

Friends of Briggs/PTA Meeting
President: Raeanne Clark
Vice President: Meghan Picone
Treasurer: Paula St.Laurent - Kuehl
Secretary: Wendy LeBlanc
October 15, 2008

Raeanne Clark opened the meeting at 6:30pm with 15 members in attendance.

Treasurer's Report

Treasurer's report was presented. Motion was made to accept the Treasurer's report.

Secretary's Report

The Secretary's report was presented. Motion was made to accept the Secretary's report.

Principal's Report

Andrea McGrath presented the Principals report. School year is off to a good start. Vote last night was a positive one. There is a town meeting on 11/13 at 7pm to support the yes vote yesterday. Turn around time is about 1 year to hear back from the state in regards to decision to renovate or rebuild. Picture retake on 11/5/08. PT conferences are coming up the Mon and Tues before Thanksgiving. Parents signed up for times during open house. School is closed on 11/4 for Election day. AYP growth letter went out to parents. Andrea spoke to this letter.

VP2 Position

The position of Vice - President #2 is currently a vacant position. This position backs up the Secretary, sends $\frac{1}{4}$ news letter, assist the secretary as needed. Anyone interested, please submit your letter of interest to the PTA.

OLD BUSINESS

Open House

Open house is on Wednesday, Sept 17th. Extended Day is holding their dinner fundraiser. Tables will be set up for voter registration as well as the building committee. The PTA will set up a table in the entrance under the awning. We will have volunteer sign ups as well as PTA membership sign up available. 5:30 Dinner is served and 6:00 - 7:30pm is the Open House. Wendy will work 7- 7:30. Meghan is available after 6pm to work the table. Sign up sheet will be passed around to work the PTA table the night of open house.

Fall Family Fun Day

A few outstanding expenses. Last tally was \$7900 to be split between the 3 groups.
The day was a great event. Those who volunteered are willing to do it again.
We will be holding a debrief on what worked, what didn't work and changes for next year.
A way to get PA/ Intercom system outside.
A map of exhibits, etc.
Developed a sense of community.
We will look to start the planning process again.

Map of the World

Map of the World on the front walkway needed to be re-painted. It was recently re-painted by the girl scouts using the stencil we purchased two years ago.
The names of the continents will be put on the map by the girl scouts.
We are looking to also put on a sealcoat. Raeanne has been in contact with Economy paint about a sealant.
Need to find out what the sealcoat will do before deciding on purchasing and applying the sealcoat.

Feasibility Study

Paula and Meghan have been attending the building committee meetings. As JR Briggs parents we need to get the word out about the upcoming vote. The feasibility plan is a requirement of the state to make the determination if building can be salvaged, partly salvaged or new construction as well as site analysis. PTA provided the insert in the Community Journal back to school issue. We need people to be visible in town the day of voting holding signs reminding folks to vote. Tours of the school will occur during Open House on Sept 17th and at a general public tour on October 1st.

NEW BUSINESS

Membership Coordinator

Liz Gendreau is our PTA coordinator. We currently have 30 members. Membership forms continue to come in. Last year we had 47 members. Our goal is to maintain the minimum membership of 25. The PTA could set up a table at parent-teacher conferences to gain more interest in joining to meet last years membership numbers.

Grade Level Fundraiser

We are still thinking about doing the grade level baskets.

Raffle baskets are created by each grade level and raffle tickets are sold for each baskets. We take the total intake and divide it by 7 (K-5 and specials) and give the money made to the grade levels and specials for use towards field trips, guest speakers, etc. The PTA is looking for new grade level fund raising ideas this year. Whatever we decide, selling needs to start before Parent Teacher conferences in late November. Jen Sibley will be the chairperson for grade level baskets. Motion was made and seconded to hold the grade level basket fundraiser.

Harlem Wizards have Sunday, January 11th as an open date. We have to provide them with an overnight hotel stay. The Colonial in Gardner is an option for an overnight stay.

We need to put in a deposit (30%) after we sign the contract.

This is usually a joint venture between Briggs and Westminster Elementary.

The cost of 1 show is \$4,250.00.

Raeanne is working with Westminster Elementary on making this a joint effort.

Motion was made and seconded for 1 show, joint venture with WES, profits split 50-50.

Vote was 12 Yes and 1 No.

Bring a Loved One to Lunch

December 8 - 12 are the dates of Bring A Loved One To Lunch. Raeanne is getting in touch with Rachel Fowler to make sure she is going to still chair this event. Chartwells needs to set up the December menu.

Bake Sale for Holiday Concert

Check with Extended Day about holding the bake sale.

If Extended day is not going to, the PTA will run it.

Family Skate

Family Skate is going to take place October 26th 2-4 at Cushing. The ice has been booked. Traci

Podraizik is chairing the event. Flyers have gone home. Candy and snack donations are coming in.

Send a second notice about donations and the skate date. Snack bags need to be filled, Traci needs help filling bags.

Donation gift cards will be used towards glow sticks.

Campbell Soup Labels

Sent in 2900 labels. We will receive discounts out of the Campbells soup catalog.

Change in By-law

Change was made to by-laws regarding The VP2 position. The change was made to the term limits of the VP2 position. The change has been submitted to the MA PTA to have the amendment made to the by-law.

Lowe's Grant

Lowe's tool box for Education grant program is open to all PTA and PTO organizations. We are asking for a 30x30 square feet of ground cover for the Rachel Lee obstacle course.

November 13th

Family Movie night. Too much going on this fall to initiate another event.

Piano

Volunteers helped Mr. Seager move a donated piano to Mr. Seager's music room.

Yearbook

Lisa Bastarache is going to chair the yearbook this year. Tammy will drop off the folder for the yearbook. Contract will be coming to the school shortly. Software is easy to use. Art dept will run the cover contest soon. Cover is due by 12/1/08 to Grynn & Barrett.

Volunteers for Book Fair

Volunteers are needed to help with the book fair 11/18 - 11/25. Notice will go home with the children. Please contact Brenda Brown or Becky Pilsbury if you would like to help.

Meeting Closure

Meeting adjourned at 8:00pm. Thanks to those who came to the PTA meeting and we look forward to seeing you at the next PTA meeting on Wednesday, November 15th at 6:30pm in the JR Briggs Library.

Respectfully,
Wendy LeBlanc
PTA Secretary

If you do not want to receive a copy of the meeting minutes, kindly let me know.