

Ashburnham-Westminster Regional School Committee

January 8, 2013 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:11 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson

Members present

D. Christianson		L. Weiderman	
L. Beaton		M. Gianino	
J. Boudreau		G. Farley	
K. Glenny		J. Schonborg	

Members absent: J. Rheault, E. Holmes
 Also present: R. Hicks, S. Kersey
 Carrie O'Brien recording

II. PARTICIPATION BY THE PUBLIC—None

E. Homes in at 7:11 p.m.

III. STUDENT ADVISORY COMMITTEE

- A. Ryan and Lilly
 - 1. Finals will be Thursday 1/18 and Friday 1/19; Mr. Oakmont on 1/26; tour 1/10 for current 8th graders

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
 - 1. Happy New Year and welcome back. We are in budget season
- B. School Committee Comment—None
- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Briggs Building Committee
 - 1. Update—the building project in on time and on budget. All windows are in, priming and painting have started. Building Committee meeting this Thursday with a walk through at 5:30 p.m.

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 12/4/12, seconded by J. Schonborg Unanimous
- B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. M.A.S.S. Scholar – Emma Wang
 - 1. Congratulations to Emma, who was nominated by the Superintendent, advocated for OEA and is the Valedictorian.

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- B. Report of the Superintendent
 - 1. During the Christmas break R. Hicks worked on building security with the chiefs of police. More recommendation to come to February meeting for new school
 - 2. L. Beaton asked about a half day option for kindergarten. No one has asked since the first year of full day kindergarten
- C. Nurse Leader Report – Marcia Sharkey
 - 1. Mrs. Sharkey presented information on what school nurses do during the course of a day
- D. FY14 Fuel Oil Bid
 - 1. **Motion** by L. Weiderman that the School Committee award the #2 Fuel Oil bid for the period of July 1, 2013-June 30, 2014 to Dennis K. Burke, Inc. for the fixed price of \$3.1488 per gallon, seconded by G. Farley Unanimous
- E. Acceptance of Gifts
 - 1. **Motion** by J. Schonborg that the School Committee accepts the \$200 donation to Meetinghouse School for general use and Scrabble games and books donated to Oakmont Regional High School, seconded by G. Farley Unanimous
- F. 12-13 Fund Raisers
 - 1. FYI—list of fund raisers run by each of the schools

VIII. UNFINISHED BUSINESS

- A. Westminster Elementary School Window Sill Update
 - 1. Engineers working on sills found the sills weren't caulked, holes need to be filled, flashing needs to be replaced
 - 2. K. Glenny asked about yearly inspections? And if the committee will receive a report?
 - 3. R. Hicks replied that is being worked on and yes the committee will receive a report

IX. AGENDA SETTING

- A. Upcoming meetings: 1/22/13—Budget presentation in the OMS team room; 2/5/13 Tri-board meeting; 2/12/13 and 2/26/13 Public Hearing.

X. EXECUTIVE SESSION—None

XI. ADJOURNMENT

- A. **Motion** by G. Farley to adjourn, seconded by J. Boudreau at 8 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

January 22, 2013 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:16 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Broadcast live and recorded by Ashburnham Westminster Community Access TV and Carrie O'Brien of the Gardner News

Members present

D. Christianson		L. Weideman	
L. Beaton		E. Holmes	
J. Boudreau		M. Gianino	
J. Schonborg		G. Farley	

Members absent: K. Glenny, J. Rheault
 Also present: R. Hicks, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment—None
- C. Correspondence
 - 1. G. Farley-administrative letter

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Briggs Building Committee
 - 1. On time and on budget; actively working outside despite the weather; working on furniture and fixture budget; substantial completion by 7/17/13

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes—None
- B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. We have been working on the Strategic Plan. The committee has been reviewing questionnaire and we should have something by spring
- B. Out-of-State Field Trip
 - 1. **Motion** by L. Beaton that the School Committee approve the out-of-state field trip to Dover, NH, seconded by J. Schonborg Unanimous

K. Glenny in at 7:28 p.m.

- C. Presentation of Education Plan FY14
 - 1. Dr. Hicks and S. Kersey
 - a. Presentation of where the district is and what is needed for the future as far as staff and programs

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VIII. UNFINISHED BUSINESS

- A. Westminster Elementary School Window Sill Update
 - 1. L. Beaton asked about the window sills. Dr. Hicks explained he requested information from Westminster and has not heard. Waiting for inspection to be sure work is completed and all sills are safe

IX. AGENDA SETTING

- A. Upcoming meetings: 2/5/13 and 2/12/13 at 7 p.m. at OMS Library. 2/12/13 will be a budget presentation and public hearing. 2/16/13—Tri-Board; 3/12/13 budget certification

X. EXECUTIVE SESSION

- A. MGL 30A, Section 21—To Discuss Teacher Collective Bargaining
 - 1. **Motion** by E. Holmes that the School Committee go into Executive Session under MGL 39, section 23B for the purpose of discussing negotiations and further, that the Chair declare that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for the purpose of adjournment, seconded by G. Farley at 8:54 p.m.

Roll Call:

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	M. Gianino	Y
J. Schonborg	Y	G. Farley	Y
K. Glenny	Y		

XI. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by E. Holmes at 9:32 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

February 5, 2013 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:06 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson		G. Farley	
L. Beaton		E. Holmes	
K. Glenny		M. Gianino	
J. Schonborg			

Members absent: J. Boudreau, J. Rheault, L. Weiderman

Also present: R. Hicks, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE

- A. Rebecca Greenly and Morgan Beedy
 - 1. Second semester has started; Gay/Straight Alliance planning a dance; lock down drill; Mr. Oakmont last week

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment
 - 1. G. Farley-Westminster Elementary will be putting on the play Willie Wanka 2/12/13 at 7 p.m.
- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Briggs Building Committee
 - 1. Project continues to move forward; working inside to finish one classroom as a model
 - 2. Next meeting this Thursday with a walk through for committee members

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Schonborg that the School Committee accept the Budget Subcommittee minutes of 12/18/12 and 1/8/13, seconded by G. Farley Unanimous
- B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. The Ashburnham Westminster Foundation for Academic Success awarded seven grants to be used in classrooms
 - 2. On January 27th Dr. Hicks attended the marching band awards banquet
 - 3. On January 30th Dr. Hicks hosted another episode of School Talks and hopes to continue once a month
 - 4. Dr. Hicks attended a school safety conference with Chiefs Barrett and Albert

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- B. Education Plan FY14 Presentations
 - 1. Technology by E. DeHays
 - a. Discussed IPADs for 1st grade, 2nd grade, 3rd grade and 6th grade; band with relation to the PARC tests
 - 2. Marching Band by C. DeMoura
 - a. Discussed participation in the marching band as a full year activity; 7-9 competitions; band camp
 - 3. Overlook Middle School by P. Saisa and S. Rehler
 - a. Discussed the need for an Adjustment Counselor, gym teacher, department heads; as well as parent portal and 8th grade field trip
 - b. Mr. Saisa's participation in an administrator's exchange program with China
 - 4. Oakmont Regional High School by D. Uminski and G. Smith
 - a. Discussed building and student safety, scheduling and staffing
- C. Educational Plan FY14 Discussion
 - 1. Topics included: staffing, tutoring, SPED needs, Westminster window sill inspections, ELL program, grants, instrument replacement, transportation, maintenance, technology
- D. An Act Relative to Student Access to Educational Services and Exclusion from School
 - 1. Information on Chapter 222 with relation to offering tutoring to students

VIII. UNFINISHED BUSINESS

- A. Westminster Elementary School Window Sill Update
 - 1. Previously discussed under VII.C.—inspections and maintenance and waiting for a full report

IX. AGENDA SETTING

- A. Upcoming meetings: 2/12/13 and 2/26/13 at 7 p.m. Budget-Public Hearing; 3/12/13 at 7 p.m. Budget Certification
 - 1. Looking for an accounting from the MIAA

X. EXECUTIVE SESSION

- A. MGL 30A, Section 21-to discuss teacher collective bargaining
 - 1. **Motion** by G. Farley that the School Committee go into Executive Session under MGL 39, Section 23B for the purpose of discussing negotiations and further, that the Chair declare that the discussion of such topics in an open meeting may have a detrimental effect on the negotiating position of the School District and to reconvene into open session for a purpose of adjournment, seconded by M. Gianino

Roll call:

D. Christianson		G. Farley	
L. Beaton		E. Holmes	
K. Glenny		M. Gianino	
J. Schonborg			

XI. ADJOURNMENT

- A. **Motion** by J. Schonborg to adjourn, seconded by G. Farley at 9:48 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

February 12, 2013 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:14 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Broadcast live and recorded by Ashburnham Westminster Community Access TV and Kerry O’Brien of the Gardner News
- C. Note: L. Weiderman mentioned the loss of Linda Jengo and Candy Savoie recently. Both worked at JRB and will be missed by staff and students.

Members present

D. Christianson		L. Weiderman	
L. Beaton		E. Holmes	
J. Boudreau		M. Gianino	
K. Glenny		J. Schonborg	

Members absent: J. Rheault, G. Farley
 Also present: R. Hicks, S. Kersey

II. PUBLIC HEARING – will hold hearing open

III. PARTICIPATION BY THE PUBLIC—None

IV. STUDENT ADVISORY COMMITTEE—None

V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment—None
- C. Correspondence—None

VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Briggs Building Committee
 - 1. Update on building project: on time and on budget; toured the new building—windows, walls and some painting completed
 - 2.

VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes—None
- B. Personnel Report—None

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Chiefs Albert and Barrett and I met again recently to discuss building safety and all schools
 - 2. R. Hicks attended a MARS meeting today with E. Holmes and we heard about the governor’s proposed budget. If all goes well we could see an increase in chapter 70 money and depending on tax income, circuit breaker and transportation will stay the same. There was also discussion on ways to get some communities up to foundation.
- B. Educational Plan FY14 Presentations:
 - 1. WES/MHS by P. Marquis and K. Taylor
 - a. Looking to add a 5th grade teacher, part time library para, full time Special Ed teacher
 - b. L. Beaton—Last year a first grade teacher was added because of class size; what happens to next year’s second grade?
 - c. P. Marquis—We plan to move someone internally to second grade

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- 2. JRB-A. McGrath
 - a. Looking to add two custodians, a kindergarten teacher and para, first grade teacher
 - b. L. Weiderman—Why haven't you asked for an assistant principal?
 - c. A. McGrath—I felt adding staff was more important at this time for the education of the children
- 3. Special Education—K. Vourde
 - a. Planning to relocate Learning Tree Preschool to JRB, reposition the Steppingstone Program to become a district initiative, hire a BCBA
- 4. Athletics—to be held open until later in the meeting
- C. Educational Plan FY14 Discussion
 - 1. Discussion: sharing an adjustment counselor between OMS and OAK; have principals discuss issues pertaining to students today; possibility of adding positions with increase of chapter 70; foundation budget
 - a. K. Glenny asked what would the revenues be if both towns gave the district 2 ½ plus growth; S. Kersey said she would put number together for the next meeting also a request for level services added to the sheet of assumptions
 - b. S. Kersey and R. Hicks to check with town boards to see if they would attend a presentation on district needs

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- C. Continuation of Educational Plan FY14 Presentations at 9:12 p.m.
 - 4. Athletics
 - a. Discussions concerning outstanding user fees and setting user fees for FY14, how much to fund lacrosse

K. Glenny out at 9:55 p.m.

- D. Regional Agreement
 - 1. R. Hicks pointed out some changes in the agreement for the committee to review

IX. UNFINISHED BUSINESS

- A. WES Window Sills
 - 1. Letter received from McKenzie Engineering Co concerning window sills. Still have not heard from building inspector. Cost of inspector will be revisited at the next meeting

X. AGENDA SETTING

- A. Upcoming meetings: 2/26/13 and 3/12/13 at 7 p.m. The 26th will depend on a quorum and we may schedule a meeting on March 5th or 6th

XI. EXECUTIVE SESSION

- A. **Motion** by J. Schonborg that the School Committee go into Executive Session under MGL 30A, Section 23B for the purpose of discussing building security and to reconvene into open session for the purpose of adjournment, seconded by J. Boudreau

Roll Call:

D. Christianson	Y	L. Weiderman	Y	J. Schonborg	Y
L. Beaton	Y	E. Holmes	Y		
J. Boudreau	Y	M. Gianino	Y		

XII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by E. Holmes at 10:31 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

March 6, 2013 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:10 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Broadcast live and recorded by Ashburnham Westminster Community Access TV and Kerry O’Brien from the Gardner News

Members present

D. Christianson		L. Weiderman	
L. Beaton		J. Boudreau	
K. Glenny		J. Rheault	
J. Schonborg			

Members absent: M. Gianino, E. Holmes, G. Farley

Also present: R. Hicks, S. Kersey

II. PUBLIC HEARING

- A. Open at 7:12

III. PARTICIPATION BY THE PUBLIC—None

IV. STUDENT ADVISORY COMMITTEE

- A. Liz Dugas and Emily Dewey
 - 1. Friday-Coffee House fundraiser; Oakmont Idol next Friday; SAC dress drive to resell with 60% of profits going to charity and 40% going to donor; progress reports out today; 3/22 Carey dodge ball game; 3/19 winter concert at 7 p.m.

V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment
 - 1. J. Rheault emailed K. Glenny, L. Beaton, and D. Christianson to submit his resignation from the School Committee effective 3/7/13. Due to budget season and certification the committee needs to fill vacancy quickly
- C. Correspondence
 - 1. Mr. Sharpie letters continue to go unread and not distributed because they are unsigned

VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Inter Scholastic Athletic Subcommittee
 - 1. At Monday’s meeting L. Weiderman to step in to complete subcommittee

VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 1/22/13 and 2/5/13, seconded by J. Schonborg Unanimous
- B. Personnel Report—None

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Emailed School Committee to inform them that the AWTA has approved the new evaluation format. The district is ahead of many other districts except those that accepted the RTT
 - 2. Sequestration has been in the news, what effect will it have on AWRSD? No staff loss, Title 1 and Title 2A will receive less funding, as will IDEA but these programs should not be affected for FY14. There

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will be less money for professional development, supplies and therapies. However in the weekly report that was received from the state house, state revenue is up by 40%

- B. Financial Update – Food Service – December/January
 - 1. Presented by S. Kersey
 - 2. **Motion** by J. Boudreau that the School Committee accept the food Service financial update as presented, seconded by J. Schonborg Unanimous
- C. Financial Update – December/January
 - 1. Presented by S. Kersey
 - 2. Sports fees of 90 participants have not paid
 - 3. **Motion** by J. Boudreau that the School Committee accept the financial update as presented, seconded by L. Beaton Unanimous
- D. Out of State Field Trips
 - 1. **Motion** by J. Schonborg that the School Committee approve the out of state field trips to Granby, CT and Washington, DC, seconded by J. Boudreau Unanimous
- E. Educational Plan FY14 Discussion
 - 1. Discussion concerning staffing, state reimbursement, town’s contribution, sharing assistant principal between JRB and WES/MHS—R. Hicks to discuss situation with A. McGrath, P. Marquis and K. Taylor;

K. Glenny out at 8:28 p.m.

- 2. Principals will be invited to the 3/12 meeting that may be at Oakmont to discuss staffing
- F. Regional Agreement
 - 1. Waiting for information from DESE

IX. UNFINISHED BUSINESS

- A. WES window sills
 - 1. Waiting to hear from the building inspector
- B. Fund Raising Matrix
 - 1. Enclosure has all information to date. Every group that plans to hold a fundraiser must fill out a form that needs to be approved by the superintendent

X. AGENDA SETTING

- A. Upcoming meetings: 3/12/13, 7p.m Certification, will invite school principals, have public hearing; budget discussion, teacher’s evaluation process, vacancy for a Westminster seat on School Committee.; 3/26/13 at 7 p.m.

XI. EXECUTIVE SESSION

- A. **Motion** by J. Boudreau that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing teacher collective bargaining and school security and to reconvene into open session for the purpose of adjournment, seconded by J. Schonborg at 9:06 p.m.

Roll Call:

D. Christianson	Y	L. Weideman	Y.
L. Beaton	Y	J. Boudreau	Y
J. Schonborg	Y	J. Rheault	Y

XII. ADJOURNMENT

- A. **Motion** by L. Weideman to adjourn, seconded by J. Rheault at 9:30 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

March 12, 2013 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:06 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Schonborg	L. Weiderman	G. Farley	J. Boudreau
L. Beaton	K. Glenny	E. Holmes	M. Gianino	

Members absent: 1 Westminster vacancy
 Also present: R. Hicks, S. Kersey

II. PUBLIC HEARING

- A. Open at 7:15 p.m.
 - 1. A. McGrath, Principal at John R. Briggs, representing Paul Engman, Head Custodian at John R. Briggs, read a letter speaking to the need for additional custodians in the new John R. Briggs
 - 2. B. Clabaugh, Ashburnham, mentioned recent study concerning adequate custodial coverage
 - 3. N. Ledger, Westminster, questioned Dr. Hicks concerning a letter by him excluding the 4th and 5th grade teacher at WES
 - a. Dr. Hicks felt other positions had a higher priority
 - b. N. Ledger-Is it possible for a kindergarten to share a paraprofessional—decision left up to school principal
 - 4. L. LeClair, Westminster, asked about a possible 5th grade teacher because of larger classes
 - 5. N. Vacalo, Westminster, both of her children have been affected by large class sizes
 - 6. J. Clabaugh, Ashburnham, district wide curriculum coordinator, adjustment counselors, among other positions were also cut
- B. Public hearing closed at 7:30 p.m.

III. PARTICIPATION BY THE PUBLIC—None

IV. STUDENT ADVISORY COMMITTEE

- A. Liz Dugas
 - 1. 3/14 at 6 p.m. student/staff basketball game; Jazz competition; Thursday, Parent/Teacher conferences; 5/7, spaghetti supper for \$5; Oakmont Idol; sophomore English MCAS; winter concert; 3/22 Carey Dodgeball game; district band night; international trips, Costa Rica, France, Italy, England; new club, French Club; fundraiser for Haitian outreach

V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment
 - 1. J. Boudreau, Dr. Hicks and E. Holmes attended the MARS meeting this morning. All but one of the state representatives also attended to share information on budget figures
- C. Correspondence
 - 1. Received only one letter of interest to date to fill vacant school committee seat—B. Ewing. Deadline to submit letters of interest is March 22

VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Briggs Building Committee
 - 1. D. Christianson—Project continues to be one schedule. Next meeting 3/13 at 5:30 p.m. due to cancellation of meeting last week

VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. January 22, 2013 ~ Passed over
 - 2. February 5, 2013 ~ Passed over

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3. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 2/12/13, seconded by J. Schonborg Unanimous

B. Personnel Report—None

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

A. Report of the Superintendent

1. While attending the MARS breakfast the morning, Speaker DeLeo suggested he supported increase in education and road repair. Anyone can help by letting your representative know how you stand on transportation and Chapter 70 education reimbursement
2. Met with Westminster selectman last night and they asked what a level service budget would cost

B. Educational Plan FY-14 – Discussion/Certification

1. Discussion by committee concerning the budget; what is necessary, what number to certify; where district and town stand with funding. B. Johnson, Ashburnham Advisory Board, asked for a more reasonable number
2. **Motion** by K. Glenny that the School Committee certify the FY14 budget at \$29,322,181 the Superintendent’s recommended budget , seconded by L. Weiderman—Vote Fails

Roll Call:

D. Christianson	N	L. Weiderman	Y	J. Schonborg	Y
L. Beaton	N	E. Holmes	N	K. Glenny	Y
J. Boudreau	Y	G. Farley	Y	M. Gianino	Y

3. **Motion** by K. Glenny that the School Committee certify the FY-14 budget at \$29,097,893, seconded by L. Weiderman

Roll Call:

D. Christianson	Y	L. Weiderman	Y	J. Schonborg	Y
L. Beaton	Y	E. Holmes	Y	K. Glenny	Y
J. Boudreau	Y	G. Farley	Y	M. Gianino	Y

4. **Motion** by E. Holmes that the School Committee request warrant articles from the two member town as presented in the Capital Project for a total of \$57,400 and apportioned as follows: Ashburnham \$13,956; Westminster \$43,444, seconded by J. Schonborg

Roll Call:

D. Christianson	Y	L. Weiderman	Y	J. Schonborg	Y
L. Beaton	Y	E. Holmes	Y	K. Glenny	Y
J. Boudreau	Y	G. Farley	Y	M. Gianino	Y

C. Teacher Evaluation

1. AWTA offered to do a more in-depth presentation at a later date

D. 2012-2013 School Calendar / Snow Days

1. **Motion** by K. Glenny that the School Committee approve the recommended change to the 2012-13 school calendar and make Friday, April 19th a full day of school, seconded by E. Holmes Unanimous

IX. UNFINISHED BUSINESS—None

X. AGENDA SETTING

- A. Upcoming meetings: 3/26 at 6:30 p.m. with members of the legislature joining at 7:30 p.m and 4/9 at 7 p.m. at OMS Library

XI. EXECUTIVE SESSION—None

XII. ADJOURNMENT

- A. **Motion** by E. Holmes to adjourn, seconded by J. Boudreau at 10:02 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

March 26, 2013 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 6:42 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Broadcast live and recorded by Ashburnham Westminster Community Access TV and Kim from the Gardner News

Members present

D. Christianson	J. Schonborg	L. Weiderman	G. Farley
L. Beaton	K. Glenny	E. Holmes	M. Gianino
J. Boudreau			

Members absent: 1 Westminster vacancy
 Also present: R. Hicks, S. Kersey

II. VOTE TO FILL WESTMINSTER SCHOOL COMMITTEE SEAT

- A. Process for selecting a replacement for the vacant Westminster School Committee seat
 - 1. Accept letters of interest
 - 2. Notified Selectmen
 - 3. William Ewing only letter received
 - a. L. Beaton – Welcome, your experience show you understand time commitment
 - b. G. Farley – What subcommittee would you be interested in?
 - c. B. Ewing - Technology, negotiations, budget
 - d. H. Billings, Westminster – Are you also running for a permanent seat on the committee?
 - e. D. Christianson – Bill would have to run as a write in vote
 - f. D. Christianson – You have lived in both towns – Do you have anything you are interested in changing or working?
 - g. B. Ewing – Just interested in working for the district
 - 4. **Motion** by E. Holmes that the School Committee appoint Robert William Ewing, Jr. of Westminster to fill the vacated Westminster seat on the School Committee, seconded by G. Farley

Roll call:

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	G. Farley	Y
J. Schonborg	Y	M. Gianino	Y
K. Glenny	Y		
Joe Flanagan	Y		
Heather Billings	Y		
Duncan Phyfe	Y		

- B. B. Ewing sworn in by K. Glenny at 7 p.m.

III. GUEST SPEAKERS ~ SENATORS/REPRESENTATIVES – will remain open

IV. PARTICIPATION BY THE PUBLIC—None

Ashburnham-Westminster Regional School Committee

March 26, 2013 Minutes

V. STUDENT ADVISORY COMMITTEE

- A. Juliana Peña
 - 1. MCAS reading comprehension and long composition; spring sports have begun; Oakmont Idol; district concert is Wednesday; Colin Carey Dodgeball game was last Thursday; April term grades closed 4/4/13; “The Oven” run by the Intro to Business class with W. LeBlanc and S. Kersey is up and running
 - 2. L. Weiderman – the District Band Night was a wonderful event

VI. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment—None
- C. Correspondence
 - 1. D. Christianson – Received letter from CAPS Collaborative reminding us to appoint a member of the School Committee to the board. Will make sure it is on the agenda for the next meeting

VII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Interscholastic Athletic Subcommittee
 - 1. M. Gianino – subcommittee met and will have a full presentation at the next meeting
 - 2. E. Holmes – discussions: online registration to cut down on paperwork; concussion form; mid school year color changes; name change in handbook to include OMS; additions to the handbook
- B. Briggs Building Committee
 - 1. D. Christianson – Project on time and on budget; possible early occupancy date; committee will work on dedication; 70% complete; next building meeting 4/4/13, 6:30 p.m. with a 5:30 p.m. walk through

VIII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 3/6/13, seconded by J. Schonborg Unanimous
- B. Personnel Report—None

IX. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Due to the number of snow days, school will be open Friday April 19th and if there is another snow day the last day will be June 17th for the elementary schools and June 18th will be the last day for Oakmont and Overlook. Any snow days after April 1st are not required to be made up
 - 2. Westminster window sills – received letter from Michael Gallant, building inspector after inspecting the sills and cleared the work. I would like another engineer to inspect the sills again after the winter of 13/14
 - 3. Ed McCall from CAPS is interesting in renting more space from Oakmont; they would like to be out of School Street School in Gardner. P. Marquis offered a class room for administrative purposes. The district would receive rental income. D. Uminski offered a classroom for students. I will have more information at a future meeting
 - 4. Last Wednesday “School Talks” had a mock trial with Dr. Hart
 - 5. Please be sure to read the letter on the back of the agenda concerning MASC

Ashburnham-Westminster Regional School Committee

March 26, 2013 Minutes

III. GUEST SPEAKERS ~ SENATORS/REPRESENTATIVES—continued

- A. Senator Flanagan, Representative Zlotnick
 - 1. Discussions: Beacon Hill tax packets; education; regional transportation; House budget due April 10th; Chapter 70; governor cuts; circuit breaker; unfunded and underfunded mandates; Common Core; PARC; finger printing; new teacher evaluations; RETELL; SPED

Recess at 8:13 p.m.

Resume at 8:23 p.m.

IX. PRESENTATIONS FOR INFORMATION AND/OR ACTION--continued

- B. Educational Plan FY14
 - 1. R. Hicks – Westminster selectmen recommend supporting a level service budget
 - 2. D. Christianson – Ashburnham will discuss supporting level services vs. level funding. There is some confusion so they will discuss the numbers and report back. May have to have more discussion with Advisory and Selectmen concerning money and services needed for Briggs. Level funding leaves us short by \$450,000
 - 3. R. Hicks – I expect voters will go toward higher number to maintain the exceptional school district
 - 4. R. Hicks and S. Kersey to bring a new proposal to committee with changes in hopes of keeping what we have currently
 - 5. D. Christianson – Should we increase rent for Extended Day?
 - 6. Next School Committee meeting 4/9 and town meetings for both towns on May 4th
- C. Teacher Evaluation
 - 1. **Motion** by L. Weideman that the School Committee approve the new teacher evaluation as presented, seconded by J. Boudreau Unanimous
 - 2. This will translate to better teachers in our district
- D. District Participation in School Choice
 - 1. **Motion** by E. Holmes that the School Committee approve the District’s continued participation in school choice program, seconded by M. Gianino Unanimous
- E. MIAA Information
 - 1. Will revisit later

X. UNFINISHED BUSINESS—None

XI. AGENDA SETTING

- A. Upcoming meetings: 4/9/13 and 4/23/13 7 p.m. at the OMS library. Negotiation subcommittee with meet 3/27/13 at 6:15 p.m.

XII. EXECUTIVE SESSION—None

XIII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by G. Farley at 10:06 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

April 9, 2013 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:07 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Schonborg	M. Gianino	
L. Beaton	K. Glenney	E. Holmes	
J. Boudreau	B. Ewing	G. Farley	

Members absent: L. Weiderman

Also present: R. Hicks, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE

- A. Emily and Lilly
 - 1. Hypnosis show was Wednesday will all proceeds going to the Relay for Life; Italy trip; International Day; gay rights, Optional Day of Silence; last Friday Reunion Tour; this Friday Model UN; musical at the end of the month; music department planning a district tour

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment
 - 1. J. Boudreau reminded everyone of the blood drive at OMS on 4/19/13 from 1-6 p.m. for J. Concannon
- C. Correspondence
 - 1. Letter received by Mr. Dave LeClair of Westminster with concerns about the budget, class size and sharing the assistant principal
 - 2. Letter received from the kindergarten teachers in Westminster concerning sharing the assistant principal
 - 3. Dr. Hicks will respond to both

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Briggs Building Committee
 - 1. On time and on budget, should be able to move in on 6/17/13 when children are gone

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
- B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. Saturday evening there is a community fundraiser at Cushing Hockey Rink all proceeds to help a local family

Ashburnham-Westminster Regional School Committee

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2. Monday nineteen staff, administration and teachers will meet at the OMS library to attend a workshop on the new teacher evaluation process
3. I have been invited by Sarah Duncan to watch her husband receive an award from the Mass Council of Social Studies for outstanding teaching in Social Studies. Congratulation to Brett for receiving the award

B. Sports Fees ~ Eric Dawley

1. National Signing Day was 2/6/13. E. Dawley asked if there was something that could be added to the handbook to recognize students who receive athletic scholarships to play at division 1 or 2 schools
2. Recommendation to hand the information over to policy subcommittee
3. **Motion** by M. Gianino that the School Committee refer the National Signing Day language to policy subcommittee, seconded by E. Holmes Unanimous
4. Would like to have athletic forms be online for registration instead of having families fill out four forms for each sports season. Would like to have families pay user fees online as well
5. Questions: How to identify Free and Reduced children and how to update information on injuries
6. Members of the OMS coaching staff asked in the fall if the OMS colors could be changed to be in line with Oakmont's colors
7. **Motion** by M. Gianino that the School Committee approve the change in uniform colors to green and white for Overlook Middle School to be in line with Oakmont, seconded by E. Holmes Unanimous
8. Interscholastic Athletic Subcommittee recommended a hike in user fee to \$235 from \$205 per student participant for FY13-14, then the following year to \$250

C. Overlook Middle School Statement of Interest (SOI)

1. **Motion** by L. Beaton, seconded by G. Farley that having convened in an open meeting on April 9, 2013 the School Committee of the Ashburnham-Westminster Regional School District, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated April 10, 2013 for Overlook Middle School located at 10 Oakmont Drive, Ashburnham, MA 01430 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority #5 – to replace pneumatic HVAC system with direct digital control system; replace boilers with high efficiency design & models; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Ashburnham-Westminster Regional School District to filing an application for funding with the Massachusetts School Building Authority.

Roll Call:

D. Christianson	Y	L. Weiderman	Absent
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	G. Farley	Y
J. Schonborg	Y	M. Gianino	Y
K. Glenney	Y	B. Ewing	Y

2. **Motion** by L. Beaton, seconded by G. Farley that the School Committee authorize the Superintendent of Schools and Chair to sign the Statement of Interest Certification as presented.

Roll Call:

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D. Christianson	Y	L. Weiderman	Absent
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	G. Farley	Y
J. Schonborg	Y	M. Gianino	Y
K. Glennly	Y	B. Ewing	Y

3. **Motion** by L. Beaton, seconded by G. Farley that the School Committee authorize the Chair to sign the 4/9/13 portion of the minutes pertaining to OMS Statement of Interest as presented for submission to MSBA.

Roll Call:

D. Christianson	Y	L. Weiderman	Absent
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	G. Farley	Y
J. Schonborg	Y	M. Gianino	Y
K. Glennly	Y	B. Ewing	Y

E. 2012-2013 School Calendar Revision

1. **Motion** by L. Beaton that the School Committee approve the recommended revision for the 2012-2013 school calendar—June 14th be a half-day of school at the John R. Briggs School; June 17th will be the last day of school for all elementary schools as a half-day; and June 18th will be the last day of school for OMS and OAK as a half-day, seconded by G. Farley Unanimous

D. Educational Plan FY14

1. Discussion concerning level services vs. level funding; creative budget funding; priorities; looking for more information from Ashburnham
2. **Motion** by K. Glennly that the School Committee re-certify the FY14 budget at level services with the first grade teacher at Briggs and lacrosse at \$28,796,789, seconded by M. Gianio

Roll Call:

D. Christianson	Y	E. Holmes	Y
L. Beaton	Y	G. Farley	Y
J. Boudreau	Y	M. Gianino	Y
J. Schonborg	Y	B. Ewing	Y
K. Glennly	N		

3. **Motion** by J. Boudreau that the School Committee amend the previous motion to increase the recertified amount by \$52,058 for a total of \$28,848,847, seconded by L. Beaton

Roll Call:

D. Christianson	Y	E. Holmes	Y
L. Beaton	Y	G. Farley	Y
J. Boudreau	Y	M. Gianino	Y
J. Schonborg	Y	B. Ewing	Y
K. Glennly	Y		

VIII. UNFINISHED BUSINESS

A. Regional Agreement

1. Send a copy to town pending DESE review

Ashburnham-Westminster Regional School Committee

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2. **Motion** by J. Boudreau that the School Committee approve the Regional Agreement of 2/12/13, enclosure #1, as amended, seconded by L. Beaton Unanimous
3. Send red line version to towns for approval

IX. AGENDA SETTING

- A. Upcoming meetings: 4/23 at 7p.m. at OMS, and 5/7 at 7p.m. at OMS for a organizational meeting

X. EXECUTIVE SESSION

- A. **Motion** by M. Gianino that the School Committee go into Executive Session under MGL 30A, section 21 for the purpose of reviewing negotiations and to reconvene into open session for the purpose of adjournment, seconded by G. Farley

Roll Call:

D. Christianson	Y	E. Holmes	Y
L. Beaton	Y	G. Farley	Y
J. Boudreau	Y	M. Gianino	Y
J. Schonborg	Y	B. Ewing	Y
K. Glenny	Y		

XI. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by E. Holmes at 10:15 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

April 23, 2013 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:04 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Schonborg	L. Weiderman	G. Farley	J. Boudreau
L. Beaton	K. Glenny	E. Holmes	B. Ewing	

Members absent: M. Gianino

Also present: R. Hicks, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE

- A. Liz Dugas
 - 1. Spring sports are under way; 4/22 Oakmont had a lock down drill with K-9 unit; the turf field was recently redone and center dot replaced; last week abridged version of wellness and International project; picnic lunch Thursday then broke out into focus groups with the discussion focused on core values; Friday was “Day of Respect”; all bands-marching, jazz, and winter percussion-visited all district schools; “One Fund Boston” received a donation from the business class “The Oven”; musical is this weekend-Friday at 7 p.m. and Saturday 2p.m. and 7p.m.

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment
 - 1. L. Weiderman-visited with the band at the schools and it was amazing to watch the children. All the bands did a great job
- C. Correspondence
 - 1. A letter was received from the staff at WES and MHS concerning sharing the assistant principal. This is and administrative decision left up to the Superintendent and building principal

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Briggs Building Committee
 - 1. The building project remains on time and on budget, the new pellet boiler is being shipped from France
 - 2. The next building meeting is 5/8/13 with a site walk through at 5:30 p.m.

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by K. Glenny that the School Committee approve the minutes of 11/7/12 with corrections, seconded by L. Beaton Unanimous
 - a. Corrections: add the “i” to Gianino in II.A.14. and VIII.C.2.; add “coordinator for district” after NAEYC in VIII.A.9; in VIII.C.1 change UV to JV
 - 2. **Motion** by K. Glenny that the School Committee approve the minutes of 11/12/12 with corrections, seconded by L. Beaton Unanimous
 - a. Corrections: in IV.B.1. change “Farely” to Farley
 - 3. **Motion** by K. Glenny that the School Committee approve the minutes of 12/4/12, seconded by L. Beaton Unanimous
 - 4. **Motion** by K. Glenny that the School Committee approve the minutes of 12/18/12, seconded by L. Beaton Unanimous
 - 5. **Motion** by K. Glenny that the School Committee approve the minutes of 1/8/13, seconded by L. Beaton Unanimous
 - 1A: E. Holmes
 - 6. **Motion** by K. Glenny that the School Committee approve the minutes of 1/22/13, seconded by L. Beaton Unanimous

Ashburnham-Westminster Regional School Committee

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7. **Motion** by K. Glenny that the School Committee approve the minutes of 2/5/13 with corrections, seconded by L. Beaton 1A:J. Boudreau Unanimous
 - a. Corrections: add a yes vote to X.A.1. roll call vote
 8. **Motion** J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 3/12/13 and 3/26/13, seconded by J. Schonborg Unanimous
- B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
1. May 9th the Rotary club will honor Brenda Brown and Mary Ellen Kelly from Ashburnham and Susan Lussier from Westminster. If anyone is interested in purchasing tickets, they are \$30 each and you can contact the superintendent's office
 2. On May 8, 11, and 12 all the administrators and 12 teachers completed the training for the new teacher evaluation. I felt strongly that teachers should be trained to be able to answer questions for their peers if needed. Thank you to all who attending the workshop training
 3. The Briggs project is on time and on budget. The interior of the new school is very bright and colorful
- B. FY13 Food Service Recap / FY14 Outlook
1. Chris Callahan and Dennis Mueller
 2. Presentation on profit/loss standing and what changes has taken place with state requirement this school year. Types of foods that have been served this year
 - a. The last increase was FY09
 - b. Increase on AI a Cart will be 3%
- C. Appointment of CAPS Collaborative / FLLAC Collaborative Representative
1. **Motion** by J. Boudreau that he School Committee appoint Ralph Hicks as district representative to the CAPS Board of Directors as well as to the FLLAC Collaborative Board of directors, seconded by L. Beaton Unanimous
 2. Dr. Hicks invited all to the next exciting financial meeting
- D. CAPS Collaborative Contract
1. **Motion** by E. Holmes that the School Committee authorize the Superintendent of Schools to sign an agreement with CAPS Collaborative to rent a classroom at Oakmont Regional High School for the 2013-14 school year, seconded by J. Schonborg Unanimous
- E. Acceptance of Gifts
1. **Motion** by J. Boudreau that the School Committee accept the cash register donated to OMS Quick Stop Café as well as \$500 from Exxon Mobile/Mr. Mike's to supplement science lab supplies at the high school, seconded by J. Schonborg Unanimous
- F. 2013-2014 School Calendar
1. **Motion** by L. Weideman that the School Committee approve the 2013-2014 school calendar as presented, seconded by J. Boudreau 1 No E. H. Passes by majority
- G. Education Plan FY14 ~ Discussion

VIII. UNFINISHED BUSINESS

- A. DESE completed review, has no issue with changes

IX. AGENDA SETTING

- A. Upcoming meetings: 5/7/13 and 5/21/13 at 7 p.m. at OMS; Town meetings 5/4/13 Ashburnham at 10 a.m. and Westminster 1 p.m.

X. EXECUTIVE SESSION—None

XI. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by G. Farley at 9:40 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

May 7, 2013 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:10 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by R. Hicks, pro temp
- B. Broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	L. Weiderman	M. Gianino	K. Glenny
L. Beaton	J. Schonborg	E. Holmes	B. Ewing	

Members absent: G. Farley

Also present: R. Hicks, S. Kersey

II. SWEARING IN OF NEWLY ELECTED SCHOOL COMMITTEE MEMBERS

- A. Newly elected members:
 - 1. L. Weiderman, M. Gianino, W. Ewing sworn in

III. ANNUAL ORGANIZATIONAL ITEMS

- A. Election of Officers—Chair/Vice Chair/Secretary/Treasurer
 - 1. **Motion** by K. Glenny that the committee nominate D. Christianson as Chairman, seconded by J. Boudreau Unanimous
 - 2. **Motion** by K. Glenny that the committee close nominations, seconded by J. Boudreau Unanimous
 - 3. **Motion** by K. Glenny that the committee elects D. Christianson as Chairman, seconded by J. Boudreau Majority 1A D. C.
 - 4. **Motion** by J. Boudreau that the committee nominate L. Beaton as Vice Chair, seconded by J. Schonborg Unanimous
 - 5. **Motion** by J. Boudreau that the committee close nominations, seconded by J. Schonborg Majority 1A L.B.
 - 6. **Motion** by J. Boudreau that the committee elect L. Beaton as Vice Chair, seconded by J. Schonborg Majority 1A L.B.
 - 7. **Motion** by L. Weiderman that the committee nominate K. Glenny as secretary, seconded by M. Gianino Unanimous
 - 8. **Motion** by L. Weiderman that the committee close nominations, seconded by M. Gianino Majority 1A K. G.
 - 9. **Motion** by L. Weiderman that the committee elect K. Glenny as secretary, seconded by M. Gianino Majority 1A K. G.
 - 10. **Motion** by J. Schonborg that the committee nominate Ken Caron as district treasurer, seconded by E. Holmes Unanimous
 - 11. **Motion** by J. Schonborg that the committee close nominations, seconded by E. Holmes Unanimous
 - 12. **Motion** by J. Schonborg that the committee elect Ken Caron as district treasurer, seconded by E. Holmes Unanimous
- B. Adoption of Rules of Order
 - 1. **Motion** by E. Holmes that the School Committee adopt Preliminary Procedures at a Glance: Roberts Rules of Order for the current term as outlines in the Bylaws, Section 2/1/2 and 3.4., seconded by J. Schonborg Unanimous
- C. Review of Bylaws
 - 1. No questions or concerns
- D. Appointment of Subcommittees
 - 1. The committee was instructed to make decisions and submit them to the Chairman
- E. Open Meeting Law Review and Sign-Off
 - 1. Review

Ashburnham-Westminster Regional School Committee

May 7, 2013 Minutes

IV. PARTICIPATION BY THE PUBLIC

A. WES

1. M. Sharkey reported that WES/MHS did “Walk to School” on 5/1/13. Started walk at 8:30 a.m. and entered school by 8:50 a.m.

V. STUDENT ADVISORY COMMITTEE

A. Rebecca Greenly and Morgan Beatty

1. NHS induction next Thursday; Evening at the Arts held last Friday; next Saturday is the Jr/Sr Prom with a bus to Barre; SATs; next week starts MCAS; Roboters 5/17/13

VI. PARTICIPATION BY THE SCHOOL COMMITTEE

A. Chairman’s Report

1. Email by D. Uminski: Oakmont was ranked 47 out of 347 state wide and 523 out of 5,000 nationwide by World News Report

B. School Committee Comment

1. L. Beaton: According to the Westminster town report 2012, Jack Dube served on the School Committee and the Oakmont building project as did M. Zapantis

C. Correspondence

1. Email from Dan Allen concerning teaching staff of JRB

VII. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

A. Legal Subcommittee

1. E. Holmes reported that the subcommittee reviewed legal services bill, discussed recommendations for legal counsel for next school year

VIII. RECOMMENDED ACTIONS - ROUTINE MATTERS

A. Approval of Minutes

1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 4/9/13, seconded by J. Schonberg Unanimous

B. Personnel Report—None

IX. PRESENTATIONS FOR INFORMATION AND/OR ACTION

H. (Taken out of order) Education Plan FY14

1. Presentation by R. Hicks: options for the budget

- a. Ben Robertson-Westminster; asked committee to fight for positions
- b. Stephanie Curtis-Westminster; also asked committee to fight for positions
- c. Explanation that Oakmont students are at a ratio of 15:1, larger than average
- d. Lisa Rocheleau and Heather Billings discussed that there was confusion at the town meeting
- e. Committee discussed meeting next week and whether to stay with certified budget or go to a level services budget

2. **Motion** by K. Glenny that the School Committee recertify the FY14 budget to \$29,668,033 without the additional teachers to reflect a level services budget, seconded by L. Beaton

Roll Call:

D. Christianson	Y	L. Weideman	Y	J. Schonborg	Y
L. Beaton	Y	E. Holmes	Y	K. Glenny	Y
J. Boudreau	N	M. Gianino	Y	B. Ewing	N

- a. D. Christianson recommended having a tri-board meeting to discuss the budget

Recess for 5 minutes at 8:58 p.m.

Resume at 9:10 p.m.

Ashburnham-Westminster Regional School Committee

May 7, 2013 Minutes

- A. Report of the Superintendent
1. US News and World Report reported that Oakmont Regional High School received a silver medal for ranking 47 out of 347 high schools in the state. M. Zapantis' goal was to be in the top 10%, we are very close
 2. On 4/24 I hosted School Talks with present and former students who attend/ed Briggs with a few who currently work at Briggs today. The next School Talks is 5/22
 3. I attended the performance of "Young Frankenstein". Student actors and musicians did a great job
 4. I also had the pleasure of attending a Relay for Life breakfast fundraiser at Nancy Rosbury's with Sen. Brewer also in attendance
 5. On 4/30 I attended the Women in Technology program at Monty Tech. 40 young women were involved with 9 teams making some awesome presentations
 - a. L. Weiderman reported that MWCC nominated the Oakmont play for several TAMY awards
- B. Disposal of Surplus
1. **Motion** by E. Holmes that the School Committee approve the disposal plan for the furniture, fixtures and equipment in the old John R. Briggs Elementary School as presented, seconded by L. Beaton
Unanimous
- C. 2013-14 School Calendar Professional Development Day Revision
1. R. Hicks-teachers will report Tuesday, Wednesday, and Thursday
 2. **Motion** by K. Glenny that the School Committee approve the professional development day change from Friday, August 30th to Tuesday, August 27th (prior to the beginning of school for children), seconded by L. Beaton
Unanimous
- D. 2013-14 School Committee Meeting Calendar
1. **Motion** by K. Glenny that the School Committee approve the 2013-14 School Committee meeting calendar as presented, seconded by J. Schonborg
Unanimous
- E. Acceptance of Gifts
1. **Motion** by J. Boudreau that the School Committee accept the packing boxes for Briggs and monetary gifts to Westminster Elementary School, seconded by J. Schonborg
Unanimous
- F. Out-of-State Field Trip
1. **Motion** by K. Glenny that the School Committee approve the field trip to Portsmouth, NH, seconded by J. Boudreau
Unanimous
- G. Handbook Revision
1. **Motion** by L. Beaton that the School Committee approve the additional non-discrimination language as present to be included in all school handbooks, seconded by K. Glenny
Unanimous
 - a. Non-discrimination language: Ashburnham-Westminster Regional School District's Policy of non-discrimination will extend to students, staff, the general public and individuals with whom it does business; and will apply to race, color, national background, religion, sex, gender identity, disability, economic status, political party, age handicap, sexual orientation, homelessness and other human differences.

X. UNFINISHED BUSINESS—None

XI. NEW BUSINESS

XII. AGENDA SETTING

- A. Upcoming meetings: 5/21 (J. Boudreau and L. Beaton will not be able to attend) and 6/11 at OMS at 7p.m.

XIII. EXECUTIVE SESSION—None

XIV. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by J. Schonborg at 9:38 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

May 21, 2013 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:02 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	K. Glenny	L. Weiderman	G. Farley
J. Schonborg	B. Ewing	E. Holmes	M. Gianino

Members absent: L. Beaton, J. Boudreau

Also present: R. Hicks, S. Kersey

II. EXECUTIVE SESSION ~ MGL 30A, SECTION 21 (TEACHER NEGOTIATIONS)

- A. **Motion** by M. Gianino that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing negotiations and to reconvene into open session for the purpose of ratifying votes taken in executive session and to continue with the regular agenda, seconded by G. Farley at 7:03 p.m.

Roll Call:

D. Christianson	Y	L. Weiderman	Y	M. Gianino	Y
J. Schonborg	Y	E. Holmes	Y	B. Ewing	Y
K. Glenny	Y	G. Farley	Y		

- B. Resume open session at 7:12 p.m.

III. PARTICIPATION BY THE PUBLIC—None

IV. STUDENT ADVISORY COMMITTEE

- A. Julianna Peña and Morgan Beatty
 - 1. Busy week: AP testing, NHS induction for 36 juniors; Prom was last Saturday which was preceded by an assembly; yearbooks are in; senior finals this Friday and Tues; class trip to NY; senior BBQ next Saturday; spring sports finishing

V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
 - 1. Subcommittee roster in packet, please review
- B. School Committee Comment—None
- C. Correspondence—None

VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Briggs Building Committee
 - 1. Project still on time and on budget. There will be a tour for committee at the next meeting 6/6/13 at 5:30 p.m.

VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Schonborg that the School Committee accept the Budget Subcommittee of 4/23/13, seconded by K. Glenny Unanimous

Ashburnham-Westminster Regional School Committee

May 21, 2013 Minutes

B. Personnel Report—None

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
1. This is a very busy month: the Rotary winner from the district this year is Brenda Brown; 5/16 is the Westminster selectman’s meeting; 5/14 is the Ashburnham-Westminster Foundation for Academic Excellence; 5/14 is our last strategic planning meeting; 5/16 is the retirement party for N. Gera and W. Thomas; 5/17 is the retirement party for L. Perla-Mullins and K. Carlin; 5/20 is the Ashburnham selectman’s meeting and the Westminster Advisory Board meeting
 2. On 6/12 the India Society of Worcester will showcase five collaboratives
- B. AWTa Memorandum of Agreement
1. **Motion** by M. Gianino that the School Committee authorize the Chair to sign the memorandum of agreement between the AWRSD School Committee and the Ashburnham-Westminster Teachers Association for the period 7/1/13 to 6/30/13, seconded by G. Farley 1 A B. Ewing
Majority
 2. Next step is to send the document to legal counsel to add MOA to the contract
- C. Appointment of District Legal Counsel for FY2014
1. **Motion** by E. Holmes that the School Committee appoint Murphy, Hesse, Toomey and Lehane as legal Special Education counsel for FY2014 as recommended by the Legal Subcommittee for the period of 7/1/13 to 6/30/14, seconded by J. Schonborg Unanimous
 2. **Motion** by E. Homes that the School Committee appoint J. Bartulis from Fletcher, Tilton and Whipple as district counsel for FY14 as recommended by the Legal Subcommittee for the period of 7/1/13 to 6/30/14, seconded by J. Schonborg Unanimous
- D. Briggs Building Committee Appointment
1. **Motion** by G. Farley that the School Committee appoint Charlie Barnard to the Briggs Building Committee, seconded by K. Glenny Unanimous
- E. Policy: First Reading ~ English Language Fluency and Literacy
1. **Motion** by G. Farley that the School Committee waive the 1st and 2nd readings and approve the English Language Fluency and Literacy Policy as presented, seconded by K. Glenny Unanimous

IX. UNFINISHED BUSINESS—None

X. AGENDA SETTING

A. Upcoming meetings: 6/11 at 7 p.m., 6/25 special election and override; graduation 6/2 at 1 p.m.

XI. EXECUTIVE SESSION

A. **Motion** by G. Farley that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing negotiations and to reconvene into open session for the purpose of adjournment, seconded by M. Gianino

Roll Call

D. Christianson	Y	L. Weiderman	Y	M. Gianino	Y
J. Schonborg	Y	E. Holmes	Y	B. Ewing	Y
K. Glenny	Y	G. Farley	Y		

XII. ADJOURNMENT

A. **Motion** by G. Farley to adjourn, seconded by E. Holmes at 8:15 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

June 11, 2013 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:06 p.m. in the on Library at the Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Broadcast live and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	M. Gianino	
L. Beaton	J. Schonborg	B. Ewing	

Members absent: L. Weiderman, K. Glenny, E. Holmes, G. Farley
 Also present: R. Hicks, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None

K. Glenny in at 7:10 p.m.

- B. School Committee Comment
 - 1. L. Beaton: J. Rheault mentioned a school that had a turf field and had corporate sponsors who paid to put logos on the field
 - 2. R. Hicks will look for names to find out how much was bought in and will check with J. Rheault
- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Briggs Building Committee
 - 1. Many boxes have been moved including the library
 - 2. A. McGrath working on public open house
 - 3. Next meeting for the building committee is 7/11/13

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes—None
- B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. B. Ewing and R. Hicks attended a teacher evaluation workshop and B. Ewing will make a presentation later
 - 2. Notified DESE that we may need a 1/12th budget depending on the vote on 6/25/13
 - 3. Graduation went well as did all the activities. Congratulations to all students
- B. Report on DESE Teacher Evaluation Meeting Presented by B. Ewing
 - 1. The workshop held on 5/29 was well attended
 - 2. DESE has extended the deadline for district determined measures by one year
- C. School Committee Self Evaluation

Ashburnham-Westminster Regional School Committee

June 11, 2013 Minutes

1. We will hold off on School Committee retreat until after the 6/24/13 vote
- D. MASC/MASS Conference
 1. **Motion** by M. Gianino that the School Committee appoint E. Holmes as the delegate to the MASC/MASS Conference, seconded by J. Boudreau Unanimous
- E. Ashburnham Override Discussion
 1. Vote is on June 25th
 2. How is the word getting out to the public? Facebook? Phone calls?
 3. We are looking for \$177,490 for a 2nd grade teacher at WES, a 4th grade teacher at Briggs, a .67 hybrid teacher at Oakmont for Business/English and a para at OMS
 4. If Ashburnham fails then the Westminster assessment has to be cut
 5. Some juniors and seniors are going to MWCC and FSU because of a lack of course offerings at Oakmont
 6. If anyone has any questions please call the School Committee
- F. Strategic Plan
 1. Each of the schools improvement plan will be adjusted to be in line with the Strategic plan
 2. The Strategic plan committee was made up of teachers, parents, high school students and town's people. Most schools have a consultant but AWRSD did not. The final document will be presented in October

VIII. UNFINISHED BUSINESS—None

IX. AGENDA SETTING

- A. Upcoming meetings: 6/26 Wednesday, 7/9 and 8/13 in the library at Oakmont at 7 p.m.

X. EXECUTIVE SESSION

- A. **Motion** by J. Boudreau that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing negotiations with AWTA and Paras and to reconvene into open session for the purpose of adjournment, seconded by M. Gianino at 8:23 p.m.

Roll Call;

D. Christianson	Y	M. Gianino	Y
L. Beaton	Y	B. Ewing	Y
J. Boudreau	Y	J. Schonborg	Y
K. Glenny	Y		

XI. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by J. Schonborg at 8:57 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

June 26, 2013 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:10 p.m. in the on Library at the Oakmont Regional High School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	G. Farley	B. Ewing
L. Beaton	J. Schonborg	M. Gianino	

Members absent: K. Glenny, L. Weiderman, E. Holmes

Also present: R. Hicks, S. Kersey

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION –TAKEN OUT OF ORDER

- G. Budget
 - 1. D. Christianson explained the process left to the district: going to a 1/12th budget with the permission from DESE. Also explained the process of the joint town meeting

II. PARTICIPATION BY THE PUBLIC

- A. Parents asked questions and made statements in favor of the joint town meeting
 - 1. D. Allen from Ashburnham; discouraged with the outcome of the vote and would like to support a joint town meeting
 - 2. K. Romano from Ashburnham; Ashburnham teachers who work in Westminster want a joint town meeting because of concerns for the safety of all children
 - 3. D. Rossignol from Ashburnham; son already struggled to learn in a class of 29/30 and fully supports a joint town meeting
 - 4. K. Hansen from Ashburnham; Asked questions concerning the budget amount and the purpose of a joint town meeting. D. Christianson explained that the committee cannot ask for more money but will try to maintain level services
 - 5. G. Farley from Westminster in support of the Joint town Meeting
 - 6. L. Beaton from Westminster: the towns have been through the process before and it is frustrating
 - 7. D. Christianson asked S. Kersey what the cuts would be—one teacher from each school
 - 8. J. Boudreau from Westminster; expressed frustration with repeated cuts of staff
 - 9. M. Gianino from Ashburnham; express frustration at the time spent on budget discussion with so many other things
 - 10. R. Hicks, Superintendent; If the budget is not certified tonight, we would not be able to use any E&D although not recommended
 - 11. S. Kersey, Business Administrator, explained the E&D amount
 - 12. Joint town meeting is scheduled for July 23rd.
 - 13. **Motion** by B. Ewing that the Ashburnham-Westminster Regional School Committee comply with the provisions of MGL Chapter 71, Section 16B and that amended regional school district budget be presented at a district-wide meeting, that a warrant be sent to both towns calling said meeting and that the provisions of Chapter 71, Section 16B by followed to conduct said meeting, seconded by G. Farley

Roll Call:

D. Christianson	Y	G. Farley	Y	J. Schonborg	Y
L. Beaton	Y	M. Gianino	Y		
J. Boudreau	Y	B. Ewing	Y		

Ashburnham-Westminster Regional School Committee

June 26, 2013 Minutes

14. D. Christianson read warrant

Resume regular agenda

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment—None
- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Briggs Building Committee
 - 1. Started taking old building down

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 5/7/13 and 5/21/13, seconded by J. Schonborg Unanimous
- B. Personnel Report
 - 1. **Motion** by G. Farley that the School Committee accept the personnel report as presented, seconded by L. Beaton Unanimous

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. DESE has done a quality audit on our Special Education programs and staff
 - 2. The last School Talks was on 6/12/13. I had Westminster Elementary student who also brought their instruments
 - 3. Tom Scott, president of MASC, informed us that the finger printing program was denied as an unfunded mandate meaning that the state will not finance the program because it does not cause a financial hardship for all teachers and staff. Certified staff will pay \$50 and non certified will pay \$35
- B. Authorization of Sport Fees—Passed Over
- C. FY2014 Lunch Prices
 - 1. Increases would be as follows: \$2.50 to \$2.75 for JRB, MHS, WES and \$2.75 to \$3.00 for Oakmont and OMS. Milk only will be \$.50 and all cart prices will remain the same
 - 2. **Motion** by J. Schonborg that the School Committee increase lunch prices for the 2013-2014 school year as recommended by the Business Administrator, \$2.75 for JRB, WES, and MHS and \$3.00 for ORHS and OMS, seconded by L. Beaton Passes by majority
- D. Appropriation of Excess and Deficiency
 - 1. **Motion** by J. Boudreau that the School Committee to use \$550,000 from E & D to balance FY14 budget, seconded by M. Gianino

Roll Call:

D. Christianson	Y	G. Farley	Y
L. Beaton	Y	M. Gianino	Y
J. Boudreau	Y	B. Ewing	Y
J. Schonborg	Y		

Ashburnham-Westminster Regional School Committee

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2. **Motion** by J. Boudreau that the School Committee appropriate \$500,000 from E & D to be used to fund the Capital Plan with \$400,000 to be used for: removal of old building beside Oakmont, fix the drainage from. OMS, replace old garage at Oakmont to increase storage and use \$100,000 for security in the district, seconded by M. Gianino

Roll Call:

D. Christianson	Y	G. Farley	Y
L. Beaton	Y	M. Gianino	Y
J. Boudreau	Y	B. Ewing	Y
J. Schonborg	Y		

E. Release of Summer Checks

1. **Motion** by J. Boudreau that the School Committee authorize the Business Administrator to release checks throughout the summer, seconded by G. Farley Unanimous

F. Discussion ~ Advertising on Oakmont Field—Passover

H. Renewal of Business Administrator’s Contract—Holdover

VIII. UNFINISHED BUSINESS—None

IX. AGENDA SETTING

- A. Upcoming meetings: 7/9 and 8/13 at 7 p.m; 7/23 will be the joint town meeting. The towns will have to choose a moderator

X. EXECUTIVE SESSION

- A. **Motion** by G. Farley that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing negotiations with the AWTA and to reconvene into open session for the purpose of adjournment, seconded by J. Boudreau at 9:12 p.m.

Roll Call:

D. Christianson	Y	G. Farley	Y
L. Beaton	Y	M. Gianino	Y
J. Boudreau	Y	B. Ewing	Y
J. Schonborg	Y		

XI. ADJOURNMENT

- A. **Motion** by G. Farley to adjourn, seconded by J. Boudreau at 9:28 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenn

Ashburnham-Westminster Regional School Committee

July 9, 2013 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:10 p.m. in the on Library at the Oakmont Regional High School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Schonborg	L. Weiderman	G. Farley
L. Beaton	K. Glenney	E. Holmes	B. Ewing
J. Boudreau			

Members absent: M. Gianino

Also present: R. Hicks, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report—None
- B. School Committee Comment--None
- C. Correspondence
 - 1. Received a communication from D. Briggs

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Briggs Building Committee
 - 1. Building project still on schedule

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes—None
- B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 - 1. No report because the budget has consumed most of my time
- C. FY14 Budget
 - 1. L. Beaton, D. Christianson, and R. Hicks attended the joint selectmen’s meeting held 7/8/13 with both town clerks and Bill Webber was chosen as the moderator for the joint town meeting
 - 2. Discussion concerning items to be cut from the FY14 budget to save money to reduce the certified budget number: \$5000 from an account that would have funded a tutor for suspended students, \$10,000 saved by not purchasing new instruments, \$15000 saved by not purchasing new hardware for science labs, \$5000 saved from security supplies and \$15000 saved from a collaborative placement that is not needed as well as a possible \$56000 saving by cutting one bus. The School Committee had already decided to use from E & D; \$550000 to be used to balance FY14 budget, \$400000 for repairs at Oakmont and Overlook and \$100000 for district security leave a balance of \$319504 as a balance in the E & D fund

Ashburnham-Westminster Regional School Committee

July 9, 2013 Minutes

3. **Motion** by K. Glenny that the School Committee recertify the FY14 budget in the amount of \$28,601,847, seconded by L. Weiderman

Roll Call:

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	G. Farley	Y
J. Schonborg	Y	B. Ewing	Y
K. Glenny	Y		

B. School Physician Contract

1. **Motion** by J. Boudreau that the School Committee approve the contract of the School Physician, seconded by E. Holmes Unanimous

VIII. UNFINISHED BUSINESS—None

IX. AGENDA SETTING

- A. Upcoming meetings: 8/13 at 7p.m. at Oakmont and 9/10 at 7p.m. at Overlook, 7/23 is the joint town meeting at 7p.m. with check in at 6:15 p.m., the School Committee will meeting at 6:30 p.m. and recess at 7p.m. for the meeting

X. EXECUTIVE SESSION—None

XI. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by G. Farley at 8:20 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

July 22, 2013 Minutes

I. CALL TO ORDER

- A. The emergency meeting was called to order at 7:05 p.m. in the on Library at Oakmont Regional High School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV and the Gardner News

Members present

D. Christianson	J. Schonborg	L. Weiderman	M. Gianino
L. Beaton	K. Glenny	E. Holmes	B. Ewing
J. Boudreau			

Members absent: G. Farley

Also present: R. Hicks, S. Kersey

II. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Recertification of the FY14 Budget
 - 1. Thanks to R. Hicks and S. Kersey for all the hard non-stop work on the budge
 - 2. **Motion** by E. Holmes that the School Committee recertify the AWRSD FY14 budget at \$28,403,627, seconded by L. Beaton

Roll Call:

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	M. Gianino	Y
J. Schonborg	Y	B. Ewing	Y
K. Glenny	Y		

- B. Cancel Joint Town Meeting Scheduled for 7/23/13
 - 1. **Motion** by J. Boudreau that the School Committee revoke the warrant for the 7/23/13 Joint Town meeting and Special School Committee meeting, seconded by E. Holmes
Unanimous
 - 2. R. Hicks—Thanks to both towns and school personnel who were helping us to make this work
 - 3. D. Christianson-Thanks to the staff at Oakmont and to the parents who were helping get the word out. Now let’s work to the information of the cancelled meeting out there

III. EXECUTIVE SESSION—None

IV. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by L. Weiderman at 7:30 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

August 13, 2013 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:00 p.m. in the on Library at Oakmont Regional High School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Schonborg	L. Weiderman	M. Gianino
L. Beaton	K. Glenney	E. Holmes	B. Ewing
J. Boudreau			

Members absent: G. Farley

Also present: R. Hicks, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE—None

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
 - 1. Thanks to Briggs office and custodial staff, as well as Charlie for taking part in the move
 - 2. There will be a plaque for M. Zapantis in the new building
 - 3. New school dedication is schedule for 9/27/13 and 9/14/13 will be the public open house
- B. School Committee Comment—None
- C. Correspondence
 - 1. District council sent letter concerning school district and MASS Health

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Budget Subcommittee—met in June
- B. Superintendent’s Evaluation Subcommittee – working on evaluation

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 6/11/13 and 6/26/13, seconded by J. Schonborg Unanimous
- B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION—some items taken out of order

- A. Report of the Superintendent
 - 1. We have new copies of MASC law
 - 2. Some districts in this state are looking to set up virtual schools. Only three virtual schools will be accepted in the whole state. Dr. Hicks would like to sign up to be on the list
 - 3. A couple of vehicles to be named surplus. S. Kersey has list and they will be sold to the highest bidder
 - 4. Auditors came to do a fiscal review and we have received a very good review. Many thanks to S. Kersey and the central office staff
 - 5. A new score board from donations made in Norm Wagner’s name as well as other donations

Ashburnham-Westminster Regional School Committee

August 13, 2013 Minutes

- B. Handbooks
1. JRB Handbook – A. McGrath
 - a. **Motion** by L. Weiderman that the School Committee approve the changes made to the 2013-2014 school handbooks as presented, seconded by J. Boudreau Unanimous
 2. WES & MHS Handbook – P. Marquis and K. Taylor
 - a. **Motion** by E. Holmes that the School Committee approve the changes made to the 2013-2014 school handbooks as presented, seconded by J. Boudreau Unanimous
 3. OMS Handbook – P. Saisa and S. Rehler
 - a. **Motion** by L. Weiderman that the School Committee approve the changes made to the 2013-2014 school handbooks as presented, seconded by M. Gianino Unanimous
 4. ORHS Handbook – D. Uminski
 - a. **Motion** by J. Boudreau that the School Committee approve the changes made to the 2013-2014 school handbooks as presented, seconded by M. Gianino Unanimous
- F. Extended Day Increase Explanation
1. Increase \$3.75 to \$4.00 with \$3.00 for additional children
 - a. **Motion** by L. Weiderman that the School Committee increase Extended Day's hourly charge from \$3.75 to \$4.00 per hour for the first child and price to remain \$3.00 per hour for any other children in the same family attending the program the same amount of hours or less for the 2013-2014 school year, seconded by E. Homes Unanimous
 - b. **Motion** by L. Weiderman that the School Committee approve the schedule changes for Extended Day for the 2013-2014, seconded by E. Holmes Unanimous
- *Presentation to Jamie Rheault who served on the School Committee for years and has put in countless volunteer hours for the school district
- J. Discussion – Advertising on Oakmont Field
1. Presentation by J. Rheault for advertising on and around the turf field. Suggested we speak to the Booster Club plus all those who use the field. Invite Eric Dawley to discuss field usage. First step is to find what size signs would be appropriate around the field and/or on the field. Refer project to IAS
 2. **Motion** by K. Glenny that the School Committee refer field advertising topic to IAS and have IAS report back to full committee with a recommendation, seconded by J. Boudreau Unanimous
 3. Discussion to be included on next agenda
- C. Year End Budget Transfer
1. **Motion** by J. Boudreau that the School Committee approve the year end budget transfers as recommended by the Budget Subcommittee, seconded by J. Schonborg Unanimous
- D. Financial Update – Food Service
1. Presentation by S. Kersey
 2. **Motion** by J. Boudreau that the School Committee accept the June 2013 (final) food service financials as presented, seconded by E. Holmes Unanimous
- K. Glenny out at 9:30 p.m.**
- E. Financial Update – Final
1. **Motion** by J. Boudreau that the School Committee accept the June 2013 (final) financial update as presented by S. Kersey, seconded by E. Holmes Unanimous
 2. Will receive report from auditors by 12/3/13
- G. Declaration of Surplus

Ashburnham-Westminster Regional School Committee

August 13, 2013 Minutes

- 1. **Motion** by E. Holmes that the School Committee declare the 2002 Ford F350 and 1997 Chevy K3500 trucks surplus and disposed of via bid process, seconded by J. Boudreau Unanimous
- H. Out-of-State Field Trip
 - 1. **Motion** by L. Weiderman that the School Committee approve the trip to Freedom, NH, seconded by J. Boudreau Unanimous
- I. FY14 Sports/Band User Fee
 - 1. **Motion** by M. Gianino that the School Committee increase the sports/band user fee to \$235 per student, per activity, seconded by L. Beaton Unanimous

VIII. UNFINISHED BUSINESS—None

IX. AGENDA SETTING

- A. Upcoming meetings: 9/10 at OMS at 7p.m. and 9/24 possibly at JRB; Maybe a retreat meeting for 9/10/13

X. EXECUTIVE SESSION

- A. **Motion** by M. Gianino that the School Committee go into Executive Session under MGL 30A, Section 21 for the purpose of discussing negotiations with the AWTA and to reconvene into open session for the purpose of adjournment, seconded by J. Boudreau

Roll Call:

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	E. Holmes	Y
J. Boudreau	Y	M. Gianino	Y
J. Schonborg	Y	B. Ewing	Y

XI. ADJOURNMENT

- A. **Motion** by M. Gianino to adjourn, seconded by J. Boudreau at 10:16 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

September 24, 2013 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:10 p.m. in the on Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Broadcast line and recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Schonborg	L. Weiderman	B. Ewing
L. Beaton	K. Glenney	E. Holmes	G. Farley
J. Boudreau		M. Gianino	

Members absent: G. Farley

Also present: R. Hicks, S. Kersey

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE

- A. Julianna Peña
 - 1. Busy start to school; last Thursday was Treasurer Island Day; Last Friday undergraduate awards; fall sports underway; 250 days until graduation; Briggs dedication is this Friday at 10 a.m. and Café Arte this Friday evening

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
 - 1. Contacted chairs of selectmen and advisory boards to set up a tri-board meeting
- B. School Committee Comment—None
- C. Correspondence
 - 1. E. Holmes received communication from district counsel concerning bullying

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Policy
 - 1. Meeting scheduled for October 3rd
- B. Superintendent’s Evaluation
 - 1. Meeting scheduled for October 8th
- C. Technology
 - 1. Meeting scheduled for October 16th
- D. Legal
 - 1. Meeting scheduled for September 27th
- E. Briggs Building Committee
 - 1. Dedication for the new school this Friday 9/27/13 at 10 a.m., it also is close to John R. Briggs 126th birthday
 - 2. Building project was scheduled to open the school on time and it did. There is roughly \$60000 for landscaping and any extra money could be set aside as a maintenance trust. The fire alarm sound in the cafeteria and the gym still need a bit of tweaking to be louder. The public open house went very well and we have received positive feedback about the new building

Ashburnham-Westminster Regional School Committee

September 24, 2013 Minutes

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
1. **Motion** by K. Glenny that the School Committee approve the minutes of 2/12/13, seconded by J. Boudreau Unanimous
 2. **Motion** by K. Glenny that the School Committee approve the minutes of 3/6/13, seconded by J. Boudreau 1A-E.H. Majority
 3. **Motion** by K. Glenny that the School Committee approve the minutes of 3/12/13, seconded by J. Boudreau Unanimous
 4. **Motion** by K. Glenny that the School Committee approve the minutes of 3/26/13, seconded by J. Boudreau Unanimous
 5. **Motion** by K. Glenny that the School Committee approve the minutes of 4/9/13, seconded by J. Boudreau Unanimous
 6. **Motion** by J. Boudreau that the School Committee accept the Budget Subcommittee minutes of 7/9/13 and 8/13/13, seconded by J. Schonborg Unanimous
- B. Personnel Report
1. **Motion** by J. Boudreau that the School Committee accept the Personnel Report as presented, seconded by J. Schonborg Unanimous

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
1. Included in the packet is a memo or bullet points of the recent retreat meeting from a few weeks ago. It was suggested that the principals come to the school committee meetings every month for an update on their building
 2. We have been getting a lot of calls, complaints, and questions concerning the busses since school opened. L. McClenahan and S. Kersey have been excellent with the parents. There have been a lot of bus breakdowns and we are not sure why, the oldest busses are 5 years old and this should not be happening. We are looking into the problems and First Student has extra drivers in town to take over if there is an issue. Parents are upset but the problem is being worked on. The problem seems to be mostly with the flat nosed busses and First Student is working with the manufacturer to solve the problem
 3. District Determine Measures; there was a meeting today at Briggs and some goals were set and are being sent to the state by 9/30/13
 4. PARCC piloting coming in the next few months; 5th & 8th grade ELA and Math, Algebra at the high school level
 - a. M. Gianino-Will there be enough computers? R. Hicks-a paper test will be provided if needed, however E. DeHays believe we can supply computers to each student
 5. We have received the MCAS results and overall not bad but could be better: The high school is scoring above the state average and the middle school scored slightly below state average, As for the elementary schools 5th grades ELA was above the state average but math and science were below; 4th grades were slightly below; and 3rd grades were above the state average
 - a. L. Beaton—Why does Oakmont do well but OMS and elementary schools do not do as well? R. Hicks—before I leave here, I hope to discover the answer; L. Beaton—PARCC compared to MCAS? R. Hicks—not sure of comparison
 6. Virtual School application was opened during the summer as a discussion and application will open up in the state

Ashburnham-Westminster Regional School Committee

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7. Next month the district will receive more information on the new teacher evaluation. All districts must have it in place with half the staff on a one year cycle and half the staff on a two year cycle
 8. For those who have sent the superintendent invitations on Linkdin, there are just too many emails to get through in a day and there is just not enough time
 9. Call from parents complaining that they have to pay the user fee and then have to pay to watch their children play and students shouldn't have to pay when the coach makes the suggestion that the students watch a varsity game
 10. Play ground grade quality mulch from Mabardy was offered to the district but we had no place for it so it was then offered to the town to be used for play grounds
- B. Discussion/Update ~ Advertising on Oakmont Field
1. R. Hicks reported that it would be difficult to ask businesses to donate more being that we are such small communities. Committee was in agreement
- C. Acceptance of Gifts—Passed over
- D. Out of State Field Trips
1. **Motion** by J. Boudreau that the School Committee approve the WES Nature's Classroom field trip to Freedom NH, seconded by J. Schonborg Unanimous
 2. Costa Rica just FYI
- E. Revised Bullying

G. Farley out at 8:24 p.m

1. **Motion** by K. Glenny that the School Committee amend the current Ashburnham-Westminster Regional School District Bulling Prevention and Intervention regulation as presented, seconded by L. Beaton Unanimous
- F. School District Improvement Plan
1. Committee wanted more time to review new document
- G. Update – Regional Agreement
1. FYI—still waiting for Ashburnham and Westminster to agree on language
- H. South Maple Street Water Main Line—Passed over

VIII. UNFINISHED BUSINESS—None

IX. AGENDA SETTING

- A. Upcoming meetings: 10/8 and 10/22 at 7p.m. at OMS with the final draft on AWTA MOA to be available on 10/8

X. EXECUTIVE SESSION—None

XI. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by L. Weideman at 8:57 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

October 8, 2013 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:00 p.m. in the on Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Schonborg	L. Weiderman	M. Gianino
J. Boudreau	K. Glenny	E. Holmes	

Members absent: G. Farley, L. Beaton, B. Ewing
 Also present: R. Hicks, S. Kersey

II. EXECUTIVE SESSION – M.G.L. C. 30A, SECTION 21 (NEGOTIATIONS) –Held to the end of the agenda

III. PARTICIPATION BY THE PUBLIC—None

IV. STUDENT ADVISORY COMMITTEE

- A. Presented by Lilly
 - 1. Homecoming this Friday, Homecoming dance and parade are Saturday; this week is spirit week; café arte was held last week; 44 students have earned the John and Abigail Adams Scholarship for passing the MCAS; parent-teacher conferences next Thursday; the Student Advisory Council had a meeting and lunch with the principal, Mr. Uminski

V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
 - 1. Still working towards scheduling a tri-board meeting perhaps by November 1st
 - 2. The Ashburnham Selectmen held a meeting Monday and withdrew the Regional Agreement until the fall town meeting to align the town Capital Plan to AWRSD Capital Plan
 - 3. Request for the tractor/snow blower/lawn mower that was delayed from the spring meeting, chose not to approve for the town meeting. Town has misinformation concerning E & D, certification dates for E & D, capital plans, what money had been returned and what money was put towards the capital plan. We supported this year’s budget with E & D; the certified E & D number is generally certified in December or January, NEVER certified in October
- B. School Committee Comment—None
- C. Correspondence
 - 1. A letter was received by R. Hicks from the Briggs family thanking every one for the warm welcome and wonderful time they had at the dedication

VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Policy Subcommittee reported by K. Glenny
 - 1. Met last week concerning admitting students (AWRSD) into games for free (except for the Thanksgiving game). This is not really policy sub but the decision is a school committee decision. Perhaps try it for one year to see if it would impact the gate receipts significantly

Ashburnham-Westminster Regional School Committee

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2. **Motion** by K. Glennly that the School Committee approve that the district wave gate fees for all student for the remainder of the fall season with the exception of the Thanksgiving game, seconded by J. Boudreau Unanimous
- B. Legal Subcommittee
 1. E. Holmes, will meet with both legal counsel to discuss what they (legal council) supply and report back to the School Committee
- C. Superintendent's Evaluation Subcommittee
 1. Met and still working on document

VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes--none
- B. Personnel Report—None

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- A. Report of the Superintendent
 1. Defer to Mr. Uminski so that he could present awards to the students to six students
 2. Working with Narragansett, Gardner, Fitchburg to set up a virtual a school
 3. R. Hicks had been having monthly meeting with the AWTA
 4. 9/15 R. Hicks attended the Greater Gardner afternoon event held at TYCO
 5. The left over wood chips that were at JRB were delivered to Sweeny Playground and Winchester Park
 6. Katie Crochet from Lamoureux Pagano & Associates, the architects for the new JRB school has been appointed vice president of the firm
 7. The first School Talks series was held October 2
 8. October 1st enrollment form hand out. We currently have more school choice students in than out.
- B. AWTA Update
 - 1 Report by Joann Mossman with information of Teacher's in the district and what they have been doing during the summer and some of the new projects they are working on
- C. School Improvement Plan
 1. Oakmont—D. Uminski and G. Smith
 - a. **Motion** by E. Holmes that the School Committee approve the Oakmont Regional High School Improvement Plan for 2013-2015 school year as presented, seconded by J. Boudreau Unanimous

M. Gianino out at 8:15 p.m.

2. JRB
 - a. **Motion** by J. Boudreau that the School Committee approve the John R. Briggs School Improvement Plan for 2013-2015 school year as presented, seconded by J. Schonborg Unanimous
- D. Acceptance of Gifts
 1. **Motion** by J. Boudreau that the School Committee accept the donation of a score board in memory of Norm Wagner, seconded by E. Holmes Unanimous
- E. School District Improvement Plan

Ashburnham-Westminster Regional School Committee

October 8, 2013 Minutes

- 1. **Motion** by E. Holmes that the School Committee approve the School District Improvement Plan as presented, seconded by J. Boudreau Unanimous
- F. Director of Buildings and Grounds
 - 1. Building concerns presented by S. Kersey and R. Hicks, no vote necessary however, decision supported by the majority of the committee
- G. Update ~ Regional Agreement
 - 1. Agreement pulled off warrant in both towns

IX. UNFINISHED BUSINESS—None

X. AGENDA SETTING

- A. Upcoming meetings: 10/22 at WES at 7p.m.with a tour at 6:30 p.m. and 11/5 at JRB; Public Hearing on Budget

XI. EXECUTIVE SESSION

- A. **Motion** by J. Schonborg that the School Committee go into Executive Session Under MGL 30A, Section 21 for the purpose of discussing AWTA contract and security and to reconvene into open session for the purpose of votes taken, seconded by J. Boudreau at 9:12 p.m.

Roll Call

D. Christianson	Y	L. Weiderman	Y
J. Boudreau	Y	E. Holmes	Y
J. Schonborg	Y	K. Glenny	Y

Resume open session at 9:48 p.m.

- B. **Motion** by E. Holmes that the School Committee authorize the negotiating subcommittee to sign the final contract between AWRSD and the AWTA for the period 7/1/13 to 6/30/16, seconded by L. Weiderman Unanimous

XII. ADJOURNMENT

- A. **Motion** by J. Boudreau to adjourn, seconded by E. Holmes at 9:49 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

October 22, 2013 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 6:38 p.m. in the Library at Westminster Elementary School with the Pledge of Allegiance, by D. Christianson followed by a tour of WES
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	J. Schonborg
L. Beaton	B. Ewing	E. Holmes

Members absent: G. Farley, M. Gianino, L. Weiderman, K. Glenny

Also present: R. Hicks, S. Kersey

Open meeting resumed at 7:03 p.m.

K. Glenny in at 7:03 p.m

II. PARTICIPATION BY THE PUBLIC

- A. M. Sharkey reported that Westminster Elementary Schools had a successful Walk to School Day with over 500 children participating; the second annual flu clinic was a success as well

III. STUDENT ADVISORY COMMITTEE

- A. Elisha Ferrick and Morgan Beatty
 - 1. 10/19 PSATs were taken; 10/26 at 7p.m. there will be a haunted house at Oakmont; 11/7 will be the fall concert; NHS induction will be 10/29; Oakmont seniors will be attending a Halloween party.
 - 2. L. Beaton wanted a report on school breakfasts and lunches as well as how the students feel about the early start and early classes
 - 3. J. Boudreau wanted a report on how the athletic fees impacts students
 - 4. E. Holmes was interested in the impact of constraints with respect to limited course selection

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman's Report
 - 1. Thanks to P. Marquis and K. Taylor for leading a tour of the building and the building is in great shape
 - 2. D. Christianson mentioned he would be speaking to the chairs of the subcommittees about setting up a tri-board meeting in November
- B. School Committee Comment
 - 1. E. Holmes mentioned Roxanne Zaharchuk's passing and how she had been a liaison for families and the district
- C. Correspondence
 - 1. Received a report from DESE
 - 2. District counsel, Murphy, Hesse, Toomey and LeHane will host a social during the MASC conference November 7th

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Budget Sub will meet 10/23
- B. Legal Sub met 10/21 and began the annual evaluation of district counsel

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by K. Glenny that the School Committee approve the School Committee minutes of 4/23/13, seconded by L. Beaton Unanimous
 - 2. **Motion** by K. Glenny that the School Committee approve the School Committee minutes of 5/7/13, seconded by L. Beaton Unanimous

Ashburnham-Westminster Regional School Committee

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3. **Motion** by K. Glenny that the School Committee approve the School Committee minutes of 5/21/13 with the following corrections, seconded by L. Beaton Approved by Majority
 - a. Page 2; VIII. C. 2. Change Homes to Holmes

B. Personnel Report—None

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION—some items taken out of order

A. Report of the Superintendent

1. Dr. Hicks received an email from Dave Tobin, MASS School Finance concerning Massachusetts' spending on education showing that 54% of educational funding comes from property tax
2. Superintendents from Winchendon, Narragansett, Gardner and AWRSD are trying to create a supplemental way to offer something to enhance education in this area. The application for the creation of a Virtual School is very daunting
3. AWF AE fall fundraiser will be held 11/23 at the Chocksett Inn in Sterling at 7 p.m. with appetizers, a pasta station, raffles and auctions
4. Dr. Hicks passed out an article from the Telegram and Gazette by Jamie Gass concerning Massachusetts is losing the education edge due to the Common Core
5. Dr. Hicks had the pleasure of attending a band competition in Framingham and the Spartans were flawless
6. The Friday night football game in Tyngsboro was well played even though they lost
7. B. Ewing expressed concern that because of the Common Core students would not know the literary classics
8. P. Marquis assured B. Ewing that teachers would still expose children to quality authors

B. School Improvement Plan

1. Presentation by P. Marquis and K. Taylor of WES and MHS School Improvement Plan: assessments, new report card, and open response questions are a continued focus
2. B. Ewing asked about class sizes
3. P. Marquis explained that the 5th grade is 27/28 per class but all others are smaller
4. The traffic pattern is being worked on for safety reasons—looking for more signage
5. School Committee received district security plan from Dr. Hicks during executive session
6. **Motion** by J. Boudreau that the School Committee approve Westminster Elementary/Meetinghouse School Improvement Plan as presented, seconded by E. Holmes Unanimous

C. End of Year Report

1. **Motion** by E. Holmes that the School Committee authorize the Chair to sign the 2013 end-of-year report, seconded by J. Boudreau Unanimous

VIII. UNFINISHED BUSINESS

A. Regional Agreement—No update

B. Advertising on athletic fields

1. Posted question on MASC listserv: results were that advertising on school athletic fields takes place in large cities not profitable for smaller communities
2. Will follow up and discuss at a future meeting

IX. AGENDA SETTING

A. Upcoming meetings: 11/5 at OMS at JRB in the library with a 6:30 tour, 7 p.m. meeting. An email will be circulated to be sure there will be a quorum. 11/19 will be committed to an early hearing

X. EXECUTIVE SESSION—None

XI. ADJOURNMENT

A. **Motion** by J. Boudreau to adjourn, seconded by J. Schonborg at 8 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

November 20, 2013 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 7:00 p.m. in the on Library at John R. Briggs School with the Pledge of Allegiance, by D. Christianson and a tour of Briggs
- B. Is being recorded by Ashburnham Westminster Community Access TV

Members present

D. Christianson	K. Glenny	L. Weiderman	B. Ewing
L. Beaton	J. Schonborg	M. Gianino	

Members absent: G. Farley, E. Holmes, J. Boudreau

Also present: R. Hicks, S. Kersey

Meeting resumes in the library at 7:45 p.m.

II. PARTICIPATION BY THE PUBLIC—None

III. STUDENT ADVISORY COMMITTEE

- A. Liz Dugas
 - 1. Busy week and upcoming month: Breast Cancer Ribbon Campaign raised \$250: blood drive; NHS was the “Can War” winner with a breakfast from Dunkins and another can drive will be held closer to Christmas; Gay/Straight Alliance will hold a dance; The Great Gatsby; all students have received an ID with lanyard; 8th grade tours next week with club fairs; powder puff football with junior vs. seniors on Tuesday
- *Agenda taken out of order***

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- B. Introduction of Foreign Exchange Principal
 - 1. P. Saisa, OMS principal, introduced Li Ruixue, a middle-school principal from China and talked about his visit to China; a noticeable difference is it is-not creative teaching environment and they lack special education services in the schools
- C. School Improvement Plan
 - 1. P. Saisa presented the Improvement Plan: adapting to Common Core, steps to improve achievement in math, implementation of the district wide anti-bullying program
 - 2. **Motion** by J. Schonborg that the School Committee approve the Overlook Middle School Improvement Plan as presented, seconded by M. Gianino Unanimous

IV. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report
 - 1. Update—chairs of Ashburnham and Westminster selectman and advisory boards met 10/28. Positive meeting, discussed the need for a tri-board meeting agenda: working with smaller groups, attend a capital planning meeting, attend School Committee budget meeting after the School Committee has worked through the budget
- B. School Committee Comment
 - 1. Marching North East Scholastic Band Association with our Spartans Band won second place
- C. Correspondence—None

V. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE—None

VI. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes
 - 1. **Motion** by J. Schonborg that the School Committee accept the Budget Subcommittee minutes of 9/10/13, 9/24/13, and 10/8/13, seconded by L. Weiderman Unanimous
- B. Personnel Report
 - 1. **Motion** by L. Weiderman that the School Committee approve the personnel report as presented, seconded by L. Beaton Unanimous

Ashburnham-Westminster Regional School Committee

November 20, 2013 Minutes

VII. PRESENTATIONS FOR INFORMATION AND/OR ACTION—some items taken out of order

- A. Report of the Superintendent
 - 1. Special Legal Counsel
 - a. **Motion** by J. Schonborg that the School Committee appoint Stoneman, Chandler, and Miller for a special education legal matter, seconded by B. Ewing Unanimous
 - 2. Fire Chief Search Committee
 - a. A Westminster member of the School Committee will be appointed to the search committee for a new Fire Chief in Westminster
 - 3. Family Hiring Policy
 - a. **Motion** by L. Weiderman that the School Committee refer the drafted Family Hiring Policy to the Policy Subcommittee, seconded by M. Gianino Unanimous
 - b. Policy sub to meet 12/10 at 6:30 p.m.
 - 4. Dr. Hicks has been invited to participate in a study to determine if a virtual could be created in this area
 - 5. A Community Innovation Cooperation Grant for \$250,000 is for helping to get communities to work together. If we are chosen to receive this grant, it will be used for the students from Ashburnham, Westminster, Fitchburg, Narragansett, and Gardner
 - 6. On November 7th Dr. Hicks went to Marlborough to a Curriculum Summit which showed that we need a curriculum coordinator in this district
 - 7. This Saturday the AWFAE at the Chocksett Inn at 6:30 p.m. There will be great items to bid or to take chances on. Tickets are \$25 per person
- D. Bullying Harassment Update
 - 1. Discussion and information
- E. Discussion of FY2015 Budget Goals
 - 1. Presentation by J. Schonborg discussing how budget line items will be built starting from zero to actual need
- F. Development of E&D Budget Policy
 - 1. Explanation or planning the use of E & D and setting up a policy
- G. Financials
 - 1. **Motion** by J. Schonborg that the School Committee accept the financials as presented by S. Kersey, seconded by L. Weiderman Unanimous
- H. Financials – Food Services
 - 1. **Motion** by J. Schonborg that the School Committee accept the food service financials as presented by S. Kersey, seconded by L. Weiderman Unanimous

K. Glenny out at 9:30 p.m.

VIII. UNFINISHED BUSINESS

- A. Regional Agreement—no discussion, carried over
- B. Advertising on Oakmont's field—no discussion, carried over

IX. AGENDA SETTING

- A. Upcoming meetings: 12/3 at OMS with Public Hearing at 6:30p.m.; 12/17 place TBD

X. EXECUTIVE SESSION—None

XI. ADJOURNMENT

- A. **Motion** by J. Schonborg to adjourn, seconded by M. Gianino at 9:38 p.m.

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny

Ashburnham-Westminster Regional School Committee

December 3, 2013 Minutes

I. CALL TO ORDER

- A. The meeting was called to order at 6:32 p.m. in the on Library at Overlook Middle School with the Pledge of Allegiance, by D. Christianson
- B. Is being recorded and broadcast live by Ashburnham Westminster Community Access TV

Members present

D. Christianson	J. Boudreau	L. Weiderman	M. Gianino
L. Beaton	K. Glenny	G. Farley	B. Ewing

Members absent: E. Holmes, J. Schonborg

Also present: R. Hicks, S. Kersey

Some agenda items taken out of order

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION

- B. FY13 Audit Financial Reports ~ Melanson Heath by Allen Goodwin and Scott McIntyre
 - 1. Audit went well; accounting practices followed. Two booklets were distributed—Management Letter and Annual Financial Statements
 - 2. **Motion** by J. Boudreau that the School Committee accept the FY13 financial report as presented, seconded by G. Farley Unanimous

J. Schonborg in at 6:42 p.m.

II. PUBLIC HEARING at 7:10 pm

- A. Parent concerns for the FY15 school year
 - 1. Pete Nelson from Ashburnham; thanks for the hard work of the school committee; spoke in favor of a curriculum coordinator for math and science. Current 3rd grade class sizes are 27 and would like to see lower numbers for next year
 - 2. Marjorie Twiragar from Ashburnham; in favor of smaller class sizes
 - 3. Christina Sicard from Ashburnham; also looking for smaller numbers
 - 4. Allison Weissenssie from Ashburnham; would be pleased to see all classes at less than 25
 - 5. Meredith Fagan from Ashburnham; also looking for smaller classes
 - 6. Mary Kender from Ashburnham; in favor of smaller classes of 20 or less
 - 7. Natalie Nelson from Ashburnham; in favor of smaller classes throughout the school
- B. D. Christianson would like to have another public hearing.
- C. Close public hearing at 7:22 p.m.

III. PARTICIPATION BY THE PUBLIC—None

IV. STUDENT ADVISORY COMMITTEE—None

V. PARTICIPATION BY THE SCHOOL COMMITTEE

- A. Chairman’s Report-None
- B. School Committee Comment—None
- C. Correspondence-None

VI. REPORTS OF STANDING SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- A. Technology sub
 - 1. Checking on email addresses to be sure the committee meets current laws
- B. Budget sub
 - 1. Will review goals and strategies

VII. RECOMMENDED ACTIONS - ROUTINE MATTERS

- A. Approval of Minutes—None
- B. Personnel Report—None

Ashburnham-Westminster Regional School Committee

December 3, 2013 Minutes

VIII. PRESENTATIONS FOR INFORMATION AND/OR ACTION—some items taken out of order

- A. Report of the Superintendent
 - 1. Heating issues at JRB; the pellet and gas boiler not talking to each other; tweaking the HVAC; asking parents and staff for patience while the systems are being adjusted
 - 2. Both collaboratives by law are required to give a report. How would the committee like to handle this? New collaborative in place; School Street School Collaborative needs to close to get kids into a regular public school; to get those kids back into classrooms
 - 3. A strange email was received before the Thanksgiving break concerning PARCC with some districts questioning the transition to PARCC and a letter was sent out by DESE commissioner explaining how and why the state has authority to make the transition from MCAS to PARCC. We should not lower our standards but keep our standards high
 - 4. A note from Andrea McGrath in favor of an Assistant Principal
 - 5. Charlie Thibodeau our former superintendent passed away in November.
- C. Nurse Leader Report
 - 1. Marcia Sharkey gave a report on the nurses in the district and their duties with a handout
- D. New Elementary Report Cards
 - 1. Information and explanations given concerning the new report cards
- F. Organizational Chart
 - 1. Just FYI for the Committee
- G. Approval of FY15 Budget Goals
 - 1. Budget sub would like to add the position of Nurse Leader to the budget line item
- H. First Reading: E&D Budget Policy
 - 1. Policy will be brought to next meeting for approval
- E. Fall Sports Fee Update
 - 1. Information included in the packet for committee members

IX. UNFINISHED BUSINESS

- A. Regional Agreement—held over
- B. Discussion/Update – Advertising of Oakmont field—handed over to ISA sub

X. AGENDA SETTING

- A. Upcoming meetings: 12/17 at MHS; 1/7/14 at Oakmont both at 7 p.m. with tours at 6:30 p.m.

XI. EXECUTIVE SESSION

- A. **Motion** by M. Gianino that the School Committee go into Executive session under MGL 30A, Section 21 for the purpose of discussing non-union negotiations and to reconvene into open session for the purpose of adjournment, seconded by L. Weiderman at 9:08 p.m.

Roll Call

D. Christianson	Y	L. Weiderman	Y
L. Beaton	Y	G. Farley	Y
J. Boudreau	Y	M. Gianino	Y
K. Glenny	Y	B. Ewing	Y
J. Schonborg	Y		

XII. ADJOURNMENT

- A. **Motion** by L. Weiderman to adjourn, seconded by L. Beaton at 9:55 p.m. Unanimous

Recorded by,
Kathi Theriault

Reviewed by,
Keith Glenny