part of my goals, I have been attending meetings with the town boards of Ashburnham and Westminster
  - 5. Met with Jeff Aubuchon to discuss needed repairs in the auditorium
  - 6. Also ask J. Aubuchon if there could be a special no cost show and dinner for the senior citizens on the evening of 4/25
  - 7. Because of generous Alumni donors, K-5 students in Westminster and Ashburnham will have access to 130 tickets to this year’s musical
  - 8. The curriculum assessment minutes are included in the packet
- B. Rediker-Eric DeHays
  - 1. Presentation on our current student data base that is used district wide

### J. Surprenant in at 7:46 p.m.

- C. 2018-19 School Calendar
  - 1. **Motion** by G. Farley that the School Committee approve the 2018-2019 school calendar as presented, seconded by C. Eddy Unanimous
  - 2. Looking for follow up on OMS parent/teacher schedule
- D. Financials-J. Surprenant
  - 1. **Motion** by J. Boudreau that the School Committee accept the financials as presented, seconded by G. Farley Unanimous
- E. Food Service Financial-J. Surprenant
  - 1. **Motion** by J. Boudreau that the School Committee accept the food service financials as presented, seconded by G. Farley Unanimous

# Ashburnham-Westminster Regional School Committee

## January 30, 2018 Minutes

- F. CAPS Annual Report/Financials
  - 1. **Motion** by G. Farley that the School Committee accept CAPS Annual Report and financials as presented, seconded by B. Tucker Unanimous

**V. UNFINISHED BUSINESS—None**

**VI. NEW BUSINESS—None**

**VII. PARTICIPATION BY THE SCHOOL COMMITTEE**

- A. Chairman’s Report-None
- B. School Committee Comment—None
- C. Correspondence
  - 1. D. Christianson received an email from Mark Hawke in reference to Monty Tech and will forward the email to the full committee

**VIII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE**

- A. Ad Hoc Communication Subcommittee Update
  - 1. J. Sparks reviewed results of survey: 450 responses; would like to create a regular subcommittee to maintain the soon to be developed Facebook to be used for information only and to create an email list for those who wish to receive information in that format
  - 2. **Motion** by J. Sparks that the School Committee authorize the Ad Hoc Communication Subcommittee to
    - 1. Design a full communication tab on the districts website, 2. Create a Facebook page in the name of the School Committee and 3. To create a method for the public to opt in to the email process and to report back to the full school committee at a future meeting, seconded by B. Tucker Unanimous

**IX. RECOMMENDED ACTIONS - ROUTINE MATTERS**

- A. Approval of Minutes
  - 1. **Motion** by J. Boudreau that the School Committee approve the minutes of 11/21/17, seconded by J. Sparks Unanimous
  - 2. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 12/5/17 and 12/18/17, seconded by J. Sparks Unanimous
- B. Personnel Report—None

**X. AGENDA SETTING**

- A. Upcoming meetings: 2/13 at 6:30 p.m. and 2/27 at 7 p.m. both Budget/Public Hearing at OMS

**XI. EXECUTIVE SESSION**

- A. **Motion** by G. Farley that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing retiree health insurance and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by W. Kender at 9:24 p.m.

**Roll Call:**

D. Christianson	Y	J. Sparks	Y	M. Gianino	Y
G. Farley	Y	C. Eddy	Y	W. Kender	Y
J. Boudreau	Y	B. Ewing	Y	B. Tucker	Y

**XII. ADJOURNMENT**

- A. **Motion** by B. Ewing to adjourn, seconded by M. Gianino at 11:20 p.m. Unanimous

Recorded by,  
Kathi Theriault

Reviewed by,  
J. Boudreau

# Ashburnham-Westminster Regional School Committee

## February 13, 2018 Minutes

**I. CALL TO ORDER**

- A. The meeting was called to order at 6:45 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	B. Ewing	E. Holmes	C. Eddy
J. Boudreau	J. Sparks	W. Kender	

Members absent: B. Tucker, G. Farley, M. Gianino

Also present: G. Mazzola, J. Surprenant

**II. PUBLIC HEARING ~ Open at 6:45 pm**

**III. PUBLIC COMMENT—None**

**IV. STUDENT ADVISORY COMMITTEE**

- A. Lindsey Williams
  - 1. Musical rehearsal has started; February vacation is next week, basketballs last game

**V. PRESENTATIONS FOR INFORMATION AND/OR ACTION**

- A. Report of the Superintendent
  - 1. In the back of the packet are documents concerning recent cabinet meetings; fundraiser information; Art awards

**M. Gianino in at 7:54 p.m.**

- 2. Our district is highlighted with MARS and thank you to SOCS members for all your ground work on regional transportation reimbursement
- 3. At the same MARS meeting, Rob O’Donnel gave the best Chapter 70 presentation
- 4. My annual report is included in the back of packet
- 5. I attended the superintendent’s breakfast at FSU on 2/8/18 and at Heywood Hospital on 2/5/18
- 6. The list of grant applications and those who received grants are included in the packet
- 7. The report from the professional development committee, with information on the book study led by S. Rehler
- 8. Met with Boards of Selectmen concerning the districts success in Ashburnham and Westminster and will meet with the Ashburnham Advisory board in the next couple of weeks
- 9. LUK is available to help kids make better decisions and is making it known via social media
- 10. Recently Briggs held an Internet Safety presentation, however some in WES didn’t feel they had enough notice

**G. Farley in at 7:06 p.m.**

- 11. Briggs is sponsoring Read Across America the on 2/2/18 and I encourage as many School Committee members that can make it, sign up to read
- 12. MASS Association of School Superintendents is advocating for an updated formula for Chapter 70 and looking for revenue sources

**B. Acceptance of Gifts**

- 1. **Motion** by E. Holmes that the School Committee accept the donation made to Oakmont for STEM initiative from Mr. Mikes/Global Co. LLC, seconded by G. Farley Unanimous

**C. Out-of-State Field Trip**

- 1. **Motion** by E. Holmes that the School Committee approve the overnight field trip to Boston, seconded by G. Farley Unanimous
- 2. **Motion** by C. Eddy that the School Committee approve the out-of-state field trip to Orlando, FL, seconded by J. Boudreau Unanimous
- 3. **Motion** by G. Farley that the School Committee approve the overnight field trip to Hyannis, seconded by C. Eddy Unanimous

# Ashburnham-Westminster Regional School Committee

## February 13, 2018 Minutes

- D. Vote on Chapter 32B, Section 9A and 9D
  - 1. J. Sparks and J. Boudreau publically recused themselves from the vote and did not participate in the discussion
  - 2. **Motion** by G. Farley that the Ashburnham-Westminster Regional School District pay one-half of the premium costs payable for a retired employee who retired on or after July 1, 2001 for group health insurance, seconded by C. Eddy Unanimous
  - 3. **Motion** by G. Farley that the Ashburnham-Westminster Regional School District pay one-half of the premium costs payable by the surviving spouse of a retired employee who retired on or after July 1, 2001 for group health insurance, seconded by W. Kender Unanimous
- E. FY19 Budget Presentation
  - 1. J. Surprenant and G. Mazzola presented a balanced with level services, with the exception on an additional Adjustment Councilor at WES

### VI. UNFINISHED BUSINESS—None

### VII. NEW BUSINESS—None

### VIII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None
- B. School Committee Comment
  - 1. E. Holmes gave update on Circuit Breaker and letting us know that there is money to cover shortages and reach out to legislators to let them know where to find the money in the corporate tax credits not used
- C. Correspondence
  - 1. Email from K. Stuecek to be forwarded to the full committee

### IX. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Policy Subcommittee
  - 1. B. Ewing-will meet 2/20/18
- B. Superintendent Eval Subcommittee
  - 2. Should set up a meeting

### X. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 1/9/18, seconded by J. Sparks Unanimous
- B. Personnel Report
  - 1. **Motion** by E. Holmes that the School Committee accept the resignation of Jessica Rogers effective March 23, 2018 with regret, seconded by C. Eddy Unanimous
  - 2. **Motion** by E. Holmes that the School Committee accept the resignation of Lindsey Christiansen effective January 16, 2018 with regret, seconded by C. Eddy Unanimous
  - 3. **Motion** by J. Boudreau that the School Committee accept the retirement of Patty Marquis effective June 30, 2018 with deep regret, seconded by E. Holmes Unanimous

### X. AGENDA SETTING

- A. Upcoming meetings: 2/27 at 7 p.m. Public Hearing, 3/13 at 7 p.m. Budget Certification, both at OMS

### XI. EXECUTIVE SESSION—None

### XII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by J. Boudreau at 9:01 p.m. Unanimous

Recorded by,  
Kathi Theriault

Reviewed by,  
J. Boudreau

# Ashburnham-Westminster Regional School Committee

## February 27, 2018 Minutes

**I. CALL TO ORDER**

- A. The meeting was called to order at 6:57 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by J. Boudreau
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

J. Boudreau	J. Sparks	E. Holmes	W. Kender
B. Ewing		C. Eddy	B. Tucker

Members absent: G. Farley, M. Gianino, D. Christianson

Also present: G. Mazzola, J. Surprenant

**II. PUBLIC HEARING**

- A. Class size
  - 1. Kristen Burke-Ashburnham, Teacher in Westminster, Westminster School Council expressed concerns over class sizes in Westminster
  - 2. G. Mazzola assured everyone that he and J. Surprenant were watching the numbers at both schools with possibility of moving staff

**III. PUBLIC COMMENT—None**

**IV. STUDENT ADVISORY COMMITTEE**

- A. Anna LaFortune and Ella LaFortune
  - 1. Girls varsity basketball playing tonight; Mr. Oakmont may take place Thursday; a survey about a later start time for the high school and eliminating class rank; spring sports start 3/19; Rehearsal for Peter Pan going well;

**D. Christianson in at 7:08 p.m.**

- 2. NHS involvement-student tutoring; holiday food drives; SADD; Be Safe program; road race in April

**V. PRESENTATIONS FOR INFORMATION AND/OR ACTION**

- A. Report of the Superintendent
  - 1. Strategic Plan Update
    - a. Strategic Plan information included in packet; explanation on how the district is working to get the strategic plan to come to fruition to improve student achievement
  - 2. Elementary Principal Vacancy
    - b. Interview schedule included in packet. Letter has been sent to Westminster parents and the staff at WES and MHS. Interview questions and criteria will be discussed with search committee
  - 3. At the last meeting a question was asked concerning the money raised in the fundraisers, information provided. School committees do not oversee money raised by PTAs
  - 4. Security information sent out to community and to staff. Every Thursday a safety round table with local law enforcement
  - 5. School Advisory Committee is planning a walk out at Oakmont on 3/14 in support of the victims of the Stoneman Douglas School in Parkland, Florida with students to remain silent for 17 minutes and then return to class. Those who do not return to class will be faced with disciplinary measures
- B. Policy – First Reading
  - 1. **Motion** by B. Ewing that the School Committee accept the first reading Policy JFBB School Choice as revised, seconded by E. Holmes Unanimous
- C. Policy – Adoption
  - 1. **Motion** by B. Ewing that the School Committee waive first and second readings and accept Policy BED AWRSD Bylaws as amended, seconded by B. Tucker Unanimous
  - 2. Motion to accept Policy BEDGA Executive Session Minutes was rescinded and policy will be brought back to next meeting
- D. Policy – Rescind

# Ashburnham-Westminster Regional School Committee

## February 27, 2018 Minutes

1. **Motion** by B. Ewing that the School Committee rescind Policy JJIC Loyalty to the Middle School Teams: Bona Fide Members, seconded by E. Holmes Unanimous
  2. Policy sub will review lunch/meal collection at next meeting
- E. FY19 Budget Discussion
1. Discussion concerning OPEP directive and will take \$25,000 from E&D to start and account for 2018-19, this is an obligation that if not met will affect our bond rating
  2. Time to look into a capital stabilization account to prepare for large expenditures in the future

### VI. UNFINISHED BUSINESS—None

### VII. NEW BUSINESS—None

### VIII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment—None
- C. Correspondence—None

### IX. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Legal Sub and Investment Sub
  1. Legal Sub will meet at 5:30 p.m. on 3/27 at OMS
  2. Investment Sub will meet at 6 p.m. on 3/27 at OMS

### X. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  1. **Motion** by J. Boudreau that the School Committee approve the minutes of 1/9/2018 with the following corrections, seconded by J. Sparks Unanimous
    - a. IX.B.2. correct spelling of E. Homes to E. Holmes; IV.D.1. correct “Annual Report ad financials” to “Annual Report and financials”
  2. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 1/30/18, seconded by J. Sparks Unanimous
  3. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 6/13/17, seconded by J. Boudreau Unanimous
- B. Personnel Report—None

### X. AGENDA SETTING

- A. Upcoming meetings: 3/13 Budget certification and 3/27 both at 7 p.m. at OMS

### XI. EXECUTIVE SESSION

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing security and student safety and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by J. Boudreau at 9:13 p.m.

#### Roll Call:

D. Christianson	Y	J. Sparks	Y
J. Boudreau	Y	C. Eddy	Y
E. Holmes	Y	B. Ewing	Y
W. Kender	Y	B. Tucker	Y

### XII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by B. Tucker at 9:55 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
J. Boudreau



# Ashburnham-Westminster Regional School Committee

## March 14, 2018 Minutes

### I. CALL TO ORDER

- A. The meeting was called to order at 7:05 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson. This is the rescheduled meeting from March 13<sup>th</sup>.
- B. Broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	J. Sparks	B. Tucker
G. Farley	B. Ewing	W. Kender	

Members absent: M. Gianino, E. Holmes, C. Eddy, G. Mazzola

Also present: J. Surprenant

### II. PUBLIC COMMENT

- A. Holly Garlock—Ashburnham
  - 1. Question-with the movement across the country for more school support, if we do get extra money from the state, what would be the priorities—cancelled club user fees, restore programs, lower sport user fees?
  - 2. J. Surprenant-currently we are keeping a close eye on class sizes at the elementary schools

### III. STUDENT ADVISORY COMMITTEE

- A. Anna LaFortune and Olive Kuehl
  - 1. The SAC sent out a survey with the approval of Mr. Uminski and guidance with the following questions: Do away with class rank? 51% yes, 40% no, this question was directed at Freshmen, Sophomores and Juniors only; Should the start time for high school be later? 30% yes: Mr. Uminski added this-Would a full time RSO make you feel safer? 75% yes: Would metal detectors make you feel safer? 70% no: Would you feel safer if teachers had guns: 79% no; students want more Alice drills; Guidance added this question, Do you think Oakmont efficiently meets the emotional and mental health needs of the students? 61% yes, 38% no.
  - 2. Today walk-out memorial went very well with over 600 students participating, it was not a political event; last week the SAC went to Hyannis for a conference; currently fundraising for the Special Olympics

### IV. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent—None
- B. Policy ~ Second Reading
  - 1. **Motion** by B. Ewing that the School Committee accept for second reading Policy JFBB School Choice, seconded by J. Boudreau Unanimous
- C. Financials as of 2/28/18
  - 1. Update by J. Surprenant
  - 2. **Motion** by J. Boudreau that the School Committee accept the financials as presented, seconded by B. Tucker Unanimous
- D. Food Service Financials as of January 31<sup>st</sup>
  - 1. Update by J. Surprenant
  - 2. **Motion** by J. Boudreau that the School Committee accept the food service financials as presented, seconded by J. Sparks Unanimous
- E. FY19 Capital Improvement Plan
  - 1. Discussion concerning the FY19 capital improvement plan and J. Surprenant explained that the district is in phase II of the safety plan

# Ashburnham-Westminster Regional School Committee

## March 14, 2018 Minutes

F. FY19 Budget Discussion/Certification

1. **Motion** by G. Farley that the School Committee certify the FY19 budget for \$30,523,753, seconded by J. Boudreau

Roll Call Vote:

W. Kender	Y
B. Tucker	Y
J. Sparks	Y
J. Boudreau	Y
G. Farley	Y
B. Ewing	Y
D. Christianson	Y

V. **UNFINISHED BUSINESS—None**

VI. **NEW BUSINESS—None**

VII. **PARTICIPATION BY THE SCHOOL COMMITTEE**

- A. Chairman’s Report—None
- B. School Committee Comment—None
- C. Correspondence
  1. B. Ewing received an email concerning the lunch policy that was shared to the committee

VIII. **REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE**

- A. Superintendent Evaluation Subcommittee
  1. Met tonight and will send the full committee forms for the 4/10/18 meeting with a deadline to return filled out by 4/18/18

IX. **RECOMMENDED ACTIONS - ROUTINE MATTERS**

- A. Approval of Minutes
  1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 2/13/18, seconded by J. Sparks Unanimous
- B. Personnel Report
  1. **Motion** by J. Boudreau that the School Committee accept the personnel report as presented, seconded by B. Tucker Unanimous
    - a. Note that Personnel Moves listed as Terminations should be listed as Resignations

X. **AGENDA SETTING**

- A. Upcoming meetings: 3/27 and 4/10 at 7 p.m. at OMS

XI. **EXECUTIVE SESSION—None**

XII. **ADJOURNMENT:**

- A. **Motion** by J. Boudreau adjourn, seconded by G. Farley at 8:11 p.m. Unanimous

Recorded by,  
Kathi Theriault

Reviewed by,  
J. Boudreau

# Ashburnham-Westminster Regional School Committee

## March 27, 2018 Minutes

### I. CALL TO ORDER

- A. The meeting was called to order at 7:08 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	E. Holmes	B. Tucker	W. Kender
G. Farley	B. Ewing	M. Gianino	C. Eddy	J. Sparks

Members absent:

Also present: G. Mazzola, J. Surprenant

### II. PUBLIC COMMENT—None

### III. STUDENT ADVISORY COMMITTEE

- A. Ben Telicki
  - 1. Last Friday Oakmont hosted the first ever game show, Mr. Aubochon’s team won; spring sports started; MCAS starts; hypnosis show this weekend; last weekend students participated in the March for Life in Boston; Peter Pan will open for senior citizens on 4/25 with a spaghetti supper; 4/26 for Ash-West students K-5; 4/27 is the official opening night and tickets will be available 4/1

### IV. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  - 1. Information on the Principal’s search is included in the packet
  - 2. Invited senior citizens to Peter Pan and a spaghetti supper and I am still working of the transportation
  - 3. Sunday evening D. Uminski, P. Saisa, A. Rigney attended the band awards banquet
  - 4. Dr. Mazzolla handed out his goals for the year to the full committee
  - 5. Special thanks to Jana Harrison for putting together the Young Children’s Festival
- B. OMS Youth Venture
  - 1. Grace Paradise, Annie Jackson, and Keira Mooney explained their project and how they are supporting and raising money for NEADS
- C. 2018-2019 School Calendar – revisited
  - 1. Discussion concerning the parent-teacher conferences at OMS
- D. 2018-2019 School Committee Calendar
  - 1. **Motion** by E. Holmes that the School Committee approve the 2018-2019 school committee calendar as presented, seconded by G. Farley Unanimous
- E. Policy ~ Adopt
  - 1. Policy JFBB School Choice
  - 2. **Motion** by B. Ewing that the School Committee adopt Policy JFBB School Choice, seconded by W. Kender Unanimous

### V. UNFINISHED BUSINESS—None

### VI. NEW BUSINESS—None

# Ashburnham-Westminster Regional School Committee

## March 27, 2018 Minutes

### VII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report—None
- B. School Committee Comment
  - 1. G. Farley recognized the achievements of two former Oakmont graduates, Nick Hathaway and Emily Fan
  - 2. C. Eddy reported on a program at the Forbush Library, Oakmont Chargers flag football, SPAC is presenting a social skills and friend workshop at OMS free to the public 4/3 at 9:30-11 a.m.
  - 3. E. Holmes reported on various grants that help fund different programs within the district
  - 4. Dr. Mazzolla mentioned that there is information included in the packet concerning the book club for the district faculty and a copy of the letter from Ann Gobi to the legislature requesting 85% transportation reimbursement
  - 5. J. Boudreau reported on the 17<sup>th</sup> annual Hockey Benefit and Road Race on 4/7
- C. Correspondence—None

### VIII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Legal Subcommittee
  - 1. E. Holmes reported met at 5:30 p.m. there was no quorum but bills to date were reviewed, no issues and under budget
- B. Investment Subcommittee
  - 1. E. Holmes reported met at 6 p.m. to review CD trusts with treasurer, Ken Caron
- C. Communication Subcommittee
  - 1. J. Sparks will bring a report to the full committee

### IX. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  - 1. **Motion** by J. Boudreau that the School Committee approve the minutes of 12/5/2017, seconded by J. Sparks Unanimous
  - 2. **Motion** by J. Boudreau that the School Committee approve the minutes of 1/30/2018, seconded by J. Sparks Unanimous
  - 3. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 2/27/2018, seconded by J. Sparks Unanimous
  - 4. **Motion** by B. Ewing that the School Committee accept the Superintendent Evaluation Subcommittee minutes of 3/1/2017 and 5/9/2017, seconded by J. Sparks Unanimous
- B. Personnel Report—None

### X. AGENDA SETTING

- A. Upcoming meetings: 4/10 and 4/24 with police chiefs to address school safety at 7 p.m. May 8<sup>th</sup> general security meeting

### XI. EXECUTIVE SESSION—None

### XII. PRESENTATIONS FOR INFORMATION AND/OR ACTION—None

### XIII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by J. Boudreau at 8:45 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
J. Boudreau

# Ashburnham-Westminster Regional School Committee

## April 10, 2018 Minutes

### I. CALL TO ORDER

- A. The meeting was called to order at 7:10 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	B. Ewing	E. Holmes	B. Tucker	J. Boudreau
G. Farley	J. Sparks	M. Gianino	W. Kender	C. Eddy

Members absent:

Also present: G. Mazzola, J. Surprenant

### II. PUBLIC COMMENT—None

### III. STUDENT ADVISORY COMMITTEE

- A. Ari Deery ~ Peter Pan is sold out for all three shows; harmony week; Jazz band night is 4/12; District Choral night 4/5; Carey Dodgeball tournament 4/6; Evening at the Arts 5/4

### IV. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  - 1. Ashburnham-Westminster Podcast subject will be DESE leading the nation
  - 2. Eleven students from WES & MHS had pictures or stories published in The Gardner News Learners Show Case supplement
  - 3. Thank you to W. Kender and C. Eddy for attending the public safety round table
  - 4. The fire Marshall would like to review safety plans with the local chiefs of police and fire
  - 5. Capital plans are in the works but the work needs to be done during vacation week
  - 6. Lilly Abbot and Erin Gaffney have taken first and second place in the countywide poster contest for fire safety
  - 7. Principal search: J. Sparks reported that the committee interviewed five candidates, chose three finalists to come in for site visits and those three will meet with Dr. Mazzolla
  - 8. Peter Pan has sold out, there will be a senior citizens show on 4/25 with a spaghetti supper. If there are any seniors interested in attending, please contact any one of the schools for tickets, on 4/26 is a free showing for the students in Ashburnham and Westminster
  - 9. The final show on 4/28 will be dedicated to Dave and June Lantry
- B. Nurse Leader Update – Marcia Sharkey
  - 1. Heidi Williams, Jane Flis, Jessica Heffernon, Nancy Taylor, Susan Lofquist-not in attendance
  - 2. Presentation of what school nurses do during the course of a day, education required, required reports, and lack of sub nurses
- C. Superintendent Evaluation Process
  - 1. Forms emailed, deadline changed to 4/25, can do hard copy and B. Ewing will add in data, full report to be presented at 5/8 meeting
- D. Out-of-State Field Trip
  - 1. **Motion** by J. Boudreau that the School Committee approve the out-of-state field trip to Keene, NH, seconded by G. Farley Unanimous
  - 2. **Motion** by M. Gianino that the School Committee approve the out-of-state field trip to Hollis, NH, seconded by C. Eddy Unanimous
- E. Acceptance of Gifts
  - 1. **Motion** by M. Gianino that the School Committee accept the donation with gratitude to pay for a bus to a demonstration in Boston, seconded by B. Tucker Unanimous

# Ashburnham-Westminster Regional School Committee

## April 10, 2018 Minutes

- F. Financials—J. Surprenant
  - 1. **Motion** by J. Boudreau that the School Committee accept the 3/31/18 financials as presented, seconded by E. Holmes Unanimous
- G. Food Service Financials—J. Surprenant
  - 1. **Motion** by M. Gianino that the School Committee accept the 2/28 food service financials as presented, seconded by J. Boudreau Unanimous

### V. UNFINISHED BUSINESS—None

### VI. NEW BUSINESS—None

### VII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
  - 1. Today was the invitation from Gardner to discuss the budget process, enrollment, and empty seats of participating communities of Monty Tech
- B. School Committee Comment
  - 1. E. Holmes-Commissioner Riley met in Holyoke with other School Committee members about the direction of his leadership
  - 2. Suggestions for the select people of both towns to contact state representatives to request 100% transportation reimbursement; increase school choice from \$5,000 to \$9,000 gradually; to fund foundation budget; DESE should bund incentives for districts to save money on transportation
  - 3. J. Boudreau-17<sup>th</sup> Annual Hockey Benefit was well attended
  - 4. C. Eddy-having attended different meetings and committees has been a pleasure and exciting
- C. Correspondence
  - 1. An email was circulated concerning a personnel matter

### VIII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Policy Subcommittee
  - 1. Will meet on 4/17 at 5:30 p.m.

### IX. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes—None
- B. Personnel Report
  - 1. **Motion** by J. Boudreau that the School Committee accept the retirement of David Lantry with regret effective November 9, 2018, seconded by B. Tucker Unanimous

### X. AGENDA SETTING

- A. Upcoming meetings: 4/24 and 5/8-this will be the organizational meeting, at 7 p.m. at OMS; retreat meeting 4/30 at 6 p.m.

### XI. EXECUTIVE SESSION—None

### XII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by C. Eddy at 9:23 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
J. Boudreau

# Ashburnham-Westminster Regional School Committee

## April 24, 2018 Minutes

### I. CALL TO ORDER

- A. The meeting was called to order at 7:07 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	C. Eddy	W. Kender
G. Farley	B. Ewing	J. Sparks	B. Tucker

Members absent: J. Surprenant, E. Holmes, M. Gianino

Also present: G. Mazzola

### II. RECOGNITION by Bret Duncan

- A. Keira Mooney
  - 1. Won first place in the National History Day competition; will take part in the national competition at the University of Maryland June 10-14<sup>th</sup>

### III. PUBLIC COMMENT—None

### IV. STUDENT ADVISORY COMMITTEE

- A. Olivia Kuehl
  - 1. Harmony Week before April vacation with several speaker; sophomores took MCAS; NHS letters will be sent out in May; evening of the Arts May 4<sup>th</sup>; Peter Pan is sold out; pre-prom assembly on May 2<sup>nd</sup>

### V. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  - 1. Had the final interview with the second candidate for the Westminster principal position. Thanks to A. McGrath for leading the committee
  - 2. The dinner and Peter Pan show for the senior citizens will take place this Wednesday with dinner at 5:45 and the show at 7 p.m.
  - 3. Reminder of town meeting at 7 p.m. May 1<sup>st</sup>
  - 4. Next Thursday May 3<sup>rd</sup>, SEPAC awards dinner at Briggs
- B. 2018-2019 School Choice Vote
  - 1. Kindergarten enrollment in Westminster is up to 104 in coming students, 3<sup>rd</sup> grade had 7 new students; we will use school choice funds to hire three new teachers in Westminster. The current plan is to take one 1<sup>st</sup> grade and one 2<sup>nd</sup> grade school choice; OMS one 6<sup>th</sup> grader; OAK two in 9<sup>th</sup> grade. There will be 29 graduating choice students this June
  - 2. **Motion** by J. Boudreau that the School Committee approve the Ashburnham-Westminster Regional School District's participation in School Choice for 2018-19 school year, seconded by J. Sparks  
Unanimous
- C. Acceptance of Gifts
  - 1. **Motion** by J. Boudreau that the School Committee accept the \$25,000 donation from the Steven Family Foundation towards a playground at JRB, seconded by C. Eddy  
Unanimous
- D. Policy – Adoption
  - 1. **Motion** by B. Ewing that the School Committee waive first and second readings and adopt Policy BEDGA Executive Session Minutes as revised, seconded by J. Sparks  
Unanimous
  - 2. **Motion** by B. Ewing that the School Committee waive first and second readings and Adopt Policy EFDB Food Services: Collection of Meal Charges as revised, seconded by J. Sparks  
Unanimous
  - 3. Motion withdrawn by B. Ewing and J. Sparks with no objection from the committee. Policy subcommittee to meet May 15<sup>th</sup>

### VI. UNFINISHED BUSINESS—None

# Ashburnham-Westminster Regional School Committee

## April 24, 2018 Minutes

**VII. NEW BUSINESS—None**

**VIII. PARTICIPATION BY THE SCHOOL COMMITTEE**

- A. Chairman’s Report—None
- B. School Committee Comment
  - 1. B. Ewing attended the Jazz band concert-very impressed
- C. Correspondence
  - 1. Letter concerning requested leave was passed on to the Teacher’s association

**IX. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE**

- A. Superintendent’s Evaluation Subcommittee
  - 1. B. Ewing reminded committee members that the deadline was changed to 4/29/18, to submit reports
- B. Communication Subcommittee
  - 1. Met last week; created Facebook and it is ready to go for information only, no comments
  - 2. Will bring frameworks to 5/8 or 5/22 meeting to be approved

**X. RECOMMENDED ACTIONS - ROUTINE MATTERS**

- A. Approval of Minutes
  - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 3/14/18 and 3/27/18, seconded by J. Sparks Unanimous
  - 2. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 2/20/18, seconded by J. Boudreau Unanimous
- B. Personnel Report—None

**X. AGENDA SETTING**

- A. Upcoming meetings: 5/8 and 5/22 at OMS. Self-evaluation meeting on 4/30 at 6 p.m. at the Colonial

**XI. EXECUTIVE SESSION**

- A. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing school security matter and the Chair declares that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 8:41 p.m.

**Roll Call:**

D. Christianson	Y	J. Sparks	Y
G. Farley	Y	C. Eddy	Y
J. Boudreau	Y	B. Ewing	Y
W. Kender	Y	B. Tucker	Y

**XII. ADJOURNMENT**

- A. **Motion** by B. Tucker to adjourn, seconded by W. Kender at 10:15 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
J. Boudreau



# Ashburnham-Westminster Regional School Committee

## May 8, 2018 Minutes

### I. CALL TO ORDER

- A. The meeting was called to order at 7:06 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by Chairman, pro tem, G. Mazzola
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	B. Ewing	E. Holmes	W. Kender	J. Boudreau
G. Farley	J. Sparks	M. Gianino	B. Tucker	C. Eddy

Also present: G. Mazzola, J. Surprenant

### II. SWEARING IN OF NEWLY ELECTED SCHOOL COMMITTEE MEMBERS

- A. Swearing in of newly elected members
  - 1. G. Mazzola requested a motion to appoint E. Holmes as secretary pro temp
  - 2. **Motion** by C. Eddy to nominate E. Holmes as secretary pro temp, seconded by J. Sparks  
1A E. H. Unanimous
  - 3. E. Holmes swears in J. Boudreau, D. Christianson, and W. Kender

### III. ANNUAL ORGANIZATIONAL ITEMS

- A. Election of Officers –Chair/Vice Chair/Secretary
  - 1. **Motion** by D. Christianson to nominate G. Farley for a one year term as Chair, seconded by B. Tucker Unanimous
  - 2. **Motion** by C. Eddy to nominate D. Christianson as vice chair, seconded by J. Sparks  
1A D. C. Unanimous
  - 3. **Motion** by J. Boudreau to nominate B. Ewing as secretary, seconded by M. Gianino Unanimous
- B. Adoption of Rules of Order
  - 1. **Motion** by E. Holmes that the School Committee adopt Preliminary Procedures at a Glance: Roberts Rules of Order for the current term as outlined in the Bylaws, Section 2.1.2 and 3.4, seconded by C. Eddy Unanimous
- C. Review of Bylaws
  - 1. Committee members reviewed
- D. Appointment of Subcommittee
  - 1. Chair, G. Farley, requested the members to review the list of subcommittees and to let her know which ones they are interested in
- E. Open Meeting Law Review and Sign-off
  - 1. **Motion** by E. Holmes that the School Committee review and certify receipt of the Open Meeting Law materials, seconded by J. Boudreau Unanimous
  - 2. Paperwork signed and returned

### IV. RECOGNITION

- A. Lilly Abbot and Erin Gaffney
  - 1. Brian Beaudoin acknowledged L. Abbot and E. Gaffney as first and second place winners respectively, in the Worcester County fire safety poster contest and will take part at the state level on June 6th

### V. PUBLIC COMMENT

- A. Marcia Sharkey
  - 1. May 10<sup>th</sup> will be “Light the Town Purple” at the Gazebo in honor of the Relay for Life and to raise consciousness of fight against cancer
  - 2. WES and MHS will take part in the Walk to School on May 30<sup>th</sup>

### VI. STUDENT ADVISORY COMMITTEE

- A. Ben Telicki and Ana LaFortune

# Ashburnham-Westminster Regional School Committee

## May 8, 2018 Minutes

1. This is the last meeting for Ben and Ana as they graduate and head off to Williams College and Providence College respectively
2. This week starts AP testing; Evening of the Arts was last Friday; Peter Pan was incredible and every show was sold out; Tamy Award nominations—Best Overall Production for Peter Pan, Best Featured Actor for Max Charbonneau, Technical Excellence for Peter Pan, Best Stage Crew for Peter Pan, Rising Star Award for Kaden Aubin and Not Your Average Chorus Member for Aiden Mawhinney; seniors had their first graduation rehearsal; SADD will have a blood drive on 5/10; Pre prom assembly last week; Prom on 5/19 at Wachusett Mountain; sophomores have MCAS coming up; junior class will have National Honor Society induction; Environmental group going to State House to receive an award

### VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  1. G. Farley has received the diplomas to sign
  2. Town meetings were successful, thank you to those who attended. There was an incorrect notation in the newspaper that stated our J. Maxwell works 30 hours in the district and 10 hours for Westminster”. J. Maxwell works for Westminster separately from the district
  3. Senior citizens thanked J. Aubuchon and myself for the tickets to Peter Pan and the spaghetti supper
  4. Ace award ceremony for those in the community who have welcomed some of our young people into their place of business to work
  5. We have received the audit report from Maryann Pinski, she said M. Sharkey was wonderful to work with
  6. Chris Bogosh, Assistant Principal at Oakmont, manages the public safety round table which meets the first Thursday of every month, with presentations and discussions concerning training for staff, students and parents
  7. Thank you to K. Stucek and K. Caise for the program and awards ceremony that recognized the work done by teachers and staff in the district while working with and for special education students
- B. Steam Strategic Plan Presentation – Sandy Rehler
  1. E. Dehays, T. Davis, K. Sinclair explained the STEAM program, School Committee members were given bags containing a marshmallow, spaghetti, string, tape and were told to work in teams of three people and were told to build a structure to hold the marshmallow. They were timed and the tallest structure was the winner. Research shows that kindergarteners work on this project faster and with more success.
- C. Medication Delegation
  1. **Motion** by J. Boudreau that the School Committee authorize the Chair and Superintendent to sign the DPH delegations, seconded by C. Eddy Unanimous
- D. OPEB Vote
  1. **Motion** by J. Boudreau that the School Committee adopt the OPEB Trust Fund and sign the paperwork accepting MGL Ch32B, Sec 20 and adoption of the public agencies post-retirement health care plan and trust (OPEB trust), seconded by W. Kender Unanimous
- E. Superintendent Evaluation
  1. **Motion** by B. Tucker that the School Committee accept Dr. Mazzola’s Summative Evaluation as presented, seconded by J. Sparks Unanimous

### VIII. UNFINISHED BUSINESS—None

### IX. NEW BUSINESS—None

### X. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment—None
- C. Correspondence—None

# Ashburnham-Westminster Regional School Committee

## May 8, 2018 Minutes

### XI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Communications Subcommittee
  - 1. Will present full report at next meeting
- B. Policy Subcommittee
  - 1. Will meet 5/15 at 5:30 p.m. at the Superintendent's conference room

### XII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 4/10/18, seconded by J. Sparks Unanimous
- B. Personnel Report—None

### X. AGENDA SETTING

- A. Upcoming meetings: 5/22, 6/5, and 6/19 at 7 p.m. at OMS

### XI. EXECUTIVE SESSION—None

### XII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by B. Tucker at 8:57 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
J. Boudreau

# Ashburnham-Westminster Regional School Committee

## May 22, 2018 Minutes

### I. CALL TO ORDER

- A. The meeting was called to order at 6:57 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by G. Farley
  - 1. We are currently experiencing a personnel matter with an ongoing police investigation and this will be dealt with administratively, Mrs. McGrath is currently on administrative leave
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV, D. Durling from TGN and Fox 25

Members present

D. Christianson	B. Ewing	E. Holmes	W. Kender
G. Farley	J. Sparks	C. Eddy	B. Tucker
J. Boudreau			

Members absent: M. Gianino

Also present: G. Mazzola, J. Surprenant

### II. RECOGNITION

- A. Kiley Sutela
  - 1. K. Sutela received a national award from Scholastic Art and Writing National Online Galleries. She was a silver medal winner for her painting “Overlooking Quilto”

### III. PUBLIC COMMENT—None

### IV. STUDENT ADVISORY COMMITTEE—None

### V. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  - 1. I am finishing contract negotiations with Kathleen Taylor as the new principal of WES and MHS
  - 2. This Wednesday is the seniors’ last day, finals will be Thursday and Friday, graduation will be June 3<sup>rd</sup> at 1 p.m. The School Committee is invited to the reception prior to graduation
- B. Fire Chief Screening Committee
  - 1. **Motion** by W. Kender that the School Committee appoint a Westminster School Committee member to the Westminster’s Fire Chief Screening Committee, seconded by J. Sparks Unanimous
  - 2. B. Tucker volunteered to be on the screening committee
- C. Communications Subcommittee
  - 1. J. Sparks and B. Tucker explained the purpose of a School Committee Facebook page was for information only. No comments will be allowed and there will be links to district information
  - 2. **Motion** by J. Sparks that the School Committee authorize the formation of a Communications Subcommittee as a permanent standing subcommittee of the School Committee, seconded by J. Boudreau Unanimous
  - 3. **Motion** by B. Tucker that the School Committee authorize the Communications Subcommittee to maintain a Facebook page on behalf of the School Committee and to post information per the guidelines, seconded by W. Kender Unanimous
- D. Superintendent’s Performance and Compensation--PASSOVER
- E. Policy – Adoption
  - 1. **Motion** by B. Ewing that the School Committee waive first and second readings and adopt Policy EBCE Emergency Early Dismissal Policy as revised, seconded by D. Christiansen Unanimous
  - 2. **Motion** by B. Ewing that the School Committee waive first and second readings and adopt Policy JFABD Homeless Students: Enrollment Rights and Services as revised Unanimous
- F. Policy – First Reading
  - 1. **Motion** by B. Ewing that the School Committee accept for First Reading Policy JFABE Educational Opportunities for Military Children, seconded by D. Christiansen Unanimous

# Ashburnham-Westminster Regional School Committee

## May 22, 2018 Minutes

2. **Motion** by B. Ewing that the School Committee accept for First Reading Policy JFABF Educational Opportunities in Foster Care, seconded by D. Christiansen, Unanimous

### VI. UNFINISHED BUSINESS—None

### VII. NEW BUSINESS—None

### VIII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
  1. Patty Marquis's retirement open house will be on June 6<sup>th</sup> from 6-8 p.m. at the WES cafeteria
  2. Ashburnham Community day is June 23<sup>rd</sup>. The School Committee table will be set up, several have volunteer to attend to the table, C. Eddy and G. Farley are in charge
- B. School Committee Comment
  1. J. Sparks, B. Tucker and C. Eddy express congratulations to Kathy Taylor for her new positions
- C. Correspondence—None

### IX. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Budget Subcommittee
  1. Will meet before next meeting
- B. Legal and Investment Subcommittee
  1. Will schedule a meeting for 6/19

### X. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  1. **Motion** by B. Ewing that the School Committee approve the School Committee minutes of 2/13/18 with the following changes, seconded by J. Boudreau Unanimous
    - a. Adjust M. Gianino's time in to 6:54 p.m. from 7:54 p.m.
  2. **Motion** by B. Ewing that the School Committee approve the School Committee minutes of 2/27/18 with the following changes, seconded by J. Boudreau Unanimous
    - a. V.5. change "School Advisory" to "Student Advisory" and add after "a walk out at Oakmont" insert "with the support of administration,"
  3. **Motion** by B. Ewing that the School Committee approve the School Committee minutes of 3/14/18, seconded by J. Sparks Unanimous
  4. **Motion** by B. Ewing that the School Committee approve the School Committee minutes of 3/27/18, seconded by J. Boudreau Unanimous
  5. **Motion** by B. Ewing that the School Committee approve the School Committee minutes of 4/10/18, seconded by J. Boudreau Unanimous
  6. **Motion** by B. Ewing that the School Committee accept the Policy Subcommittee minutes of 4/17/18, seconded by D. Christiansen Unanimous
- B. Personnel Report—None

### X. AGENDA SETTING

- A. Upcoming meetings: 6/5 and 6/19 at 7 p.m. at OMS

### XI. EXECUTIVE SESSION—None

### XII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by J. Boudreau at 7:38 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
B. Ewing

# Ashburnham-Westminster Regional School Committee

## June 5, 2018 Minutes

### I. CALL TO ORDER

- A. The meeting was called to order at 7:05 p.m. in the Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	B. Ewing	E. Holmes	W. Kender
G. Farley	J. Sparks	C. Eddy	B. Tucker
J. Boudreau			

Members absent: M. Gianino

Also present: G. Mazzola, J. Surprenant

### II. RECOGNITION

- A. Cameron Rocheford, Kate Gustafson and Marcia Goguen
  - 1. C. Rocheford and K. Gustafson are two Oakmont juniors who will be seniors for the 18/19 school year and are very active in the Civil Air Patrol
  - 2. M. Goguen reported a car that passed a bus on the right side 6-8 weeks ago

### III. PUBLIC COMMENT—None

### IV. STUDENT ADVISORY COMMITTEE—None

### V. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
  - 1. Evidence in the back of the packet. Presented the Strategic Steam plan to WPI
  - 2. Graduation day was a very nice day and thank you to the Ashburnham PD
  - 3. Eighth grade graduation will take place 6/19/18 at Oakmont
  - 4. Fire Safety Poster 1<sup>st</sup> place winner for Worcester County, Lily Abbot will attend the state wide award ceremony on 6/6/18
- B. Athletic Update-Eric Dawley
  - 1. Oakmont teams did very well this year with three league champs; track team had almost 50% senior participation, unified track had another successful year; turf field is going on eleven years and is in need of repair
  - 2. **Motion** by D. Christianson that the School Committee refer to the Interscholastic Athletic Subcommittee the replacement and repair of the turf field, seconded by C. Eddy Unanimous
- C. FLLAC Appointment
  - 1. **Motion** by B. Tucker that the School Committee appoint Dr. G. Mazzola as representative to the FLLAC Board of Directors for the 2018-19 school year, seconded by J. Sparks Unanimous
- D. Financials— J. Surprenant
  - 1. **Motion** by J. Boudreau that the School Committee accept the 5/31/18 financials as presented, seconded by D. Christianson Unanimous
- E. Food Service Financials—J. Surprenant
  - 1. **Motion** by J. Boudreau that the School Committee accept the 5/31/2018 food service financials as presented, seconded by D. Christianson Unanimous
- F. Budget Transfers
  - 1. **Motion** by J. Boudreau that the School Committee transfer funds as recommended by the Budget Subcommittee, seconded by J. Sparks Unanimous
- G. Superintendent’s Performance and Compensation
  - 1. **Motion** by B. Ewing that the School Committee approve a merit bonus of 2.5% of current base salary, payable to Dr. G. Mazzola by June 30, 2018. Such bonus is based on current year performance, and paid per contract obligations, seconded by D. Christianson Unanimous

# Ashburnham-Westminster Regional School Committee

## June 5, 2018 Minutes

### H. Policy – Second Reading

1. **Motion** by B. Ewing that the School Committee accept for second reading Policy JFABE Educational Opportunities for Military Children, seconded by J. Boudreau Unanimous
2. **Motion** by B. Ewing that the School Committee accept for second reading Policy JFABF Educational Opportunities in Foster Care, seconded by C. Eddy Unanimous

### VI. UNFINISHED BUSINESS—None

### VII. NEW BUSINESS—None

### VIII. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
  1. Open House for Patty Marquis on June 6<sup>th</sup> in the WES café.
  2. C. Eddy is working on Ashburnham's Downtown Day volunteers to help with the School Committee table on June 25<sup>th</sup>
  3. J. Boudreau's letter of resignation as of 7/15/18 to pursue a job opportunity. Letters of interest from Westminster residences interested in filling the vacant seat may be sent to the superintendent's office.
- B. School Committee Comment—None
- C. Correspondence
  1. The committee has received three letters from the staff at JRB, Diane Kreidler, and Holly Garlock

### IX. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Policy Subcommittee
  1. Will meet 6/12
- B. Budget Subcommittee
  1. Met tonight
- C. Communication Subcommittee
  1. Would like to add the presentation of the Charter to the 7/17 agenda

### X. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
  1. **Motion** by B. Ewing that the School Committee accept the Budget Subcommittee minutes of 4/24/18, seconded by D. Christianson Unanimous
- B. Personnel Report—None

### XI. AGENDA SETTING

- A. Upcoming meetings: 6/19 at the Oakmont library at 5:30p.m.; 7/17 and 8/21 at Oakmont at 7p.m.

### XII. EXECUTIVE SESSION—None

### XIII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by E. Holmes at 8:38p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
B. Ewing

# Ashburnham-Westminster Regional School Committee

## June 19, 2018 Minutes

**I. CALL TO ORDER**

- A. The meeting was called to order at 5:44p.m. in the Library at Oakmont Library with the Pledge of Allegiance, by G. Farley
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	E. Holmes	
G. Farley	W. Kender	M. Gianino	

Members absent: B. Ewing, J. Sparks, J. Surprenant, C. Eddy, B. Tucker,  
 Also present: G. Mazzola

**II. RECOGNITION—None**

**III. PUBLIC COMMENT—None**

**IV. STUDENT ADVISORY COMMITTEE—None**

**V. PRESENTATIONS FOR INFORMATION AND/OR ACTION**

- A. Report of the Superintendent
  - 1. The last day of school is tomorrow, Oakmont has finished finals and new personnel are being interviewed
  - 2. We are in the process of looking for a new assistant principal for Westminster
  - 3. Thank you to the School Committee for your support

**J. Sparks in at 5:47 p.m.**

- B. CAPS Representative
  - 1. **Motion** by J. Boudreau that the School Committee appoint E. Holmes as representative to the CAPS Board of Directors for the 2018-19 school year, seconded by W. Kender  

1A. E.H.                      Unanimous
- C. MARS Representative
  - 1. **Motion** by G. Farley that the School Committee appoint M. Gianino as representative to the MARS Board of Directors for the 2018-19 school year, seconded by J. Boudreau  

1A. M. G.    Unanimous

**VI. UNFINISHED BUSINESS—None**

**VII. NEW BUSINESS**

- A. Vote of Westminster members to reappoint Russ Barber as the Monty Tech School Committee representative
  - 1. **Motion** by J. Boudreau that the School Committee reappoint Russ Barber as the Monty Tech school committee representative for Westminster, seconded by J. Sparks                      (3)Unanimous

**VIII. PARTICIPATION BY THE SCHOOL COMMITTEE**

- A. Chairman’s Report—None
- B. School Committee Comment—None
- C. Correspondence—None

**IX. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None**

**X. RECOMMENDED ACTIONS - ROUTINE MATTERS**

- A. Approval of Minutes—None
- B. Personnel Report—None



# Ashburnham-Westminster Regional School Committee

## June 19, 2018 Minutes

### **X. AGENDA SETTING**

- A. Upcoming meetings: 7/17 at 7p.m. in the Oakmont Library

### **XI. EXECUTIVE SESSION—None**

### **XII. ADJOURNMENT**

- A. **Motion** by J. Boudreau to adjourn, seconded by E. Holmes at 5:53 p.m.

Recorded by,  
Kathi Theriault

Reviewed by,  
J. Boudreau