

J R Briggs PTA

www.awrsd.org/jrb

Deposit Notice

Your Name _____ Phone _____

Date Submitted _____

Project/Category _____

Total Amount \$ _____

Specific Description of Source (*ex: payments for ice cream*)

Complete the following information for your deposit

<i>Cash</i>		<i>Checks</i>	
\$20	x _____ = _____.		
\$10	x _____ = _____.		
\$ 5	x _____ = _____.		
\$ 1	x _____ = _____.		
.25	x _____ = _____.		
.10	x _____ = _____.		
.05	x _____ = _____.		
.01	x _____ = _____.		
<i>Total Cash \$</i> _____		Number of Checks	_____
		<i>Total Checks</i> \$	_____

Accepted by (PTA Treasurer) _____ Date _____

For Treasurer's Use Only

Category _____ Transaction ID _____ Deposit Date _____ Logged _____
